



Marion County Extension and 4-H Service District (MCE4H)

Meeting Minutes – May 21st, 2024

SERVICE DISTRICT BOARD MEETING

Meeting Notes

1. Convene Joint Service District Board Meeting and FY 2024-25 Budget Committee Meeting

The joint meeting of the Marion County Extension and 4-H Service District (MCE4H) and District Budget Committee was called to order by Director Kevin Cameron at 2:50 pm. Introductions were made.

Director Cameron noted he will be leaving the meeting early.

2. Note Attendance:

Attendees: Commissioner Kevin Cameron, MCE4H Director; Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Amy Goulter-Allen, Community Member; Chris Eppley, MC Community Services Director and MCE4H Budget Officer; Laura McClellan, MC Community Services; Alvin Klausen, MC Board's Office; Trever Lane, MC Board's Office; Richard Riggs, OSU Extension Regional Director; Sam Angima, OSU Extension; Elvira Alvarez, OSU Extension Marion County Office Manager; Scott Norris, MC Legal Council

Virtual Attendees: Dana Castano, Community Member

Budget Committee Members: Commissioner Kevin Cameron, MCE4H Director; Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Dana Castano, Community Member; Amy Goulter-Allen, Community Member

3. Recess MCE4H District Budget Committee Meeting

The District Budget Committee Meeting was recessed by Director Willis at 2:52 PM.

4. DISTRICT BOARD BUSINESS

4.1. Consider approving minutes from February 22nd, 2024

MOTION: Director Willis made a motion to approve the February 22nd, 2024 Meeting Minutes as presented. Director Bethell seconded the motion. A voice vote was unanimous.

MOTION PASSED

4.2. Chemeketa/Kroc Center Youth GED Project Update

Chris Eppley presented the 6 month update from the Chemeketa/Kroc Center Youth GED project funded by MCE4H.



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- 27 students enrolled
- 12 students graduated
- 1 student is registered at Chemeketa
- 5 students out of the 27 students have dropped the program due to the lack of attendance or work conflict,
- Remaining students are still enrolled and making progress towards their GED
- 2nd orientation was on the 21st of March with classes resuming April 1st.

Chris noted that that Quarter 1 through 3 have been paid with a remaining Quarter still pending.

Director Bethell commented that they were invited to visit the program a month or two prior and spoke with 2 students enrolled in the program with inspirational stories who would not be able to receive their GEDs if not for this program.

Director Cameron agreed that this has been a good investment into our youth and he enjoyed the visit to the program.

4.3. Consider approval of \$149,176 transfer from Contingency to Unappropriated Ending Fund Balance

Chris Eppley explained that traditionally, every year, the money placed in the Contingency line item is transferred to the Unappropriated Ending Fund Balance – Capital line item if it appears it will not be spent. This is for the purpose of saving resources for a potential future building project for the Marion County OSU Extension Service. They currently rent space in the Oregon Farm Bureau building on Capital Street in Salem and the rental rate for their current space is \$100,225 per year.

Chris communicated that since projected resources are appropriate to cover anticipated expenses for the duration of the current fiscal year, this transfer can now be accomplished through simple Resolution adoption at a regularly scheduled MCE4H Board meeting since the resulting change in the fund is not greater than 15% of the total fund expenditures.

Director Bethell inquired if the entire rent costs are funded through the Service District and if only OSU Extension was using these facilities. Director Bethell commented that as this District starts working towards the goal of a building with Marion County taxpayer's dollars, Director Bethell wants to confirm that the space and positions are for the benefit of residents of Marion County. Richard Riggs clarified that everyone in the building is part of OSU Extension, however a few have positions that are state funded rather than county funded. Richard stated that to his knowledge, there have been no non OSU Extension employees in the building.



Marion County Extension and 4-H Service District (MCE4H)

Meeting Minutes – May 21st, 2024

SERVICE DISTRICT BOARD MEETING

Director Willis asked if we have any numbers on the cost of a building. Chris Eppley answered that the 2024-2025 budget has funding for research on different options, such as remodeling or building a new facility, for the Service District.

MOTION: Director Bethell moved to approve the attached Resolution authorizing a transfer of \$149,176 from the Contingency line item to the Unappropriated Ending Fund Balance - Capital line item. Director Willis seconded the motion. A voice vote was unanimous.

MOTION PASSED.

4.4. YEDAAG Grant Program

Chris Eppley voiced that at the February 2024 MCE4H Meeting, the Board directed staff to develop an invitation-only grant program for youth and agricultural related programs that the Board may use to provide funding to external entities from time to time, as resources allow. Staff utilized another small grant program that resides in the Marion County Community Services Economic Development program, the Emergent Opportunities small grant program, as a template to base a youth and ag related grant program upon for MCE4H. The MCE4H version of this grant program is called the Youth Education and Development, Agribusiness, Agricultural Grant Program (YEDAAG). It is a flexible invitation only grant focused on providing funding to non-profits and other entities that provide programs that meet Marion County Extension and 4-H service district priorities and needs. As it is being presented, grants may be directed by the Board of Directors based on the following objectives:

- a) Provide agricultural education and services to the public
- b) Water use needs within the agriculture community
- c) Positive youth development opportunities
- d) Support opportunities for lower-income youth
- e) Support youth employment opportunities

The attached resolution sets forth the creation of this grant program and the FY 2024-25 MCE4H Budget has been developed with \$150,000 in the Other Contracted Services line item for the provision of YEDAAG grants for the first year.

Chris recommends that the Board of Directors adopt the attached resolution creating the YEDAAG grant program as presented. Chris stated this program was created to allow agencies like YMCA to apply for funding.

MOTION: Director Bethell moved to approve the Youth Education and Development, Agribusiness, Agricultural Grant Program (YEDAAG) Resolution as presented. Director Willis seconded the motion. A voice vote was unanimous. **MOTION PASSED**



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5. Adjourn District Meeting and Reconvene District Budget Committee Meeting

Director Cameron adjourned the District Board meeting at 3:08 PM and re-convened the District Budget Committee meeting at 3:08 PM.


Minutes for the Budget Committee Meeting will be presented for approval at the next Budget Committee Meeting in May 2025.

MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT



Chair, Kevin Cameron Date

NOT Present For Vote

Director, Danielle Bethell Date
 7/10/24

Director, Colm Willis Date

Orig: Clerk

Cc: Board of Commissioners – MCE4HSD
Community Services