

Minutes



Marion County
OREGON
Health & Human Services

Meeting Title: Systems Review Committee Meeting

Date & Time: March 18th, 2024, 10:00am-10:30pm

Location: Virtual Teams

Recorder: Sam Andress

Appointed: Kyle Amsberry Shawn Baird Sherry Bensema Mike Berger Brian Butler Frank Ehrmantraut Danny Freitag
 Loren Hall Stephanie McClung Dan Mullen Rebecca Shivers Katrina Griffith Melvin Peterson

Attendees: Mark Bjorklund Darrin George Kevin Hendricks Kyle McMann Matt Neuenheim Jim Triewiler
 Robert Dalke Toni Grimes Nicholas VanEpps Jim Walker Samantha Andress Jordan Donat

Time	Agenda Item (Who) Information/Discussion	Notes
11:00-11:05	Welcome.	Matt
10:05-10:30am	Marion County EMS providers contingency plans for depleted resources.	<p>Matt: Sherry brought up a depletion of resources situation that happened in another county and expressed the need for Marion County to have a plan in place. The goal of today's meeting is to identify the need we are trying to fulfill, a plan to address it, and a timeline for completion. I can then connect to resources and start creating a document (Santa Clara County Emergency Contingency Plan).</p> <p>Sherry: Do we need to address this issue at the county level? Do we need to identify tiers of response? Do we need this at an administrative level to allow each agency flexibility in response and then would there need to be identified triggers. Does this level of detail need to be added to the plan or can it be a simple statement in the plan? What is the simplest way and what makes sense for an emergency event?</p> <p>Matt: Is there an event that we can use as reference when determining if we need a plan like this in place?</p> <p>Rebecca: I think it would be a good idea to have a plan because all agencies would know that it exists and could be referenced as needed. When we ran out of supplies during COVID there was a plan developed to create a resource area where they could be picked up from the county and that streamlined the process.</p>

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This is the type of process we can streamline with a plan. It would describe the people or places to go to based on agency need.

Brian Butler: We want to keep this short and concise without creating a 42 page document.

Group: Agrees.

Sherry: Simple plan, if this happens, this is what you do.

Brian: It would be nice to have something to back up my personnel, but we can't develop policies they need to depend on experience and training and what they know is right.

Sherry: When the increase of interfacility transfers and workforce problems and when the system is overloaded, at what point does it become the responsibility of the ASA group to provide guidance. If we look at this as an ASA provider problem, not as an agency problem. If I am the county, I want to ensure that the public is protected during those severe shortages. What is the minimum I have to have in place to provide agency guidance in this situation?

Matt: Are you describing a statement of direction that lives within the ASP?

Sherry: Each agency should have the freedom to create a document that addresses their individual needs. I believe a short explanation in the ASP describing the county expectations of service providers. Identify at what point to notify the county and these are the steps the county will take.

A short paragraph within the disaster and change it to disaster and contingency plan, describing what the Marion County ASA requires, but ensure providers have a lot of flexibility to tailor the document to their agency needs.

Matt: It would be advised to add a paragraph to the ASP as an amendment that provides guidance for the plan but does not have the plan directly included. If a contingency plan is included within the ASP, every time it changes it would require a hearing process with the BOC. This is because the plan is included in the county code. Much better to leave it out of the plan itself.

Sherry: We just want this to provide guidance to agencies and indicate benchmarks of what their plan should address or include. How is up to each agency.

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		<p>Does the ASA Committee through the Board of Commissioners have the authority to call a strike team from the state without the county fire chiefs involvement? Do we want that?</p> <p>Rebecca: We need to add the contingency paragraph to the ASA plan.</p> <p>Matt: I can work with you all to create a paragraph and put that together. Let's create something and plan to bring it to the next ASA meeting.</p> <p>Closing: I will send out minutes to the group and send out an email prompt for feedback on what should be included in the paragraph I am creating for the ASP.</p> <p>Thank you for your participation.</p>
	*MCI Plan	<p>The reference of an MCI plan requirement for future Ambulance Service Plan Oregon Health Authority approval was discussed. The reference to Marion County & Polk County fire rescue protocols was mentioned as an option because it does include MCI plan. The MCI plan will be addressed at a later date but should be considered for addition to the plan when the contingency paragraph is added. It has been adopted, so it should be usable.</p>
Action Item	Responsible Party	Completion Target Date
Email Prompt	Matt	3/20/24
Paragraph on contingency.	Matt	4/10/24

Next Meeting: TBD