



MARION COUNTY FAIR

October 3, 2018 5:30 PM
Commissioners' Board Room
555 Court St NE, Salem OR

AGENDA

- I. Call to Order/Introductions
- II. Public Comments
- III. Approval of September 5, 2018 Meeting Summary Notes
- IV. Financial Report
- V. Items of Special Interest
 - Key Volunteer Approval, Ken Outfleet
 - Bylaws Changes Approval
 - Communication
 - Big Name Entertainment Update

VI. Strategic Plan Items- October

2.1.5	Maximize use of "free media" (press releases, radio promotions, etc.) in addition to traditional print, radio, and TV ads.	MC
3.1.1	Select an Event Coordinator as needed	FB
5.2.1	Schedule work session with BOC for annual report; prepare docs.	FB, EC, Staff
2.2.1	Schedule opportunities for FB members to increase public awareness through presentations, promotions at service clubs, chambers and other public meetings.	FB
4.6.2	Organize and develop other new activities	EC

- VII. Other
- VIII. Adjourn

Next Meeting: November 17, 2018 (Fair Board Retreat, Oregon Farm Bureau)

Fair Board Meeting Attendance 2018 (Starting Aug)

Member	1-Aug	5-Sep	# Attended	%	By Phone
Conder, Joel	x		1	50	
Crandall, Brandi	x		1	50	
DeCoster, Heidi	x	x	2	100	
Gubbels, Shannon	x	x	2	100	
Leao, Nathan	x	x	2	100	
Wells, Dylan	x	x	2	100	
Zielinski, Pam	x	x	2	100	
Key Volunteers					
Adams, Mike	x	x			
Goulter-Allen, Amy		x			
Outfleet, Ken		x			
Taylor-Campos, Bry	x				
Fair Ambassador					
Beam, David					

Marion County Fair Board

To promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens.

Monthly Meeting

Commissioners' Board Room, 555 Court St NE, Salem OR

September 5, 2018 5:30 PM

In Attendance

Board Members: Heidi DeCoster, Shannon Gubbels, Nathan Leao, Dylan Wells, Pam Zielinski

Key Volunteers: Mike Adams, Amy Goulter-Allen

Guests: Jill Ingalls, Ingalls & Associates; Melanie McCabe, 4H; Ken Outfleet, Community Member

Staff: Denise Clark, Tamra Goettsch

I. **Call to Order/Introductions – 5:30 PM**

II. **Public Comments-** None

III. **Approval of July 11 and August 1, 2018 Meeting Summary Notes**

Shannon made a motion to approve the notes; Heidi seconded. Motion passed.

IV. **Financial Report-** Tamra

- The items in yellow font indicate changes made since last month's report.
- 4H money is still to come in. Tamra indicated that she would like to close the books on the 2018 fair by the end of the month. Melanie noted that the request has been made for payment. She provided the revenue figures as follows:
 - Camping- \$ 7,310
 - Horse stalls- \$2,745
 - Admission and carnival (cash)- \$682
- The sponsor fees came in higher this year. This does increase the cost of the sponsor fees payment to Ingalls.
- Transfer from general fund- this is the amount she negotiated with state fair for the asphalt project to offset future grounds' rental fees. Under "Contingency" \$40,000 has been moved to asphalt in "Grounds & Utilities." (The county general funds also gave another \$18,000 toward the project.) This gives the fair four more years of rental fees being covered. It is listed in both Expenses and Revenue. Tamra noted that we will go through the same process next year.
- The sponsor fees aren't all calculated yet; Jill noted that there are two payments still to come in.
- Jill indicated that there are some changes needed to the budget document, breaking down some figures and moving them to other line items. (She is working with Denise and Krista in making the changes.)
- The question was raised as to what makes up the Afton deposit figure. Tamra answered that we manage Afton like we manage the carnival. They handle the whole gate entry process and then take their fees out; they then send us a check for the balance.

Shannon made a motion to approve the financial report as presented; Heidi seconded. Motion passed.

Food vendor sales sheet- Denise noted that she had updated Brandi's vendor sales sheet to include Oregon Beverage's figure of \$7246.40 as their check came in after fair. Jill requested that there be two separate lines on the budget document, one for food vendor sales revenue and one for alcohol sales revenue. In that way the two categories can be tracked separately over the years.

V. **Items of Special Interest**

Key Volunteer Applicant:

Tamra introduced Ken Outfleet. She said she approached Ken regarding becoming a key volunteer to meet the need of increasing the military community's participation in Honor Day on Thursday.

Ken spoke of his experience and said that he has been involved with a group of 30 men that put on an annual 5-day event every year in southern Oregon. They generate approximately \$500,000 for children's charities. He noted that the National Guard has shown less involvement in the community in recent years due to so many deployments.

Pam made a motion to approve recommending Ken Outfleet becoming a key volunteer for the Marion County Fair Board; Shannon seconded the motion. Motion passed. (Denise will produce the paperwork to get it on the Board of Commissioners' (BOC) board session agenda.)

Dylan noted that David Beam told him he'd still like to be involved with the fair board. Discussion was held regarding his responsibilities. Tamra said that David had also told her that he would like to continue on with the fair board. She indicated that David is a mental health representative for the community and that we will identify a responsibility at the fair that is a good match for him.

Fair Board Retreat Date Discussion:

It was decided to hold the fair board annual retreat on **Saturday, November 17 starting at 9:00 AM**; location to be determined. (The General White Building of the National Guard and Stettler Supply Center are possible options.)

The fair contractors' performance evaluations will be addressed in the next fair board meeting Wednesday, November 7 instead of taking time at the retreat; it should be a shorter board meeting. (Dylan will not be present, Heidi will conduct the meeting.)

Bylaws Changes:

The fair board subcommittee met to review the Bylaws and conflict resolution processes. The committee recommended changes to the bylaws. Any changes need to go before the BOC for approval. The suggested changes have been reviewed by the committee, staff, and Legal Counsel. The changes are in Section 4.6 *Duties* and involve attendance in scheduled fair board meetings, addressing whether a person is present in person or on the phone. A member cannot miss more than two meetings in a year or there is good cause to consider that member's removal from the board. A member can only attend a meeting by phone two times in a year. The question was raised regarding whether an absence is excused or un-excused. Answer- there is no language regarding excused or un-excused absences in the document as that is not pertinent; this is a "working board" and therefore it is critical that members are present in all of the meetings. Notify the fair board chair of your expected absence, not staff personnel. (However, staff can be asked to let the chair know if a member can't reach the chair.)

Key volunteers are not included in the attendance requirements intentionally per Legal Counsel's recommendation.

In "Place of Meeting" Section 7.2- conference call (phoning in) is limited to no more than two meetings in any 12 month period.

It was suggested that when receiving the email from Denise regarding the upcoming meeting (particulars and the associated documents) it would be courteous of members to reply to "all" with an RSVP response. It was noted, "Communication is the key."

Mike noted that as a key volunteer, he is very intentional in making the meetings. However, at the height of his business season it is difficult. He does let someone know of his intended absence and also gives an update on his responsibility area(s).

Nathan made a motion to approve sending the edited bylaws onto the BOC for approval; Shannon seconded the motion. Motion passed. An attempt will be made to get it on the September 19 agenda. Anyone is welcome to attend the board session which starts at 9 AM.

Conflict Resolution Documents:

- Customer Service Policy- Per last meeting's suggestion, conflict resolution administrative procedures is referenced and added into 3.9.
- Conflict Resolution Administrative Procedures:

This is a step by step process for handling conflict, first the informal steps to take and then if not resolved at that level, formal steps to take. (Heidi mentioned that she hopes we can resolve our conflicts via the informal procedures and not have to move on to the formal procedures.) Minor edits will be made and brought back to the next fair board meeting for approval.

Amy brought up an incident that happened at fair. FFA had brought their own golf-type cart to bring items in through the gates. A conflict arose over how it was being driven by students. It was reported that Scott Ingalls threatened to have one of the student's arrested for not adhering to the fair's rules regarding driving carts on the grounds. The FFA leadership was not aware of this conflict and of any previous allegations that were made that led up to this. Next time, they would like to be informed of the problem before it gets to this level of threats. Amy said that they are not planning on bringing the cart back next year. Melanie indicated that the students had been previously warned that they weren't using the golf cart appropriately and were told that county officials would intervene if they didn't stop. Jill responded that Scott was trying to confront them with "scared straight" type tactic.

Contracts:

- State Fair Facility Use Agreement

Shannon wants to know if state fair will let us use the beef barn as we have outgrown the regular barn, also the state fair doesn't have enough wooden panels. Currently state fair stores materials in there however all that is

needed is the first two rows of the barn. This year they brought in the blue heavy metal stall panels that are dangerous. The sheriff's office crew leader told Jill that two crews will be needed next year if they are going to have to work with that equipment. Tamra asked Denise to set up conference call with Mike Paulazak of state fair to have a state fair barn's layout meeting. Those participating will be Jill, Shannon, Melanie, Tamra, and Denise.

- We have just a one-year contract with the security ticket taking.
- Melanie had a question regarding the \$66,000 figure listed for the 4H contract; she wondered what that covered. Tamra said she'd check with Krista, the new contract's coordinator.
- Big Name Entertainment Discussion
 - Eric Marcuse, the Entertainment Buyer, is to provide potential entertainment acts in October. Without Joel being present in the meeting, it is hard to have a discussion on genres to have at next year's fair.
 - Tamra is going to send a letter to Eric letting him know that he was in breach of contract during the 2018 fair. He sent another person (who was not a Romeo representative) in his stead. The contract does not allow another provider to be there. She is also going to remind him to have a list ready for the October meeting. (She said she'll cc Joel.)
 - If anyone has input on entertainment, please give it to Joel.
 - Ken said that the National Guard band is available and they can do any genre of music. (He asked that Denise send him Joel's contact info.) Ken said he would like to help Joel as he has some experience getting big acts.
 - Friday night's act wasn't as successful as we'd like; we need to be looking at a little younger set (the 20- 40 yr. olds) to target.
 - We need two big nights, both Friday and Saturday.
 - Saturday needs to be where the bulk of entertainment money is spent.
 - Cut down on the local band investment and put that more towards Friday night's act.

VI. September Strategic Plan Items

1.1.1 Select a marketing/sponsorship coordinator as needed. Not needed.

2.1.8 Submit sign/banner application to City of Salem (9/15 applications accepted.) Denise has it on her calendar.

4.4.7 Hold public competitions superintendents' post fair meeting. Heidi indicated it has been done.

VII. Other

The Volunteer Appreciation Night is September 13 at 5:30 PM at the State Fairgrounds. Please respond to the Event Brite registration Judy Christenson sent out. (Some said they didn't receive it and asked Denise to re-send.)

Pam announced that Sharon Davidson's (Fair Foundation) father recently passed away. The Fair Foundation was an option for people to donate to in memorial. They have already received some donations in response. The fair board asked that Denise send a condolences card to Sharon from the Fair Board.

Meeting Adjourned: 7:35 PM.

MARION COUNTY FAIR BOARD TREASURER'S REPORT

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Balance Sheet October 3, 2018

	2017	2017	2018	2018
	Adopted	YTD	Adopted	YTD
Fair Ops Summary				
Total Revenues	252,087.00	280,884.32	327,862.00	341,439.51
Less Total Expenditures	382,038.95	311,453.09	348,899.00	391,479.75
Fair Operating Income (Loss)	(129,951.95)	(30,568.77)	(21,037.00)	(50,040.24)
County Contribution	50,000.00	50,000.00		
Fair Net Income (Loss)	(79,951.95)	19,431.23	(21,037.00)	(50,040.24)
Fair Admin Summary				
Total Revenues	47,704.00	48,119.86	47,654.67	48,402.96
Less Total Expenditures	101,918.00	88,206.06	86,743.00	79,178.23
Admin Operating Income (Loss)	(54,214.00)	(40,086.20)	(39,088.33)	(30,775.27)
County Contribution	47,557.00	47,557.00	47,557.00	47,557.00
Admin Net Income (Loss)	(6,657.00)	7,470.80	8,468.67	16,781.73
Fund Balance				
Carryover from Previous Fair	121,283.00	112,637.15	139,539	126,736
Fair Ops Net Income (Loss)	(79,951.95)	19,431.23	(21,037.00)	(50,040.24)
Admin Net Income (Loss)	(6,657.00)	7,470.80	8,468.67	16,781.73
Carryover to Next Fair	34,674.05	139,539.18	126,971	93,477

MARION COUNTY FAIR BOARD TREASURER'S REPORT
Fair Operations Revenue
October 3, 2018

426-4216		2017	2017	2018	2018
REVENUES		Adopted	YTD	Adopted	YTD
Account					
332200	State Subsidy	\$ 6,262.00	\$ 6,262.00	\$ 6,262.00	\$ 6,262.00
341530	Gate Receipts	\$ 70,000.00	\$ 76,281.76	\$ 70,000.00	\$ 55,607.32
341530	Gate Receipts (Children of Promise Grant)	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
341540	Food Booth Fees	\$ 35,000.00	\$ 42,735.06	\$ 35,000.00	\$ 31,508.14
341540	Oregon Beverage				\$ 7,246.40
341550	Commercial Space Rental	\$ 18,000.00	\$ 25,981.00	\$ 20,000.00	\$ 21,441.00
341560	Carnival Fees	\$ 17,500.00	\$ 21,532.87	\$ 17,500.00	\$ 16,332.83
341580	Camping Fees - 4-H/FFA, Vendors	\$ 7,500.00	\$ 7,769.07	\$ 7,000.00	\$ 8,718.59
341555	Sponsor Fees	\$ 52,200.00	\$ 57,774.00	\$ 76,700.00	\$ 80,765.00
341565	Stall Fees	\$ 2,900.00	\$ 2,777.00	\$ 2,700.00	\$ 2,745.00
341860	Grand Safety (Real Heroes) Fees	\$ 325.00	\$ 239.00	\$ 200.00	\$ 156.00
344999	Other Fees (fair booth county depts)	\$ 100.00	\$ 118.00	\$ 100.00	\$ -
~	Subtotal	\$ 212,287.00	\$ 243,969.76	\$ 237,962.00	\$ 233,282.28
344999	Other Reimbursements				\$ 163.00
373100	Open Class Premiums (\$519.00 Fair Foundation 2017)	\$ -			
373100	4H Premiums (\$6,532.00 Fair Foundation 2016)	\$ -			
373100	Herdsmanship (\$400 Fair Foundation)	\$ 400.00			
373100	Petting Zoo (\$3,000.00 Fair Foundation 2016)				
	Shavings and Haul-Out (Fair Foundation)	\$ -			
371000	Misc (permitted activities, inflatables, pony rides,)	\$ 3,000.00	\$ 2,610.80	\$ 2,500.00	\$ 2,334.45
371000	Concert Merchandise Sales	\$ 100.00	\$ 956.50	\$ 100.00	\$ 505.00
372000	Over & Short	\$ 100.00	\$ 0.50	\$ 100.00	\$ (100.00)
373100	Zero Waste/ES/Donations	\$ 20,200.00	\$ 17,046.76	\$ 20,200.00	\$ -
373100	Donations & Misc. Revenues	\$ -	\$ 300.00		\$ 110.00
371000	MCE4H - Agricultural Development	\$ 16,000.00	\$ 16,000.00	\$ 17,000.00	\$ 17,000.00
381100	Transfer From General Fund (County Contribution) includes \$18,144.78 for Asphalt			\$ 50,000.00	\$ 88,144.78
	3	\$ 252,087.00	\$ 280,884.32	\$ 327,862.00	\$ 341,439.51

MARION COUNTY FAIR BOARD TREASURER'S REPORT

Fair Operations Expenses

October 3, 2018

426-4216		2017	2017	2018	2018
		Adopted	YTD	Adopted	YTD
	4H FFA & OPEN CLASS				
	4H				
525910	4H (ribbons, wristbands, judges, other)	8,000.00	8,000.00	8,000.00	8,000.00
525910	Premiums (Fair Board)	3,000.00	3,000.00	3,000.00	
525910	Premiums (\$6,532.00 Fair Foundation)	0.00			3,000.00
	Shavings	0.00			
	Shavings Haul-out Fee	0.00			
	Open Class Livestock (Shavings Haul-out, vet check & ribbons)	1,551.00		1,500.00	
	Sub Total	12,551.00	11,000.00	12,500.00	11,000.00
	FFA				
525915	FFA (supplies, ribbons, judges, contest, other)	2,250.00	2,205.00	2,200.00	
525915	Premiums	3,900.00	3,970.80	4,000.00	
	Subtotal	6,150.00	6,175.80	6,200.00	0.00
	Open Class				
525920	Open Class (misc.)	350.00	84.20	350.00	136.85
525920	Open Class premiums (\$457 Fair Foundation)	550.00		550.00	
525920	Open Class premiums (Ingalls Reimb)				668.80
525920	Ribbons & Trophy Engraving	1,000.00	395.44	1,000.00	102.25
	Sub Total	1,900.00	479.64	1,900.00	907.90
	EVENT/MARKETING COORDINATOR				
525110	Fair Event Coordination (Ingalls)	30,000.00	30,000.00	35,000.00	35,000.00
525930	Event reimbursable expenses requiring Fair Board approval	0.00			1,278.72
525715	Marketing Campaign Coordination (Ingalls)	8,000.00	7,999.95	8,000.00	7,999.95
525715	Sponsor Fees (commission)	14,000.00	15,206.68	21,500.00	20,881.45
	Sub Total	52,000.00	53,206.63	64,500.00	65,160.12
	GROUNDS & UTILITIES				
527310	Tents & Lights - Decorator	10,000.00	9,252.50	10,000.00	9,417.50
527310	Lights, Sound & Stage	14,282.00	14,282.00	14,282.00	14,290.00
527310	Stage Fencing	400.00	320.00	400.00	
527231	Fairgrounds Rental in TRADE				
	Electric Signs	750.00	750.00	750.00	
	Map	1,500.00		1,500.00	
527231	Asphalt Paving Cost				78,144.78
527231	Plans & Specs				
527231	MCSO Crew				
527310	Golf Cart Rentals/RTV	2,000.00		975.00	913.40
527310	Wheel Chair Rental	200.00		0.00	
527310	Sanitation (handwashing supplies)	0.00		100.00	
527310	Portable Toilets and Sanitation Supplies	3,000.00	2,982.00	3,000.00	2,608.00
527310	Zero Waste (includes Garten Svcs)	20,200.00	17,046.76	20,200.00	17,641.56
527310	Zero Waste (Supplies, Bleach, Gloves, Etc.)	0.00		0.00	
527230	Electrical Charges - Usage - State Fair	2,500.00		2,500.00	2,265.11
527230	Electrical Charges - Set-up	6,500.00	5,836.00	6,500.00	5,836.00
527230	Plumbing	2,231.78	2,231.78	2,232.00	
527230	Other (Grange rental, and info booth repair)	150.00	145.00	150.00	180.00
527230	Damage to Fairgrounds (Garten Truck)				

MARION COUNTY FAIR BOARD TREASURER'S REPORT

Fair Operations Expenses
October 3, 2018

426-4216		2017	2017	2018	2018
		Adopted	YTD	Adopted	YTD
527230	Parking Attendants	2,000.00	2,000.00	2,200.00	2,200.00
525945	Civic/School Organizations				
525945	Grounds Setup / Cleanup	5,000.00	4,909.43	5,000.00	4,999.96
525350	Janitorial Services	5,300.00	5,535.00	5,535.00	5,535.00
	Subtotal	76,013.78	65,290.47	75,324.00	144,031.31
	SAFETY, SECURITY & TICKETING				
525225	Ambulance/EMT Services (will be \$4,400.00 in 2017)	0.00		0.00	
525158	Armored Car Services	250.00	55.16	250.00	
525555	Security Services	17,181.00	16,876.75	19,000.00	10,461.66
525999	Gate Ticket Taking/Sales				7,215.35
525999	Electronic Gate Ticketing Wi Fi				
525155	Credit Card Fees	500.00	544.36	600.00	566.82
527230	Security Fencing Rental	1,200.00	1,200.00	1,200.00	1,170.00
525999	Afton's Service Fees	12,775.00			
	Sub Total	31,906.00	18,676.27	21,050.00	19,413.83
525710	PRINTING				
	Veteran's Event	100.00		100.00	
	Spanish Translation, Design, & Printing	500.00		500.00	160.00
	Badges/Lanyards/Wristbands	0.00			
	Sub Total	600.00	0.00	600.00	160.00
525715	PROMOTIONS & ADVERTISING	32,136.00		35,000.00	375.00
	Marketing (Social media, logo design)		3,500.00		1,250.00
	Prg Design & Printing and promotion	750.00	1,184.50		3,420.68
	Veterans Event				
	Boomer and Senior News		1,535.00		1,586.00
	Video Shoot		325.00		500.00
	Newspaper Advertising		10,607.18		5,100.00
	Yard/Field signs		75.00		573.00
	Flyers, Maps & schedule		554.36		378.40
	Television				5,066.60
	Radio Advertising		7,375.00		9,023.04
	Photography				
	Fairgrounds Signs/Banners		560.00		
	Misc. Advertising (Liberty St Banner)	364.00	544.00		407.50
	Ag Fest booth		420.00		
	Website Development and Maintenance	5,000.00	4,680.00		672.87
	Comcast Spotlight		5,068.81		
	Sub Total	38,250.00	36,428.85	35,000.00	28,353.09
	PROGRAMMING				
525925	Local Entertainment	5,500.00		5,500.00	
	Green River Band				800.00
	Jacob Westfall				1,200.00
	KOZ				300.00
	Next of Kin				500.00
	Pages of Age				200.00
	Tony Lundervold				500.00
	Gabe Cox Band				600.00
	Why Joe-y				100.00
	Jess Carter Band				600.00
	Terri McConnachie				1,200.00
	Showdown		1,500.00		

MARION COUNTY FAIR BOARD TREASURER'S REPORT

Fair Operations Expenses
October 3, 2018

426-4216		2017	2017	2018	2018
		Adopted	YTD	Adopted	YTD
	Tracy Reynolds		450.00		
	Melissa Mikelson		650.00		
	Code Red		550.00		
	TLS Journey		750.00		
	Never2Late		800.00		
	Olivia Harms		500.00		
	Superheroes and Star Wars Characters	500.00		500.00	
	Michael Husser (AH Factor)				
	Sub Total	6,000.00	5,200.00	6,000.00	6,000.00
525925	Big Name Entertainment	493.00			
	Band Fees (Night Ranger, Diamond Rio)	55,000.00	55,000.00	60,000.00	60,000.00
	Morgan Alexander	0.00			
	Advertising/ Marketing				
	Booking Fee (Eric M.)	5,550.00	5,500.00	6,000.00	6,000.00
	Catering (Band & Staff)	1,596.45	1,596.45	1,250.00	957.81
	Catering (VIP & Operations)				
	General Production (backline)	1,500.00	1,500.00	1,500.00	1,660.00
	General Production (stagehands)	800.00	800.00	500.00	742.00
	Security (ticket takers, ushers)				
	Lodging	1,558.28	1,558.28	1,875.00	
	Transportation - Shuttle (county pool vehicle)	730.51	730.51	150.00	452.40
	Main Stage	1,175.00	1,175.00	1,200.00	
	Sub Total	68,403.24	67,860.24	72,475.00	69,812.21
				715.04	
525930	Events & Activities				
	Brad's World Reptiles	0.00			
	Barn Yard Adventure	4,400.00	4,400.00	4,400.00	4,377.06
	Farm Yard Fun				
	Permitted activities contingency				
	Petting Zoo	3,050.00	3,000.00	3,000.00	3,000.00
	Rodeo (including dirt)	20,000.00	20,000.00	20,000.00	20,000.00
	Car Show			500.00	
	Car Show Shirts (if sponsored only)			600.00	
	The "Woods"			500.00	226.00
	Disney Characters/Dragon Theater (Family Day)			1,500.00	1,500.00
	Herdsmanship (Fair Foundation)	400.00	0.00		
	Real Heroes	0.00	1,000.00	1,000.00	1,000.02
	Grill-Off BBQ	842.93	842.93	750.00	481.25
	Volunteer Shirts	398.00	398.00	1,050.00	811.50
	Fair Board Shirts				
	FFA and 4H Youth Shirts	2,474.00	2,699.00	2,699.00	2,622.99
	Volunteer Appreciation Event	300.00	259.30	400.00	
	Volunteer Hospitality Room	0.00	0.00	150.00	356.69
	Bingo & Senior activities	0.00			
	Veteran's Uniforms Display (Dry Cleaning)	125.00	100.00	100.00	
	STEAM	6,500.00	6,760.96	6,760.96	4,590.78
	Miscellaneous (umbrellas, panchos, necklaces)				
	Coloring Contest	0.00			
	Pig Races Tractor Pedal Pull	6,500.00	6,500.00	6,500.00	6,500.00
525940	Talent Show				
	Prize money (Teen Idol)	275.00	275.00	275.00	275.00
	Talent Show	1,000.00	900.00	900.00	900.00

MARION COUNTY FAIR BOARD TREASURER'S REPORT

Fair Operations Expenses

October 3, 2018

426-4216		2017	2017	2018	2018
		Adopted	YTD	Adopted	YTD
	Sub Total	46,264.93	47,135.19	51,800.00	46,641.29
571010	Contingency	2,000.00		1,550.00	
	Contingency - (2018 moved \$40k to Asphalt: grounds/utilities)	40,000.00		0.00	
	Sub Total	42,000.00	0.00	1,550.00	0.00
	NEW TOTAL	382,038.95	311,453.09	348,899.00	391,479.75

MARION COUNTY FAIR BOARD TREASURER'S REPORT
Fair Administration
October 3, 2018

426-4217		2017	2017	2018	2018
Account		Adopted	YTD	ADOPTED	YTD
REVENUES					
332200	State Subsidy	47,404.00	47,404.67	46,904.67	46,904.67
381100	Transfer from General Fund	47,557.00	47,557.00	47,557.00	47,557.00
392000	Net Working Capital				
361000	Investment Earnings - INTEREST	300.00	715.19	750.00	1,498.29
371000	Misc. Revenue (Bond Refund)				
TOTAL REVENUES		95,261.00	95,676.86	95,211.67	95,959.96
EXPENDITURES					
511110	Fair Coordinator Wages (including overtime)	35,748.00	31,801.45		
512010-610	Fair Coordinator Fringe	21,087.00	20,692.58		
511120	Temp Wages (including overtime)	5,347.00	2,587.11	5,347.00	5,067.84
~	Temp Fringe	853.00	209.11	1,000.00	
Total Personnel		63,035.00	55,290.25	6,347.00	5,067.84
521010	Office/ Dept. Supplies	100.00	46.58	100.00	105.36
522180	ShoWorks Software	1,745.00	400.00	350.00	350.00
523010	Telephones	100.00		-	-
523050	Postage (admin only)	100.00	104.45	150.00	86.75
523090	Long Distance Charges		10.84	20.00	12.20
525360	Public Works Services (survey charges)	1,289.00		1,000.00	-
525930	AutoCAD (non-public works)				-
525710	Printing	100.00		-	30.00
525715	Advertising (RFP legal notice)	1,300.00		-	-
525715	Advertising - other			-	-
527210	Building Rental (private)	1,120.00	1,112.40	1,120.00	-
528110	Liability Insurance Premiums	5,700.00	4,022.00	4,205.00	4,185.00
528210	Public Officials' Bonds	1,290.00	1,850.00	2,000.00	600.00
529110	Employee Mileage	110.00	30.50	100.00	-
529130	Meals	470.00	428.00	450.00	-
52914	Lodging		200.00	200.00	-
529210	Meetings	100.00	200.00	200.00	45.00
529220	Conferences	1,245.00	1,043.00	1,100.00	663.00
529300	Dues & Memberships (Travel Salem, OFA)	800.00	1,095.00	1,100.00	1,359.00
529650	Pre-Empl Investigations				
529999	MCFair.net Domain renewal 5-years				
~	Total M&S	15,569.00	10,542.77	12,095.00	7,436.31
60100-60452	Administrative Charges	23,314.00	22,373.04	20,744.00	19,117.08
561100	Tranfer to General Fund (for Fair Coord. wages)			47,557.00	47,557.00
571010	Contingency				
Total Admin & Contingency		23,314.00	22,373.04	68,301.00	66,674.08
TOTAL EXPENDITURES		101,918.00	88,206.06	86,743.00	79,178.23
NET		(6,657.00)	7,470.80	8,468.67	16,781.73

Fair Board Meeting Attendance 2018 (Jan-July)

Member	3-Jan	7-Feb	7-Mar	4-Apr	2-May	6-Jun	26-Jun	11-Jul	# Attended	%	By Phone
Conder, Joel	x	x	x					x	4	50	
Crandall, Brandi	x	x	x	x	x	x	x	x	8	100	
DeCoster, Heidi	x	x	x	phone	x	x	x	x	8	100	1
Gubbels, Shannon	phone	x	phone	x	x	x	x	x	8	100	2
Leao, Nathan	x	phone	phone		phone	x		x	6	75	3
Wells, Dylan	x	x	x	x	x	x	x	x	8	100	
Zielinski, Pam	x	x	x	x	x	x		x	7	87.5	
Key Volunteers											
Adams, Mike	N/A	x	x	x				x			
Goulter-Allen, Amy	x	x	x	x	x	x					
Taylor-Campos, Bry				x	x	x		x			
Fair Ambassador											
Beam, David			x		x						