



Marion County Extension and 4-H Service District (MCE4H)
Meeting Minutes – October 30, 2025
SERVICE DISTRICT SPECIAL MEETING

Open Meeting

The meeting of the Marion County Extension and 4-H Service District (MCE4H) was called to order by Director Danielle Bethell at 3:10p.m. Introductions were made.

Board Members Present: Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Commissioner Kevin Cameron, MCE4H Director

Attending: Heather Inyama, MC Board's Office; Toni Whitler, MC Board's Office; Trevor Lane, MC Board's Office; John Pettifer, MC Legal; Scott Norris, MC Legal; Ben Eugenio, MC Board's Office; Laura McClellan, MC Community Services; Kelli Weese, MCE4H Secretary and Budget Officer; Richard Riggs, OSU Extension Regional Director; Kelci Free, OSU Extension; Carly Kristofik, OSU Extension; Amy Goulter-Allem, MCE4H Budget Committee Member, Destinee Schuster, MCE4H Budget Committee Member

District Minutes

The minutes from August 21, 2025 were presented for approval and signature.

MOTION: Director Willis made a motion to approve the August 21, 2025 Marion County Extension and 4-H Service District Board meeting minutes as presented. Director Cameron seconded the motion. A voice vote was Unanimous **MOTION PASSED**

Community Projects

Background Summary – Presented by Kelli Weese

- Staff have worked with on reviewing the YEDAAG program and made the following changes continuing efforts to improve the program:
 - New reporting form
 - Cleaned up language including removing repetitive language
 - Formatting changes to clarify grant purpose
- Staff have a resolution adopting the clarifying grant provision and reporting requirements for Board review and approval consideration.

Summary of Discussion

- Board asked for clarification on reporting timeline. It was clarified that the timeline starts at the time of contract execution.

1.1. **MOTION:** Director Cameron made a motion to approve the Resolution updating the Youth Education and Development Agribusiness Agricultural Grant (YEDAAG) by adding reporting requirements and clarifying grant provisions. Director Willis seconded the motion. A voice vote was unanimous. **MOTION PASSED**



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Budget Update

Fiscal Updates - Presented Kelli Weese

- MCE4H received a letter from the Assessor's Office indicating the amount of Property Taxes Imposed for the current fiscal year. The letter reflected a slightly higher amount than budgeted; \$1,677,808.63 compared to the budgeted \$1,615,224.

Budget Calendar Review

Background Summary – Kelli Weese

- Marion County is undertaking an update to its Enterprise Resource Planning (ERP) system during 2025-2026.
- County financial staff have requested that the District align its FY 2026-27 budget development timeline with the County's revised schedule.
- OSU Extension IGA requires OSU Extension submit its proposed budget by March 1st.
 - Previous timeline allows a work session with the Board to discuss OSU's proposed budget before the budget committee meeting.
 - Revised schedule will allow Board to review trends over the years to determine budget with a possibly of making updates during the Budget Hearing in June.

Summary of Discussion

The Board indicated they are agreeable to the revised schedule, provided the changes are reflected on their calendars.

OSU Extension Presentation

Small Farms introduction

Summary of Presentation - Presented by Kelci Free

- Position is fully funded by MCE4H
- Kelci Free is new to this position and brings four and a half years of experience with OSU Extension as a whole
- Previous work includes Groundwater Protection Education program and Lincoln County Septic, as well as assistance with the Well Repair Assistance Program
- Goals for the next year include restarting the Small Farms Social in fall 2026 in partnership with Chemeketa Community College.

Family and Community Health Presentation

Summary of Presentation - Presented by Carly Kristofik

- This position is funded by OSU and not by the District
- The defunding of SNAP-Ed has resulted in significant changes to programming.
 - New initiatives will be regionally based and are currently in the early development.



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- There is an increased emphasis on community outreach in this position
 - Primary focus areas include food education programs.


Other:

- Rich stated he will continue bringing faculty to each meeting to keep the board updated, as requested.
- Elvira Alvarez from OSU Extension has created a quarterly newsletter highlighting OSU Extension events and current projects. Staff requested that Elvira provide these newsletters during MCE4H Board meetings.

Meeting was adjourned at 3:33p.m.

MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT

 2/3/2026
 Chair, Colm Willis Date

 2.3.2026
 Director, Kevin Cameron Date

 2/3/26
 Director, Danielle Bethell Date

Orig: Clerk
 Cc: Board of Commissioners – MCE4HSD
 Community Services