



**MARION COUNTY PUBLIC WORKS  
LAND DEVELOPMENT ENGINEERING & PERMITS**

5155 Silverton Rd NE

Salem OR 97305

(503) 584-7714

FAX (503) 588 -7948

Email: [MCLDEP@co.marion.or.us](mailto:MCLDEP@co.marion.or.us)

<https://www.co.marion.or.us/pw/engineering/>

**REQUEST FOR PERMIT EXTENSION  
OR CANCELLATION**

Complete the information below to apply for an Extension or Cancellation for the Permit(s).

**NOTE: EXTENSIONS ARE NOT GRANTED FOR ACCESS OR ANNUAL BLANKET PERMITS**

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(ADDRESS)

\_\_\_\_\_  
(CITY) (STATE) (ZIP CODE)

Check if Project is  
at Mailing address

PROJECT ADDRESS: \_\_\_\_\_  
(ADDRESS)

\_\_\_\_\_  
(CITY) (STATE) (ZIP CODE)

PERMIT/RECORD NUMBER(S): \_\_\_\_\_

REASON FOR EXTENSION / CANCELLATION:  
(PLEASE DO NOT DISCLOSE POTENTIAL MEDICAL RELATED ISSUES)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EXPECTED COMPLETION DATE: \_\_\_\_\_

Please check one of the following:

Extension: I acknowledge that this project is being actively worked on and has not been discontinued. I recognize that the County may deny the Extension of the above-reference permit(s) if the above stated reason does not adequately justify the request.

Cancellation: I am authorized to request the Cancellation of the above referenced Permit(s) and forfeit all bonds, fees, and assurances on behalf of the Permittee, Developer, and all interested parties.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

**PLEASE ALLOW UP TO 5 BUSINESS DAYS TO PROCESS REQUESTS.**

Please send the completed form to: Marion County Public Works  
Attn: LDEP  
5155 Silverton Road NE  
Salem, OR 97305

Alternatively, you may email a copy to [MCLDEP@co.marion.or.us](mailto:MCLDEP@co.marion.or.us)