



Marion County
OREGON

**Intellectual and Developmental Disability Advisory Committee
Agenda and Minutes for October 14, 2015, 11:00am – 12:30pm**

**Location: Marion County Health Department / DD Services, 2421 Lancaster Drive NE, Salem OR 97305
Training Room A**

Contact: (503) 566-2981 <http://www.co.marion.or.us/HLT/IDDAC.htm>

*** P - Present E - Excused A - Absent G - Guest F - Facilitator M - Minute Taker**

Committee Members

Membership	Name	*
Chair/Family	Michele Kimbell, parent	P
Vice Chair/Advocate	Drew Wright, PCL staff	P
Provider	Flory Ericksen, PCL Manager	E
Individual	David Beem, volunteer	A
Family	Katie O'Kelley, grandparent	P
Provider	Jo Anne Hill, RISE staff	P
Advocate	Sheena Watkins-Andrews, CSS staff	P
Family	Gwyn Marsh, parent, Retired Case Manager	P
Family	Deborah Patterson, parent, Retired Health Administrator	P
Provider	Alan Roberts, OVRS, staff	P
Provider	Douglas Short, Child Foster Provider	E



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#	Agenda Item	Lead Person	Start Time	Minutes
1	Welcome and Introductions	Michele Kimbell, Chair	11:00 AM	5

Item Description » Welcome / Introductions / Minute Approval

Welcome Committee members and participants. Introduce Committee members, Marion County Community Developmental Disability Program (CDDP) staff, and other participants. Review/approval of prior meeting's minutes.

Item Minutes »

- Call to order at 11:04 am.
- Deborah Patterson motioned to pass the September 9, 2015 minutes, Michele Kimbell seconded the motion and the group agreed, minutes have been passed.

2	Working Session		11:05 AM	30
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Item Description »

- a) Customer survey questions – Karin (handout).
- b) Move to resignation of David Beem - Michele.
- c) Update on membership of new committee members.
- d) Employment Lawsuit Settlement – Dawn-Alisa (handout)

Item Minutes »

- a) Karin handed out the customer service questions and spoke about their significance in helping to better the services provided. Karin read the questions and asked for feedback from the committee members. JoAnne Hill asked if there is a place to include more detail than just a yes or no answer, Deborah Patterson asked if the questionnaires were for all ages, Drew Wright asked how often they are being done, Gwyn Marsh wanted to know who was helping the individual fill out the survey, Michele Kimbell asked who reviews them, and the majority were questioning if the survey would work for both adults and children. Dawn-Alisa and Karin Perkins explained that the surveys can be modified if needed, they are required every two years but are sent out every year, anyone who the individual chooses can assist them in filling out the survey, Marion County reviews them as well as the state, and they will be looking into adding a comment box for further details on the questions. JoAnne Hill also requested that the question if someone wants a job should be added and Sheena Watkins-Andrews suggested adding a photo symbol like a thumbs up or thumbs down to the survey.
- b) Cary Moller looked at the Bylaws and stated that his spot can be considered vacant if there are 3 consecutive meetings missed without cause.
- c) Dawn-Alisa Sadler has sent the applications of interested individuals through the formal process and those being considered will need to meet with the board.
- d) Dawn-Alisa went through the key points of the settlement, highlighting some information on the lawsuit and the history of employment first in Oregon as well as the deadlines that need met for placements in community integrated employment. Alan Roberts highlighted the roll of vocational rehabilitation in the employment process, and JoAnne Hill offered encouraging input on seeing individuals with higher needs levels finding community integrated employment.

4

Educational Session

11:38 AM

20

Item Description »

- a) **Marion County CDDP review Final Report 2012 – Dawn-Alisa (handout)**
- b) Q/A – Current plan - November

Item Minutes »

- a) Dawn-Alisa Sadler read through the Marion County CDDP review, highlighting the areas of excellence along with the areas for improvement and what had already been done or is planning to be done to meet those expectations. Such as moving to all electronic case notes instead of hand written ones so that they are more legible. Dawn-Alisa also explained that Marion County is transitioning to scanning in their files and using less paper so that in the long run it is a more efficient process for everyone.
- b) The committee decided to review the Q/A – Current plan at the November meeting.

5	Break Session		11:55 AM	5
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Item Description » The Group will break and grab lunch.

5	Announcements and Updates	Michele Kimbell, Chair	12:00 PM	20
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Item Description »

- a) Website Committee will show the County Website Changes by doing the walkthrough.

Item Minutes »

- a) The committee agreed to move the website walkthrough to the December meeting.

6	Action Items		12:20PM	5
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Item Description »

- a) Presentation for the Health Advisory Board on clients' experiences (bring to October meeting)
- b) Update on Employment Systems Change Committee – Patty
- c) November IDDAC meeting, move to November 18th or adjourn until December 9th.

Item Minutes »

- a) The work group awareness meeting was a success and the group was able to come up with a lot of different ways to help make people aware for disability awareness month in March. They will have a proposal for the Health Advisory Board in December.
- b) Employment System Changes committee is looking to help educate individuals and families on the transition from sheltered workshops to community employment. Looking to put more focus on individuals with higher needs and helping them and their support systems understand that employment is for everyone. The committee will be offering quarterly forums that will be interactive and have guest speakers that can help explain the process.

c) Michele Kimbell moved to cancel the November meeting due to the holidays and difficulty rescheduling. The committee agreed. The IDDAC Committee will meet again December 9, 2015.

7	Wrap-Up and Adjourn IDDAC Meeting	Michele Kimbell, Chair	12:25PM	5
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Item Description » Finish any discussions or topics and conclude the IDDAC meeting.

Item Minutes »

Motion to adjourn meeting by Michele Kimbell. Meeting ended at 12:45 pm.