



Marion County Extension and 4-H Service District (MCE4H)

Meeting Minutes – August 21, 2025

SERVICE DISTRICT SPECIAL MEETING

Open Meeting

The meeting of the Marion County Extension and 4-H Service District (MCE4H) was called to order by Director Danielle Bethell at 3:00p.m. Introductions were made.

Board Members Present: Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Commissioner Kevin Cameron, MCE4H Director

Attending: Heather Inyama, MC Board's Office; Toni Whitler, MC Board's Office; Whitney Bruner, Mid Valley Soccer Club; John Pettifer, MC Legal; Chrissy Lucas-Woodruff, OSU Ext; Melanie McCabe, OSU Ext & 4H; Laura McClellan, MC Community Services; Kelli Weese, MCE4H Secretary and Budget Officer; Elvira Alvarez, OSU Extension; Kathy Rogers, Hayesville Neighborhood; Yahir Cortes H., FFA Mt. Angel; Bella Dodson, FFA St. Paul; Lexi Hertel, FFA Silverton; Aubrey Lecio, FFA Silverton; Abbigail Taylor, FFA Stayton; Elise Gardner, FFA Silverton; Monica Baker, FFA Silverton Advisor

District Minutes

The minutes from June 5, 2025 were presented for approval and signature.

MOTION: Director Cameron made a motion to approve the June 5, 2025 Marion County Extension and 4-H Service District Board meeting minutes as presented. Director Willis seconded the motion. A voice vote was Unanimous **MOTION PASSED**

District Minutes

The minutes from June 25, 2025 were presented for approval and signature.

MOTION: Director Cameron made a motion to approve the June 25, 2025 Marion County Extension and 4-H Service District Board meeting minutes as presented. Director Willis seconded the motion. A voice vote was unanimous **MOTION PASSED**

FY 2024-2025 Resolution for Budget Adjustment

Summary of Presentation – Presented by Chris Eppley

- Agenda item 5.1 was moved forward to accommodate Chris Eppley's early departure.
- During the 2024 Budget Hearing, a discussion took place moving \$6,000 from the Total Ending Fund Balance to the Materials and Services Budget line item to support a NWREC funding request.
- This change was updated in the following budget documents but was missed in the preprinted budget resolution.
- A resolution adopting the budget to accurately reflect the budget as approved is being presented for review and approval to the board.



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Summary of Discussion

- Board requests that NWREC present any upcoming presentation in person if there are ever any future increase requests.
- Board requested page numbers be added to agenda to make things easier to find.

MOTION: Director Willis made a motion to approve the resolution adjustment for the District Budget, make appropriations and impose, categorize property taxes for FY 24-25. Director Cameron seconded the motion. A voice vote was unanimous. **MOTION PASSED**

Contracts

Background Summary

Capital Futbol Club and Mid Valley Soccer Club - Presented Kelli Weese

- MCE4H has contracts with the Mid-Valley Soccer Club (MVSC) and Capital Futbol Club (CFC) to offer scholarships to facilitate youth in Marion County to participate in competitive soccer.
- Current contracts expire August 31, 2025
- At last Board meeting, Board requested an increase in grant funding for CFC to match MVSC funding at \$35,000. This adjustment has been reflected in the draft amendments to both agreements.
- Board has the opportunity to consider the additional information provided by the soccer associations
- Board has opportunity to consider and approve the proposed amendments to the existing CFC and MVSC contracts.

Summary of Discussion

- Board questioned why some youth who have received scholarships are not from Marion County and requested that all scholarship recipients should be Marion County residents.
- Staff confirmed that the soccer contracts specify that only Marion County youth are eligible for scholarship funding.
- The Board requested that both soccer clubs ensure Service District funds are used exclusively within the District.

MOTION: Director Willis made a motion to approve the third Amendment to the Capital Futbol Club agreement, extending the contract through August 31, 2026, and increasing the total funding amount to \$80,000. Director Cameron seconded the motion. A voice vote was unanimous **MOTION PASSED**

MOTION: Director Willis made a motion to approve the third Amendment to the Mid Valley Soccer Club agreement, extending the contract through August 31, 2026, and increasing the total funding amount to \$140,000 Director Cameron seconded the motion. A voice vote was unanimous **MOTION PASSED**



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Community Projects

FFA

Summary of Presentation – FFA Members

- Capital FFA has 10 Chapters, all located in Marion County
- FFA provides opportunities ranging from introductory agriculture to forestry.
- Program emphasizes life skills, academic knowledge, critical thinking, and hands-on learning.
- Upcoming annual Leadership Camp costs approximately \$18,000, with an estimated \$120 per student.

Summary of Discussion

- In past years, cost has limited equal representation of all chapters at the Leadership Camp.
- The Board expressed interest in supporting funding if the grant application includes a plan for equitable representation across all chapters

MOTION: Director Willis made a motion inviting the Capital District FFA to apply for funding for their Yearly Leadership Camp. Director Cameron seconded the motion. A voice vote was unanimous. **MOTION PASSED**

MOTION: Director Willis made a motion approving Capital District FFA YEDAAG Application, after District Secretary review and approval, for up to \$18,000. Director Cameron seconded the motion. A voice vote was unanimous. **MOTION PASSED**

YEDAAG

Order Delegating Authority

Summary of Presentation - Presented by Kelli Weese

- Staff are presenting a Board Order delegating signing authority to the District Secretary to sign contracts related to the YEDAAG Grant Program after Board review of the grant application and approval of funding amounts in an effort to streamline the contract process and expedite the distribution to awarded entities.

Summary of Discussion

- The Board discussed that either Director Willis or Director Bethell should review the contract prior to approval by Kelli to ensure requirements are met but agreed this review does not need to come before the full Board.
- The Board requested that a copy of the contract be provided via email to Director Willis or Director Bethell for review before the District Secretary signature of the contract.



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MOTION: Director Willis made a motion approving delegating authority to the Marion County Extension and 4H Service District Secretary to sign contracts related to the Youth Education and Development, Agribusiness, Agricultural Grant Program on behalf of the District following Board review and funding amount approval. Director Cameron seconded the motion. A voice vote was unanimous. **MOTION PASSED**

Reporting Requirements

Summary of Presentation - Presented by Kelli Weese

- Staff are developing a standardized reporting form to streamline reporting requirements. They are seeking Board direction and recommendations on any additional information the Board that should be included in reports.
- Reporting form can be attached to contract
- Moving forward, the reporting requirements will be added to the YEDAAG application, so applicants are aware at the time of application including scholarship reporting.
- Key additions:
 - Structure the Reports to require two Report Submissions
 - One written report 6 months after project/program start date
 - One written report upon project/program completion, and subsequent presentation to the MCE4H Board of Directors
 - Activity Report and Budget Narrative
 - Submission of a project/program picture and proof of MCE4H funding recognition / logo placement.

Summary of Discussion

- Board requested that “MCE4H” be added to wording next to logo to make it clear that the Service District’s logo is the one we are expecting them to use.

OSU Extension Presentation

Residential Water/Wells Update

Summary of Presentation - Presented by Chrissy Lucas

- Position is funded at 0.1 FTE by MCE4H. Total 0.8 FTE is funded by counties or districts, and 0.2 FTE by small farms. Time is distributed according to district funding.
- Focus areas include residential wells, septic systems, and water quality.
- Provides assistance with water sampling, treatment options, and system concerns.
- Conducts public outreach and presentations, including education on law changes.
- Manages OSU’s well water website, which serves both counties and the state, as there is no comparable resource.
- Submitted a grant proposal that, if awarded, would provide 90 free well water tests to Marion County Residents



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4-H Youth Development Update

Summary of Presentation - Presented by Melanie McCabe

- Works with 534 year-round youth participants and 135 volunteers.
- Programming focuses on building both soft and hard skills for youth, tailored to identified needs.
- 4-H creates educational opportunities for youth, with many participants coming from rural communities.

Meeting was adjourned at 3:34p.m.

MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT

A blue ink signature of Danielle Bethell.

Chair, Danielle Bethell

A blue ink handwritten date of 10/30/2025.

Date

A blue ink signature of Colm Willis.

Director, Colm Willis

A blue ink handwritten date of 10/30/25.

Date

A blue ink signature of Kevin Cameron.

Director, Kevin Cameron

A blue ink handwritten date of 10/30/2025.

Date

Orig: Clerk

Cc: Board of Commissioners – MCE4HSD

Community Services