# 2027-2028 Marion County CDBG / HOME Funding Interest Form

## One Page Funding Interest Form

(see instructions)

| | | | | | |
|---|---|---|---|---|---|
| Agency Name | | | | | |
| Agency Address | | | | | |
| Agency City | | State | | Zip Code | |
| Contact Name and Title | | | Contact Phone | | |
| Contact Email | | | Agency Website | | |

## Project Name and Summary Information

| | | | | | |
|---|---|---|---|---|---|
| Project Name | | | Total Request | | |
| Total Project Amount | | Total of Other Funding Secured | | Total of Other Funding to be Secured | |
| Project Summary Description | | | | | |
| Project or Program Location | | | | | |
| Project Timeline: | Project Start Date: | | Project End Date: | | |
| Project Type | Public Service ☐ | Construction ☐ | Renovation / Rehabilitation ☐ | | |
| | Public Infrastructure ☐ | Economic Development ☐ | Slum or Blight Removal ☐ | | |
| | Property Acquisition ☐ | Urgent Need ☐ | | | |

| | |
|---|---|
| **Additional Comments:** | |

Funding Interest Forms Received to Date Will Be Evaluated on Wednesday, September 30, 2026
Full Application Deadline is Close of Business on Friday, December 18, 2026
Submit Applications to: sdickey@co.marion.or.us

# Instructions for Completion of the 2027-2028 Marion County CDBG / HOME Funding Interest Form

**Funding Sources:** The primary sources of funding for projects or programs in this funding cycle are through the U.S. Department of Housing and Urban Development. The funding programs are the Community Development Block Grant (CDBG) program, and the Home Investment Partnerships (HOME) program. As these programs are federal funding programs, they are subject to the requirements of 2 CFR, Part 200 - https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1

**Introduction:** These instructions are intended to provide a clear expectation of what information should be provided. This will help ensure that the application submitted will be complete and contain all relevant information so that decision makers may consider the project for funding. Incomplete applications will delay consideration of the application, and in some cases may result in the application being rejected. If there are questions after reading these instructions, please contact us as soon as possible so that we may assist you:
Steve Dickey – CDBG / HOME Program Manager
(503) 373-4334 / sdickey@co.marion.or.us, or
Sheila Roberts – CDBG / HOME Program Staff
(503) 589-3273 / sroberts@co.marion.or.us.

## ONE PAGE FUNDING INTEREST FORM INSTRUCTIONS

The purpose of the Funding Interest Form is to provide an opportunity for program staff to determine project eligibility, initial level of project readiness, and assist staff with assessing the overall level of funding need for the program year. After the annual deadline for accepting the Funding Interest Form for the upcoming program year, the grant applications will be accepted. Parties that have submitted a project through the Funding Interest Form that is not eligible under HUD requirements will be notified prior to the annual grant application period.

### First Section Funding Interest Form

- **Agency Name** – This needs to be the legal name of the agency that will be responsible for fulfilling the terms and conditions of the contract.
- **Agency Address, City, State, Zip Code** – Mailing address for the agency.
- **Contact Name** – The name of the individual assigned to the project, or program that will receive funding if the application is approved. This should be someone who is familiar with the project or program and has the authority to respond on behalf of the agency to address questions that come up when reviewing the application.
- **Contact Email**, **Phone** – Email and phone number for the project contact.

**Project Name and Summary Information**

- **Project Name** – This should be a project name that will be used in the contract, and in any documents used to present the project to decision-makers.
- **Total Request** – Enter the amount of funding requested for the project or program.
- **Total Project Amount** – This is the total cost to complete the project including any grants, loans, private donations, local income, etc.
- **Total of Other Funding Secured** – This the total of all currently secured funding for the project. These must either be revenue on-hand, or signed and executed grant or loan contracts securing the funds.
- **Total of Other Funding to be Secured** – This is the total of funding remaining to be secured, in addition to the funding request in this application, needed to complete the project. This would include any grants or loans that are being requested, but have not been secured with a signed and executed contract.
- **Project Summary Description** – *As part of the Funding Interest Form this section should be a high-level summary description of the project or program that is seeking funding through CDBG or HOME.* This summary needs to include a description of what the project or program will accomplish, what will be involved i.e. construction, renovation, expansion of services, infrastructure improvements, etc. This answer should only be as long as is needed to provide the necessary information to determine eligibility based on project type and outcome goals.
- **Project or Program Location** – This is the physical address of the project, or the location of where the operation of program will take place. Additionally, include a description of the geographic area that will benefit from the project or program.
- **Project Timeline** – For the Funding Interest Form this simply needs to provide a start date and completion date (end date). A more detailed timeline will be provided in the grant application.
- **Project Type** – Select the category that best fits your project or program. This must be limited to a single selection.

***Annual Funding Interest Forms received to date will be evaluated on Wednesday, September 30, 2026***