



# SEPTIC PERMIT PROCESS

## Marion County Building Inspection

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# 1

### APPLY FOR PERMIT

- Contact Building Inspection to start gathering information about your septic system and to find out what kind of permit is required.
- Apply for an authorization or a repair permit and we'll let you know how to prepare your site for our visit.

# 2

### SITE VISIT

- Within 1-10 days, Building Inspection will come out to your property and generally be able to determine if the system can be authorized for use as is or if it needs some kind of repair.

# 3

### DESIGN PROFESSIONAL

- Hire an installer to perform the repair if necessary. Some work may be performed by the property owner.
- The installer will work with you and Building Inspection on the system design, alternatives, materials, cost, and time frame to perform the repair.

# 4

### ISSUE PERMIT

- Usually within 3-5 days of receiving an approved design, Building Inspection will issue your permit so you or your installer can begin work.

# 5

### INSTALL SEPTIC

- Building Inspection will work with your installer during the installation and visit your property to inspect the work.
- Be sure you or your installer provides an "as built" plan at the time of final inspection. This will be helpful for future changes or repairs.