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| **Meeting Title: ASA (Ambulance Service Area) Committee Meeting**  **Date & Time: May 8th, 2024 11:00am-12:30pm**  **Location: Salem Fire Dept, Station 6, Hybrid**  **Recorder: Sam Andress** | | |
| **Appointed:** Kyle Amsberry Shawn Baird Sherry Bensema  Mike Berger Brian Butler  Frank Ehrmantraut  Danny Freitag  Jim Walker  Melvin Peterson Stephanie McClung Dan Mullen Rebecca Shivers Katrina Griffith  **Attendees:**  David Patterson Toni Grimes Jordan Donat Darrin George Kevin Hendricks Kyle McMann Matt Neuvenheim Jim Triewiler  Robert Dalke  Nicholas VanEpps  Samantha Andress  Whitney Davis  Amy Slater  Helene Anderson  Tim Morris  Matthew Miller | | |
| **Time** | **Agenda Item (Who) Information/Discussion** | **Notes** |
| 11:00-11:05 | Welcome and Introductions- Shawn | Minutes from 2/14/2024 approved as written. |
| 11:05-11:15 | Oregon Capacity System | Guests Amy & Helene attended to discuss Oregon Capacity System. The system was built in 2020 for COVID-19 response. It is a statewide command center software solution for hospital capacity and critical resource management. The focus of the software has been on hospitals, but they are looking at continuum of care for EMS and eventually behavioral health. It is PHI free, is used in 100% of hospitals statewide voluntarily. The system is internet based and is updated in the background every 15 minutes with new information entered and updated within 30 seconds. Can offer in person or online support, how to, etc. if interested. |
| 11:25-11:40 | Salem Fire Update | ASA 1 update: Working on transition out of private ambulance service. Starting initial phases, working with a private consultant to help transition. Working on developing infrastructure, medic units, and obtaining a building. Falck is still working on staffing to make process as smooth as possible. |
| 11:10-11:20 | Oregon Health Authority site inspections. | Some have had their OHA site inspections; others have been postponed. The group shares some experiences, all agree that they felt site inspector was easy to work with and get clear information. Stephanie shares challenges such as the pre-checklist that was sent out provided too broad of information, and found they were looking for specifics such as neonate items, 5-point restraints up to 100lb, and more. She recommends looking at their website for a more detailed list. She mentions that Portal categories don’t match the categories on the checklist, either. Rebecca and Danny share a similar experience with the portal but found work arounds to uploading information into the Portal and state they received their results letter in about 1 week. The group discussed the specifics related to neonate supplies and acknowledged that the statute requires those items, but these items are hard to come by and not often used. There is work being done to revise the statute. The OHA site inspector recommended to be on the lookout for statute revision information to provide opinions on equipment required by statute. |
| 11:20-11:40 | Systems Review Committee | Subcommittee meeting minutes are online and were also sent out by Matt. Topic for the committee was depletion of resources during significant impact. Ideally, each agency should have a plan on how to address depletion of resources in a way that is unique to agency operations. The group feels a template would be helpful to create, to fill out in these instances. Referred to Matt to discuss in the committee. |
| 11:45-12:30 | Roundtable discussion | Invite OHA implementation plan for EMS legislation for committees.  Meeting ended at 11:45am. |
| **Action Item** | **Responsible Party** | **Completion Target Date** |
| Complete Minutes | Sam Andress | Within five business days of meeting |
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**Next Meeting:** Wednesday, August 14th, 2024, from 11am-12:30pm. 3160 Rockaway Beach A Conference Room & Teams