

A G E N D A  
G O V E R N I N G B O D Y M E E T I N G

GOVERNING BODY

FARGO INTERCHANGE SERVICE DISTRICT

2:00 PM, WENESDAY, JUNE 24, 2020

MARION COUNTY COURTHOUSE SQUARE

1. Open Meeting
2. Note Attendance
3. Public Budget Hearing
  - 3.1 Chair Open Public Hearing
  - 3.2 Present Budget
  - 3.3 Public Comment
  - 3.4 Close Public Hearing
4. Action
  - 4.1 Consider the adoption of the budget for the FY2020-21 and the approval of the Resolution making appropriations
  - 4.2 Consider approval of the resolution setting sewer rates
  - 4.3 Consider approval of the FY2020-21 Delinquent Sewer Charge Certification
  - 4.4 Consider the adoption of the supplemental budget for FY2019-20 and approval of the Resolution making appropriations
  - 4.5 Consider approval of the minutes of the January 22, 2020 Governing Body meeting
5. Operations Update
6. Comments
7. Other
8. Date of next meeting - Wednesday, January 20, 2021 at 3:00 PM in the Silverton Conference Room, Marion County Courthouse Square.
9. Adjourn

NOTIFIED:

Board of Commissioners

Legal Counsel

Budget & Advisory Committee Members

Statesman Journal Publication

Media Release

Internet

Bulletin - Marion County Public Works

**FORM LB-1****NOTICE OF BUDGET HEARING**

A public hearing of the Fargo Interchange Service District will be held on Wednesday, June 24, 2020 at 2:00 pm. This hearing is open to the public and those wishing to attend may do so by phone. Information on attending the hearing can be found at <https://www.co.marion.or.us/PW/servicedistricts/Pages/default.aspx>. The purpose of this hearing is to discuss the budget for the fiscal year beginning July 1, 2020, as approved by the Fargo Interchange Service District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained by contacting the service district office at 503 588-5084 or [service\\_districts@co.marion.or.us](mailto:service_districts@co.marion.or.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Dennis Mansfield

Telephone: (503) 588-5084 Email: [dmansfield@co.marion.or.us](mailto:dmansfield@co.marion.or.us)

**FINANCIAL SUMMARY - RESOURCES**

<b>TOTAL OF ALL FUNDS</b>	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Beginning Fund Balance/Net Working Capital	144,923	152,443	156,776
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	236,801	244,972	245,425
Investment Earnings	1,966	1,900	1,700
<b>Total Resources</b>	<b>383,690</b>	<b>399,315</b>	<b>403,901</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

Materials and Services	166,300	179,852	213,048
Capital Outlay	3,708	35,000	36,300
Debt Service Principal	34,987	35,109	35,242
Debt Service Interest	13,605	20,011	18,635
Contingencies	0	129,343	100,676
Unappropriated Ending Balance and Reserved for Future Expenditure	165,090	0	0
<b>Total Requirements</b>	<b>383,690</b>	<b>399,315</b>	<b>403,901</b>

**STATEMENT OF INDEBTEDNESS**

<b>LONG TERM DEBT</b>	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$419,049	
<b>Total</b>		

The Fargo Interchange Service District budget increased due to increased rates for sewer services provided by the City of Donald. The Fargo Interchange Service District has no FTE and no Property Tax Levies.

150-504-073-2 (Rev. 02-14)

FORM  
LB-20

**RESOURCES**  
**FARGO INTERCHANGE SERVICE DISTRICT**

General Operating Fund

	Historical Data			RESOURCE DESCRIPTION		Budget for Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019-20			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19							
1	1,166	1,966	1,900	1	361000 Investment Earnings	1,700	1,700		1
2	135,349	144,923	152,443	2	392000 Net Working Capital	156,776	156,776		2
3				3					3
4				4	OTHER RESOURCES				4
5	3,867	3,922		5	341790 Delinquent Service Charges	3,500	3,500		5
6	251,999	232,879	244,972	6	341910 Sewer Fees	241,925	241,925		6
7				7					7
8	392,381	383,690	399,315	8	Total resources, except taxes to be levied	403,901	403,901	-	8
9				9	Taxes estimated to be received				9
10				10	Taxes collected in year levied				10
11	392,381	383,690	399,315	11	TOTAL RESOURCES	403,901	403,901	-	11

**FORM  
LB-31**

**DETAILED REQUIREMENTS**

**FARGO INTERCHANGE SERVICE DISTRICT**

**General Operating Fund**

	Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019-20			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19							
1				1	<b>MATERIALS AND SERVICES</b>				1
2	13	-	-	2	521010 Office Supplies	-	-		2
3	47	120	120	3	521030 Field Supplies	120	120		3
4	26	876	500	4	521300 Safety Clothing	500	500		4
5	47	34		5	522100 Parts	300	300		5
6	1,675	1,441	2,000	6	524010 Electricity	1,750	1,750		6
7	3,140	3,250	4,100	7	525150 Audit Services	4,150	4,150		7
8	-	-	1,000	8	525355 Engineering Services	26,000	26,000		8
9	34,702	28,102	33,000	9	525360 Public Works Services	35,000	35,000		9
10	3,047	176	2,000	10	525510 Legal Services	2,000	2,000		10
11	1,600	1,305	1,500	11	525715 Advertising	1,500	1,500		11
12	180	19	50	12	525735 Mail Services	50	50		12
13	373		-	13	526040 Remodels and Site Improvements	-	-		13
14	133,944	129,154	133,832	14	526062 Sewer Maintenance	137,180	137,180		14
15	-		-	15	527200 Building Rental County	2,673	2,673		15
16	1,030	1,148	1,250	16	528110 Liability Insurance Premiums	1,250	1,250		16
17	420	420	420	17	529300 Dues and Memberships	475	475		17
18	-	255	80	18	529840 Professional Licenses	100	100		18
19				19					19
20				20	<b>CAPITAL OUTLAY</b>				20
21	9,468	3,708	35,000	21	534500 Sewer Systems	36,300	36,300		21
22				22					22
23				23	<b>DEBT SERVICE PRINCIPAL</b>				23
24	35,207	34,987	35,109	24	541100 Principal Payments	35,242	35,242		24
25				25					25
26				26	<b>DEBT SERVICE INTEREST</b>				26
27	22,539	13,605	20,011	27	542100 Interest Payments	18,635	18,635		27
28				28					28
29				29	<b>CONTINGENCY</b>				29
30	-	-	129,343	30	571010 Contingency	100,676	100,676		30
31				31					31
32				32	<b>Total Full Time Equivalent (FTE)*</b>				32
33				33	Ending balance (prior years)				33
34	144,923	165,090	-	34	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				34
35	<b>392,381</b>	<b>383,691</b>	<b>399,315</b>	35	<b>TOTAL REQUIREMENTS</b>	<b>403,901</b>	<b>403,901</b>	<b>-</b>	35

BEFORE THE BOARD OF COMMISSIONERS FOR MARION COUNTY  
STATE OF OREGON ACTING AS GOVERNING BODY  
FARGO INTERCHANGE SERVICE DISTRICT

In the Matter of Making       )  
Appropriations to Adopt     )  
Budget                               )

R E S O L U T I O N # \_\_\_\_\_

BE IT RESOLVED that the Board of County Commissioners, acting as the Governing Body of the Fargo Interchange Service District, hereby adopts the budget approved by the Budget Committee of the Fargo Interchange Service District on May 14, 2020, now on file in the District office.

BE IT RESOLVED that the amounts of the fiscal year beginning July 1, 2020 for the purposes shown below are hereby appropriated as follows:

GENERAL OPERATING FUND:

Materials and Services	\$	213,048
Capital Outlay	\$	36,300
Debt Service Principal	\$	35,242
Debt Service Interest	\$	18,635
Contingencies	\$	100,676
Unappropriated Ending Balance and Reserved for Future Expenditure	\$	0
Total	\$	<u>403,901</u>

ADOPTED and appropriated by the Governing Body at the meeting of June 24, 2020.

MARION COUNTY BOARD OF COMMISSIONERS  
ACTING AS GOVERNING BODY  
FARGO INTERCHANGE SERVICE DISTRICT

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

BEFORE THE BOARD OF COMMISSIONERS ACTING AS THE GOVERNING BODY OF THE  
FARGO INTERCHANGE SERVICE DISTRICT

In the matter of the approval of sewer rate )  
charges. )

**RESOLUTION No. \_\_\_\_**

This matter came before the Marion County Board of Commissioners acting as the governing body of the Fargo Interchange Service District at its regularly scheduled public meeting on June 24, 2020.

WHEREAS, the Fargo Interchange Service District ("District") provides sewer services to customers within the District; and

WHEREAS, section 5 of Ordinance 1379 requires the District governing body to adopt an annual user charge resolution. The user charges must include (but are not limited to) a base charge for infrastructure expenses and a usage charge to pay for operational expenses; and

WHEREAS, according to section 5 of Ordinance 1379, user charges are necessary to pay the expenses of operating and maintaining the sewage collection, lift station and treatment facilities, to provide for replacement of the collection system and pump station equipment, provide for the proportionate future expansion of the subcontracted treatment plant and to provide for a margin of reserve funds; now, therefore,

IT IS HEREBY RESOLVED that the governing body of the District adopts the "Fargo

Interchange Service District Sewer Fees" attached as Exhibit A as the user charges for the District sewer system effective July 1, 2020.

DATED at Salem, Oregon, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

MARION COUNTY BOARD OF COMMISSIONERS ACTING  
AS THE GOVERNING BODY OF THE FARGO  
INTERCHANGE SERVICE DISTRICT

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

## Exhibit A

### Fargo Interchange Service District Sewer Fees

1. Definitions:

- 1A. Base Fee - A fee that pays for the infrastructure loans of the sewer system.
- 1B. Usage Fee - A fee that pays for the operation and maintenance of the sewer system.
- 1C. Reserve Fee - A fee to save funds for future repairs and replacement of the sewer system infrastructure.
- 1D. Assessed Value - The value of a customers property based on the most recent property tax assessment from the Marion County Assessor's Office.
- 1E. Property Acreage - The total number of acres a property has based on the most recent property tax assessment from the Marion County Assessor's Office.
- 2. Customers are billed every two months for the prior two months usage.

3. Service Fees:

$$\text{Base Fee} = \text{Annual Loan and Interest Payment} \times \text{Average} \left[ \begin{array}{l} \left[ \frac{\text{Customer Assessed Value}}{\text{Total Fargo Customers Assessed Value}} \right] \\ \& \\ \left[ \frac{\text{Customer property acreage}}{\text{Total Fargo Customers Property Acreage}} \right] \end{array} \right]$$

Base Fee Example:

*Customer A - Assessed Value = \$500,000*

*Customer A - Acreage = 2.0*

*All Customers Assessed Value = \$5,000,000*

*All Customer Acreage = 40*

*Customer A % of Assessed Value = 10%*

*Customer A % of Acreage = 5%*

*Customer A Average % = 7.5%*

*Annual Loan Payment = \$60,000*

*Customer A Annual Base Fee = \$60,000 x 7.5% = \$4,500*

Sewer Fee Description	Fee
Usage Fee Per 1,000 gallons used	\$ 13.15
Reserve Fee Per 1,000 gallons used	\$ 0.13

4. Rate Schedule:

	July 1st 2020	July 1st 2021	July 1st 2022	July 1st 2023	July 1st 2024
Base Fee	Based on annual loan and interest payments adjusted annually, calculated and charged as described above.				
Usage Fee Per 1,000 gallons used	\$ 13.15	Based on CPI*	Based on CPI*	Based on CPI*	Based on CPI*
Reserve Fee Per 1,000 gallons used	\$ 0.13	Based on CPI*	Based on CPI*	Based on CPI*	Based on CPI*



*\*The fee increase shall be calculated according to the United States Department of Labor, Bureau of Labor Statistics, Western Information Office, Consumer Price Indexes (CPI) Pacific Cities and U.S. City Average, March (yyyy) and March previous (YYYY), All Items Indexes, All Urban Consumers (CPI-U), West-B/C.  
<https://www.bls.gov/regions/west/cpi-summary/>*

*The calculation shall be as follows:*

$$INCR = MC / MP - 1$$

*Where:*

*INCR = The % change applied to the fees*

*MC = March of current year*

*MP = March of prior year*

*If the INCR is zero percent or below, then there is no increase or decrease to the sewer rates for that year.*

5. Delinquent Accounts - On June 1st of each year all customer accounts with invoice dates February 1st and older will be assessed a 20% and \$25 fee to each account and assessed to the property owners property taxes.
6. The governing body of the Fargo Interchange Service District reserves the right to make changes to this rate structure, at which time a new resolution and Exhibit A will be considered for approval.



***Marion County***  
**OREGON**  
**FARGO INTERCHANGE  
SERVICE DISTRICT**

June 24, 2020

**BOARD OF  
COMMISSIONERS**

Colm Willis  
Kevin Cameron  
Sam Brentano

**DIRECTOR**

Brian Nicholas, P.E.

**ADMINISTRATION/  
OPERATIONS**

503-588-5084

Marion County Assessor's Office  
c/o Tom Rohlfig  
555 Court St NE, Ste 2233  
Salem, OR 97301

Dear Mr. Rohlfig:

As Governing Body of the Fargo Interchange Service District and pursuant to the provisions of ORS 454.225 and Rules and Regulations adopted by said district, we hereby certify as follows:

1. That the itemized list of delinquent sewer service charges attached hereto and marked Exhibit "A" is in the total sum of **\$49,100.21**.
2. That payment of said delinquent charges had not been received through normal billing and collection procedures.
3. That each sewer service charge certified includes a twenty percent penalty and a \$25.00 administration charge for each account.
4. That the amounts shown as certified should be added to the appropriate tax accounts indicated, pursuant to the above-mentioned statute and regulations.

Dated at Salem, Oregon, this 24th day of June, 2020.

Respectfully submitted,

MARION COUNTY BOARD OF COMMISSIONERS  
ACTING AS GOVERNING BODY FOR  
FARGO INTERCHANGE SERVICE DISTRICT

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Chair, Governing Body

G:\Administration\ServiceDistricts\Budget\FY2019-20\Fargo\Fargo FY 19-20 Sewer Certification Letter.doc

Exhibit A

Total: \$ 49,100.21

Fargo Community Service District  
Delinquent Sewer Service Charges FY 2020-21  
Certified to the Marion County Tax Assessor

Name	Tax ID	Situs	Amount
BEV TECH	R331261	12148 Sky Ln NE	\$ 576.84
PIONEER SUNSHINE LLC	R337580	12271 Melinda Lane NE	\$ 42,810.28
SITECH	R331259	21505 Bents Ct NE	\$ 88.83
TRAVEL CENTERS OF AMERICA	R10421	21856 Bents Rd NE	\$ 4,303.29
TWD INVESTMENTS LLC	R10406	12144 Ehlen Road NE	\$ 1,320.97

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Marion County

FORM LB-50  
2020-2021

☐ Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The Fargo Interchange Service District has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of Marion County. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

5155 Silverton Rd NE

Salem

OR

97305

June 24, 2020

Mailing Address of District

City

State

ZIP code

Date

Dennis Mansfield Jr.

Budget Officer

(503) 588-5084

[dmansfield@co.marion.or.us](mailto:dmansfield@co.marion.or.us)

Contact Person

Title

Daytime Telephone

Contact Person E-Mail

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- ☐ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- ☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

## PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
		Rate -or- Dollar Amount	
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . . .	1		
2. Local option operating tax . . . . .	2		
3. Local option capital project tax . . . . .	3		
4. City of Portland Levy for pension and disability obligations . . . . .	4		
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 . . . . .	5a.		
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 . . . . .	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.		0

## PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	
7. Election date when your new district received voter approval for your permanent rate limit . . . . .	7	
8. Estimated permanent rate limit for newly merged/consolidated district . . . . .	8	

## PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

## Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Non-Adalorem Delinquent Sewer Charges		49,100.21
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_ 454.225

BEFORE THE BOARD OF COMMISSIONERS FOR MARION COUNTY  
STATE OF OREGON ACTING AS GOVERNING BODY  
FARGO INTERCHANGE SERVICE DISTRICT

In the Matter of the First Regular)  
Supplemental Budget for                    )  
Fiscal Year 2019-20                        )

R E S O L U T I O N # \_\_\_\_\_

This matter came before the Governing Body of the Fargo Interchange Service District at its scheduled public meeting on June 24, 2020, to consider adopting the first regular supplemental budget and make appropriations for fiscal year 2019-20.

WHEREAS, the District has requested budget adjustments due to unforeseen circumstances as described in the explanation attached hereto and marked Exhibit "A" and by this reference made a part hereof; and

WHEREAS, the District Budget Officer has reviewed the requests and recommends a first regular supplemental budget for fiscal year 2019-20 to the Governing Body;

BE IT RESOLVED that the Board of County Commissioners, acting as the Governing Body of the Fargo Interchange Service District, hereby adopts the first regular supplemental budget for the fiscal year 2019-20.

BE IT RESOLVED that for the fiscal year beginning July 1, 2019, the amounts for the purposes shown in the attached schedule, and by this reference made a part hereof, are hereby appropriated.

DATED at Salem, Oregon this 24<sup>th</sup> day of June, 2020.

MARION COUNTY BOARD OF COMMISSIONERS  
ACTING AS GOVERNING BODY  
FARGO INTERCHANGE SERVICE DISTRICT

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Exhibit A

Fargo Interchange Service District  
First Supplemental Budget Request  
Fiscal Year 2019-20

	Fund No.and Name: <b><i>545 Fargo Interchange Service District</i></b>		
	<b>Current Budget</b>	<b>1st Supplemental Increase / Decrease</b>	<b>Revised Budget</b>
<b>Resources:</b>			
Charges for Services	244,972		244,972
Interest	1,900		1,900
Net Working Capital	152,443	12,647	165,090
<b>Total Resources</b>	<b>399,315</b>	<b>12,647</b>	<b>411,962</b>
<b>Requirements:</b>			
Materials and Services	179,852	8,047	187,899
Capital Outlay	35,000	4,600	39,600
Debt Service	55,120		55,120
Contingency	129,343		129,343
Ending Fund Balance	-		-
<b>Total Requirements</b>	<b>399,315</b>	<b>12,647</b>	<b>411,962</b>
<b>FTE:</b>	-	-	-

Justification for the request and changes in FTE.

**Resources**

\$12,647 increase in Net Working Capital to match actual

**Requirements**

\$12,647 increase, a net of:

\$8,047 increase in Materials and Services, comprised of:

\$8,047 increase in sewer maintenance for disposal charges at the City of Donald lagoons

\$4,600 increase in Capital Outlay for additional costs related to the installation of the air release valves

**Net Change**

The net change to the 545 - Fargo General Operating Fund is an increase of \$12,647

MINUTES  
REGULAR MEETING

GOVERNING BODY  
FARGO INTERCHANGE SERVICE DISTRICT  
3:45 PM, WEDNESDAY, JANUARY 22, 2020  
SILVERTON CONFERENCE ROOM  
MARION COUNTY COURTHOUSE SQUARE

- MEETING OPENED: Commissioner Sam Brentano opened the meeting and noted the following attendance:
- ATTENDANCE: Commissioner Kevin Cameron, Commissioner Sam Brentano  
Scott Norris - Office of Legal Counsel, Dennis Mansfield - Public Works,  
Brian May - Public Works, Matt Knudsen - Public Works, Earl Horton -  
ESSD Budget Committee, Michael Johnson - ESSD Advisory Committee,  
Stephanie Rosentrater - Public Works, Brian Nicholas - Public Works,  
Thomas Kissinger - Public Works, Terry Beilke – Brooks Community  
Service District Advisory Committee, Marilynn Long, Kathy Rogers
- ACTION: **MOTION:** Commissioner Cameron made a motion to approve the minutes  
of the June 24, 2019 Regular Meeting and Budget Hearing. Commissioner  
Brentano seconded the motion. A voice vote was unanimous.
- OPERATIONS UPDATE: Matt explained that there is a lift station up in Fargo that pumps sewage to  
the City of Donald treatment facility. Previously, there was no call-out system  
to notify us if it shut down. There was an alarm at the lift station, but we had  
to rely on people parking near it to call and inform us if the alarm was going  
off. The new SCADA system that was installed this summer allows call outs  
from the lift station. It uses cellular signal to call out to our dispatch. It also  
provides us real time data and lets us know if there is a power outage, the  
pumps are on, etc.  
We installed new Air Release Valves (ARVs) this summer along the  
pressured main that runs from Fargo to Donald. The ARVs that were  
replaced had been in place since the system was installed and were well  
past their lifespan. ARVs release entrapped air within the system and keep it  
from bursting. The new ARVs are working much better than the old ones  
were.  
Preventing infiltration and inflow (I&I) from entering into the gravity system is  
an ongoing battle, but the District is making headway. We have recently  
covering some manholes to prevent road runoff and rainfall from entering  
the system through the manholes. The District has also worked with a  
couple different property owners to cover up some areas that allow I&I into  
the system. There are two specific property owners that the District is  
looking at right now for suspected stormwater connections into the system.  
Treating wastewater is expensive and adding stormwater to it increases our  
costs significantly. On one of the properties, the whole stormwater system is  
on private property, meaning it is being metered and they're being billed for  
it. The plan is to work with the property owner now that we know we have  
collected seasonal data from their system and let them know what they're  
options are. The other property we're doing pipe cameras to verify the  
stormwater connections and then work with that property owner. This  
second customer would not be paying for stormwater if it's connected to the  
system.  
The District has calibrated and verified our meters between Fargo and  
Donald. The District is seeing reduced winter-time flows and once the two  
aforementioned properties are investigated, they assume the flows will be  
reduced even more. The City of Donald has contacted the District several  
times because it is approaching its maximum allowance of 50,000 gallons

per day. This seems to always be in the winter, which leads to the assumption that there is an I&I problem. The District has been working on solving the issue. They are now down to less than 43,000 gallons per day. However, in the summer it's more like 27,000 gallons per day, which is a significant difference. District staff is working on this issue in every way they see possible. As mentioned before, they are working with two particular property owners regarding I&I and will look into possible infiltration of groundwater in the future.

PUBLIC COMMENT:

None.

NEXT MEETING:

The next Regular Meeting is scheduled for June 24, 2020 at 2:00 PM, in the Silverton Conference Room, Marion County Courthouse Square, 555 Court St. NE, Salem, Oregon.

ADJOURNMENT:

There being no further business to come before the governing body, the meeting was adjourned.

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Chair, Governing Body  
Fargo Interchange Service District