

IA7

Volcano/Volcanic Activity

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Volcano/Volcanic Activity Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	<input type="checkbox"/> Arrange for personnel to participate in necessary training and develop exercises relative to volcanic events.	<i>County NIMS Implementation and Training Plan</i>
	<input type="checkbox"/> Provide information and training on volcano-hazard response to emergency workers and the public. <ul style="list-style-type: none"> - Implement a public outreach program on volcano hazards. - Review public education and awareness requirements. 	<i>ESF 15 of the County EOP</i>
	<input type="checkbox"/> Participate in Marion County preparedness activities, seeking understanding of interactions with participating agencies in a volcano scenario.	
	<input type="checkbox"/> Ensure that contact lists are current and establish a pre-event duty roster allowing for 24/7 operational support to Marion County EOC.	
	<input type="checkbox"/> Familiarize staff with requirements for requesting State and Federal Disaster Assistance.	<i>Stafford Act, FEMA guidance, and EMP</i>
	<input type="checkbox"/> Inform Marion County Emergency Management of any major developments that could adversely affect response operations (i.e., personnel shortages, loss of firefighting equipment, etc.).	
RESPONSE PHASE	<input type="checkbox"/> Activate the County EOC and establish Incident Command or UC, as appropriate. Contact appropriate private partners to assign liaisons to the EOC for coordination of specific response activities. Staffing levels vary with the complexity and needs of the response. At a minimum, IC, all Section Chiefs, Resource Coordinator and management support positions.	<i>Section 5 of the County EOP, agency and company-specific plans</i>
	<input type="checkbox"/> Activate and implement the County EOP.	
	<input type="checkbox"/> Notify supporting agencies. <ul style="list-style-type: none"> - Identify local, regional, or state agencies that may be able to mobilize resources and staff to the County EOC for support 	
	<input type="checkbox"/> Provide local warnings and information and activate appropriate warning/alert systems.	<i>ESF 2 Annex of the County EOP</i>
	<input type="checkbox"/> Support a Regional Coordination Center, if necessary.	
	<input type="checkbox"/> Establish a JIC. <ul style="list-style-type: none"> - Provide a PIO for the JIC. - Formulate emergency public information messages and media responses utilizing “one message, many voices” concepts (recurring). 	<i>ESF 15 Annex of the County EOP</i>
	<input type="checkbox"/> Assist the USGS in establishing a temporary Volcano Observatory.	
<input type="checkbox"/> Install additional monitoring instruments to collect and analyze visual, seismic, lahar-detection, deformation, and gas-emission data.		

7. IA7 – Volcano/Volcanic Activity

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	<input type="checkbox"/> Initiate and coordinate local emergency declarations or requests for assistance from mutual aid partners, State, or Federal resources. If applicable, submit request for local disaster/emergency declaration following established county procedures.	<i>Section 1.4 of County EOP</i>
	<input type="checkbox"/> Estimate emergency staffing levels and request personnel support.	
	<input type="checkbox"/> Develop work assignments for ICS positions (recurring).	<i>ICS Form 203-Organization Assignment List</i>
	<input type="checkbox"/> Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	<i>ICS Form 209-Incident Status Summary</i>
	<ul style="list-style-type: none"> - Dedicate time during each shift to prepare for shift change briefings. 	
	<input type="checkbox"/> Confirm or establish communications links among primary and support agencies, the County EOC, and State ECC - confirm operable phone numbers and backup communication links.	
	<input type="checkbox"/> Ensure that all required notifications have been completed. Consider other local, regional, State, and Federal agencies that may be affected by the incident. Notify them of the status.	<i>ICS Form 201-Incident Briefing</i>
	<input type="checkbox"/> Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a UC if scope of response increases.	<i>Established emergency contact lists maintained at the County EOC</i>
	<input type="checkbox"/> Obtain current and forecasted weather to project potential spread of ash, fires, and/or gases (recurring).	
	<input type="checkbox"/> Determine need to conduct evacuations and sheltering activities (recurring). Request that American Red Cross activate and implement local sheltering plans.	<i>ESF 6 Annex of the County EOP and American Red Cross Shelter Plans</i>
	<input type="checkbox"/> Coordinate evacuation of affected areas, if necessary. Assign appropriate ESF liaisons to the County EOC, as situation requires. The following ESFs may provide lead roles during various phases of evacuation: <ul style="list-style-type: none"> - ESF 1 - Transportation - ESF 2 - Emergency Telecommunications and Warning - ESF 13 - Public Safety and Security - ESF 15 - Emergency Public Information 	<i>ESF 1, 2, 13, and 15 Annexes of the County EOP</i>
	<input type="checkbox"/> Determine the need for additional resources and request as necessary through the County EOC (recurring).	<i>ESF 7 Annex of the County EOP</i>
	<input type="checkbox"/> Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers with potential needs as well as current needs.	

7. IA7 – Volcano/Volcanic Activity

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	<input type="checkbox"/> Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include: equipment, personnel, facilities, supplies, procedures and communications. Track resources as they are dispatched and/or used.	<i>ESF 7 Annex of the County EOP</i>
	<input type="checkbox"/> Develop plans and procedures for registration of task forces/strike teams as they arrive on scene and receive deployment orders.	
	<input type="checkbox"/> Record all EOC activity and completion of individual personnel tasks (recurring). All assignments, person(s) responsible, and significant actions taken should be documented in logbooks.	<i>ICS Resource Tracking forms and EOC forms</i>
	<input type="checkbox"/> Record all incoming and outgoing messages (recurring). All messages and the person making/receiving them should be documented as part of the EOC log.	<i>Existing EOC forms/templates</i>
	<input type="checkbox"/> Produce situation reports (recurring). At regular periodic intervals, the EOC Manager and staff will assemble a situation report.	<i>EOC Planning Section job action guide</i>
	<input type="checkbox"/> Develop an IAP (recurring). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular periodic intervals and modified as the situation changes.	
	<input type="checkbox"/> Implement elements of the IAP (recurring).	
	<input type="checkbox"/> Coordinate with private sector partners as needed.	<i>ICS Form 202 – Incident Objectives</i>
	<input type="checkbox"/> Ensure that all reports of injuries, deaths, and major equipment damage due to volcano/earthquake response are communicated to the Incident Commander and/or Safety Officer.	
RECOVERY/DEMOBILIZATION PHASE	<input type="checkbox"/> Activate and implement applicable mitigation plans, community recovery procedures, and COOP/COG plans until normal daily operations can be completely restored. Deactivate/demobilize the County EOC.	<i>ESF 14 Annex of the County EOP and agency-specific recovery</i>
	<input type="checkbox"/> Release mutual aid resources as soon as possible.	
	<input type="checkbox"/> Monitor secondary hazards associated with volcano eruption and/or significant activity (landslides, fires, contamination, damage to infrastructure, impacts to utility lines/facilities, air quality issues) and maintain on-call personnel to support potential response to these types of hazards.	
	<input type="checkbox"/> Assess volcanic risks and include information/findings as part of a comprehensive Hazard Identification and Vulnerability Analysis for the County.	<i>Existing Hazard Identification and Vulnerability Analysis</i>
	<input type="checkbox"/> Conduct post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	

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	<input type="checkbox"/> Correct response deficiencies reflected in the IP.	
	<input type="checkbox"/> Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.ilis.gov)	