



2021 Volunteer Awards Information Sheet

About Marion County's 2021 Volunteer Awards:

County departments and individuals are encouraged to nominate a volunteer or volunteer group for their service during calendar year 2021. This is an opportunity for deserving volunteers to receive recognition for their contributions to a Marion County department, division or program.



Your volunteer or volunteer group will be considered for an award by completing and returning the 2021 Volunteer Awards Nomination Form to Sherry Lintner, Volunteer Services Coordinator. **Nominations are accepted throughout the year, but must be submitted to Volunteer Services no later than Friday, February 25, 2022 to be considered for a 2021 award.** A selection committee will review the nominations and select recipients.

Departments may choose to nominate more than one person or group within each category, and individual volunteers may be nominated for more than one category. For example, you may choose to nominate your outstanding volunteer for a Division/Program Award and the Judge Rex Hartley Volunteer of the Year.

Anyone may nominate a county volunteer or group for this annual recognition. Volunteers may be honored for ongoing or past service to a program, or for work on a one-time project. The Marion County Board of Commissioners will present awards in conjunction with National Volunteer Week, April 17-23, 2022.

Nominations will be accepted for the following five categories:

1. Youth Volunteer

The Youth Volunteer Award was developed to recognize volunteer accomplishments of young people 24 years and under in county programs and departments. The award is intended to highlight the individual volunteer contributions of a young person. Youth who volunteer in leadership roles, on advisory boards, with special projects, and in programs for the county are eligible for this award. Volunteers nominated for this award are also eligible for the Judge Rex Hartley Volunteer of the Year award. You must submit a separate nomination for each category. **One individual receives this award each year.**

2. Advisory Board Volunteer

Volunteers who serve on county advisory boards are eligible for the Advisory Board Volunteer award. Through this award an individual volunteer is recognized for service or leadership, for an ongoing commitment to an advisory board, or for work on a one-time special task force or ad hoc committee. Volunteers nominated for this award are also eligible for the Judge Rex Hartley Volunteer of the Year award. You must submit a separate nomination for each category. **One individual receives this award each year.**



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Nomination categories cont'

3. Division or Program Award

An award for those who display dedication and exemplary accomplishments within the division or program in which they volunteer. Volunteers in this category will be recognized for their contribution to the division or program, to the customers or clientele the program serves, and the betterment of the community in which the program or service is implemented. Volunteers nominated for this award are also eligible for the Judge Rex Hartley Volunteer of the Year award. You must submit a separate nomination for each category. **One award will be given for each division or program with a nomination submitted.**

4. Commissioner Mary Pearmine Outstanding Volunteer Group Award

This award is for county affiliated groups with membership that consists of volunteers. Although the entire membership does not have to be volunteers, volunteers must be a component for a group to be eligible for the award. The group receiving the award is added to the perpetual plaque displayed at Courthouse Square. **One group receives this award each year.**

5. Judge Rex Hartley Volunteer of the Year Award

One volunteer will be selected for this premier award based on outstanding service to the county and the community. The individual receiving the award receives an engraved individual award, and their name is added to the perpetual plaque displayed at Courthouse Square. **One individual receives this award each year.**

Nomination Form Directions

1. Fill out the contact information for the volunteer completely since they will be invited to the award ceremony. Groups are notified through a central contact person or staff, so be sure that information is clear and sufficient to communicate with the group on the nomination.

2. Complete the nominator information for the same reason.

3. Try to focus on the volunteer or volunteer group's contribution to the county, benefit to the community, commitment to the project or the program, and any unique qualities of the volunteer work since these are the criterion that the selection committee will use.

4. Use specific examples to describe the nominee's activities. Stay away from vague references like, "they are so wonderful" or "we could not get along without them." It is important to inform the selection committee **why** your volunteer is so wonderful and **why** you cannot get along without them.

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5. Again, use specific examples in the impact section, which may include, where appropriate, the numbers served, a description of the services offered, or the project that was completed. In this section, describe any impact or changes to quality of life, availability of service, improved safety procedures, or community enhancement in which the volunteer or volunteer group was involved.

6. Lastly, summarize for the selection committee, the qualities, skills, meritorious behavior, dedication and commitment that your volunteer or volunteer group demonstrated to deserve recognition.

The awards selection process and ceremony:



Volunteer Services will notify nominees that they have been nominated on, or around March 4th. The Selection Committee will meet in mid-March. Once the selection committee has completed their work nominees, nominators, and department staff will be invited to a special event with the Board of Commissioners. The date will be selected by the Board of

Commissioners, and will likely coincide with National Volunteer Week in April. Completed nomination forms, or questions, can be directed to Volunteer Services Coordinator Sherry Lintner at (503) 588-7990 or by e-mail at slintner@co.marion.or.us or volunteer@co.marion.or.us.

Nominations are accepted throughout the year, but must be received by Volunteer Services no later than Friday, February 25, 2022

Your department's participation is needed to make Marion County's volunteer recognition event a success. **Nominate your volunteers TODAY!**

