

MINUTES
GOVERNING BODY MEETING

GOVERNING BODY
FARGO INTERCHANGE SERVICE DISTRICT
3:42PM, WEDNESDAY, JANUARY 29, 2025
COMMISSIONERS BOARD ROOM
MARION COUNTY COURTHOUSE SQUARE

MEETING OPENED: Commissioner Bethell opened the meeting and noted the following attendance:

ATTENDANCE: Commissioners Colm Willis and Danielle Bethell
Chris Eppley and Toni Whitler – Board's Office
Steve Elzinga and Scott Norris - Office of Legal Counsel
Dennis Mansfield, Brian Nicholas, Brian May, Stephanie Pulvers,
Cory Swartwout, Chris Einmo, and Shane Ottosen - Public Works
Nick Hunter – Sheriff's Office
Michelle Duchateau – BCSD Advisory Committee members

ABSENT: Commissioner Kevin Cameron

ACTION: **MOTION:** Commissioner Willis moved to nominate Commissioner Bethell as the Fargo Interchange Service District Advisory Committee chair. Commissioner Bethell seconded the motion. A voice vote was unanimous.

MOTION: Commissioner Willis made a motion to approve the minutes of the June 27, 2024, Governing Body meeting with the correction on the signature line to reflect Fargo instead of Brooks. Commissioner Bethell seconded the motion. A voice vote was unanimous.

SEWER SERVICES
UPDATE:

Stephanie reported that the Fargo system is low maintenance with no recent issues, callouts, or concerns.

ARPA PROJECT UPDATE: Shane provided an update on the ARPA-funded sewer improvements. Alpha Environmental Inc. will begin work on February 17, 2025, focusing on capping INI-producing laterals and conducting system-wide camera inspections. A contract extension to June 30 will allow for necessary dry-weather video work. The improvements aim to reduce flows and help bring the district into compliance with its agreement with the City of Donald.

Discussion followed on Donald's \$13,000 billing to Fargo, stemming from perceived system overcapacity. Commissioners noted that the development responsible for increased flow had canceled further phases, easing demand. Future expansion discussions are underway due to a nearby industrial project. Marion County will

pursue infrastructure funding through a proposed \$100M state program.

FULLY BURDENED
COST ALLOCATION:

Dennis reported that applying fully burdened labor and supervisor time would result in an approximate \$10,000 annual increase to the district, equating to a 4% rate hike. Commissioners maintained their position that staff labor recovery is appropriate, but supervisor time should be evaluated further. Staff will provide supporting policy and rate information for future consideration.

COMMENTS:

Commissioners reiterated the importance of balancing operational needs with affordability for ratepayers. They emphasized the opportunity for Donald to pursue infrastructure funding and encouraged coordination.

NEXT MEETING:

Tuesday, June 24, 2025 at 3:00 pm

ADJOURNMENT:

Meeting adjourned at 3:53 pm.

A handwritten signature in blue ink, appearing to read 'DWB', is written over a horizontal line.

Chair, Governing Body
Fargo Interchange Service District