



MARION COUNTY FAIR

June 5, 2019 5:30 PM

Commissioners' Board Room
555 Court St NE, Salem OR

AGENDA

I. Call to Order/Introductions

II. Public Comments

III. Approval of May 1, 2019 Meeting Summary Notes

IV. 4H/FFA Reports

V. Financial Report

VI. Items of Special Interest

- Approval of Budget Change Request Forms- Z-tapes form; web domain renewal; Open Class Expense Increase
- Food Vendors Compostable Requirements Committee Meeting Update- *Denise*

VII. Strategic Plan Items- June

2.2.6	Create activities schedule to help with public awareness and insure coordination. (Working schedule master list of specials, daily printout.)	EC, Staff
3.1.2	Confirm garbage and clean-up is handled by an organization; coordinate any 4H/FFA specifics with them	EC, 4H/FFA Staff
3.2.14	Submit Fire Permit Application for Special Event/Trade Show to the Salem Fire Dept.	EC
3.2.15	Submit Tent or Canopy Permit Application to Salem's Building and Safety Division/Permit Application Center.	EC
3.1.5	Food Vendors- % sales tracking (daily z-tape pickup)	Treasurer
3.3.1	Maintain two information booth notebooks	FB Member, Staff
3.3.2	Improve "signage" throughout fairgrounds- directing people to commercial exhibits, posting prices at ticket booths, etc.	EC
3.3.3	Increase communication around gates, parking, camping, and tickets	FB

VIII. Other-

- Ingalls' Reports
- Newsworthy Items

IX. Adjourn

Next Meeting: June 26, 2019 Fair Emergency Plan