

MINUTES
GOVERNING BODY MEETING

GOVERNING BODY
ILLAHE HILLS STREET LIGHTING DISTRICT
3:26 PM, THURSDAY, JUNE 24, 2025
COMMISSIONERS BOARD ROOM
MARION COUNTY COURTHOUSE SQUARE

MEETING OPENED: Commissioner Cameron opened the meeting and noted the following attendance:

ATTENDANCE: Commissioners Danielle Bethell and Commissioner Kevin Cameron
Heather Inyama, Chris Eppley, Toni Whitler, Trevor Lane – Board's Office
John Pettifer - Office of Legal Counsel
Brian Nicholas, Dennis Mansfield, Stephanie Pulvers, Cory Swartwout, Chris Einmo, Shane Ottosen, Ana Najera Sanchez – Public Works
Terry Beilke – BCSD Advisory Committee Member

ACTION: **MOTION:** Commissioner Cameron moved to nominate Commissioner Bethell as Chair. Commissioner Bethell seconded the motion.

DISCUSSION: None.

RESULTS: A voice vote was unanimous. Motion passes.

MOTION: Commissioner Cameron moved to approve June 27, 2024, Regular meeting minutes. Commissioner Bethell seconded the motion.

DISCUSSION: None.

RESULTS: A voice vote was unanimous. Motion passes.

MOTION: Commissioner Cameron moved to approve the FY25-26 Illahe Hills Street Lighting District Certification. Commissioner Bethell seconded the motion.

DISCUSSION: Dennis explained that the Illahe Service District provides only one service: street lighting. The annual assessment is calculated by totaling the previous 12 months of Portland General Electric (PGE) lighting expenses, using bills from April through March, and dividing that amount among the properties within the district. The resulting amount is assessed through property taxes on an annual basis. Dennis noted that no other services are provided within the district, and there are no additional fees associated with it. Because the district's sole function is to collect and distribute the annual lighting assessment, and pursuant to applicable state statute, the district is not required to adopt an annual budget. As a result, the assessment process is

Governing Body Meeting Minutes
Illahe Hills Street Lighting District
4:21 PM, Thursday, June 24, 2025

Page 2

conducted annually without a separate district budget.

RESULTS: A voice vote was unanimous. Motion passes.

ADDITIONAL COMMENT: None.

NEXT MEETING: TBD.

ADJOURNMENT: Meeting adjourned at 3:29 pm

A handwritten signature in blue ink, appearing to read "Colm Hill", is written over a horizontal line.

Chair, Governing Body
Illahe Hills Street Lighting District