



# MARION COUNTY JUSTICE REINVESTMENT COUNCIL



## Meeting Minutes

Thursday, December 13, 2018 – 1:30-3:00 p.m.

Commissioners' Board Room  
5<sup>th</sup> Floor, Courthouse Square  
Salem, Oregon

### Attendees:

#### Council members:

Paige Clarkson, Kevin Cameron (by phone), Dan Clem, Tamra Goettsch, Jarrett Heffner, Julie Huckestein, Anna Jefferson, Jessica Kampfe, Alison Kelley, Kevin Karvandi, Skip Miller, Tim Murphy, Jeff Steeprow, and Jeff Wood.

### Others:

Melvin Slate, Jan Calvin, Scott Schlegel, and Hitesh Parekh as recorder.

### Welcome, Introductions

- Commander Wood called the meeting to order and requested introductions.

### Minutes Approval

- Minutes from September 27, 2018 Marion County Justice Reinvestment Council meeting were reviewed;
- No changes requested;
  - Dan Clem made a motion to approve the minutes. The motion was seconded by Jessica Kampfe. Motion passes. A voice vote was unanimous.

### Client Fund

Tamra Goettsch presented this item. Summary of presentation

- Fund statement and issue brief attached:
  - Funds managed by Marion County Community Services Department,
  - Very successful breakfast. Raised more than \$36,000,
  - Fund balance as of December 13 is \$57,746,
  - De Muniz Resource Center needs a second navigator position, and
  - Need a vote from the council to reallocate \$34,753 from the client fund to the De Muniz Resource Center for the second navigator position, and \$4,000 in project management costs for Jan Calvin's Full Circle Consulting which assists the MCRI and LEAD projects.

Summary of Discussion:

Q: Who decides where these client support funds go to?

A: We have a MOU with six agencies including De Muniz Resource Center, Bridgeway Recovery Services, Chemeketa Community College, and Sheriff's Office. They have access to these funds.

Q: What other expenses could arise in the future that will need to be paid from this fund? Do you have to put a budget together for this?



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A: No. Policy is written where the incoming funds pay for the event and any remaining funds are placed into the Client Fund.

Q: Approval of \$34,753 will fund the second navigator position for how long?

A: Through June 30, 2019.

Q: After this how will it be funded? Will the BJA grant funds help?

A: Possible. Have not finalized the budget so premature to say anything. Most of the funds that pay for the De Muniz Resource Center come from state funds.

Q: For future quarters, will we receive enough revenue to cover expenditures?

A: We will see \$2-3,000 coming in each quarter until the fiscal year ends. Center for Hope and Safety expenditure is a one-time cost. Won't be using all of our funds this year. We can track expenditures and revenues from the past easily through our budgeting system.

Q: Is the navigator at CAA going to perform the same work as Josh?

A: No. The De Muniz Resource Center position is about reentry. Instead of emerging from an unstable place and moving towards stability, looking at coming from a stable place and moving into vulnerability in the community. Men emerging from prison receive fewer services and have a greater risk of recidivism.

- The merchant fees are very high and someone needs to relay this to the county treasurer.
- Jessica Kampfe made a motion to allocate on a one-time basis \$34,753 from the client support funds to the De Muniz Resource Center for a second navigator position for FY2018-19. Seconded by Tim Murphy. Motion passes unanimously.
- Julie Huckestein made a motion to move \$4,000 in client support funds to Full Circle Consulting for FY 2018-19. Alison Kelley seconded motion.

Summary of Discussion:

Q: Do the donors at the breakfast understand these funds are being used for something other than the navigator position? Are we spending the \$4,000 out of their money?

A: Revenues are either sponsorships or donations.

Q: So the \$4,000 doesn't necessarily come out of the \$36,000?

A: No. Could come out of leftover sponsorship funds.

Motion passes unanimously.

## LEAD Update

Jan Calvin presented this item. Summary of presentation:

- Since April 4, 2018, a total of 22 individuals have been referred to LEAD.
- As of December 7, 18 agreed to enroll and one dropped out.
- Of the remaining 17, 6 are struggling and 4 cannot be found.
- 11 are active and very positive. One moved to Portland and has found a job.
- We are still in our infancy with this program.
- Our numbers are better than most LEAD start up programs.

Summary of Discussion:

- Josh Lair and Jan Calvin should be commended for making LEAD successful.
- Need a program coordinator like Jan who understands LEAD's mission, vision and goals.
- This population is hard to serve and deals with reunifying children.



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- Exciting that we have more funds and have an opportunity to grow this into bi-cultural communities like Woodburn which has some real needs.
- On the back of the charts there is information and numbers about the two BJA grant awards for \$460,806 AND \$899,562 respectively.
- Awarded to the county from the Sheriff's Office and are a partnership with other law enforcement entities, treatment, and service providers.
- Were initially told we would have to choose one category but we can now keep both.
- One is a two year grant and the other three years. Each has a different focus.
- One is for first responder partnerships which are about law enforcement first responders, and LEAD will fit well in this. The other is for system level diversion which is about programs like LEAD. So this also fits well.
- Josh Lair's position started with the Willamette Community Valley Health Grant after which it was funded through county general funds.
- The two year grant adds a fourth navigator, and the three year grant adds two more.
- Grants require central coordination, stabilization and recovery support.
- For example, last week Josh worked with the South Salem Cricket Wireless and negotiated a deal which will provide the caller unlimited data for \$55 per month with the first month free.
- This is a month by month contract.
- So we now have one more client with a cell phone thanks to Cricket.
- The \$55 cost is covered from the client services fund.
- The phone allows client to communicate with Josh and also seek employment.
- The Salem Police Chief asked if we have enough services to offer our clients after the navigators round them up.
- We're very aware that just adding navigators won't do us any good if there are no available resources for them.
- So the Cricket example is about reaching out to the business community.
- There are a lot of local businesses here who have a vested interest in these folks being successful. Next phase is maybe businesses can help with things like gift cards.
- Let Jan know if you have any business connections that can help.
- We also have some good contacts with the Salem Chamber of Commerce.
- Just need to get the word out there since they know what we're doing.
- Maybe sit down with two or three leaders of successful businesses and get some names and then invite them all to breakfast.
- Want to commend Believe in your Community, which is law enforcement non-profit.
- They provide Shop with a Cop services for children and families in need and deputies and law enforcement in the community.
- Provide resources that officers can provide for those out in the community.
- They have access to funds that can bridge that short term need.
- Formed over the last 18 months. Very committed, and have more resources than needed.
- With JRIC's support we can make an exemption for funds that are spent within the Client Support Fund.

Q: As you expand LEAD, do you expect all the employees to be Marion County employees?

A: Right now budgeted for Marion County Health & Human Services navigators. We also have BJA award funding. There are funds identified for other community partners. This is a collaborative project and will continue this way.



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## Pre-Trial Justice Initiative Update

- Seeing approximately 13 people a day at an annual booking rate of 16,000.
- Over last two years a workgroup consisting of people from Paige, Jessica, Sheriff's Office, Courts, have met to develop a pre-trial monitoring program.
- Now have funding for case aid positions, contract for software to do the pretrial monitoring. Working out some final details. Hope to have staff on board before programs starts in February.

Next meeting is [at 1p.m on July 27, 2020.](#)

The meeting was adjourned at 3:43 p.m. by Commander Wood.

Completed by: Hitesh Parekh

Completed date: 3/6/2019

Attachments: Client Fund Statement  
LEAD Update