



Inspection Date:

CESC SITE INSPECTION FORM

This form is to be used in conjunction with the Marion County Land Development Engineering & Permits – CESC Inspector’s Guide

Project Address:	Project ESCM:	
Inspector:	Permit Number:	555- -PW
Inspection Type:	<input type="checkbox"/> Pre-construction	<input type="checkbox"/> Implementation
	<input type="checkbox"/> Post Rain Event - Within 24 hours of Event?	<input type="checkbox"/> Final Closeout
	Yes No	<input type="checkbox"/> Complaint <input type="checkbox"/> Visible Sediment
	<input type="checkbox"/> Random	<input type="checkbox"/> Other, explain:
REMINDER: TAKE PHOTOS AS YOU CONDUCT YOUR INSPECTION		
WALK THROUGH		
Instructions:		
Checking each box below indicates complete inspection of the items under the correlating number on the CESC Inspector’s Guide:		
<input type="checkbox"/> 1) Schedule	<input type="checkbox"/> 6) Materials On-Hand	
<input type="checkbox"/> 2) Erosion and Sediment Control Plan (ESCP)	<input type="checkbox"/> 7) Maintenance	
<input type="checkbox"/> 3) Erosion and Sediment Control Manager (ESCM)	<input type="checkbox"/> 8) Monitoring Forms	
<input type="checkbox"/> 4) Sensitive Areas	<input type="checkbox"/> 9) Slope Protection & Stabilization	
<input type="checkbox"/> 5) Contingency Plan	<input type="checkbox"/> 10) Additional Items	
List any observations of potential or existing 1) non-stormwater discharges, 2) illicit connections, and/or 3) pollutant discharges:		
List any changes made to ESCP and comment on related documentation:		
Document any Education and/or Instruction provided to ESCM regarding pollution prevention practices:		
Document any Follow-up or Corrective Actions Required Below: If none, check the box to the right		<input type="checkbox"/> None Required
Where on-site is the ESCP kept?		
Additional notes or comments:		

REMINDER: UPLOAD THE COMPLETED CESC SITE INSPECTION FORM AND ANY OTHER ASSOCIATED DOCUMENTS (I.E. PHOTOS) TO THE ACELA PERMIT RECORD.



MARION COUNTY LAND DEVELOPMENT ENGINEERING & PERMITS CESC INSPECTOR'S GUIDE

**This guide is to be used in conjunction
with the Marion County CESC Site Inspection Form**

1) Schedule

- Review the Contractor's schedule for any conflicts.
- Verify necessary Best Management Practices (BMPs) are installed prior to any ground disturbing activity.
- Verify if ground disturbing activity within highly erosive soils is being performed during the wet weather season.
- Grubbing of areas that will be worked on much later should be delayed.
- Staging of projects may require staging of erosion control measures.
- Confirm seeding is scheduled appropriately prior to end of applicable seeding dates.
- Verify if there are any "in-stream" work areas that may alter the contractor's schedule.
- Verify contractor's timeline for removal of BMPs if available.

2) Erosion and Sediment Control Plan (ESCP)

- Walk project during preliminary or advanced plan review and look for potential erosion problems
- Verify review of the Contractor's ESCP and that it is adequate and makes sense for the project. The ESCP included in a big package may need modification to address site conditions or staging.
- Walk project with Erosion and Sediment Control Manager prior to any ground disturbing activity looking for needed modifications of the ESCP.
- Verify ESCP is being kept up-to-date and modified as needed.
- Verify ESCP is kept on-site and is easily accessible.
- Verify the contractor has an erosion control plan for offsite borrow sources and waste areas.

3) Erosion and Sediment Control Manager (ESCM)

- Verify who the identified ESCM for the project is.
- Verify qualifications and knowledge of the identified ESCM.
- Verify ESCM's understanding of all required duties.
- Verify ESCM has authority to direct resources and make changes in an emergency.

4) Sensitive Areas

- Verify if there are sensitive areas which may require "extra" attention.
- Verify if all sensitive areas have been adequately addressed on the ESCP.
- Verify if additional monitoring is required or necessary for any sensitive areas.

5) Contingency Plan

- Confirm a contingency plan exists in the event of an unexpected event.
- Confirm a contingency plan exists for stabilization of any ground disturbing activity performed after seeding dates.

6) Materials On-Hand

- Confirm adequate materials are on-hand to cover each phase of work planned to be performed.

Note:

-It may be difficult to get Erosion Control materials in the middle of the wet season. It is easier to deal with erosion before it happens rather than after.

7) Maintenance

- Consider access for maintenance of BMPs. Confirm BMPs are placed where they are easy to maintain if there is a choice.
- Confirm erosion and sediment controls are properly installed and in good working order.
- Confirm catch basins are cleaned out when more than 6 inches of sediment depth accumulates.
- Confirm all sediment fences, barriers, check dams, and inlet protections are cleaned out when sediment reaches 1/3 of the storage depth.
- Confirm construction entrances are maintained with fresh rock to prevent tracking of sediment onto pavement.

8) Monitoring Forms

- Confirm permit required visual self-inspections are being conducted.
- Confirm self-inspection records are available on-site and are located with the most recent ESCP.
- Confirm self-inspection records are being completed adequately to represent the site conditions and work performed.

9) Slope Protection & Stabilization

- Confirm all highly sensitive areas are protected.
- Confirm temporarily stabilization of areas of unfinished ground disturbing activity scheduled for re-disturbance at a later date (i.e. straw mulch, chemical soil stabilizers, plastic sheeting, matting, etc.)

Notes:

-When permanently finishing slopes go from the top down and seed as you go.
-Track walk slopes to provide loosened soil and hold seed.

10) Additional Items

- Verify performance of newly installed BMPs is adequate.
- If applicable, confirm contractor's ESCP addresses dust control and/or wind erosion.
- If applicable, confirm any changes in runoff and drainage patterns by snow melt are addressed on the ESCP.