



## **SITE PLAN INSTRUCTIONS FOR A SEPTIC APPLICATION**

Draw a site plan with actual measurements to any test pits, existing septic tanks, disposal fields, and other items listed even if they are to be replaced. Site plan must be current, legible, and contain all items listed below. If the form provided is not used, the plan must include the title "Site Plan," owner name, and site address of the property.

### **ITEMS THAT MUST BE SHOWN ON YOUR SITE PLAN:**

- 1. **NORTH ARROW.**
- 2. **WELLS:** Include all wells, including irrigation wells on property and within 100' of property.
- 3. **ALL PROPERTY LINES AND DIMENSIONS, EXISTING AND PROPOSED:** For partitions or property line adjustments, designate proposed properties with dashed lines; label parcels as "Parcel 1", "Parcel 2", etc. Contrasting color is recommended.
- 4. **EXISTING AND PROPOSED STRUCTURES:** Label as "Proposed" and "Existing." Include dimensions and distances to property lines.
- 5. **EXISTING AND PROPOSED PROPERTY ACCESS:** Label the **Street Name** accessing the parcel. Label driveways and parking areas.
- 6. **UTILITIES AND EASEMENTS:** Including any deed restrictions or encumbrances, if known.
- 7. **SURFACE WATER:** Including, but not limited to, storm water systems, ponds, lakes, springs, rivers, streams, creeks, ditches, canals, detention ponds, pools, French drains, field tile, and irrigation. Show existing and proposed.
- 8. **EXISTING AND PROPOSED SEPTIC SYSTEM:** All septic tanks and drainfields, initial and replacement areas. Drainfield layout, dimensions (between lines and length of lines), distribution method, and header pipe will be required on all installation applications. Installations **MUST** occur within boundaries of previously approved areas.
- 9. **TEST HOLES:\*\*** Accurately locate the test holes on the site plan diagram. Must be drawn to scale. Show distances between holes; and between each test hole and property lines. Test holes should be located in the vicinity of the proposed area for both initial and repair drainfields.
- 10. **ANY OTHER FEATURES REQUIRING SETBACKS LISTED IN 340-071-0220 Table 1.**

**FAILURE TO INCLUDE ALL OF THE ITEMS LISTED ABOVE MAY  
DELAY THE APPLICATION AND ANY PERMITS RELATED TO THE PROPERTY**

**\*\*The soil evaluation pertains only to the immediate vicinity of the test holes. A favorable report designates a defined usable area based on measurements to fixed property boundaries or permanent physical features. To complete the evaluation an accurate diagram is required. Property corners, existing lot lines, and proposed lot lines must be located and must be evident at the time of the field visit. Accuracy and completeness of the site plan will be verified during the field evaluation. Inaccurate or incomplete plans that prevent completion of the evaluation will be returned and re-inspection fees may apply.**

**SITE PLAN FOR PROPOSED RESIDENTIAL DEVELOPMENT**

**Site Address:** \_\_\_\_\_

Total Acres \_\_\_\_\_

TAXLOT

Drawn to Scale: \_\_\_\_\_  Not Drawn to Scale -OR- 1 square = \_\_\_\_\_ feet

**I certify that the above information is accurate to the best of my knowledge. I AM THE [ ] Owner or [ ] Authorized Agent.**

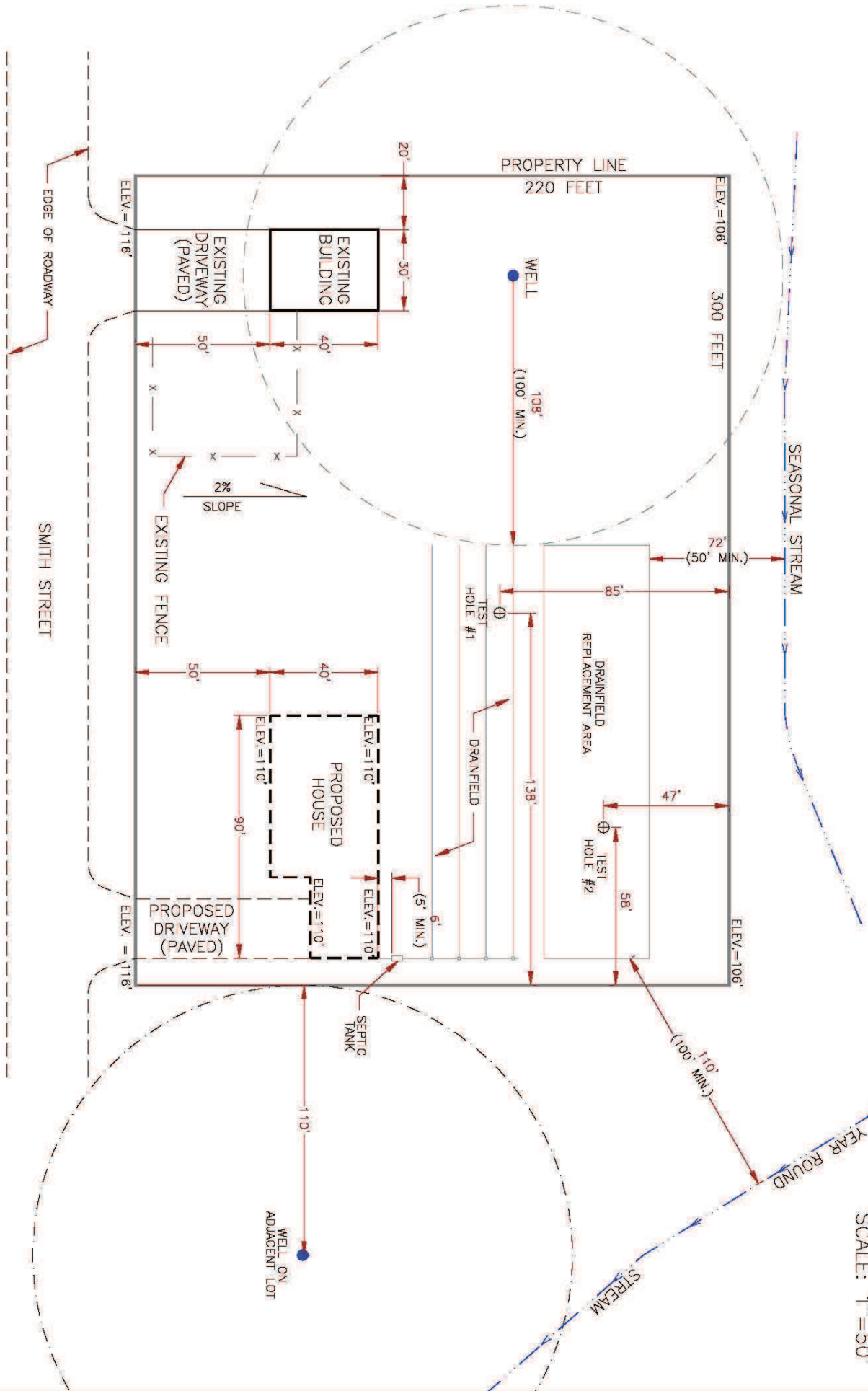
NAME (please print): \_\_\_\_\_ Telephone # \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Applicant's email: \_\_\_\_\_

# SAMPLE RESIDENTIAL SITE PLAN



SCALE: 1"=50'

