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| Intellectual and Developmental Disabilities Advisory Committee (IDDAC)  Wednesday, May 8th, 2024, 10:00-12:00pm  Virtual Via Microsoft Teams  Recorder: Amy Baker | |
| **Attendees:**  Kathy Schnebly, Chair  Michelle Silbernagel, Co-Chair  Rebecca Hill  Daniel Atsbaha  Beth Hill  Deborah Stoyer  Mariah Boyd  Jennifer Rowan  Melissa Phillips  **Staff:**  Karin Perkins  Trisha McGowan  Patty Pickett-Cooper  Amy Baker (R)  **Guests:**   Serenia Dotson  David Beem  Carly Lair  Melissa Phillips | |
| **Agenda Item** | **Notes** |
| **Order of Business** | Meeting was called to order. Kathy requests a motion to approve the minutes from April 14th, 2024. Michelle moves to approve, Beth seconds. All in favor. Minutes approved. |
| **Action Items** (requiring vote or decisions) | Introduction of potential new member Melissa Phillips. Karin discussed the process of joining IDDAC. |
| **Program and Committee Updates** (particularly as it relates to IDD Strategic Plan) | **Recruitment:** Karin shares that a new Clinical Supervisor for the children’s teamhas been hired, and 2 new Service Coordinators (1 bilingual in transition and 1 on the adult residential team) are going through the onboarding process. They are recruiting for an existing Service Coordinator position and for a Service Coordinator moving to a different position within the program. They are also recruiting for a new bilingual Service Coordinator for the in-home team and in the process of filling the 2 new ONA positions. Karin shares they’ve been looking at the growth and need for both ONA Assessment and Service Coordinator positions. Also looked at the AAI team and found there to be a need for another position due to requiring help from outside resources and are currently using a full-time temp as well. That position can open July 1 after the budget review. Karin shares that they are looking at how they can offer employment to individuals in the IDD program. They are currently working with HR, Risk Management and Washington County on how to make it work. Also looking at Project Search or Albertina Kerr at where they can create opportunities.  **CDDP Program:** Karin shares that ODHS was asking for a rebalance for the budgets for the CDDP programs. The rebalance request was approved by the legislature and the additional funding came through that will help with funding over the next 2 years.  **ODDS Audit:** Karin shares that they had an exit meeting with ODDS and are creating a corrective action plan. They saw a lot of improvement in specific areas. There were files missing notification rights, freedom of choice forms and case management contacts. Patty shares that the summary data isn’t complete yet and Kathy asked Patty to share it when it’s received. Karin shares as the caseloads stabilize, they expect to see fewer contact reviews missing. Michelle shares her concerns about ISP process accuracy and that the 24-hour provider community feel like that things aren’t going well with Marion County. Karin shares that training feedback, whether it’s process, person specific or training, is needed to improve the program and quality. |
| **Other Business** (i.e. Legislation, data, other member updates) | **ARPA Funds**: Karin shares that grant applications started going out yesterday in English and Spanish and waiting for translations for an additional 5 or 6 languages. The first round offers 2 different kit types in different sizes as well as emergency food kits. They’ve already started receiving applications back. Karin shares applications are being accepted until June 25th. The reason for cutting it off at that time is to reevaluate where they are with funding and let ODDS know if they will need the second half of the allocation. Karin shares they are looking at generators needed to run medical equipment in the event there will be additional funds and has internal gathering of information for anyone reliant on medical equipment to preplan for the next wave of grants. The kits are available to every individual in the program and children in residential will be covered by Umatilla County. Karin shares what items are available in the varying kits. They looked at the variables to see what meets the most needs and created the kits to accommodate basic needs. |
| **Good of Order** | The group discusses agenda items for the next meeting. Kathy requests a motion to adjourn, Michelle moves and Beth seconds. The meeting adjourned at 11:12 |
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| **RESPONSIBLE PARTY** | **ACTION ITEM** |
|  | Patty – QA update  Focus plan for next year  ARPA funding opportunities |

**Next Meeting:**

Wednesday, June12th, 2024, 10:00-12:00pm

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