



Marion County Extension and 4-H Service District (MCE4H)

Meeting Minutes – June 5, 2025

SERVICE DISTRICT MEETING

Open Meeting

The meeting of the Marion County Extension and 4-H Service District (MCE4H) was called to order by Director Danielle Bethell at 3:00p.m. Introductions were made.

Board Members Present: Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director

Attending: Stephen Elzinga, MC Legal Counsel; Trevor Lane, MC Board's Office; Heather Inyama, MC Board's Office; Toni Whitler, MC Board's Office; Chris Eppley, MC Deputy County Administrative Officer; Laura McClellan, MC Community Services; Kelli Weese, MCE4H Secretary and Budget Officer; Richard Riggs, OSU Extension Regional Director; Elvira Alvarez, OSU Extension; Sarah Contreras, OSU Extension; Eileen Harder, OSU Extension Volunteer; Tony Frazier, Kroc Center; Holly Nelson, Chemeketa Community College; Sara Hasting, Chemeketa Community College; Lisa Novak, YMCA; Jessica Otjen, YMCA; Jacob Biviano, YMCA; Collin Box, Capital Futbol Club; Whitney Bruner, Mid Valley Soccer Club; Amy Goulter-Allen, Budget Committee Member

Attending virtually: Dana Castano, Budget Committee Member; Susan Levy, OSU Extension; Destiny Schuster, Budget Committee Member

District Minutes

The minutes from May 5, 2025 were presented for approval and signature.

MOTION: Director Willis made a motion to approve the June 5, 2025 Marion County Extension and 4-H Service District Board meeting minutes as presented. Director Bethell seconded the motion. **MOTION PASSED**

Contracts - Presented by Kelli Weese

MCE4H IGA with OSU

The current Intergovernmental Agreement (IGA) with OSU, which provides extension services to MCE4H, was extended in June 2020 for five years and is set to expire on June 30, 2025.

Recap of Previous Requests from Board:

- Clarification that funding for employees is subject to funding availability following Budget Law.
- Clarifying and adding specificity and additional time to the requirements for reporting and budget requests
- Additional Reporting Requirements

Updates since last meeting include OSU Extension staff suggested changes:

- Updating reporting deadlines to match OSU Extension's schedule.
- Revising "key performance indicators" to "goals and objectives."
- Changing "each OSU employee" to "OSU Faculty Members."



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Summary of Discussion

- Directors requested reverting “OSU Faculty Members” back to “each OSU employee” to ensure comprehensive updates from different staff.
- The Board noted the need to develop goals and a strategic plan for MCE4H to ensure alignment with the Service District’s objectives.
- Kelli Weese will revise the contract with the latest amendments and present it to the Board for final approval.

Community Projects

Soccer Clubs: Capitol Futbol Club (CFC) - Presented Collin Box

Summary of Presentation

- Serves 7,000 youth, primarily from low-income households.
- Provides 60 need-based scholarships using MCE4H funds.
 - HUD income criteria (via tax returns and pay stubs).
- Emphasis on life and workforce skills, hiring youth as young as 13.
- Written youth testimonials were presented in lieu of live testimony due to graduations.

Mid Valley Soccer Club (MVSC) - Presented Whitney Bruner

Summary of Presentation

- Youth participation has more than doubled from 2024 to 2025.
- Over half of participants are low-income.
- Scholarships follow need-based criteria.
 - HUD income criteria (via tax returns and pay stubs).
- Second year in competitive soccer.
- Program has been impactful for at-risk youth.

Summary of Discussion

Directors requested future reports include zip code and gender data for scholarships.

YEDAAG Application: Kroc Center GED - Presented by Sara Hasting and Tony Frazier

Summary of Presentation

- Entering its 3rd year of program
- Program faces high demand and consistently at capacity.
- Serves youth facing challenges such as housing, transportation, and food insecurity.
- Requesting additional funding to expand capacity.

Summary of Discussion

- Board requested clarification on how funds will be used. Presenters confirmed funds will be used to increase capacity.
- Board acknowledged the program’s significance in supporting youth self-improvement and expressed support for the program’s continued growth.



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YEDAAG Application YMCA Youth Sports: - Presented by Jessica Otjen

Summary of Presentation

- Requesting \$74,800 (adjusted from original \$86,000).
- Funding will support expansion to Silver Falls, Stayton, and Sublimity.
- Goal to serve 410 youth in underserved middle schools.
- YMCA will leverage additional funds for programs in Woodburn.

Public Hearing for MCEH Fiscal Year 2025-2026 Budget

Public Hearing was opened at 3:45pm

Consider Fiscal Year 2025 Recommended Budget - Presented by Kelli Weese

Summary of Presentation

The FY 25-26 Budget was prepared with the following highlights:

- At May 5th Budget Committee reviewed and approved FY 2025-2026 budget.
- 1.6 million estimated property tax revenue
- 2 million in Reserves; 1.6 million Ending Fund Balance
- \$1.5 million for OSU Extension (includes increasing Small Farms Coordinator to 1.0 FTE).
- \$200,000 allocated for community grant distributions.
- \$1.9 million in Materials & Services; \$100,000 contingency.
- Total budget: \$3.7 million

Summary of Discussion

Kelli Weese explained that both of the YEDAAG applications were received after the budget was approved by the budget committee. Kelli informed the board that if both these grants were approved along with the request in funding for CFC from \$15,000 to \$35,000, this would utilize most of the funds allocated to grant based community distributions.

Kelli recommended the board amend the budget and move funds from the Ending Fund Balance to Community Based Distributions line item to allow flexibility for potential future funding requests, if the Board so chooses.

Public Hearing closed at 3:54pm

MOTION: Director Willis moved to amend the recommended budget to decrease the unappropriated fund balance to \$311,099 and increase Community based distribution to \$300,000. Director Bethell seconded the motion. A voice vote was unanimous. **MOTION PASSED**

Kelli noted that this change will update the resolution presented to \$2,050,213 in Materials and Services and lowering the unappropriated fund balance to \$1,555,124



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MOTION: Director Willis moved to adopt the FY 2025-2026 District Budget in the amount of \$3,705,337 by category and fund as outlined by the Budget Officer with the changes approved this meeting and to impose the ad valorem property tax rate of \$0.05 per \$1,000 of assessed value, as a permanent tax rate. Director Bethell seconded the motion. Voice vote was unanimous. **MOTION PASSED**

Other

- Board supported increasing funding for CFC to match MVSC for \$35,000 each due to demonstrated need.
- Directors agreed to approve both the YMCA and Kroc Center YEDAAG Application as presented.
- Staff noted upcoming FFA meeting on August 21, proposed by Destinee Schuster.
- Holly Nelson shared a \$100,000 funding gap for lighting at Marionberries' field that Chemeketa is partially funding. Director Willis requested a meeting with Chemeketa and Kelli to explore potential funding options.

OSU Extension Volunteer Presentation

– *Guest Speaker Eileen, Master Food Preserver (certified in 2017)*

Summary of Presentation

- Offers food safety and preservation education based on research backed practices.
- Teaches safe canning, food prep, and healthy meal alternatives.
- Has led sessions for developmentally disabled adults, homeschooling groups, and during the pandemic via Zoom.
- Participates in public outreach events such as fairs and Saturday markets.

Meeting was adjourned at 4:10p.m.

MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT

Chair, Danielle Bethell

8/21/2025

Date

Director, Colm Willis

Date

Director, Kevin Cameron

Date

Orig: Clerk

Cc: Board of Commissioners – MCE4HSD

Community Services