



**Marion County**  
OREGON

# 2024 – 2025 CDBG / HOME ANNUAL ACTION PLAN

## Marion County Community Services

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Marion County is required to submit this Annual Action Plan in the template provided by HUD, which contains specified questions, tables, and other information and cannot be edited.

The HUD provided template contains formatting irregularities such as: columns that are too narrow, paragraphs split over more than one-page, blank space, compressed text, and other discrepancies.

County staff has compensated for these irregularities where possible, but many remain that cannot be changed.



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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

Marion County is an Entitlement Grantee receiving funding under the Housing and Urban Development (HUD) Federal Housing Investment Partnerships Program (HOME) and the Community Development Block Group Program (CDBG). - As a recipient of CDBG funds, the County has prepared the 2024 Annual Action Plan to advance the priorities addressed in the five-year plan known as the Consolidated Plan. The goal of the CDBG program is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities for low-and moderate-income persons. The HOME program is designed exclusively to create affordable housing.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

The following were objectives and outcomes established by the Marion County Board of Commissioners based upon input received during the Consolidated Plan process.

- Provide for Community Housing Development Organization (CHDO) set-aside (As part of the HOME Program, this requirement will continue to be an annual percentage of funds set aside-15% minimum to fulfill eligible activities that only a qualified CHDO can provide)
- Provide Support for Owner-occupied Rehabilitation Projects
- Invest in Vital Community Facilities and Infrastructure
- Increase Access to Community Services
- Increase Access to Affordable Housing
- Encourage Economic Opportunities
- Support Program Success

This document, The Annual Action Plan, (AAP) outlines the activities to be carried out in Program Year (PY) 2024.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Several community projects have been assisted with CDBG in the past three years such as shelter for unhoused residents and families, transitional housing for residents and family members recovering from substance abuse, shelter for residents fleeing violence or trafficking, and youth services to encourage graduation, workplace readiness and healthy decision making. This year, Marion County received many more applications for funding than our budget allows, which provides further evidence of the need.

In Marion County's first and second year as an entitlement community, the framework for down payment assistance and owner-occupied home rehabilitation programs was developed. During the third year, further research and input from the community led Marion County to implement policy changes to help bridge the gap between rising housing costs and the ability of low-to-moderate income households to afford home ownership or to properly maintain their current homes. Both programs have now proven to be helpful to many households in Marion County and the need for such programs is apparent. The policy changes drastically increased the amount of assistance available to each household in order to meet the needs under current market conditions.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Citizen Participation and consultation opportunities were provided through the following means:

- Online survey
- Public hearings
- Participation in monthly service integration team meetings in multiple locations
- Public notices and invitations for comment
- Individual meetings with community partners
- Group community partner meetings that focused on affordable housing

### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments were primarily focused on:

- Improving access to affordable rental housing
- Improving access to affordable home ownership
- Improving infrastructure to support affordable housing development
- Supporting services benefiting those who are homeless or at risk of homelessness

## **6. Comments or views not accepted and the reasons for not accepting them**

All views and comments were accepted as part of the citizen participation process.

## **7. Summary**

Although the needs are varied, several respondents commented that the overall cost of housing is contributing to the rising cases of homelessness. Once this pattern has been established, it can take a long time to remedy. Other problems such as substance abuse and mental health issues commonly occur once a person becomes homeless. Also mentioned several times was the need to include educational/training opportunities for low-to-moderate income older residents. Investment in projects to generate new housing, particularly rental housing, was mentioned multiple times.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

**Table 1 – Responsible Agencies**

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	MARION COUNTY	Community Services
HOME Administrator	MARION COUNTY	Community Services

**Narrative (optional)**

Marion County is the lead agency for the delivery of the Community Development Block Grant (CDBG)/HOME Investment Partnerships Programs to be delivered in coordination with the goals established in the 5-year Consolidated Plan implemented through Annual Action Plans.

**Consolidated Plan Public Contact Information**

Marion County Community Services (503) 588-7975



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Marion County actively seeks opportunities to engage with service providers, cities, and the public to gain further insight regarding community needs.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers, and private and governmental health, mental health, and service agencies (91.215(I))**

Each year, Marion County increases interactions with housing providers throughout the area to obtain input regarding community needs. The focus continues to be on ways to increase coordination and collaboration to maximize resources. In addition to housing providers, the county has a robust public and behavioral health network to connect residents with available services in the county. As the network of service providers grows, the opportunities for coordination increase, thus bringing a greater value to the community.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The county works directly with the Mid-Willamette Valley Homeless Alliance through the CoC Collaborative Committee. A Commissioner serves on the Board of Directors and Executive Committee for the Mid-Willamette Valley Homeless Alliance. The county requested participation from various agencies during the public comment process and continues to seek input to determine if there are needs that may be addressed with CDBG/HOME funds.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

While the county does not receive ESG funds, it does work with the Mid-Willamette Valley Community Action Agency which is the HUD recipient of ESG funds for the Marion-Polk region. Marion County is a regular participant in the Continuum of Care meetings and sees these meetings as a good opportunity to stay connected and network with community partners in addressing homelessness.

**2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Marion County Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Marion County Housing Authority has met on multiple occasions with Marion County Community Services staff to discuss potential collaboration and coordination of resources. Marion County Community Services will be the responsible entity for the environmental review for a housing authority project in Woodburn.
2	<b>Agency/Group/Organization</b>	Center for Hope and Safety
	<b>Agency/Group/Organization Type</b>	Services – Housing Services – Victims of Domestic Violence Services – Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Center for Hope and Safety attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding. As an organization they provide services to victims of domestic violence, human trafficking, stalking and other limited clientele. Marion County Community Services staff also met with Center for Hope and Safety staff to tour the Hope Plaza project with HUD CPD Deputy Assistant Secretary for Grant Programs, Claudia Monterrosa. The Hope Plaza Project was partially funded with CDBG funds.</p> <p>Participated in Annual Action Plan Survey.</p>
3	<p><b>Agency/Group/Organization</b></p>	<p>DevNW (Corvallis Neighborhood Housing Services)</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services - Housing Community Development Financial Institution</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment</p>

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Participated in Annual Action Plan Survey.</p> <p>Ongoing meetings regarding oversight of the Homebuyer Assistance program funded with HOME allocations.</p> <p>We also met with representatives from DevNW regarding their proposal to be the developer in partnership with the City of Silverton for the development of affordable housing, and the possibility of CDBG funds being used for that project in the future.</p>
4	<b>Agency/Group/Organization</b>	Mid-Willamette Valley Council of Governments
	<b>Agency/Group/Organization Type</b>	Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Met multiple times with MWVCOG staff as our program partner regarding the oversight of the Homeowner Residential Rehabilitation program.
5	<b>Agency/Group/Organization</b>	Marion County Health and Human Services
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.  A meeting also was held to exchange information on respective programs so that referrals can be made when appropriate.
6	<b>Agency/Group/Organization</b>	Marion County Economic Development
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
7	<b>Agency/Group/Organization</b>	City of Woodburn
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.  A meeting was held with Woodburn staff to discuss the development of a new Woodburn Community Center and the potential for CDBG funds being used to support the project.
8	<b>Agency/Group/Organization</b>	City of Stayton
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
9	<b>Agency/Group/Organization</b>	Soaring Heights Recovery Homes
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Employment Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Multiple, ongoing meetings for implementation of a project funded through the CDBG program.  The organization also provided a tour of one of the facilities. This provided further insight regarding how the program functions and demonstrated the need for additional similar facilities.
10	<b>Agency/Group/Organization</b>	Valor Mentoring
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Multiple, ongoing meetings for project implementation for a project funded through the HOME-ARP program.

11	<b>Agency/Group/Organization</b>	City of Mt. Angel
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>The City of Mt. Angel applied for infrastructure improvement to serve a predominately LMI population in Mt. Angel. Staff from Mt. Angel attended the February 20, 2024, Board of Commissioners Work Session to review project applications. The project has been recommended for funding.</p> <p>Multiple, ongoing meetings for project implementation. The outcome will be full street rebuild, sidewalks, curbs, storm drains, and other related street improvements.</p>
12	<b>Agency/Group/Organization</b>	Hope Pregnancy Center
	<b>Agency/Group/Organization Type</b>	Services-Homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan.
13	<b>Agency/Group/Organization</b>	Central Willamette Credit Union
	<b>Agency/Group/Organization Type</b>	Lender Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Regular meetings and communication regarding homebuyer assistance, and funding for potential development projects.
14	<b>Agency/Group/Organization</b>	Sheltering Silverton
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings to discuss program opportunities.  A joint meeting was held with the City of Silverton to discuss options for development of transitional shelter and affordable housing in the Silverton area.
15	<b>Agency/Group/Organization</b>	UGM
	<b>Agency/Group/Organization Type</b>	Services-homeless



	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Multiple meetings to discuss the feasibility and implementation of a project to expand a women's shelter for homeless, at-risk women. UGM has applied for HOME ARP funding.
16	<b>Agency/Group/Organization</b>	Mt. West-Community Resource Trust
	<b>Agency/Group/Organization Type</b>	Planning organization Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Monthly meetings to collaborate between multiple community partners to leverage resources targeted to development and renovation of affordable housing for LMI populations.
17	<b>Agency/Group/Organization</b>	City of Gates
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing meetings to discuss potential project to improve infrastructure and affordable housing to benefit LMI populations.
18	<b>Agency/Group/Organization</b>	Iron Tribe Network
	<b>Agency/Group/Organization Type</b>	Services - Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
19	<b>Agency/Group/Organization</b>	Boys and Girls Club of Salem, Marion & Polk Counties
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Boys and Girls Club attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding, but through other program dollars available through Marion County. This funding is to provide operational support for community services benefiting LMI youth and families.
20	<b>Agency/Group/Organization</b>	United Way of the Mid-Willamette Valley
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings were held with United Way of the Mid-Willamette Valley to finalize details and answer questions regarding reporting requirements with CDBG funding. This grant is to provide operational support for an expanded women’s shelter. Additional discussion regarding future project collaboration.
21	<b>Agency/Group/Organization</b>	Santiam Hospital
	<b>Agency/Group/Organization Type</b>	Services - Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.  Santiam Hospital attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding. This funding is to fund the construction of a regional resiliency center benefiting LMI individuals and families.
22	<b>Agency/Group/Organization</b>	City of Jefferson
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
23	<b>Agency/Group/Organization</b>	Willamette Vital Health
	<b>Agency/Group/Organization Type</b>	Services – Health

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless – Services Non-Homeless Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan.
24	<b>Agency/Group/Organization</b>	Shangri La
	<b>Agency/Group/Organization Type</b>	Services – Non-Homeless Special Needs
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
25	<b>Agency/Group/Organization</b>	City of Mill City
	<b>Agency/Group/Organization Type</b>	Other government – Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
26	<b>Agency/Group/Organization</b>	HIV Alliance
	<b>Agency/Group/Organization Type</b>	Services – Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.

27	<b>Agency/Group/Organization</b>	Santiam Outreach Community / Arches
	<b>Agency/Group/Organization Type</b>	Services - Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
28	<b>Agency/Group/Organization</b>	VetCare
	<b>Agency/Group/Organization Type</b>	Services - Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
29	<b>Agency/Group/Organization</b>	City of Keizer
	<b>Agency/Group/Organization Type</b>	Other government – Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.

30	<b>Agency/Group/Organization</b>	Housing Authority of Yamhill County
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Homeless Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
31	<b>Agency/Group/Organization</b>	Salem for Refugees
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
32	<b>Agency/Group/Organization</b>	Chemeketa Community College
	<b>Agency/Group/Organization Type</b>	Services – Education
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Participated in Annual Action Plan Survey.</p> <p>Chemeketa Community College attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding, but through other program dollars available through Marion County. This funding is to provide affordable housing for LMI students at risk of not completing degree or certification programs due to housing costs.</p>
33	<b>Agency/Group/Organization</b>	Marion County Sheriff's Office / LEAD Program
	<b>Agency/Group/Organization Type</b>	Services government – Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Infrastructure supporting housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
34	<b>Agency/Group/Organization</b>	Silverton Area Community Aid
	<b>Agency/Group/Organization Type</b>	Services – Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Participated in Annual Action Plan Survey.</p> <p>Silverton Area Community Aid attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding. The award will help fund the renovation of a facility to expand a regional service and resource center benefiting LMI individuals and families.</p>
35	<b>Agency/Group/Organization</b>	CASA of Marion County
	<b>Agency/Group/Organization Type</b>	Services – Youth
	<b>What section of the Plan was addressed by Consultation?</b>	<p>Services – Homeless Youth</p> <p>Services – Non-homeless Special Needs</p>
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Participated in Annual Action Plan Survey.</p> <p>CASA of Marion County attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding. This funding is to provide support services for DHS-engaged youth and families</p>
36	<b>Agency/Group/Organization</b>	Saint Francis Family Housing
	<b>Agency/Group/Organization Type</b>	Services – Housing



	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
37	<b>Agency/Group/Organization</b>	Marion County Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Homeless Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
38	<b>Agency/Group/Organization</b>	Salem Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Homeless Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.

39	<b>Agency/Group/Organization</b>	Oregon Department of Land Conservation and Development (DLCDC)
	<b>Agency/Group/Organization Type</b>	Services government – state
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Infrastructure to support affordable housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
40	<b>Agency/Group/Organization</b>	Salem Family YMCA
	<b>Agency/Group/Organization Type</b>	Services – Youth
	<b>What section of the Plan was addressed by Consultation?</b>	Services – Homeless youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.  Salem Family YMCA attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding, but through other program dollars available through Marion County. This funding is to provide operational support for community services benefiting LMI youth and families.
41	<b>Agency/Group/Organization</b>	Mid-Willamette Community Action Agency
	<b>Agency/Group/Organization Type</b>	Services – Homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
42	<b>Agency/Group/Organization</b>	Mountain West Center for Community Excellence
	<b>Agency/Group/Organization Type</b>	Services – Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Affordable Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
43	<b>Agency/Group/Organization</b>	City of Salem
	<b>Agency/Group/Organization Type</b>	Services Government – Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Homeless Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.

44	<b>Agency/Group/Organization</b>	Crossroads Communities
	<b>Agency/Group/Organization Type</b>	Services – Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey. Crossroads attended the February 20, 2024, Board of Commissioners Work Session as an applicant for CDBG funds. Their request was recommended for funding.
49	<b>Agency/Group/Organization</b>	Oregon Pacific Area Health Education Center (OPAHEC)
	<b>Agency/Group/Organization Type</b>	Public Health
	<b>What section of the Plan was addressed by Consultation?</b>	Health Care Employment Training

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.
50	<b>Agency/Group/Organization</b>	Seeds of Faith Ministries
	<b>Agency/Group/Organization Type</b>	Transitional Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Services - Homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Introduced the services provided, toured the facility, and discussed projects for potential funding.
51	<b>Agency/Group/Organization</b>	Willamette Health Council
	<b>Agency/Group/Organization Type</b>	Not for Profit Health Care Programs
	<b>What section of the Plan was addressed by Consultation?</b>	Services – Healthcare
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Introduced each of our respective programs and discussed potential collaboration and mutual referral opportunities.
52	<b>Agency/Group/Organization</b>	Marion Polk Food Share
	<b>Agency/Group/Organization Type</b>	Not for Profit – Food Bank
	<b>What section of the Plan was addressed by Consultation?</b>	Services – Food Bank
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Toured existing facility, discussed possible project to help fund a new facility, or to improve the existing commercial kitchen to better support the Meals on Wheels program.
53	<b>Agency/Group/Organization</b>	Woodburn School District
	<b>Agency/Group/Organization Type</b>	Public School

	<b>What section of the Plan was addressed by Consultation?</b>	Services – Education Services – Recreation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A meeting was held to discuss a possible project to fund covered recreation areas at some of the elementary schools in the district. Woodburn School District submitted an application for funding in the 2024-2025 program year. This project was not recommended for funding.
54	<b>Agency/Group/Organization</b>	Capital Futbol Club
	<b>Agency/Group/Organization Type</b>	Private – Youth Sports Club
	<b>What section of the Plan was addressed by Consultation?</b>	Services – Recreation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussed possible project to improve facility and expand capacity.
55	<b>Agency/Group/Organization</b>	Apex Real Estate Partners
	<b>Agency/Group/Organization Type</b>	Private Developer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Introductory meeting to learn about a development model for affordable owner-occupied housing. The NOAH model may work well in tandem with MCHA and MCCD programs.
56	<b>Agency/Group/Organization</b>	Community Resource Trust
	<b>Agency/Group/Organization Type</b>	Private Development Corporation
	<b>What section of the Plan was addressed by Consultation?</b>	Services – Housing

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussion regarding possible project in the Woodburn area to provide a central community center with essential services. Also discussed CHDO requirements and the potential application from Community Resource Trust.
57	<b>Agency/Group/Organization</b>	Community First Solutions
	<b>Agency/Group/Organization Type</b>	Private Developer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting to discuss a potential senior housing project in Silverton.
58	<b>Agency/Group/Organization</b>	Keizer United
	<b>Agency/Group/Organization Type</b>	Community Service Collaboration Group
	<b>What section of the Plan was addressed by Consultation?</b>	Resource coordination
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attend monthly meetings to connect with service providers, answer program questions, promote the CDBG and HOME programs. The ongoing participation will help to strengthen a broad base of community support
59	<b>Agency/Group/Organization</b>	Cascade Service Integration Team
	<b>Agency/Group/Organization Type</b>	Community Service Collaboration Group
	<b>What section of the Plan was addressed by Consultation?</b>	Resource Coordination

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attend approx. 9 meetings per year to connect with service providers, answer program questions, promote the CDBG and HOME programs. The ongoing participation will help to strengthen a broad base of community support
60	<b>Agency/Group/Organization</b>	North Santiam Service Integration Team
	<b>Agency/Group/Organization Type</b>	Community Service Collaboration Group
	<b>What section of the Plan was addressed by Consultation?</b>	Resource coordination
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attend approx. 9 meetings per year to connect with service providers, answer program questions, promote the CDBG and Home programs. Ongoing participation will help strengthen a broad base of community support
61	<b>Agency/Group/Organization</b>	Santiam Canyon Service Integration Team
	<b>Agency/Group/Organization Type</b>	Community Service Collaboration Group
	<b>What section of the Plan was addressed by Consultation?</b>	Resource coordination
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attend approx. 9 meetings per year to connect with service providers, answer program questions, promote the CDBG and Home programs. Ongoing participation will help strengthen a broad base of community support
62	<b>Agency/Group/Organization</b>	Silverton Task Force
	<b>Agency/Group/Organization Type</b>	Community Service Collaboration Group



	<b>What section of the Plan was addressed by Consultation?</b>	Resource coordination
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attend monthly meetings to connect with service providers, answer program questions, promote the CDBG and Home programs. Ongoing participation will help strengthen a broad base of community support
63	<b>Agency/Group/Organization</b>	Cascadia Partners
	<b>Agency/Group/Organization Type</b>	Housing Developer
	<b>What section of the Plan was addressed by Consultation?</b>	Affordable Housing Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting to discuss the use of mass timber building materials in modular construction to support the development of affordable housing.
64	<b>Agency/Group/Organization</b>	HDC-NW
	<b>Agency/Group/Organization Type</b>	Environmental Review Consultant
	<b>What section of the Plan was addressed by Consultation?</b>	Affordable Housing Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting to review requirements for environmental assessment to be conducted on a Marion County Housing Authority project. The project is replacing existing low-income rental properties with new low-income rentals and low-income owner-occupied units. Marion County will complete the review of the environmental assessment as the Responsible Entity.
65	<b>Agency/Group/Organization</b>	City of St. Paul
	<b>Agency/Group/Organization Type</b>	Local Government – City

	<b>What section of the Plan was addressed by Consultation?</b>	Affordable Housing Infrastructure Development to Support Affordable Housing Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in Annual Action Plan Survey.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Marion County has not excluded any type of agency for consultation.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

**Table 3 – Other local / regional / federal planning efforts**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Mid-Willamette Homeless Alliance	The goals of the Mid-Willamette Valley Homeless Alliance and Marion County are aligned in several areas including the availability of affordable housing and access to community services.

***Narrative (optional)* AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

Marion County continues to find innovative ways to obtain relevant input from the organizations it serves. Regular interactions with citizens occur via email, phone, and in person to discuss the potential benefits and requirements of these programs for their needs.

Collaboration among agencies builds trust and knowledge of each entities' strengths and creates a broader scope of resources. Marion County continues to seek out opportunities to communicate directly with the citizens that are potential recipients or organizations representing them.

## Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	This meeting was attended by representatives from 11 of the 13 agencies that applied for funding.	Multiple agency types were represented, and each had different needs to be addressed including public service and infrastructure, supportive services, transitional housing and down payment assistance	All comments were accepted	
2	Internet Outreach	Non-targeted/broad community	A total of 55 survey responses were received. The respondents were from service providers, private agencies, public entities, medical providers and community leaders.	The majority of respondents listed affordable rentals as a priority need followed by affordable home ownership and access to community support services.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	Representatives from Union Gospel Mission Salem attended this public hearing.	Union Gospel Mission Salem was able to speak briefly regarding the necessity for their program and the impact it has. They were able to relay comments regarding how quickly their facilities are filled when they have an opening as well as relay some points of program success with a recent homeless mother and child that they were able to house.	All comments were accepted.	

**Expected Resources**

**AP-15 Expected Resources – 91.220(c)(1,2)  
Introduction**

Program	Source of Funds	Uses of Funds	Expected Amount Available				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,396,829	0	286,771	1,396,829	3,073,600	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental construction Multifamily	509,833	0	0	509,833	1,009,833	

Program	Source of Funds	Uses of Funds	Expected Amount Available				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
		rental rehab New construction for ownership TBRA						

Marion County is expected to receive \$1,396,829 of CDBG Funding and \$509,833 of HOME Funding for PY2024. Marion County currently does not have any program income.

**Anticipated Resources**

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied**

Sources of match can be cash, donated land or real property, infrastructures improvements, bonds issued by state or local government, donated materials, equipment, or professional services, sweat equity, and the value of foregone taxes.

Marion County’s allocation of Opioid Settlement revenue to purchase a home for transitional housing along with funds contributed by DevNW for affordable housing will provide local match for the 2024-2025 plan year.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to**

**address the needs identified in the plan**

N/A

**Discussion**

N/A



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

**Table 6 – Goals Summary**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Availability and Affordability of Housing	2021	2025	Affordable Housing	Marion County Service Area	Low-to-Moderate Income Housing	CDBG: \$158,499  HOME: \$382,375	Homeowner Housing Rehabilitated  Direct Financial Assistance Homebuyers
2	Increase Access to Community Services	2021	2025	Homeless Non-Homeless Special Needs	Marion County Service Area	Special Needs Populations	CDBG: \$75,100  \$75,000	Public service activities other than Low/Moderate Income Housing  Other Public Service
3	Invest in Vital Comm. Facilities & Infrastructure	2021	2025	Non-Housing Community Development	Marion County Service Area	Public Facilities & Infrastructure	CDBG: \$500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing

<b>Sort Order</b>	<b>Goal Name</b>	<b>Start Year</b>	<b>End Year</b>	<b>Category</b>	<b>Geographic Area</b>	<b>Needs Addressed</b>	<b>Funding</b>	<b>Goal Outcome Indicator</b>
<b>4</b>	Provide for CHDO Set-Aside	2021	2025	Affordable Housing	Marion County Service Area	Low-to-Moderate Income Housing	HOME: \$76,475	Homeowner Housing Added
<b>5</b>	Support Program Success	2021	2025	Non-Housing Community Development	Marion County Service Area	Low-to-Moderate Income Housing Public Facilities & Infrastructure Homelessness	CDBG: \$279,365 HOME: \$50,983	None

## Goal Descriptions

Table 7- Goals Descriptions

1	<b>Goal Name</b>	Increase Availability and Affordability of Housing
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Increase Access to Community Services
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Invest in Vital Comm. Facilities & Infrastructure
	<b>Goal Description</b>	
4	<b>Goal Name</b>	Provide for CHDO Set-Aside
	<b>Goal Description</b>	
5	<b>Goal Name</b>	Support Program Success
	<b>Goal Description</b>	

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

There are ten projects/activities identified in this Annual Action Plan for funding under the 2024-2025 cycle.

#### Projects

**Table 8 - Project Information**

#	Project Name
1	Homeless Population Facility
2	LMI Community Support Service Facilities – East Marion County
3	Infrastructure Improvement
4	LMI Community Support Service Facilities – Central Marion County
5	Support for LMI Youth in Foster Care and their Families
6	Homeowner Residential Rehabilitation
7	CHDO Set-Aside
8	Homebuyer Assistance
9	Program Administration
10	Temporary Housing Assistance

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Funds were allocated based upon how they correlated to the priority needs and goals in the Consolidated Plan. The match provided and the overall effectiveness are also factors considered. Marion County housing prices and higher interest rates have contributed to the challenge for the homebuyer assistance program.

**AP-38 Project Summary**

**Table 9 – Project Summary Information**

1	<b>Project Name</b>	Homeless Population Facility
	<b>Target Area</b>	Marion County Service Area
	<b>Goals Supported</b>	Invest in Vital Comm. Facilities & Infrastructure
	<b>Needs Addressed</b>	Public Facilities & Infrastructure
	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	Funds will be utilized for Church at the Park to purchase commercial kitchen equipment to equip Church at the Park to more efficiently be able to provide meals to homeless individuals and families. This program will also provide on the job training to individuals currently sheltered to develop marketable job skills.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is anticipated up to 60 homeless individuals could be assisted with the purchase of the commercial kitchen equipment and meal delivery vehicle for the organization.
	<b>Location Description</b>	The property will be located within Marion County service area near southeast Salem, Oregon.
	<b>Planned Activities</b>	Production and delivery of meals for homeless individuals and families
2	<b>Project Name</b>	LMI Community Support Facilities – East Marion County
	<b>Target Area</b>	Marion County Service Area
	<b>Goals Supported</b>	Increase Access to Community Services
	<b>Needs Addressed</b>	Services for Low- Moderate-Income Individuals and Families
	<b>Funding</b>	CDBG: \$250,000

<b>Description</b>	The funds granted to Santiam Hospital will help to design and construct a community resiliency center to assist low- moderate income individuals and families in response to natural disasters, social crises, and emergencies.	
<b>Target Date</b>	6/30/2025	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	There is anticipated to be up to 800 individuals and families that could benefit from the new center.	
<b>Location Description</b>	The Santiam Hospital is in Stayton and serves the majority of east Marion County, including areas significantly impacted by the wildfires that devastated the area in 2020.	
<b>Planned Activities</b>	This activity will be to reimburse a portion of the design and construction expenses of the Santiam Resiliency Center.	
<b>3</b>	<b>Project Name</b>	Infrastructure Improvement
	<b>Target Area</b>	Marion County Service Area
	<b>Goals Supported</b>	Improve infrastructure to serve low- moderate-income households in Mt. Angel, Oregon.
	<b>Needs Addressed</b>	Infrastructure Supporting Low-to-Moderate Income Housing
	<b>Funding</b>	CDBG: \$500,000
	<b>Description</b>	The funds granted to the City of Mt. Angel will reimburse a portion of the design and construction expenses for improvements to sidewalks, streets, curbs and gutters.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit at least 50 households with at least 167 individuals. 60% of these individuals qualify as LMI population.

4	<b>Location Description</b>	Marion County Service Area
	<b>Planned Activities</b>	Infrastructure Improvements
	<b>Project Name</b>	LMI Community Support Service Facilities – Central Marion County
	<b>Target Area</b>	Marion County Service Area
	<b>Goals Supported</b>	Increase Access to Community Services
	<b>Needs Addressed</b>	Services for Low- Moderate-Income Individuals and Families
	<b>Funding</b>	\$250,000
	<b>Description</b>	The funds granted to Silverton Area Community Aid (SACA) will help complete the remodel of a property acquired by SACA for the purpose of providing aid to low- moderate-income individuals and families. This includes a food pantry, financial aid, on-site laundry, community partner service delivery space, utility assistance, etc.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	There is anticipated to be 2,600 individuals and families that could benefit from the expansion of services delivered by SACA.
5	<b>Location Description</b>	The SACA Center is in Silverton and serves the central and into the north parts of Marion County.
	<b>Planned Activities</b>	This activity will be to reimburse a portion of the remodel, purchase of equipment and supplies, and staffing for expansion of services.
	<b>Project Name</b>	Support for LMI Youth in Foster Care and their Families
	<b>Target Area</b>	Marion County Service Area
	<b>Goals Supported</b>	Services for Low- Moderate-Income (LMI) Youth
	<b>Needs Addressed</b>	Increase advocate services provided to LMI children in Foster Care and their families

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<b>Funding</b>	\$75,100
<b>Description</b>	The funds granted to CASA of Marion County will help expand access to support and services in a severely distressed census tract area of Marion County, focusing efforts to serve all of Marion County's children and youth in foster care in collaboration with Spanish speaking CASA volunteers. CASA proposes to hire a bilingual and bicultural front office staff member to meet the needs of the county.
<b>Target Date</b>	6/30/2025
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	There are anticipated to be 100 children and youth that will benefit from this expansion of services.
<b>Location Description</b>	CASA serves all of Marion County. Their headquarters are in Keizer, Oregon and the expansion of services is targeted to Woodburn.
<b>Planned Activities</b>	Court appointed advocate service expansion.
<b>Project Name</b>	Residential Rehabilitation
<b>Target Area</b>	Marion County Service Area
<b>Goals Supported</b>	Increase Availability and Affordability of Housing
<b>Needs Addressed</b>	Affordable Housing
<b>Funding</b>	\$158,499
<b>Description</b>	The fund will provide homeowner rehab loans to LMI households.
<b>Target Date</b>	6/30/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funds to provide assistance for up to 5 – 9 LMI homeowners.



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<b>Location Description</b>	Marion County Service Area
<b>Planned Activities</b>	Homeowner Residential Rehab
<b>Project Name</b>	CHDO Set-Aside
<b>Target Area</b>	Marion County Service Area
<b>Goals Supported</b>	Provide for CHDO Set-Aside
<b>Needs Addressed</b>	Low-to-Moderate Income Housing
<b>Funding</b>	HOME: \$76,475
<b>Description</b>	Per the HOME Regulations, a minimum of 15% of annual HOME allocation is required to be set aside for CHDO activities.
<b>Target Date</b>	6/30/2025
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is yet to be determined but the County is allocating the required 15% for the CHDO Set-Aside.
<b>Location Description</b>	Marion County Service Area
<b>Planned Activities</b>	These funds will be utilized to develop affordable housing.
<b>Project Name</b>	Homebuyer Assistance
<b>Target Area</b>	Marion County Service Area
<b>Goals Supported</b>	Increase Availability and Affordability of Housing
<b>Needs Addressed</b>	Low-to-Moderate Income Housing
<b>Funding</b>	HOME: \$382,375
<b>Description</b>	Homebuyer Assistance for LMI households (under 80% AMI). The funding will be available on a first-come, first served basis. The county partners with DevNW to provide homebuyer counseling, help with the application process including obtaining necessary income documentation, and other services to assist applicants to be successful homeowners.
<b>Target Date</b>	6/30/2025

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9	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated this activity will benefit three LMI households.
	<b>Location Description</b>	Marion County Service Area
	<b>Planned Activities</b>	Approximately three households will be provided homebuyer assistance to purchase homes.
	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	Marion County Service Area
	<b>Goals Supported</b>	Support Program Success
	<b>Needs Addressed</b>	Low-to-Moderate Income Housing
	<b>Funding</b>	CDBG: \$279,366 HOME: \$50,983
	<b>Description</b>	Administration for CDBG/HOME Program
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	These funds are for the administration of the CDBG/HOME Program.
	<b>Location Description</b>	Marion County Service Area
<b>Planned Activities</b>	Funds are for the administration of the CDBG/HOME Program.	
10	<b>Project Name</b>	Temporary Housing Assistance
	<b>Target Area</b>	Marion County Service Area
	<b>Goals Supported</b>	Other Public Service
	<b>Needs Addressed</b>	Low-to-Moderate Income Housing
	<b>Funding</b>	CDBG: \$75,000

	<b>Description</b>	This program will provide monthly housing cost assistance to LMI students attending Chemeketa Community College who are nearing completion of a degree or certification program, but monthly housing costs are threatening their ability to complete their education.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program will assist up to 50 individuals per year.
	<b>Location Description</b>	Marion County Service Area
	<b>Planned Activities</b>	Funds are for monthly housing cost assistance.

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Marion County entitlement jurisdiction includes all cities (19), except Salem which is its own Entitlement Area, and all of the unincorporated areas of the county. Within the county jurisdiction there are 36 Block Groups that are identified as LMI Block Groups. Approximately 75% of these block groups are located within the city of Woodburn and a portion of east Salem, which is an unincorporated area just outside the city limits.

**Table 10 – Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
LMI Areas	
Marion County Service Area	100

**Rationale for the priorities for allocating investments geographically**

N/A

**Discussion**

During the creation of the Consolidated Plan there was no priority given to any specific area other than the fire affected area. The 2024-2025 Annual Action Plan has no specifically targeted areas.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

For program year 2024-2025 Marion County anticipates supporting 3 additional households with homebuyer assistance.

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	3
Special-Needs	0
Total	3

**Table 12 - One Year Goals for Affordable Housing by Support Type**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	9
Acquisition of Existing Units	0
Total	9

#### Discussion

Marion County intends to fund approximately three additional LMI households with homebuyer assistance. There are carryover funds that will be spent in this plan year to help additional homebuyers. There are also carryover and current year funds that will be spent to help current low-to-moderate income homeowners with necessary repairs.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Marion County Housing Authority continues to own and operate affordable housing options as well as the Housing Choice Vouchers in the County.

### **Actions planned during the next year to address the needs to public housing**

While public housing is the primary responsibility of the Marion County Housing Authority (MCHA), Marion County Community Services will continue to work cooperatively with MCHA to seek opportunities to partner with them on potential public housing projects.

Preliminary design is underway for redevelopment of a low-income housing project in Woodburn. This project will provide additional rental units as well as owner occupied units.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Marion County Housing Authority administers a family self-sufficiency program. The Housing Authority also executed an MOU with DevNW to refer Family Self-Sufficiency participants to DevNW for participation in their suite of services. Their services include financial education, home ownership courses, and access to Individual Development Accounts when available.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Marion County Public Housing Authority is not designated as troubled.

### **Discussion**

Marion County CDBG/HOME Program will continue to collaborate with Marion County Housing Authority on potential projects for funding in the future.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Marion County anticipates providing funding for transitional housing by leveraging local resources. The county will continue to look at ways in the short term and in the future to help address homelessness and special needs activities.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Marion County is an active partner with The Mid-Willamette Valley Homeless Alliance (MWWHA), which is the coalition of local homeless services agencies. MWWHA works with area service providers in conducting assessments of homeless individuals including unsheltered persons through the Coordinated Entry System.

Marion County continues to assess the needs of homeless individuals and how to apply funding opportunities to meet their needs.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

As part of the Consolidated Plan, Marion County identified homelessness as a priority. To address this, the Board of Commissioners has directed funding to five local non-profits provide services to local homeless persons.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Marion County has directed funding to organizations that directly work with individuals and families to develop life skills for independent living, overcome substance abuse and establish a strong support network to ensure their success in the community.

Additionally, Marion County continues to work with Mid-Willamette Valley Homeless

Alliance (MWVHA), a local agency addressing this goal.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Marion County will continue to assess ways in which it can help homeless/at risk of homelessness populations. The funding allocated to Crossroads Communities, Silverton Area Community Aid, Church at the Park, Santiam Hospital, and Center for Hope and Safety will expand services to homeless at-risk individuals.

### **Discussion**

Marion County will continue to work closely with the Mid-Willamette Valley Homeless Alliance, Marion County Health and Human Services Housing Program and other agencies to advocate for solutions to the homeless crisis facing the area. Marion County has been in discussion with and anticipates funding nonprofits that are expanding to serve elderly individuals with special needs such as mobility, mental health needs and the needs of homeless residents with minor children. Marion County has also committed funds to help rehabilitate homes of low-income residents that may need accommodations such as ramps or other safety and accessibility improvements.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Marion County recognizes that there are a variety of barriers to affordable housing, creating a need for a multifaceted approach. Marion County realizes that it will take collaboration from community partners and agencies to be successful in overcoming these barriers. These barriers include land-use planning laws, socio-economic circumstances, lack of available housing inventory (of all levels), community opposition, significant increase in housing and construction costs, and lengthy processes for administrative elements (permits, contracts, approvals, legal review, etc.)

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

While Marion County does not have direct jurisdictional authority in most of the Marion County Service Area, the county encourages local and state decision makers to consider changes to zoning, tax, and permitting policies that currently obstruct access to affordable housing.

### **Discussion:**

Marion County will continue to advocate for affordable housing whenever strategically possible within its jurisdiction and encourage community partners to do the same.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Marion County continues to analyze processes and procedures to become more effective and efficient for its citizens.

### **Actions planned to address obstacles to meeting underserved needs**

Marion County continues to increase capacity, building on the foundation of the Consolidated Plan. The emphasis on affordable housing development and homelessness is shown in the priorities including acquisition of transitional housing, and providing funds to support community services provided by non-profits in LMI areas.

### **Actions planned to foster and maintain affordable housing**

Marion County continues to engage developers and non-profits to create and maintain affordable housing. Under the PY2024-2025 plan, Marion County has allocated additional funding to homebuyer assistance.

### **Actions planned to reduce lead-based paint hazards**

Marion County will follow HUD requirements on lead-based paint hazard abatement when applicable. As part of Marion County's residential rehabilitation program, lead-based paint evaluations and tests are performed. Corrective action is taken as needed.

### **Actions planned to reduce the number of poverty-level families**

Marion County is focusing on the following two main areas to reduce the number of poverty-level families.

1.) **Encourage Economic Development:** Marion County is allocating funding to a program that will provide on the job training to previously homeless individuals that are currently sheltered. The purpose is to help these persons develop marketable skills in the foodservice industry.

**Direct Homeowner Assistance:** Homebuyer assistance for low-income families to enable homeownership to build housing stability.

### **Actions planned to develop institutional structure**

Marion County will be reevaluating policies and procedures on an ongoing basis as it continues to operate its program.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Marion County will continue to work on building a network of public and private housing, and social service agencies. In the previous year, this was accomplished through a variety of opportunities. These included participation in Service Integration Teams in multiple locations, meetings with local community partners focused on collaboration efforts to address affordable housing, and numerous individual agency meetings. Marion County will continue with this approach in the 2024-2025 plan year.

### **Discussion:**

Marion County continues to build its network of community partners as a productive way to address the affordable housing issue in our area.

**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

**Introduction:**

Marion County will not have any program income to contribute to the PY2024 Program Year. Marion County will continue to allocate at least 70% of funds to benefit LMI populations. At this current time there are no funds expected to go to activities that do not meet that requirement.

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
- 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
- 3. The amount of surplus funds from urban renewal settlements 0
- 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
- 5. The amount of income from float-funded activities 0
- Total Program Income: 0**

**Other CDBG Requirements**

- 1. The amount of urgent need activities 0
- 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 70.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The HOME Funds allocated are not being utilized for any forms of investments beyond those identified in Section 92.205

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The guidelines for resale or recapture are specified in the Resale and Recapture Policy of the Marion County Board of Commissioners, dated August 2, 2023. A copy of this policy is included in the appendices of this plan.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds, See 24 CFR 92.254(a)(4), are as follows:

The guidelines for resale or recapture are specified in the Resale and Recapture Policy of the Marion County Board of Commissioners, dated August 2, 2023. A copy of this policy is included in the appendices of this plan.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County does not anticipate refinancing existing debt.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

N/A

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

N/A

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

N/A

# Appendices

## **Citizen Participation Comments**

## **Annual Survey**



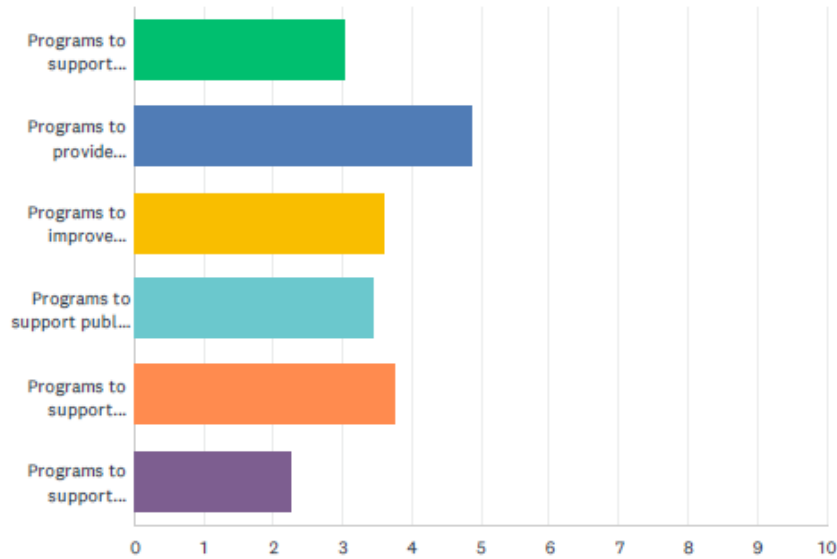
## 2024-2025 CDBG / HOME Annual Survey Questions

1. Eligible activity priority, where should the money be spent? (Rank the list by priority)
  - a. Programs to support affordable home ownership.
  - b. Programs to provide affordable rental housing.
  - c. Programs to improve infrastructure to support affordable housing development.
  - d. Programs to support public services addressing homelessness and affordable housing.
  - e. Programs to support services to individuals in crisis i.e., domestic violence, financial crisis, mental health, etc.
  - f. Programs to support improvements that increase employment opportunities for low- and moderate-income individuals.
2. Which of the following are lacking in your community? (Select all that apply)
  - a. Programs to support affordable home ownership.
  - b. Programs to provide affordable rental housing.
  - c. Programs to improve infrastructure to support affordable housing development.
  - d. Programs to support public services addressing homelessness and affordable housing.
  - e. Programs to support services to individuals in crisis i.e., domestic violence, financial crisis, mental health, etc.
  - f. Programs to support improvements that increase employment opportunities for low- and moderate-income individuals.
3. Which of these programs does your agency provide? (Select all that apply)
  - a. Programs to support affordable home ownership.
  - b. Programs to provide affordable rental housing.
  - c. Programs to improve infrastructure to support affordable housing development.
  - d. Programs to support public services addressing homelessness and affordable housing.
  - e. Programs to support services to individuals in crisis i.e., domestic violence, financial crisis, mental health, etc.
  - f. Programs to support improvements that increase employment opportunities for low- and moderate-income individuals.
4. Rank the following factors creating challenges in your community in order of priority (Rank the list in priority order)
  - a. Affordable home ownership
  - b. Availability of affordable rentals
  - c. Accessing community support services i.e., youth programs, senior services, services to individuals with disabilities, services to individuals with mental illness, etc.

- d. Vocational training and support programs to improve opportunities for low-to moderate-income individuals to access employment.
- 5. From your agency's perspective what are the leading causes of homelessness? (select if it is: Not a Cause, Minor Cause, Somewhat a Cause, Major Cause, Primary Cause)
  - a. Extended loss of income or financial crisis i.e., large unexpected medical expenses, unplanned major repairs, loss of employment, etc.
  - b. Domestic violence / human trafficking
  - c. Youth who are no longer able to live with their parents / guardians
  - d. Mental illness
  - e. Substance abuse and addiction
- 6. Please provide any other input that your agency feels would be helpful to provide to this program.
- 7. Agency name
- 8. Your name
- 9. Your email address
- 10. Phone number

### Q1 Eligible Activity Priority, Where Should the Money Be Spent? [Rank the list in priority order]

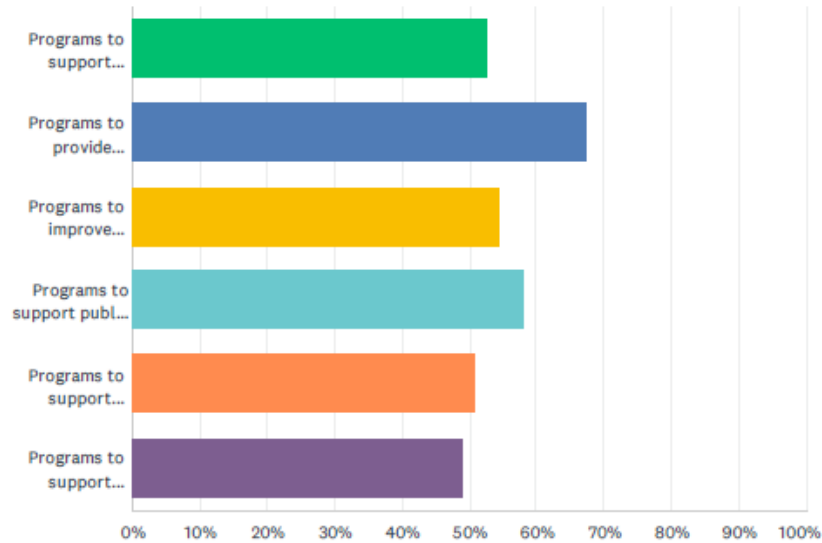
Answered: 55 Skipped: 0



	1	2	3	4	5	6	TOTAL	SCORE
Programs to support affordable home ownership	12.73% 7	14.55% 8	12.73% 7	12.73% 7	18.18% 10	29.09% 16	55	3.04
Programs to provide affordable rental housing	45.45% 25	20.00% 11	18.18% 10	12.73% 7	1.82% 1	1.82% 1	55	4.89
Programs to improve infrastructure to support affordable housing development	12.73% 7	20.00% 11	25.45% 14	9.09% 5	21.82% 12	10.91% 6	55	3.60
Programs to support public services addressing homelessness and affordable housing	9.09% 5	18.18% 10	23.64% 13	20.00% 11	16.36% 9	12.73% 7	55	3.45
Programs to support services to individuals in crisis i.e., domestic violence, financial crisis, mental health, etc.	18.18% 10	20.00% 11	12.73% 7	23.64% 13	18.18% 10	7.27% 4	55	3.75
Programs to support improvements that increase employment opportunities for low- and moderate-income individuals	1.82% 1	7.27% 4	7.27% 4	21.82% 12	23.64% 13	38.18% 21	55	2.27

## Q2 Which of the Following Are Lacking in Your Community? [Select all that apply]

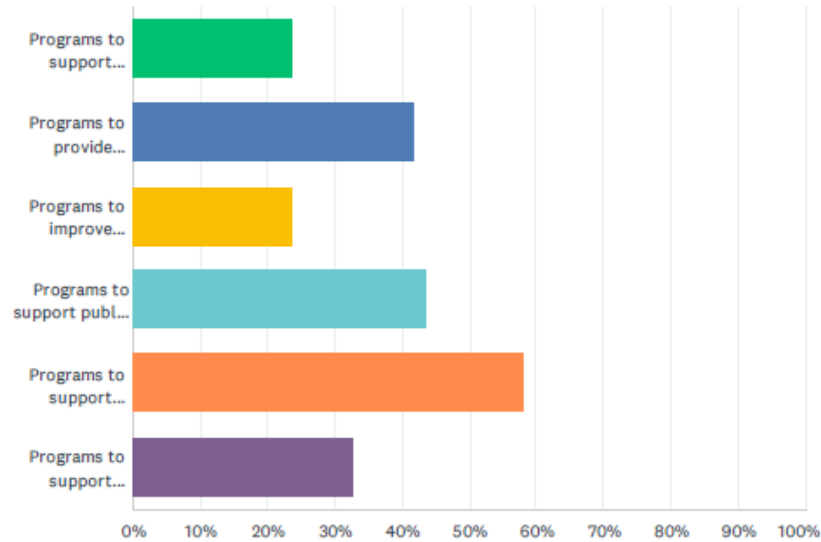
Answered: 55 Skipped: 0



ANSWER CHOICES	RESPONSES
Programs to support affordable home ownership	52.73% 29
Programs to provide affordable rental housing	67.27% 37
Programs to improve infrastructure to support affordable housing development	54.55% 30
Programs to support public services addressing homelessness and affordable housing	58.18% 32
Programs to support services for individuals in crisis i.e., domestic violence, financial crisis, mental health, etc.	50.91% 28
Programs to support improvements that increase employment opportunities for low- and moderate-income individuals	49.09% 27
Total Respondents: 55	

### Q3 Which of these Programs Does Your Agency Provide? [Select all that apply]

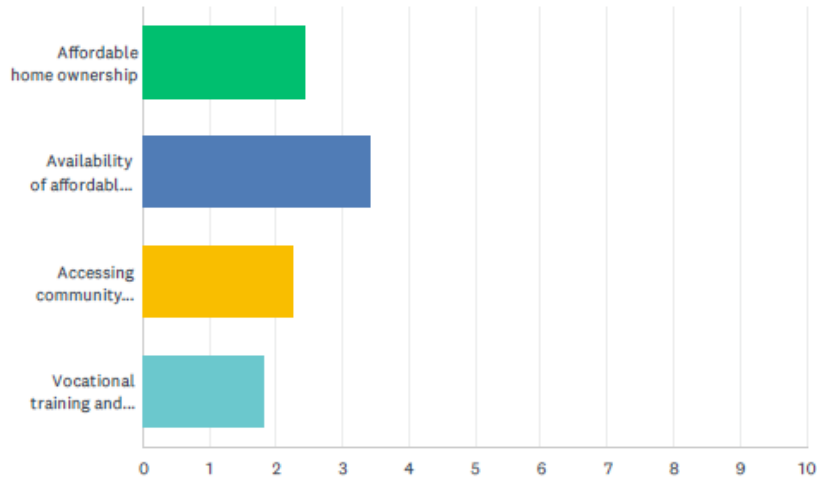
Answered: 55 Skipped: 0



ANSWER CHOICES	RESPONSES
Programs to support affordable home ownership	23.64% 13
Programs to provide affordable rental housing	41.82% 23
Programs to improve infrastructure to support affordable housing development	23.64% 13
Programs to support public services addressing homelessness and affordable housing	43.64% 24
Programs to support services for individuals in crisis i.e., domestic violence, financial crisis, mental health, etc.	58.18% 32
Programs to support improvements that increase employment opportunities for low- and moderate-income individuals	32.73% 18
Total Respondents: 55	

### Q4 Rank the Following Factors Creating Challenges in Your Community in Order of Priority [Rank the list in priority order]

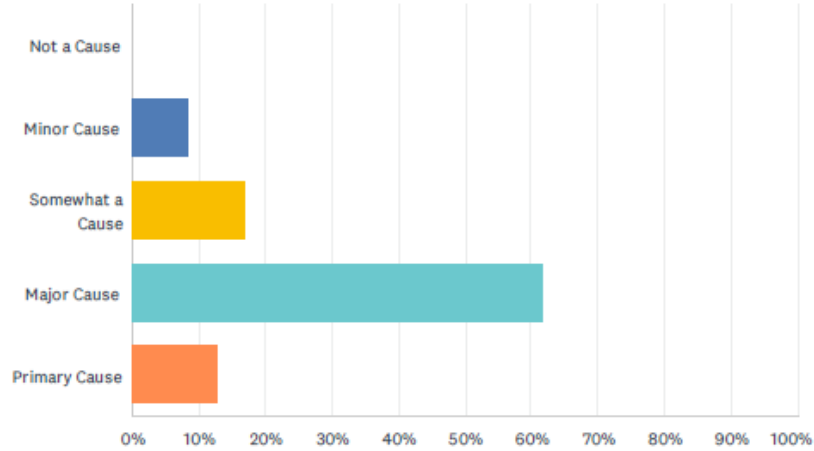
Answered: 55 Skipped: 0



	1	2	3	4	TOTAL	SCORE
Affordable home ownership	27.27% 15	27.27% 15	9.09% 5	36.36% 20	55	2.45
Availability of affordable rentals	60.00% 33	27.27% 15	9.09% 5	3.64% 2	55	3.44
Accessing community support services i.e., youth programs, senior services, services to individuals with disabilities, services to individuals with mental illness, etc.	10.91% 6	27.27% 15	40.00% 22	21.82% 12	55	2.27
Vocational training and support programs to improve opportunities for low- to moderate-income individuals to access employment	1.82% 1	18.18% 10	41.82% 23	38.18% 21	55	1.84

### Q5 Extended loss of income or financial crisis i.e., large unexpected medical expenses, unplanned major repairs, loss of employment, etc.

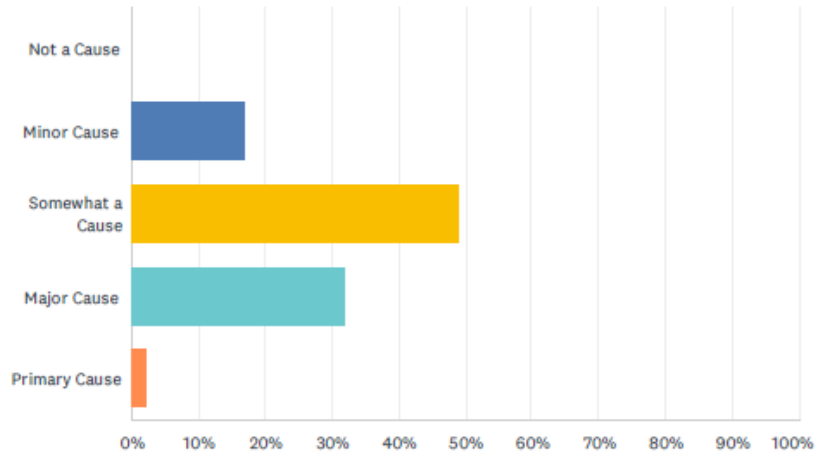
Answered: 47 Skipped: 8



ANSWER CHOICES	RESPONSES	
Not a Cause	0.00%	0
Minor Cause	8.51%	4
Somewhat a Cause	17.02%	8
Major Cause	61.70%	29
Primary Cause	12.77%	6
<b>TOTAL</b>		<b>47</b>

### Q6 Domestic Violence / Human Trafficking

Answered: 47 Skipped: 8

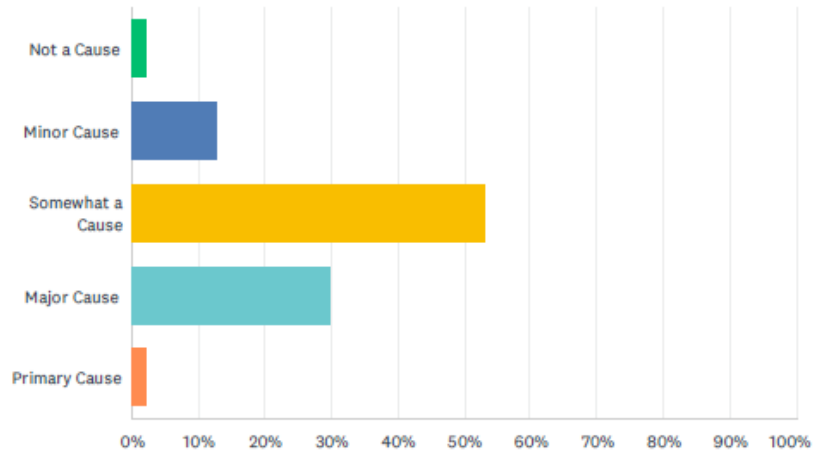


ANSWER CHOICES	RESPONSES	
Not a Cause	0.00%	0
Minor Cause	17.02%	8
Somewhat a Cause	48.94%	23
Major Cause	31.91%	15
Primary Cause	2.13%	1
TOTAL		47



### Q7 Youth who are no longer able to live with their parents / guardians

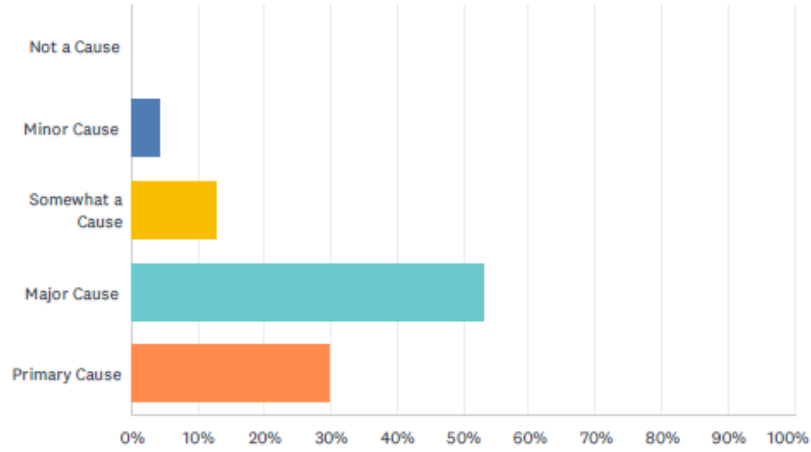
Answered: 47 Skipped: 8



ANSWER CHOICES	RESPONSES	
Not a Cause	2.13%	1
Minor Cause	12.77%	6
Somewhat a Cause	53.19%	25
Major Cause	29.79%	14
Primary Cause	2.13%	1
TOTAL		47

### Q8 Mental Illness

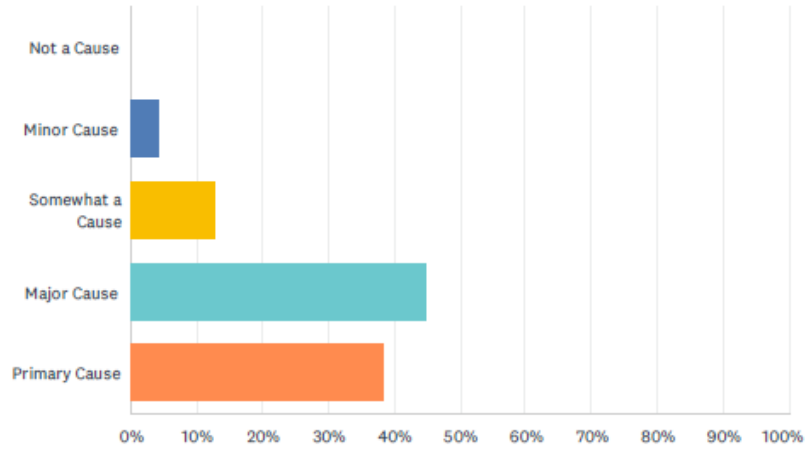
Answered: 47 Skipped: 8



ANSWER CHOICES	RESPONSES	
Not a Cause	0.00%	0
Minor Cause	4.26%	2
Somewhat a Cause	12.77%	6
Major Cause	53.19%	25
Primary Cause	29.79%	14
<b>TOTAL</b>		<b>47</b>

### Q9 Substance abuse and addiction

Answered: 47 Skipped: 8



ANSWER CHOICES	RESPONSES	
Not a Cause	0.00%	0
Minor Cause	4.26%	2
Somewhat a Cause	12.77%	6
Major Cause	44.68%	21
Primary Cause	38.30%	18
TOTAL		47

<p align="center"><b>Please provide any other input that your agency feels would be helpful to provide to this program.</b></p>
<p>Our program witnesses first-hand the impact of domestic violence on the ability for families to access housing and employment opportunities, which led to these rankings.</p>
<p>To remedy houselessness once it has been caused takes a long time and sometimes leads to mental health, substance use, and other problems. Providing sustainable access to shelter and basic needs in the event of a crisis causing homelessness should be a first step in the process</p>
<p>Additional financial resources for those with damaged histories, evictions, bad credit etc. funds specifically allocated to pay off previous landlord(s) or past due utility debts. The lack of finances are a main reason that individuals are not able to get approvals or a "Second Chance" causing them to lose out on utilizing a housing voucher that they worked so hard to qualify for.</p>
<p>Understanding what all the resources are and where they are available at.</p>
<p>Rent is simply too expensive. And rentals require 1st and last month rent, deposits, utility deposits and other fees. People can't come up with move in money.</p>
<p>More employment opportunities are needed in the canyon. Also technology classes for seniors especially. Hording information would also be useful in the canyon.</p>
<p>homeless services need to be dynamic enough to to respond to different needs and issues.</p>
<p>All areas need attention but I think we should add more focus on the aging population with substance use disorder</p>
<p>Lack of housing at all levels drives homelessness and is the primary cause of homelessness.</p>
<p>Although I applaud the County's commitment to homeownership opportunities with the limited CDBG funds available, my professional opinion is that these resources would be better used for the development and preservation of affordable rental housing opportunities.</p>
<p>We are currently advocating for funding to support existing projects with supportive services. Eviction prevention funding is also a dire need.</p>
<p>Many of these questions ask the respondent to assume they know the answers, when they may not. An "I don't know" or "none of the above" response category on this and the previous page would be helpful. As for causes - lack of community support services generally - lack of adequate public transportation, public restrooms, affordable housing opportunities, infrastructure to broadly support communities in affordable housing (sidewalks, access to</p>
<p>I wouldn't put Domestic Violence / Human Trafficking as the same type of cause.</p>
<p>Mental health and substance abuse/addiction may not always be the root cause of homelessness, but they become worse over time during lengthy episodes of homelessness. We need programs that can intervene before people become homeless (or very early in the homelessness episode) to minimize the impact and trauma of long-term homelessness.</p>
<p>Early investment and/or leverage investment from local jurisdictions into affordable housing development projects in critical for developers to secure state/federal funds - this could be land acquisition, pre-development funds, or just an early capital investment into the whole project. Would love to see HOME (and/or CDBG) continue to help with fire rebuilding, and with the project in Silverton that is currently out for RFP.</p>
<p>Marion County needs to be more active in funding the highest volume/greatest impact providers in the homeless services communities. The priorities seem to be low-volume, high barrier, non-housing first, non-harm reduction, transitional programs that create program requires for service. These may be politically expedient but they are relatively low impact when</p>

**Please provide any other input that your agency feels would be helpful to provide to this program.**

The plan for the incoming CDBG-DR dollars from the 2020 wildfires should be included in our annual action plan for this year because the State is hoping to dole them out during this planning cycle. We do not want to be caught unprepared for if/when they do arrive.

I especially appreciate anything you can do to maintain and enhance a continuum of safe, affordable housing for families including home ownership.

A large portion of homeless in rural Oregon are older generations whose fixed income is being outpaced by inflation and cost of living.

This community is lacking in supportive services for the senior population of 55 and older

## List of Participants

- City of St. Paul
- Center for Hope and Safety
- Marion County Health and Human Services
- Habitat for Humanity of the Mid-Willamette Valley
- Recovery Outreach Community Services
- Marion County Housing Authority
- Chemeketa Community College
- Oregon Pacific Area Health Education Center
- Santiam Hospital
- City of Jefferson
- Willamette Vital Health
- Shangri-La
- HIV Alliance
- Santiam Outreach Community Center / Arches
- VetCare
- City of Keizer
- Housing Authority of Yamhill County
- Marion County Community Services
- Salem for Refugees
- Boys and Girls Club of Salem, Marion & Polk Counties
- Marion County Sheriff Office Law Enforcement Assisted Diversion
- Silverton Area Community Aid
- City of Woodburn
- Court Appointed Special Advocates (CASA) of Marion County
- Iron Tribe Network
- St. Francis Housing
- Salem Housing Authority
- Oregon Department of Land Conservation and Development
- Salem Family YMCA
- City of Stayton
- Hope Pregnancy Center
- DevNW
- Mid-Willamette Community Action Agency
- Marion County Economic Development
- Mountain West Center for Community Excellence
- City of Salem

- Crossroads Communities
- City of Keizer

**Grantee Unique Appendices**



**Homeowner Residential Rehabilitation  
Program Policy**

**Marion County Community Services**



## **Marion County-CDBG Homeowner Residential Rehabilitation Program**

**August 2, 2023**

### **Introduction**

Marion County is a participating jurisdiction in HUD's Community Development Block Grant (CDBG) Program. Marion County (County) has elected to establish a written Homeowner Residential Rehabilitation Program Policy to establish recapture requirements associated with the Homeowner Residential Rehabilitation Loan Program. This policy included in the appendices of the Annual Action Plan clearly describes the recapture provisions, the specific circumstances under which these provisions will be used, and how the County will enforce the provisions for Homeowner Residential Rehabilitation projects. HUD reviews and approves the provisions as part of the Annual Action Plan process.

The purpose of this section is to provide the policy for the Marion County's Homeowner Residential Rehabilitation Loan Program. County may use CDBG funds for different types of programs to assist with single-family residences:

- Homeowner Rehabilitation
- Construction of new housing
- Homeownership Assistance

For the purpose of this policy, only Homeowner Residential Rehabilitation will be addressed. If County chooses to engage in other allowed activities under the CDBG program, separate policies will be developed to accommodate these activities.

### **General CDBG Property Restrictions**

For a homebuyer or homeowner to be eligible for CDBG assistance, they must have a low to moderate income, at or below 80% of area median income, as provided by HUD. The household must be rehabilitating a home that they intend to maintain as their primary residence.

### **Recapture Policy**

Marion County uses a "recapture" model for the Homeowner Residential Rehabilitation program to assist homebuyers in the rehabilitation of the homeowner's primary residence.

**Homeowner Residential Rehabilitation Program:** Marion County has a Homeowner Residential Rehabilitation Program. A maximum amount of \$50,000 of total assistance is available to qualifying LMI homeowners. The \$50,000 is comprised of a 0% interest, deferred payment loan whereby 100% of the amount provided must be repaid if home is sold within the first 5 years. From years 6-10 the loan will decline at 14% of the original loan amount per year, leaving 30% of the original loan amount balance remaining. The remaining 30% of the original loan amount will

remain on the property payable at the time the property is sold, or transfer of ownership occurs. Underwriting will be conducted on each property to determine the amount of subsidy to contribute to each household. A written agreement, signed by all parties, in the form of a promissory note and trust deed will serve as the security for these loans. The lien will be recorded in the land records of Marion County.

Explanation of Recapture:

Remaining amount to be paid back to Marion County, based on the date of sale or transfer of the property.

**Loan Payback Example**

\$38,000 – Original loan amount (maximum loan amount allowed in up to \$50,000)

\$38,000 due if sold in Year 1

\$38,000 due if sold in Year 2

\$38,000 due if sold in Year 3

\$38,000 due if sold in Year 4

\$38,000 due if sold in Year 5

\$32,680 due if sold in Year 6

\$27,360 due if sold in Year 7

\$22,040 due if sold in Year 8

\$16,720 due if sold in Year 9

\$11,400 starting in Year 10 will remain as a lien until the property is sold or transfers ownership. In years 6 – 10 the loan balance declines by \$5,320 or 14% per year of the original \$38,000 loan amount until 30% of the original loan remains. There is no penalty for early repayment of the loan balance.





**HOME Recapture/Resale &  
Down Payment Assistance Policy**

**Marion County Community Services**



## **Marion County-Recapture/Resale Policy**

**August 2, 2023**

### **Introduction**

Marion County is a participating jurisdiction in HUD's HOME Investment Partnership Program. Federal regulations require the county to establish written recapture/resale policies that comply with HOME statutory and regulatory requirements for the purpose of carrying out HOME-assisted homeownership activities. This policy included in the appendices of the Annual Action Plan describes the recapture/resale provisions, the specific circumstances under which these provisions will be used, and how the county will enforce the provisions for HOME-funded homeownership projects. HUD reviews and approves the provisions as part of the Annual Action Plan process.

The purpose of this section is to provide the policies for Marion County's HOME Investment Partnership Program. Marion County may use HOME funds for different types of programs to assist with single-family residences:

- Down Payment Assistance provided to new homebuyers
- New Construction of Affordable Housing

Down payment assistance will be subject to the recapture provisions, and new construction or renovation will be subject to resale provisions.

### **General HOME Property Restrictions**

For a homebuyer or homeowner to be eligible for HOME assistance, they must have a low to moderate income, at or below 80% of area median income, as provided by HUD. The household must be purchasing, constructing, or rehabilitating a home that they intend to maintain as their primary residence. Depending on the amount of HOME assistance provided to the residence, the property must remain affordable for the number of years indicated in the County's written agreement with the homebuyer. If the property is sold during this time, or if it is no longer the primary residence of the household, the recapture/resale provisions will be enforced.

### **Recapture Policy**

Marion County uses a “recapture” model for the down payment assistance program to assist homebuyers in the purchase of a new home. Under HOME recapture provisions, financial assistance is provided directly to the buyer and must be repaid if the property is sold, or transferred. The home must remain occupied by the qualifying low- to moderate-income (LMI) buyer during the affordability period. Once the funds are repaid to Marion County the property is no longer subject to any HOME restrictions. At that point the County may then use the funds for other HOME-eligible activities. Recapture will be enforced over a 99-year period for the Homeownership Program.

**Homeownership Program:** Marion County has established a down payment assistance program with a maximum amount of \$125,000 in total down payment assistance available to qualifying LMI prospective home buyers. The assistance is provided through one loan comprised of two parts consisting of the following. The first part of the assistance is up to \$25,000 in the form of a 0% interest, deferred payment forgivable loan whereby 100% of the amount provided must be repaid if the home is sold within the first 5 years. In years 6-10 the loan will decline at an equal amount per year until there is zero balance remaining. The second part of the assistance is up to \$100,000 that will remain on the property as a 99-year lien payable at the time the property is sold, or transfer of ownership occurs. Underwriting will be conducted on each property to determine the amount of subsidy to contribute to each household. A written agreement, signed by all parties, in the form of a promissory note and trust deed will serve as the security for these loans. The lien will be recorded in the land records of Marion County.

To satisfy the recapture requirement, the home buyer must pay back the direct HOME Subsidy at the time of sale, transfer, or if they no longer occupy the property as the primary residence. Recapture is calculated by taking the sales price minus documented homeowner investment, first mortgage pay-off, and closing costs. *This amount is the “Net Proceeds.”* **The County’s recapture is limited to the net proceeds,** if any.

Marion County will prorate all loans based upon the exact amount of assistance provided as permitted by the underwriting policy of the County.

#### **Explanation of Recapture:**

Sales price minus documented homeowner investment minus loan debt (non-HOME debt) minus closing costs equals net proceeds. Net proceeds minus direct HOME subsidy recapture equals homeowner equity.

For purposes of this program, documented homeowner investment is an improvement over \$3,000 to the structure or permanently affixed major system of the home with valid, third party receipts and valid permits, if applicable. (See info under resale provisions for more details regarding eligible expenses)

**Loan Payback Example** (simple example is not inclusive of all potential factors that affect final first mortgage amount, but is intended to demonstrate recapture at the point of sale)

Original Purchase Price	\$350,000
HOME Down Payment Assistance	\$85,000
Total Remaining Amount of First Mortgage	\$265,000
Sale Price of Home	\$395,000

\$395,000 (sales price) - \$265,000 (1<sup>st</sup> Mortgage) - \$15,000 (closing costs and documented homeowner improvements as referenced above) = \$115,000 (Net proceeds available for recapture)

Based on \$85,000 of down payment assistance, the amount of recapture due is as follows:

\$85,000 due if sold in Year 1

\$85,000 due if sold in Year 2

\$85,000 due if sold in Year 3

\$85,000 due if sold in Year 4

\$85,000 due if sold in Year 5

\$80,000 due if sold in Year 6

\$75,000 due if sold in Year 7

\$70,000 due if sold in Year 8

\$65,000 due if sold in Year 9

\$60,000 starting in Year 10 will remain as a 99-year lien or until the property is sold or transferred.

**Resale Policy**

The resale method is used when Marion County provides funding directly to a developer as a subsidy to reduce development costs, thereby, making the price of the home affordable to the buyer. Commonly referred as a "Development Subsidy," these funds are not repaid by the developer to the County but remain with the property for the term of affordability. These subsidies are subject to resale provisions. It is the policy of the Marion County Board of Commissioners to offer development subsidies up to the maximum amount permitted by HUD.

The HOME statute states that “resale provision must limit subsequent purchase of the property to income-eligible families, provide the owner with a fair return on investment, including any improvements, and ensure that the housing will remain affordable to a reasonable range of low-income homebuyers.”

#### **Affordable Maximum Monthly Housing Cost Defined**

Marion County’s policy is to assist households whose income is between 60-80% of AMI through its HOME-funded homeownership activities. Marion County considers affordability as a household spending no more than the maximum allowed under Federal Housing Administration (FHA) income on the fixed costs of owning a home (payments of principal, interest, taxes, and insurance).

Restrictive covenants between the original homebuyer and the County must be signed prior to purchase. This must state the amount of HOME subsidy, the Period of Affordability, and the Fair Return Provision. The new homebuyer must be low or moderate income, meeting the HOME Program definition, and occupy the property as the principal residence during the remaining term of affordability.

Deed restrictions and Promissory Note must be executed and recorded by the County. It must include the number of years for the Period of Affordability; the amount of HOME subsidy used by the homebuyer; the terms of occupancy required as principal residence; and the restriction of the property’s sale to income-eligible homebuyers during the remaining term of affordability.

New HOME funds may be invested in the form of down payment assistance for a subsequent low-income homebuyer at resale. This will extend the Period of Affordability according to the HOME guidelines and the property will remain subject to resale provisions.

Pre-payment of HOME funds does not terminate the Period of Affordability. The owner will be required to reside in the unit until the Period of Affordability has concluded. The exception to this is the sale or transfer of the residence or foreclosure.

#### **Fair Return on Investment**

Marion County will administer its resale provisions by ensuring that the original homebuyer receives a fair return on his/her investment and that the home will continue to be affordable to a specific range of incomes. Fair return on investment means the total homeowner investment which includes the total cash contribution at the time of purchase plus the approved capital improvements.

Documented homeowner investment is an improvement over \$3,000 to the structure or permanently affixed major system of the home with valid, third party receipts and valid permits.

Eligible capital improvements could include but are not limited to the following:

- a) Any additions to the home such as a bathroom, bedroom, or garage



- b) Replacement of HVAC systems, doors, windows, etc...
- c) Accessibility improvements (bathroom modifications for disabled or elderly, installation of wheelchair ramps and grab bars, etc.) any and all of which must have been paid for directly by the homeowner and were not installed with federal, state, or locally funded grant programs; and
- d) Outdoor improvements (driveways, walkway, retaining wall, or fence)

Note: All capital improvements will be visually inspected to verify existence and require valid receipts and permits if applicable. Regular home maintenance items such as furnace filters, duct cleaning, appliance repair, lawn care are not considered capital improvements.

**Continued Affordability and Resale Requirements**

Non-compliance with the residency requirement will necessitate the immediate repayment of HOME funds invested into the property unless the house is reoccupied by the original homebuyer or subsequently sold.

Resale is triggered when the house is sold or occupied by a household other than the original homebuyer during the term of affordability and a direct subsidy was provided to a developer.

When resale is triggered during the Period of Affordability, the developer/sponsor or subrecipient shall notify the county who will:

1. Agree to the new sale price with consultation from the subrecipient and written determination from a realtor or appraiser.
2. Confirm the fair return calculation to the seller and/or the county.
3. Review the income eligibility of the subsequent buyer; and
4. Determine the amount of time left to assume on the period of affordability.

The period of affordability is defined in the table below:

Homeowner Assistance Amount	Minimum Period of Affordability Years
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000	15

At the point of resale, if the LMI buyer receives HOME funds for down payment assistance, then the period of affordability restarts and the resale provisions apply to the property. If a qualified LMI buyer purchases the home without further assistance with HOME funds, then only the remainder of the original period of affordability will remain in effect.

Marion County will use a market rate (fee simple) appraisal conducted by an independent, state licensed appraiser to establish the value of the property prior to the initial purchase of the home, Marion County follows the standard practice for all real estate purchase transactions. By obtaining a new market rate fee simple appraisal, upon notice of intent to sell by the homebuyer, the County ensures that standard methods for determining property values are always used. In this way, market values are easily measured, professionally determined, and publicly accessible. No subjective judgments are made by the County or the homeowner as to what constitutes value and how value is determined.

The owner will be required to reside in the unit until the Period of Affordability has concluded. Pre-payment of HOME funds will not terminate the Period of Affordability. The exception to this is the sale or transfer of the residence or foreclosure.

The County may invest additional HOME funds to preserve affordability of the unit in the event of foreclosure.

The County will seek to collect the HOME investment due if the house is sold or goes into foreclosure and no subsequent qualified low-income homebuyer can be identified. The collection will be limited to the net proceeds available.



## **Public Meeting Materials**



OREGON

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## MARION COUNTY BOARD OF COMMISSIONERS

Wednesday, August 2, 2023  
Board Session 9:00 a.m.

Senator Hearing Room  
555 Court Street NE, Salem

### PUBLIC COMMENT

#### CONSENT

##### COMMUNITY SERVICES

1. Approve a resolution to adopt the Homeowner Residential Rehabilitation Program Policy for the Community Development Block Grant (CDBG) Program.
2. Approve a resolution to adopt the Marion County Down Payment Assistance Program and the Resale and Recapture Policies for the HOME Investments Partnership Program.

##### PUBLIC WORKS

3. Approve an order reappointing Alton Hoover to the Marion County Parks Commission with a term ending June 30, 2027.
4. Approve a Right-of-Way Dedication for three, one-foot reserve strips associated with the Tamarack and Inland Estates Subdivision.
5. Receive the hearings officer's decision approving Partition/Variance (P/V) Case #22-014/ Ryan and Roni Rasmussen Family Trust.

##### SHERIFF'S OFFICE

6. Approve Amendment #1 to the Contract for Services with LexisNexis to add \$18,908.55 for a new contract total of \$108,908.55 to continue to provide crime mapping analysis services through August 31, 2024.

## ACTION

### BOARD OF COMMISSIONERS

#### Board Committee Appointment – Justice Reinvestment Council

7. Consider approval of an order appointing Marion County Sheriff, Nicholas D. Hunter to the Marion County Justice Reinvestment Council with a term date ending December 31, 2024. –Undersheriff Jeff Wood and Commander Jay Bergmann

### HEALTH AND HUMAN SERVICES

8. Consider approval of Amendment #1 to the Contract for Services with LocumTenens.com, LLC to add \$3,000,000 for a new contract total of \$3,760,000 to provide temporary staffing services of qualified medical professionals within all divisions of Marion County Health and Human Services through September 30, 2026. –Ryan Matthews

9. Consider approval of the incoming funds Contract for Services with Silverton Health, dba, Legacy Silverton Medical Center (LSMC) in the amount of \$120,000 for Marion County Health and Human Services (MCHHS) Psychiatric Counseling Center (PCC) to provide crisis services to LSMC retroactive from July 1, 2023, through June 30, 2026.

–Ann-Marie Bandfield

### PUBLIC WORKS

10. Consider approval of the Price Agreements for the purchase of commercial asphalt concrete pavement and CSS-1 asphalt cements retroactive from July 1, 2023, through June 30, 2024, with the following suppliers:

- Roy Houck Construction, LLC in the amount of \$100,000; and
- Knife River Corporation in the amount \$400,000.

–Scott Wilson

11. Consider approval of the Price Agreements for the purchase of aggregate materials retroactive to July 1, 2023, through June 30, 2024, with the following suppliers:

- Crabtree Crushing, Inc. in the amount of \$50,000;
- North Santiam Paving Company in the amount of \$50,000;
- River Bend Materials in the amount of \$50,000;
- Silverton Hills Rock, LLC in the amount of \$50,000; and
- Knife River Corporation in the amount of \$175,000.

–Scott Wilson

12. Consider approval of the Construction Contract with K&E Excavating, Inc. in the amount of \$250,862 for the construction of a streambank revetment and related work for the Nusom Road/Abiqua Creek Bank Stabilization Project through December 31, 2024.  
–Ryan Crowther.

**PUBLIC HEARINGS**  
**9:30 A.M.**

COMMUNITY SERVICES

A. Public hearing to consider the 2023-24 Annual Action Plan for the Community Development Block Grant (CDBG) and the HOME Investments Partnership programs.  
–Steve Dickey

B. Public hearing to consider Substantial Amendment #2 to the Fiscal Year 2021-2022 Annual Action Plan for the federal Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. –Steve Dickey

**ACTION**

COMMUNITY SERVICES

13. Consider approval of a resolution to adopt the Program Year 2023-2024 Annual Action Plan for the Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)**  
–Steve Dickey

14. Consider a resolution approving Substantial Amendment #2 to the Fiscal Year 2021-2022 Annual Action Plan for the federal Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Steve Dickey

If you require interpreter assistance, an assistive listening device, large print material or other accommodations, call 503-588-5212 at least 48 hours in advance of the meeting. TTY 503-588-5168 Si necesita servicios de interprete, equipo auditivo, material copiado en letra grande, o culaquier otra acomodacion, por favor llame al 503-588-5212 por lo menos 48 horas con anticipacion a la reunion. TTY 503-588-5168 Marion County is on the Internet at: [www.co.marion.or.us](http://www.co.marion.or.us)

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 2, 2023  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Colm Willis, Commissioner Kevin Cameron, and Commissioner Danielle Bethell. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Willis called the meeting to order at 9:00 a.m.

*(Video Time 00:01:45)*

**PUBLIC COMMENT**

None.

*(Video Time 00:01:48)*

**CONSENT**

COMMUNITY SERVICES

1. Approve a resolution to adopt the Homeowner Residential Rehabilitation Program Policy for the Community Development Block Grant (CDBG) Program.
2. Approve a resolution to adopt the Marion County Down Payment Assistance Program and the Resale and Recapture Policies for the HOME Investments Partnership Program.

PUBLIC WORKS

3. Approve an order reappointing Alton Hoover to the Marion County Parks Commission with a term ending June 30, 2027.
4. Approve a Right-of-Way Dedication for three, one-foot reserve strips associated with the Tamarack and Inland Estates Subdivision.
5. Receive the hearings officer's decision approving Partition/Variance (P/V) Case #22-014/ Ryan and Roni Rasmussen Family Trust.



SHERIFF'S OFFICE

6. Approve Amendment #1 to the Contract for Services with LexisNexis to add \$18,908.55 for a new contract total of \$108,908.55 to continue to provide crime mapping analysis services through August 31, 2024.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:03:35)*

**ACTION**

BOARD OF COMMISSIONERS

Board Committee Appointment – Justice Reinvestment Council

7. Consider approval of an order appointing Marion County Sheriff, Nicholas D. Hunter to the Marion County Justice Reinvestment Council with a term date ending December 31, 2024. – Undersheriff Jeff Wood

**Summary of presentation:**

- The Justice Reinvestment Council began in Marion County in 2009:
  - This came from the Bureau of Justice Second Chance Act Grant.
- The grant was submitted to create a council who advises the Sheriff on reentry issues;
- The council consists of members from different backgrounds including community leaders and elected officials:
  - They can help reduce barriers for those that are reentering the community after being incarcerated; and
  - These individuals are neighbors, family members and those who have lived in the community previously.
- The council holds individuals accountable while giving resources to help them be successful and combat:
  - Education deficits;
  - Mental health issues; and
  - Addiction issues.
- From 2009 to the present day there has been expansion within the program, Sheriff's Office, community, and collaborative partners for example:
  - In 2012 there was SB 416 which is the prison diversion program:
    - This places individuals that were to go to prison on probation.
  - In 2013 there was HB 3194 which is the Justice Reinvestment:
    - This is allocated through grant dollars to counties for enhancing and/or providing evidence-based programs to lower reoffending, prison population, and increase accountability.
  - In 2018 two Bureau of Justice grants were received for law enforcement assisted diversion:

- This program was looked at and began in 2016.
- In the last 13 years the Sheriff's Office and its partners has had growth and contact in:
  - Law Enforcement Assisted Diversion (LEAD);
  - System diversion;
  - Criminal justice diversion;
  - Law enforcement contact;
  - Potential incarceration;
  - Core processes;
  - Department of corrections;
  - Post prison supervision; and
  - Even prosecution needs help in taking individuals to and from court.
- The expansion and responsibilities were approved in 2019 and reaffirmed in 2022 by the board; and
- The role of the Justice Reinvestment Council has been to advise the Sheriff in justice diversion, prison diversion and reentry issues.

***Board discussion:***

- This is a worthy council and Marion County leads the state in reentry initiatives;
- Sheriff Hunter and the board are supportive of these efforts and want to see the community happy and thriving;
- Of those who go to prison 93 percent come out, and they need help to be safe contributing members of the community who do not go back to prison;
- The Sheriff's Office is involved from beginning to end such as:
  - Keeping people safe when no crime has been committed; and
  - When a crime happens, holding people accountable to keep the community safe.
- Soaring Heights is in the audience to support the effort.

**MOTION:** Commissioner Bethell moved to approve an order appointing Marion County Sheriff, Nicholas D. Hunter to the Marion County Justice Reinvestment Council with a term date ending December 31, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:11:33)*

**HEALTH AND HUMAN SERVICES**

8. Consider approval of Amendment #1 to the Contract for Services with LocumTenens.com, LLC to add \$3,000,000 for a new contract total of \$3,760,000 to provide temporary staffing services of qualified medical professionals within all divisions of Marion County Health and Human Services through September 30, 2026. –Ryan Matthews

***Summary of presentation:***

- This amendment increases funding and length of the contract, which would be an additional three years;

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- This contract is an up to amount and only the hours worked will be paid;
- Used to ensure services, specifically providing medication, are at capacity until gaps of the medial team are filled in such as:
  - Psychiatrists; and
  - Mental health nurse practitioners.
- The contract began to provide for the Adults Behavioral Health department but expanded to all divisions of MCHHS because of vacancies specifically a public health nurse practitioner:
  - The original intent was to fill this as it has been vacant for six months.
- There are efforts to expand outreach services, for the homeless, but currently the capacity is not available:
  - The mobile clinic van doesn't have a provider to prescribe medicine:
    - The current provider is available on a part-time basis.
- This contract ensures that there is capacity to provider services as needed;
- There are current contracts in place for providers to give care, for:
  - Mental health nurse practitioner; and
  - Psychiatrist;
- Providers leave and appointment rates climb a few benefits the contract gives are:
  - Allowing a provider to come in and give onsite support;
  - This prevents appointments from being scheduled too far out;
  - Consistency is needed regarding medication this provides that; and
  - Primary care providers do not usually prescribe psychiatric medication that a behavioral health provider would:
    - The community lacks in this area of services.
- Online support so that appointments are not too far out.

***Board discussion:***

- There is currently not enough staff to be able to frequently visit homeless camps:
  - MCHHS would like to visit more frequently in the future as staffing allows;
  - After hiring through this contract would like to create a schedule to be out in the community at some capacity; and
  - It is MCHHS goal to go out and serve.
- There is a challenge to fill this position with numerous recruitments failing:
  - The work is needed now so the change brings someone in short term.
- Many services are billed to the insurance, offsetting costs to the county;
- Historically public health nurse practitioners could be hired to help the behavioral side, but the challenges involved have made this difficult;
- MCHHS will continue to recruit for the position and in the case of hiring the contract will not be needed for the full duration;
- MCHHS partnered with LocumTenens around 2020 after observing Polk County using them for health employees:
  - Around this time the department experienced turnover; and

- LocumTenens has been used since to provide onsite support.
- This company is easy to work with and attracts the providers needed.

**Motion:** Commissioner Cameron moved to approve Amendment #1 to the Contract for Services with LocumTenens.com, LLC to add \$3,000,000 for a new contract total of \$3,760,000 to provide temporary staffing services of qualified medical professionals within all divisions of Marion County Health and Human Services through September 30, 2026. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:18:07)*

9. Consider approval of the incoming funds Contract for Services with Silverton Health, dba, Legacy Silverton Medical Center (LSMC) in the amount of \$120,000 for Marion County Health and Human Services (MCHHS) Psychiatric Counseling Center (PCC) to provide crisis services to LSMC retroactive from July 1, 2023, through June 30, 2026. –Ryan Matthews

***Summary of presentation:***

- This is an ongoing agreement that the crisis program has with LSMC:
  - Similar to the support offered to Salem Health.
- Crisis associates help those in a mental health crisis at a hospital or clinic setting by:
  - Offering screenings and expertise;
  - Providing phone consultations but primarily services are done face to face;
  - Offering help seven days a week from 9:00 p.m. to 8:00 a.m.; and
  - Responding within two hours of the sent request.
- Crisis associates participate in outreach and the Crisis Center is open 24/7:
  - This includes mobile crisis units; and
  - In emergency hospital settings.
- LSMC contracts for capacity and associates provide the best outcome possible including:
  - Stabilizing individuals so they can seek the treatment needed; and
  - Providing resources if the mental health crisis is acute:
    - This provides the help that LSMC might not be able to provide.

***Board discussion:***

- LSMC pays for the capacity of crisis associates to help in crisis:
  - The amount services used do not affect the payment; and
  - The contract is set so staff can respond anytime to any location.
- A variety of associates respond to calls depending on the needs including:
  - A Qualified Mental Health Professional (QMHP):
    - Who would be called if an extensive screening is needed.
  - A Qualified Mental Health Associate (QMHA):
    - Can triage, provide resources, and stabilize individuals.

- Data will be provided regarding how many interactions took place throughout the last contract.

**MOTION:** Commissioner Bethell moved to approve the incoming funds Contract for Services with Silverton Health, dba, Legacy Silverton Medical Center (LSMC) in the amount of \$120,000 for Marion County Health and Human Services (MCHHS) Psychiatric Counseling Center (PCC) to provide crisis services to LSMC retroactive from July 1, 2023, through June 30, 2026. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:22:33)*

### PUBLIC WORKS

10. Consider approval of the Price Agreements for the purchase of commercial asphalt concrete pavement and CSS-1 asphalt cements retroactive from July 1, 2023, through June 30, 2024, with the following suppliers:

- Roy Houck Construction, LLC in the amount of \$100,000; and
- Knife River Corporation in the amount \$400,000.

–Scott Wilson

#### ***Summary of presentation:***

- The request is for the fiscal year 2023-24;
- In May 2023 a Request for Proposal (RFP) was advertised through Oregon Buys and Oregon Dail Journal of Commerce;
- Quotes were received by the following:
  - Houck Construction Materials, Incorporated located in Salem; and
  - Knife River Corporation – Northwest located in Salem.
- The department will obtain materials from the vendors depending on availability, price, and transportation to the work site:
  - This provides fair distribution of public money and savings to citizens of Marion County.
- Public Works has budgeted approximately \$600,000 for Commercial Asphalt Concrete Pavement in the fiscal year 2022-2023;
- No other county departments will be impacted by the project;
- The vendors providing the products will benefit from better distribution of public funds to purchase the products; and
- Public Works recommends the board approve the contracts.

#### ***Board discussion:***

- The asphalt used to rehabilitate roads is Cationic Slow-Setting-1 (CSS-1) Asphalt which is:
  - An asphalt emulsion with aggregate blended together; and

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- CSS 1 is a tackifier product which is a diluted emulsion:
  - This is sprayed helping the new pavement stick to the existing pavement:
    - This can be seen as road glue.
- Typically, a 3-year contract is done with local suppliers and vendors;
- Often a one-year contract is done as the economy is changing and vendors have other projects;
- There have been a few delays and that is why the contract is retroactive;
- There are two vendors as availability, product production, and location were assessed and determined:
  - Each vendor's schedule;
  - The distance from work sites; and
  - Pricing estimates of projects.
- The contract process entails:
  - The RFP process;
  - Looking at the companies that bid;
  - Determining who qualifies; and
  - Then assessing which vendor better fits each project.
- A vendor may not have a product at the time it is needed so another vendor can be used;
- The contract is done with two local vendors; and
- The contracts help preserve county roads and a great job has been done.

**MOTION:** Commissioner Cameron moved to approve the Price Agreements for the purchase of commercial asphalt concrete pavement and CSS-1 asphalt cements retroactive from July 1, 2023, through June 30, 2024, with Roy Houck Construction, LLC in the amount of \$100,000; and Knife River Corporation in the amount \$400,000. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:33:03)*

11. Consider approval of the Price Agreements for the purchase of aggregate materials retroactive to July 1, 2023, through June 30, 2024, with the following suppliers:

- Crabtree Crushing, Inc. in the amount of \$50,000;
- North Santiam Paving Company in the amount of \$50,000;
- River Bend Materials in the amount of \$50,000;
- Silvertown Hills Rock, LLC in the amount of \$50,000; and
- Knife River Corporation in the amount of \$175,000.

–Scott Wilson

***Summary of presentation:***

- This request is for the purchase of aggregate for fiscal year 2023-2024;
- Roads throughout the county require more vendors to supply materials as there is a large area to cover, having one supplier would result in:

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- Reduced productivity as only one project at a time could be worked;
- High costs for transportation to worksites; and
- The needs of the county would not be met in a good manner.
- In May 2023 an RFP for aggregate materials was advertised through Oregon Buys and Oregon Daily Journal of Commerce;
- The following firms submitted quotes:
  - Riverbend Sand & Gravel in Keizer;
  - Crabtree Crushing in Dundee;
  - Silverton Hills Rock in Silverton;
  - North Santiam Paving in Lyons; and
  - Knife River in Salem.
- The rock products are used for maintenance done by Public Works employees on Marion County roads;
- Public Works will receive materials based on the following criteria:
  - The availability of the product;
  - Price of the product; and
  - Transportation to the worksite.
- Using the criteria allows fair distribution of public funds and savings for the citizen of Marion County;
- Public Works has budgeted about \$375,000 for Aggregate Materials for fiscal year 2023-2024;
- There are no impacts to other county departments;
- Public Works recommends approval of the contracts; and
- Similar to the asphalt process this is distributed among various vendors.

***Board discussion:***

- Aggregate is rocks from the rock pits that come in different blends and sizes:
  - These are manufactured by the vendor; and
  - The type of rock used depends on the type of work done.
- The rock and asphalt mixture creates a hot mix asphalt;
- Aggregate is used for chip seals that is spread on top of sprayed emulsion:
  - This is used for road base materials before paving happens; and
  - Armoring for slope stabilization.
- Processing five contracts for the same item is a lot of work but it is important to spread taxpayer dollars across multiple vendors;
- The presentation today was done in a way that is easy for the public to understand how contracting works:
  - Understanding government and procurement is not easy.
- State law has specific contract procedures that need to be followed so that it is fair to all vendors:
  - There is an appeal process in place allowing those not selected to state things were done unfairly.

- All the procurement is based on Oregon Procurement Statutes and follow state law.

**MOTION:** Commissioner Bethell moved to approve the Price Agreements for the purchase of aggregate materials retroactive to July 1, 2023, through June 30, 2024, with Crabtree Crushing, Inc. in the amount of \$50,000; North Santiam Paving Company in the amount of \$50,000; River Bend Materials in the amount of \$50,000; Silverton Hills Rock, LLC in the amount of \$50,000; and Knife River Corporation in the amount of \$175,000. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:38:55)*

12. Consider approval of the Construction Contract with K&E Excavating, Inc. in the amount of \$250,862 for the construction of a streambank revetment and related work for the Nusom Road/Abiqua Creek Bank Stabilization Project through December 31, 2024. –Ryan Crowther.

***Summary of presentation:***

- The contract was done using emergency procurement rules:
  - This is based on the emergency board order 23R-10.
- Abiqua Creek is scouring near Nusom Road with potential for road failure this winter:
  - The problem should be addressed this summer before issues develop.
- Emergency order was approved in a prior meeting two months ago;
- Staff had 60 days from approval of the order to bring a contract forward:
  - Currently the staff is still ahead of that timeline.
- The project will include riprap revetment with fish logs;
- Currently the permitting process is being done with the following partners:
  - The Department of State Lands (DSL);
  - The U.S. Army Corps of Engineers (USACE); and
  - The Department of Environmental Quality (DEQ).

***Board discussion:***

- There was a concern with the DSL and Oregon Department of Fish and Wildlife emergency permitting process and if this would be seen as an emergency:
  - The permit was obtained.
- USACE and DEQ agreed to expedite the permits and currently the process is waiting on this:
  - The in-water work window ends September 15, 2023, and permitting is needed for this; and
  - Currently this is on track to be completed by this summer.
- ODFW stated this project does not require a fish passage permit;
- An environmental consultant is on board helping navigate the permitting process and making sure everything is done correctly;

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- What will be needed is a permit to isolate the area if needed:
  - This allows the fish to be moved from the water when isolating; and
  - This is a fish tank permit.
- The process is moving forward:
  - Questions may arise but at this time things are on track for permitting.

**Motion:** Commissioner Cameron moved to approve the Construction Contract with K&E Excavating, Inc. in the amount of \$250,862 for the construction of a streambank revetment and related work for the Nusom Road/Abiqua Creek Bank Stabilization Project through December 31, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:43:28)*

## PUBLIC HEARINGS 9:43 A.M.

### COMMUNITY SERVICES

A. Public hearing to consider the 2023-24 Annual Action Plan for the Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. –Steve Dickey

***Summary of presentation:***

- US Housing and Urban Development requires an annual action plan;
- The annual action documents the following:
  - Public involvement;
  - Input over the last;
  - Total funding available for the upcoming year; and
  - Plan on how to spend the funds in the upcoming year:
    - This is based on goals from the five-year consolidated plan.
- Community Development Block Grant (CDBG) funding of \$1,412,882 is the following:
  - Program administration which are internal costs to oversee the program has a funding amount of \$282,576;
  - Soaring Heights has a funding amount of 350,000;
  - Boys and Girls staffing increase for \$111,932;
  - Woodburn’s Center for Hope and Safety is funded at \$100,000; and
  - Homeowner rehabilitation is funded at \$568,374.
- HOME Investment Partnership funding is \$645,215 is the following:
  - Community Housing Development Organization set aside \$96,782:
    - The Department of Housing and Urban Development (HUD) requires a percentage set aside.
  - Down payment assistance is funded at \$483,911.

***Board discussion:***

- This is the third year with the program:

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- The first year entailed setting up the program; and
- Last year was the first year of programs being rolled out.
- In September an annual performance plan will be presented;
- Federal programs can be complicated to navigate;
- The first two years of trying to understand were complex and things changed but the programs started;
- County's goal is to utilize the funding to help the community;
- A visual should be created to help the public see what exactly is being invested in:
  - It can be hard to fully understand every part of the program.
- The current amendment is giving funding for the following:
  - The Boys and Girls Club the Epping Homestead branch;
  - Center for Hope and Safety for Woodburn based services;
  - Soaring Heights to purchase another transitional housing home;
  - The Down Payment Assistance program; and
  - Habitat for Humanity Mid-Willamette Valley will receive \$250,000.
- The program involves many parts, but the work is for a good cause.

**MOTION:** Commissioner Bethell moved to close the public hearing for the 2023-24 Annual Action Plan for the Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:50:36)*

B. Public hearing to consider Substantial Amendment #2 to the Fiscal Year 2021-2022 Annual Action Plan for the federal Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. –Steve Dickey

***Summary of presentation:***

- HUD requires any change of 25 percent in funding must be amended in the Annual Action Plan;
- The Annual Action Plan of 2021-2022 has a few projects that will have funding removed;
- These projects had their funding moved or reduced to fund other projects;
- The following programs have had a 25 percent or more change:
  - The Neighbors Serving Under Sheltered Neighbors Project:
    - Reducing the project by the full amount of \$50,000; and
    - The project never came to fruition and so funding was unused.
  - The Homeowner Rehabilitation program was reduced by \$150,000:
    - This is funding available from the first year; and
    - There is \$633,615.20 remaining in the program.
- The combined reduction from both projects equals \$200,000 in funding:
  - This will fund the Safe Sleep Program; and

- United Way of the Mid-Willamette Valley will operate the project.

***Board discussion:***

- Unfortunately, there is high levels of sexual assault taking place in homeless camps:
  - What the community does to help reflects who the community is.
- Safety for the homeless is so important that funding needs to be moved around to help; and
- Commissioner Willis expressed that no one had signed up for public comment for this hearing.

**MOTION:** Commissioner Cameron moved to close the public hearing for Substantial Amendment #2 to the Fiscal Year 2021-2022 Annual Action Plan for the federal Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:54:22)*

**ACTION**

**COMMUNITY SERVICES**

13. Consider approval of a resolution to adopt the Program Year 2023-2024 Annual Action Plan for the Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Steve Dickey

***Summary of presentation:***

- *None*

***Board discussion:***

- None

**MOTION:** Commissioner Bethell moved to approve a resolution to adopt the Program Year 2023-2024 Annual Action Plan for the Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:54:55)*

14. Consider a resolution approving Substantial Amendment #2 to the Fiscal Year 2021-2022 Annual Action Plan for the federal Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Steve Dickey

**Summary of presentation:**

- *None*

**Board discussion:**

- None

**MOTION:** Commissioner Cameron moved to approve a resolution approving Substantial Amendment #2 to the Fiscal Year 2021-2022 Annual Action Plan for the federal Community Development Block Grant (CDBG) and the HOME Investments Partnership programs. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:55:32)*

Commissioner Cameron requested and received unanimous consent to return to Public Comment.

*(Video Time 00:56:08)*

**PUBLIC COMMENT**

Eric Rasor:

- Executive Director of Soaring Heights Recovery Homes;
- There is a property in Keizer where a lease was signed:
  - There were five individuals placed in the home after five days.
- The 2023 We See You event was attended:
  - This is community partners that work with homeless individuals;
  - An individual that was homeless with her son was at the event;
  - They were housed the next day and in a safe place; and
  - This is what this type of housing does for the community.
- The home has an occupancy of seven women with or without children;
- The following has been done to the home:
  - New roofing;
  - New paint job;
  - New windows;
  - The electrical was redone;
  - The plumbing is to the streets; and
  - The interior has been completely remodeled.

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Victoria Meridith:

- President of Soaring Heights Recovery Homes;
- It is great to be able to tell the kids that this is their home with a bed;
- They can help kids get into school.

**Board Discussion:**

- Both homes for women in Keizer were toured by Commissioner Bethell:
  - One home was funded through the first round of CDBG funding.
- The homes have impressive layouts and there was the opportunity to meet a few residents and their children:
  - The homes do not have an institutional atmosphere but a comforting atmosphere.
- Thankful that the board and community sees the benefit of the investment:
  - There is an employee of the home who was at one point a resident.
- National Night Out was last night:
  - There were 14 events across Marion County;
  - Sheriff's Office staff did a great job organizing the Sheriff and deputies to various events;
  - Sheriff Hunter attended many and ended at the Sublimity event;
  - Commissioner Cameron attended the event in Jefferson where a state trooper donated food;
  - Commissioner Bethell attended the Sublimity event where there were many activities and people; and
  - There were a few events that had not started yet and so the commissioners were not able to attend.

Commissioner Willis adjourned the meeting at 10:02 a.m.



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CHAIR



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COMMISSIONER



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COMMISSIONER

**Board Sessions can be viewed on-line at**

**<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>**

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## MARION COUNTY BOARD OF COMMISSIONERS

Wednesday, September 13, 2023  
Board Session 9:00 a.m.

*"Delivering Excellence Everyday"*

Senator Hearing Room  
555 Court Street NE, Salem

### **PUBLIC COMMENT**

#### **PROCLAMATION**

##### BOARD OF COMMISSIONERS - Action

1. Consider approval of a proclamation designating the week of September 17-23, 2023, as Constitution Week in Marion County. –Day Westine and Arleta Day, National Society Daughters of the American Revolution (NSDAR), Chemeketa Chapter

#### **CONSENT**

##### BOARD OF COMMISSIONERS

##### Board Committee Appointment – Public Safety Coordinating Council

2. Approve orders appointing Douglas Cox and Julie Hoy; and reappointing Christopher Baldrige, Jonathan Bauer, Bishop Garland Carnell King Jr., Peter McCallum, Tim Murphy, and Shaney Starr to the Marion County Public Safety Coordinating Council with terms beginning October 1, 2023, and ending September 30, 2026; and appointing Christopher Eppley and Nicholas D. Hunter with terms beginning October 1, 2023.

##### HUMAN RESOURCES

3. Approve the recommendation to update the classification and adjust the pay grade upward for class codes #057, Human Resources Specialist; #058, Human Resources Analyst; # 059, Human Resources Analyst Senior; #065, Community Services Director; #078, Human Resources Specialist Senior; #094, Chief Administrative Officer; #095, Deputy County Administrative Officer; #207, Juvenile Department Director; #535, Health and Human Services Administrator; #600, Information Technology Director; and update the classification and uphold the pay grade for class codes #115, Onsite Wastewater Specialist 1; #117, Onsite Wastewater Specialist 2; #180, Undersheriff; and #364, Chief Financial Officer.

INFORMATION TECHNOLOGY

4. Approve the Purchase Order with CDW Government, LLC in the amount of \$103,936 for an Enterprise License Subscription through September 22, 2024.

**ACTION**

COMMUNITY SERVICES

5. Consider a resolution approving a rural industrial improvement property tax exemption for EverFab, Inc. –Kelli Weese and Nick Harville, Strategic Economic Development Corporation (SEDCOR)

PUBLIC WORKS

6. Consider approval of Amendment #1 to the Contract for Services with AKS Engineering and Forestry, LLC, to add \$77,189.53 for a new contract total of \$177,189.53 to add federal and American Rescue Plan Act (ARPA) terms and conditions and increase the compensation for consulting services for restoration projects in Marion County parks through December 31, 2025. –Brian May

7. Consider approval of the Construction Manager and General Contractor Contract with Slayden Constructors, Inc. in the amount of \$375,218 to provide construction management and value engineering services for the North Santiam Canyon Sewer Project through December 31, 2026. –Chris Einmo

8. Consider approval of the Purchase Order with Owen Equipment in the amount of \$547,376.32 for the purchase of one 2024 2100i Vactor Flusher Truck through June 30, 2024. –Scott Wilson

9. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) in the amount of \$189,869 of which an estimated \$170,882 will be provided in federal funds and an estimated \$18,987 will be provided by the county for safety improvements along the Yergen Road, McKay Road, and Ehlen Road corridor. –Ryan Crowther

10. Consider adopting an administrative ordinance amending the Marion County Code to permit an event business as a home occupation in the Exclusive Farm Use, Special Agriculture, and Farm/Timber zones. –Brandon Reich



11. Consider a resolution initiating an amendment to Marion County Code Chapter 17 to allow rural accessory dwelling units in the Acreage Residential zone and schedule a public hearing for October 25, 2023. –Brandon Reich

## **PUBLIC HEARINGS**

**9:30 A.M.**

### COMMUNITY SERVICES

A. Public hearing to consider the 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and the HOME Investment Partnerships programs. –Steve Dickey

### PUBLIC WORKS

B. Public hearing to consider Zone Change/Comprehensive Plan Change (ZC/CP) Case #23-001/Pacific-Beaverton Land Company, LLC. –Austin Barnes

## **ACTION**

### COMMUNITY SERVICES

12. Consider approval of a resolution to adopt the 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and the HOME Investment Partnership programs. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Steve Dickey

**If you require interpreter assistance, an assistive listening device, large print material or other accommodations, call 503-588-5212 at least 48 hours in advance of the meeting. TTY 503-588-5168 Si necesita servicios de interprete, equipo auditivo, material copiado en letra grande, o culaquier otra acomodacion, por favor llame al 503-588-5212 por lo menos 48 horas con anticipacion a la reunion. TTY 503-588-5168 Marion County is on the Internet at: [www.co.marion.or.us](http://www.co.marion.or.us)**

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 13, 2023  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Colm Willis, Commissioner Kevin Cameron, and Commissioner Danielle Bethell. Also present were Jane Vetto as county counsel, and Brenda Koenig as recorder.

**ABSENT:** Jan Fritz, chief administrative officer

Commissioner Willis called the meeting to order at 9:00 a.m.

*(Video Time 00:00:41)*

**PUBLIC COMMENT**

None.

*(Video Time 00:00:51)*

**PROCLAMATION**

**BOARD OF COMMISSIONERS - Action**

1. Consider approval of a proclamation designating the week of September 17-23, 2023, as Constitution Week in Marion County. –Day Westine, National Society Daughters of the American Revolution (NSDAR), Chemeketa Chapter

***Summary of presentation:***

- Every year the National Society Daughters of the American Revolution (NSDAR) recognize and celebrate the dates of September 17th through September 23 as Constitution Week;
- Constitution Week was set aside through a Senate joint resolution:
  - It was signed into public law on August 2, 1956, by President Dwight D. Eisenhower.
- The NSDAR, Chemeketa Chapter, celebrates the week by walking with students who wave flags and ring bells;
- The NSDAR dedicated Constitution Hall in Washington, D.C. on April 19, 1929;
- Posters are placed in windows of businesses commemorating the United States Constitution;

- Facts about the United States Constitution include the following:
  - The preamble was written by Gouverneur Morris;
  - The document contains 4,543 words including the signatures;
  - The United States Constitution was written on four pages of paper sized 28.3 by 23.5 inches;
  - The document was signed by 39 delegates including two United States Presidents:
    - George Washington; and
    - James Madison.
  - Benjamin Franklin was 81 years old when he signed and was the oldest signee;
  - The youngest signee was Jonathan Dayton who was 28 years old when he signed.

The commissioners and audience members read the preamble of the United States Constitution.

***Board discussion:***

- It is our duty to uphold the Constitution of the United States and Oregon;
- The Founding Fathers of the United States envisioned the future when they drafted the Constitution:
  - We would not be here if not for the sacrifices of the people that came before us.
- It is important not to lose sight on the history of the United States; and
- Individuals are encouraged to continue to teach the history and the civics of our country.

**MOTION:** Commissioner Bethell moved to approve a proclamation designating the week of September 17-23, 2023, as Constitution Week in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

*(Video Time 00:10:32)*

**CONSENT**

**BOARD OF COMMISSIONERS**

**Board Committee Appointment – Public Safety Coordinating Council**

2. Approve orders appointing Douglas Cox and Julie Hoy; and reappointing Christopher Baldrige, Jonathan Bauer, Bishop Garland Carnell King Jr., Peter McCallum, Tim Murphy, and Shaney Starr to the Marion County Public Safety Coordinating Council with terms beginning October 1, 2023, and ending September 30, 2026; and appointing Christopher Eppley and Nicholas D. Hunter with terms beginning October 1, 2023.

HUMAN RESOURCES

3. Approve the recommendation to update the classification and adjust the pay grade upward for class codes #057, Human Resources Specialist; #058, Human Resources Analyst; # 059, Human Resources Analyst Senior; #065, Community Services Director; #078, Human Resources Specialist Senior; #094, Chief Administrative Officer; #095, Deputy County Administrative Officer; #207, Juvenile Department Director; #535, Health and Human Services Administrator; #600, Information Technology Director; and update the classification and uphold the pay grade for class codes #115, Onsite Wastewater Specialist 1; #117, Onsite Wastewater Specialist 2; #180, Undersheriff; and #364, Chief Financial Officer.

INFORMATION TECHNOLOGY

4. Approve the Purchase Order with CDW Government, LLC in the amount of \$103,936 for an Enterprise License Subscription through September 22, 2024.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:13:07)*

**ACTION**

COMMUNITY SERVICES

5. Consider a resolution approving a rural industrial improvement property tax exemption for EverFab, Inc. –Kelli Weese and Nick Harville, Strategic Economic Development Corporation (SEDCOR)

**Summary of presentation:**

- Marion County implemented the program to support companies that are making large capital investments in their businesses and adding employees;
- The program provides a three-year property tax exemption for any new, qualifying improvements to a rural business;
- The program’s intent is to provide rural businesses with time to implement the capital improvements and see a return on their investment before the company is required to pay property taxes on the improvements;
- An application for EverFab, Inc. was submitted to the Marion County Assessor’s Office:
  - The application has been reviewed; and
  - The application meets all the program requirements.
- If approved, EverFab, Inc. will be responsible for notifying all the taxing entities within the district to advise them of the exemption:
  - The company will need to receive support letters from 75 percent of the taxing entities.
- EverFab, Inc. leases a property located in the City of Aumsville;

- EverFab, Inc. anticipates the investment will bring an estimated \$3 million in new taxable value to the site:
  - The company’s current estimated taxes for 2023 are \$11,802.50;
  - The tax exemption on the building and machinery is estimated to be \$30,000 for each of the three consecutive years; and
  - The property taxes for the site are estimated to be \$42,000 per year once the exemption program is completed.
- Part of the agreement requires EverFab, Inc. to hire an additional 28 employees:
  - It is estimated that the final full-time employee count will be 68.
- The county works with Strategic Economic Development Corporation (SEDCOR) to help support businesses.

***Board discussion:***

- The exemption will allow EverFab, Inc. to double their production capacity and assist with backlogged job requests;
- The company produces tub and shower surrounds;
- Marion County is the only county to implement this industrial property tax credit:
  - It took two years to bring the program to fruition.
- This is a great incentive for existing businesses to expand;
- There are enterprise zones within city limits, but there are no enterprise zones in rural areas:
  - Companies in rural zones are always at a disadvantage when they want to invest in capital projects; and
  - Over time there can be fewer jobs and opportunities in rural locations.

**MOTION:** Commissioner Bethell moved to approve a resolution approving a rural industrial improvement property tax exemption for EverFab, Inc. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:20:23)*

**PUBLIC WORKS**

6. Consider approval of Amendment #1 to the Contract for Services with AKS Engineering and Forestry, LLC, to add \$77,189.53 for a new contract total of \$177,189.53 to add federal and American Rescue Plan Act (ARPA) terms and conditions and increase the compensation for consulting services for restoration projects in Marion County parks through December 31, 2025.  
–Brian Nicholas

***Summary of presentation:***

- The request is for an amendment to an existing contact with AKS Engineering and Forestry, LLC;
- The contract was competitively bid and awarded to AKS Engineering and Forestry, LLC;

- The contract is for engineering support to assist with county parks recovery, including parks impacted by the 2020 wildfires;
- AKS Engineering and Forestry, LLC will provide support and engineering services are for seven parks within Marion County;
- The initial award was for \$100,000;
- The services that will be completed under this contract are:
  - Topographic recovery survey work in Salmon Falls Park:
    - The project budget is estimated to be \$30,500;
    - The project includes:
      - A design base for the entire property to redevelop the park;
      - Resource studies;
      - Wetland delineation; and
      - Compliance documentation for threatened and endangered species.
    - Federal Emergency Management Agency (FEMA) funds will be utilized for the project; and
    - The county must comply with FEMA requirements.
  - A topographic recovery survey for Bear Creek Campground:
    - The project budget is estimated to be \$29,000; and
    - There is a design base for the park.
  - Topographic recovery survey for Parkdale Park:
    - Parkdale Park is an urban park;
    - The project budget is estimated to be \$94,520;
    - The project includes:
      - A design base for the entire property to redevelop the park;
      - Resource studies;
      - Wetland delineation;
      - Threatened and endangered species surveys;
      - Compliance documentation for threatened and endangered species;
      - A long-term vision design for building out the park; and
      - Public engagement support for meetings and community feedback.
- The board allocated approximately \$365,000 in American Rescue Plan Act (ARPA) funds for Parkdale Park:
  - The ARPA funding has already been utilized in a 50/50 match from Oregon Parks.
- The county may potentially be receiving a grant from Oregon Parks to assist with park projects:
  - The grant award is approximately \$364,854.

***Board discussion:***

- Commissioner Bethell is happy that AKS Engineering and Forestry, LLC is available to work on the projects so that recreation in the Santiam Canyon can open; and

- The commissioners expressed interest in a future groundbreaking at Parkdale Park.

**Motion:** Commissioner Cameron move to approve Amendment #1 to the Contract for Services with AKS Engineering and Forestry, LLC, to add \$77,189.53 for a new contract total of \$177,189.53 to add federal and American Rescue Plan Act (ARPA) terms and conditions and increase the compensation for consulting services for restoration projects in Marion County parks through December 31, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:27:45)*

Mr. Nicholas provided a public update:

- The county is on track to open Bear Creek Campground and Salmon Falls Park on May 15, 2024, for the recreational season;
- The parks are historically closed for the winter months and then opened in May; and
- A date has not been announced yet to resume camping at Bear Creek Campground.

*(Video Time 00:28:22)*

7. Consider approval of the Construction Manager and General Contractor Contract with Slayden Constructors, Inc. in the amount of \$375,218 to provide construction management and value engineering services for the North Santiam Canyon Sewer Project through December 31, 2026.

–Chris Einmo

***Summary of presentation:***

- The contract provides for Construction Manager General Contractor (CMGC) services for the North Santiam Canyon Sewer Project:
  - The CMGC will construct a sewer solution for four cities located in the Santiam Canyon.
- In March staff presented the CMGC method to the board as the preferred option to deliver this project based on American Rescue Plan Act (ARPA) timelines:
  - The funding must be obligated by 2024; and
  - Funds need to be expended by the end of 2026.
- Proposals from construction firms were solicited;
- Slayden Constructors, Inc received the highest score;
- The contract is for preconstruction services which includes:
  - Design and permitting processes;
  - Providing support in scheduling and prioritization for differing project aspects; and
  - Evaluating engineering and costs for the different complex projects.
- The contractor will help assist with materials that may have long lead times to acquire:
  - Some lead times can be one year or longer; and

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- The contractor will assist with obtaining reasonable prices that may otherwise escalate over time.
- A guaranteed maximum price will be negotiated, and then the contract will be amended:
  - The amended contract is for the execution and obligation of the funds to actually construct the improvements.
- This contract is for preconstruction services and support; and
- This project is 100 percent funded utilizing federal ARPA funds:
  - There are no matching funds required by the county or by the benefiting cities.

***Board discussion:***

- Commissioner Willis stated for the record that the incorrect amount was listed on the website, the correct amount is \$375,218;
- Negotiations for the project will begin in July:
  - It is anticipated that an amendment will be ready to execute before the deadline.
- Commissioner Bethell stated for the record that her son works for Slayden Constructors, Inc.:
  - He is a heavy equipment operator for the company;
  - He works on projects all over the state of Oregon; and
  - He could potentially work on this project in the future.
- Commissioner Bethell expressed her appreciation for contracting with a local company.

**MOTION:** Commissioner Bethell moved to approve the Construction Manager and General Contractor Contract with Slayden Constructors, Inc. in the amount of \$375,218 to provide construction management and value engineering services for the North Santiam Canyon Sewer Project through December 31, 2026. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:33:26)*

8. Consider approval of the Purchase Order with Owen Equipment in the amount of \$547,376.32 for the purchase of one 2024 2100i Vactor Flusher Truck through June 30, 2024. –Scott Wilson

***Summary of presentation:***

- Marion County Public Works staff uses a variety of medium and heavy equipment for road maintenance tasks;
- A flusher vacuum truck is utilized for the following:
  - Debris removal out of pipes and drainage structures; and
  - For hydro-excavation around located underground utilities.
- The purchase price for the Vactor Flusher Truck is \$547,376.32;
- The truck will replace equipment that has surpassed its useful life span;
- Staff recommended approval of the Purchase Order with Owen Equipment.



**Board discussion:**

- Oregon receives a lot of rain and it is important to maintain the pipes and keep them clean.

**MOTION:** Commissioner Cameron moved to approve the Purchase Order with Owen Equipment in the amount of \$547,376.32 for the purchase of one 2024 2100i Vactor Flusher Truck through June 30, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:36:30)*

9. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) in the amount of \$189,869 of which an estimated \$170,882 will be provided in federal funds and an estimated \$18,987 will be provided by the county for safety improvements along the Yergen Road, McKay Road, and Ehlen Road corridor.  
–Ryan Crowther

**Summary of presentation:**

- The project is located in north Marion County;
- This is the only safety corridor within the county;
- The county will utilize All Roads Transportation Safety (ARTS) program funding for the project:
  - The Oregon Department of Transportation (ODOT) administers the grant program.
- The project scope entails the following:
  - Installing driver feedback signs at two locations;
  - Constructing shoulder rumble strips; and
  - Installing curve warning signs and delineators.
- This is a systemic project which assesses improving safety along the entire corridor and not just portions;
- The Intergovernmental Agreement (IGA) funds preliminary engineering only:
  - The IGA will be amended to include construction funding after the 2024-2027 Statewide Transportation Improvement Plan (STIP) is adopted;
  - It is anticipated to be adopted later in the year; and
  - The STIP has \$707,878 budgeted for construction.
- Preliminary engineering for the project will be in early 2024; and
- It is anticipated that construction will start in 2026.

**Board discussion:**

- This is a necessary project.

**MOTION:** Commissioner Bethell moved to approve the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) in the amount of \$189,869 of which an estimated \$170,882 will be provided in federal funds and an estimated \$18,987 will be provided by the county for safety improvements along the Yergen Road, McKay Road, and Ehlen Road corridor. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:39:40)*

10. Consider adopting an administrative ordinance amending the Marion County Code to permit an event business as a home occupation in the Exclusive Farm Use, Special Agriculture, and Farm/Timber zones. –Brandon Reich

***Summary of presentation:***

- The board initiated an amendment to permit an event business as a home occupation in the Exclusive Farm Use, Special Agriculture, and Farm/Timber zones;
- A public hearing was held;
- The board approved the amendments;
- The amendments were appealed to the Land Use Board of Appeals (LUBA);
- LUBA remanded the appeal back to the county for further consideration of the following:
  - The five-employee limit contained in the code; and
  - The 750-person maximum in the code.
- On August 9, 2023, the board held a public hearing:
  - Testimony was received;
  - The public hearing was closed; and
  - The board directed staff to modify the proposed amendment by citing Oregon Revised Statute (ORS) 215.448(1)(b).
- Staff has made the changes requested by the board; and
- On September 6, 2023, the board scheduled adoption of the ordinance for September 13, 2023.

***Board discussion:***

- No one requested public comment.

**MOTION:** Commissioner Cameron moved to adopt an administrative ordinance amending the Marion County Code to permit an event business as a home occupation in the Exclusive Farm Use, Special Agriculture, and Farm/Timber zones. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:41:30)*

11. Consider a resolution initiating an amendment to Marion County Code Chapter 17 to allow rural accessory dwelling units in the Acreage Residential zone and schedule a public hearing for October 25, 2023. –Brandon Reich

***Summary of presentation:***

- Recent legislative changes allow the county to permit rural Accessory Dwelling Units (ADU's) in the Acreage Residential (AR) zone subject to certain criteria:
  - One criterion is the adoption of a wildfire map; and
  - A wildfire map was not adopted.
- In 2023, the Senate adopted a bill that allows the county to permit an ADU in a Rural Residential Zone before wildfire maps are adopted:
  - This is subject to certain criteria.
- The board can initiate a process to consider amending Marion County Code to permit rural ADU's in the AR zone; and
- Staff will prepare a draft code based on the statute for the board to consider at a public hearing.

***Board discussion:***

- None.

**MOTION:** Commissioner Bethell moved to approve a resolution initiating an amendment to Marion County Code Chapter 17 to allow rural accessory dwelling units in the Acreage Residential zone and schedule a public hearing for October 25, 2023. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:43:13)*

**PUBLIC HEARINGS  
9:30 A.M.**

*(Video Time 00:43:18)*

Commissioner Willis expressed that the public hearing sequence order will be switched. The public hearing to consider Zone Change/Comprehensive Plan Change (ZC/CP) Case #23-001/Pacific-Beaverton Land Company, LLC. will be presented first.

- Commissioner Cameron clarified for the record that public hearing B on the Board Session Agenda will be first.

(Video Time 00:52:48)

## COMMUNITY SERVICES

A. Public hearing to consider the 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and the HOME Investment Partnerships programs. –Steve Dickey

### ***Summary of presentation:***

- The 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) is required by the United States Department of Housing and Urban Development (HUD);
- The report is utilized to report the county's performance over the past year for the Community Development Block Grant (CDBG) and the HOME Investment Partnerships funds that were received from HUD;
- The CAPER documents include the following:
  - Resources made available to the county;
  - Investment of available resources;
  - Geographic distribution and location of the investments;
  - Families and individuals assisted;
  - Actions taken to affirmatively further fair housing; and
  - Other actions indicated in the Strategic Plan and the Annual Action Plan that were approved in the prior year.
- The expenditures for the year include:
  - Funding in the amount of \$533,000 to purchase a facility to expand Soaring Heights Transitional Housing;
  - Funding support in the amount of \$26,245 for the Boys and Girls Club, Epping Homestead operations; and
  - Funding for construction expenses in the amount was \$58,827 for the Center for Hope and Safety, Hope Plaza project.
- The CAPER identifies how CDBG and HOME projects from the year will provide a solid foundation for upcoming years:
  - This is the county's second full year for the programs.
- There has been contact with 39 different community partners;
- Notable awarded projects include:
  - The Soaring Heights Recovery Homes facility expansion in the amount of \$350,000;
  - The Cener for Hope and Safety, Expansion of Services project for the City of Woodburn in the amount of \$100,000; and
  - Funding assistance for Valor Mentoring, which provides youth mentoring, in the amount of \$225,000.
- Notable contacts that will be community partners include:
  - DevNW will help with the Downpayment Assistance Program;
  - The Mid-Willamette Valley Council of Governments will assist with the Homeowner Rehabilitation Program;

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- Sheltering Silverton has various projects they are considering applying for assistance with; and
- The Home Ownership Pilot Project group has brought together multiple community partners that review how the county can best leverage resources to meet community needs.
- The Homeowner Residential Rehabilitation Program and the Down Payment Assistance Program both had policy changes:
  - Changes for both were to increase dollar amounts:
    - The Homeowner Residential Rehabilitation Program increased from \$15,000 up to \$50,000; and
    - The Down Payment Assistance Program increased from \$25,000 up to \$125,000.
- Work will continue to build the program over the next year including:
  - Increasing and building community partnerships; and
  - Evaluating both the long-term and more immediate project opportunities.

***Board discussion:***

- Commissioner Cameron expressed his appreciation to Mr. Dickey and staff for all their work with the CAPER, the CDBG, and the HOME Investment Partnership programs over the past two years and for future years;
- The programs will benefit Marion County communities; and
- No one signed up for public comment during the hearing.

Commissioner Willis closed the public hearing.

*(Video Time 00:43:37)*

**PUBLIC WORKS**

B. Public hearing to consider Zone Change/Comprehensive Plan Change (ZC/CP)  
Case #23-001/Pacific-Beaverton Land Company, LLC. –Austin Barnes

***Summary of presentation:***

- The application is to change the zone from Exclusive Farm Use (EFU) to Industrial on a 5.04-acre portion of a 20.16-acre parcel;
- Mr. Barnes clarified for the record the following:
  - There was a discrepancy in the original staff report;
  - Staff determined that the Urban Growth Boundary (UGB) lines were drawn incorrectly on the site plan;
  - The actual acreage is 5.04 and not 2.16 as originally drawn; and
  - It is 5.04-acres that are being considered for a zone change.
- The parcel is located on the south side of Donald Road NE as it intersects with Butteville Road NE:
  - It is located on the western end of the City of Donald’s UGB.

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- The parcel entails the following:
  - It is generally flat and developed with industrial structures;
  - It is located inside the City of Donald's UGB;
  - Approximately 6.5-acres are utilized for farm use;
  - The acreage utilized for farm use is not part of the proposal; and
  - The parcel has direct access to Donald Road NE.
- The surrounding areas are as follows:
  - Properties to the north, west and south are zoned EFU and are in commercial farm use;
  - A portion of the northern parcel contains a water treatment facility for the City of Donald; and
  - Properties to the east are within the City of Donald limits:
    - These properties are zoned with industrial, commercial, and residential designations.
- Comments from various governmental agencies were requested:
  - The comments that were received can be found in the staff's recommendation and the hearings officer's recommendation.
- The applicant is requesting an exception to Oregon land use goal 3 under the irrevocably committed exception;
- The request states the following:
  - The proposed area for the zone change is and has been used for industrial use since 1974; and
  - The site has up to 15 inches of gravel covering the proposed area which makes the site unfarmable.
- Staff has prepared a report detailing the relevant decision criteria; and
- Staff recommended approval of the application based on the evidence provided.

***Board discussion:***

- The original request that was submitted was for 2.16-acres;
- When staff reviewed the original request, it was determined that the 2.16-acres was incorrect based on the UGB:
  - It was meant to be corrected in the beginning, but the information never progressed past the staff report.
- The applicant wants to adjust from 2.16-acres to 5.04-acres:
  - It was submitted in error and never corrected on the application.
- The request came after the application was submitted;
- The proposed site is south of Donald Road;
- The section containing gravel around the L-shaped building is the proposed zone change;
- The hearings officer looked at the same parcel that the 5.04-acres is on;
  - The parcel was made clear in the hearings officer's hearing but never changed on the paper.

***Testimony:***

Steve Kay:

- Mr. Kay represents the applicant;
- The initial map error was corrected and submitted to the county in April:
  - Corrections were made to the narrative.
- The hearings officer received the old application that did not contain the corrected acreage:
  - The hearings officer was advised of the acreage change during the hearing.
- The area was irrevocably committed to a non-resource use;
- The area was developed as a gravel storage yard for the adjacent manufacturing plant;
- A business has been storing materials and assembled farm implements on the gravel area:
  - The yard improvements were constructed approximately 10 years earlier;
  - There has been continuous truck traffic;
  - The storage materials and truck traffic has compacted the area including the subsurface soil layers; and
  - This has resulted in degraded land that cannot be utilized for farming.
- The applicant is proposing to utilize the area for a company that specializes in lumber;
- The gravel yard would be utilized in a manner that is similar to how the manufacturing facility has used the property;
- The company that would utilize the site specializes in the manufacturing of engineered product including:
  - Wood trusses;
  - Beams; and
  - The sale of material from various lumber mills.
- Business operations would include:
  - Cutting lumber;
  - Filling customer orders; and
  - Delivering kits that can be assembled on construction sites.
- The lumber business would like to relocate to a site that is approximately 14-acres in size:
  - The site has a large manufacturing facility;
  - A storage yard;
  - It is situated between the City of Portland and the City of Salem markets;
  - The site is close to other lumber mills; and
  - The site has convenient access to Interstate 5.
- The applicant looked at all available industrial lands within cities UGB's and unincorporated Marion County;
- An analysis determined that the sites were not as suited as the proposed subject site; and
- Mr. Kay expressed that the application materials and the staff report have demonstrated how the proposed comprehensive plan and zoning map amendment meet the criteria for approval.

**MOTION:** Commissioner Cameron moved to close the public hearing and approve Zone Change/Comprehensive Plan Change (ZC/CP) Case #23-001/Pacific-Beaverton Land Company, LLC. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:58:40)*

## **ACTION**

### **COMMUNITY SERVICES**

12. Consider approval of a resolution to adopt the 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and the HOME Investment Partnership programs. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Steve Dickey

**MOTION:** Commissioner Bethell moved to approve a resolution to adopt the 2022-2023 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and the HOME Investment Partnership programs. Seconded by Commissioner Cameron. A voice vote was unanimous.

*(Video Time 00:59:15)*




### ***Board discussion:***

- Commissioner Cameron expressed the following:
  - The Oregon Forestry Board held a two-day hearing regarding the Habitat Conservation Plan (HCP);
  - He provided public testimony during the hearing to encourage the Oregon Forestry Board to change the HCP that they are considering adopting;
  - The plan would reduce the amount of state forestry lands down to 43 percent for lands that can be harvested;
  - Oregon Governor Kotek has declared an emergency on housing;
  - Approximately 35,000 more housing units are needed per year to fill the housing gap;
  - State policies have reduced the number of natural resources that are available;
  - Oregon has the highest standards for forestry practices related to harvesting;
  - The wood that comes from the state forests goes to local mills;
  - The wood must be sold within the United States and cannot be sold to other countries;
  - A proposal was made to potentially change the HCP to allow for a little more harvest versus what is in the current plan;
  - The state pulled the resolution;



- The resolution's outcome is unknown;
- A meeting has been scheduled with the state and county commissioners from multiple jurisdictions;
- Marion County does not have mills located within the county limits;
- Many Santiam Canyon residents work in mills located in other counties;
- There is a small culture remaining for forest products;
- Local companies have invested millions in new technology:
  - Resources need to be available to utilize the new technology.
- Previously lands were privately owned and not well managed:
  - The county foreclosed on lands and gave the lands back to the state to manage;
  - There are 14 counties that have given the land back to the state to manage in a trust; and
  - The revenue generated goes back into tax funds and is utilized for schools and special districts.
- Other counties rely more heavily on timber revenues;
- Commissioner Willis expressed that counties are trusting the state to manage the forestry lands and make sure the revenues are still available for local services.

Commissioner Willis adjourned the meeting at 10:05 a.m.

  
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**Board Sessions can be viewed on-line at**  
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, December 13, 2023  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Colm Willis and Commissioner Kevin Cameron. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

**ABSENT:** Commissioner Danielle Bethell and Jan Fritz, chief administrative officer

Commissioner Willis called the meeting to order at 9:04 a.m.

*(Video Time 00:06:04)*

**PUBLIC COMMENT**

David Beem:

- Mr. Beem expressed the following:
  - He would like to see more funding made available for the homeless population with disabilities;
  - He would like more services provided for the special needs' population after 5:00 p.m.;
  - Mr. Beem stated he would like to remain on a committee for mental health; and
  - He wants to work with state of Oregon representatives to pass a bill.

*(Video Time 00:07:20)*

**CONSENT**

BOARD OF COMMISSIONERS

1. Approve an order establishing the committee and commission appointments for Marion County elected officials for 2024.

HEALTH AND HUMAN SERVICES

2. Approve the Contract for Services with Tihana Sladic, PMHNP-BC, in the not-to-exceed amount of \$400,000 to provide Psychiatric Mental Health Nurse Practitioner (PMHNP) services to individuals receiving mental health services at Marion County Health and Human Services through December 31, 2025.

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3. Approve the Contract for Services with John Michael Sholar, PMHNP, in the not-to-exceed amount of \$599,040 to provide Psychiatric Mental Health Nurse Practitioner (PMHNP) services to individuals receiving mental health services at Marion County Health and Human Services through December 31, 2025.

4. Approve the Contract for Services with Kay L. Dieter, MD, in the not-to-exceed amount of \$750,000 to provide medical assessment and supervision for adult mental health clients in accordance with the individuals personal care plan through May 31, 2026.

5. Approve the Contract for Services with Jeffrey A. Luty, MD, in the not-to-exceed amount of \$780,000 to provide medical director services and skilled medical supervision for Marion County's Medication Assisted Treatment (MAT) Program effective January 1, 2024, through December 31, 2024.

6. Approve Amendment #1 to the Contract for Services with Carroll's Group Care Home, Inc. to add \$101,000 for a new contract total of \$200,000 to continue to provide residential services to individuals who are not Medicaid eligible or receiving Social Security Income (SSI) benefits retroactive to July 1, 2023, through December 31, 2023.

#### INFORMATION TECHNOLOGY

7. Approve the Purchase Order with CVE Technologies Group, Inc. in the amount of \$153,973 to provide hardware and software maintenance support for fiscal year 2023/2024.

#### PUBLIC WORKS

8. Approve a quitclaim deed to convey to grantee East Park, LLC two existing pipeline easements located within the East Park Estates Planned Unit Development (P.U.D.) Number 2 and Number 3 subdivisions that are no longer needed due to the annexation of the properties into the City of Salem.

9. Approve Amendment #2 to the Contract for Services with Republic Services, Inc. to add \$125,000 for a new contract total of \$200,000 and extend the term date to June 30, 2024, for the hauling and disposal of used tires from the Salem-Keizer Recycling and Transfer Station (SKRTS).

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:11:20)*

Commissioner Willis moved Item #10 to last on the Board Session Agenda to allow more time for Mental Health Advisory Committee (MHAC) appointees to arrive.

*(Video Time 00:32:07)*

## **ACTION**

### **BOARD OF COMMISSIONERS**

#### **Board Committee Appointment – Mental Health Advisory Committee (MHAC)**

10. Consider approval of orders appointing Jackie Follis and Chad Cox to the Marion County Mental Health Advisory Committee with terms ending December 31, 2027. –Phil Blea

#### ***Summary of presentation:***

- The request for board consideration is the appointment of Jackie Follis and Chad Cox to the Marion County Mental Health Advisory Committee (MHAC);
- The appointments are for four-year terms ending December 31, 2027;
- Members of MHAC support the development and operations of the county’s mental health efforts as well as providing data informed recommendations;
- Mr. Cox has over 30 years of experience advocating and providing behavioral health services to older adults and individuals with serious mental illness:
  - He is the current Program Coordinator for Northwest Seniors and Disabilities Services.
- Ms. Follis has professional and personal experience working with severe mental illness and co-occurring substance abuse disorders; and
- Staff recommended approval of the appointments of Mr. Cox and Ms. Follis to the Marion County Mental Health Advisory Committee.

#### ***Board discussion:***

- The applicants are qualified and will be a good addition to the MHAC.

**MOTION:** Commissioner Cameron moved to approve orders appointing Jackie Follis and Chad Cox to the Marion County Mental Health Advisory Committee with terms ending December 31, 2027. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:12:25)

## COMMUNITY SERVICES

11. Consider approval of Amendment #2 to the Contract for Services with Ingalls and Associates, Inc. to add \$229,882 for a new contract total of \$1,025,154 to provide Marion County Fair event coordination services through September 30, 2024. –Kelli Weese

### ***Summary of presentation:***

- The request for consideration is to extend the event coordinator position for the Marion County Fair for one additional year;
- Amendment #2 to the contract with Ingalls and Associates, Inc. will provide support for the 2024 Marion County fair;
- Amendment #2 increases funding in the amount of \$229,882 for the following:
  - An estimated \$49,150 will be payment for services:
    - This is a proposed increase of \$1,850 from the prior year.
  - The remaining \$180,732 will be utilized for reimbursements:
    - The event coordinator is tasked with expending funds for fair logistics including contracting for the following:
      - A stage;
      - Tents;
      - Lights; and
      - Sound:
        - The event coordinator is reimbursed for these expenses.
- The contract total for seven years is \$1,025,154;
- The contract's ending term date is September 30, 2024; and
- Under the current agreement this is the last allowable extension.

### ***Board discussion:***

- A Request For Proposal (RFP) for a new contract will be submitted in early 2024;
- Commissioner Willis expressed the following:
  - The total contract is over \$1 million;
  - Ingalls and Associates, Inc. did not receive the \$1 million;
  - The bulk of the funding paid for:
    - Vendors;
    - Talent; and
    - Other things associated with the county fair.
  - The Marion County Fair has been successful the past several years:
    - Attendance has increased;
    - The event has been paying for itself; and
    - The county has not had to contribute extra funding to support the event.

**Motion:** Commissioner Cameron move to approve Amendment #2 to the Contract for Services with Ingalls and Associates, Inc. to add \$229,882 for a new contract total of \$1,025,154 to provide Marion County Fair event coordination services through September 30, 2024. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:16:02)*

12. Consider approval of the Subrecipient Agreement with Soaring Heights Recovery Homes in the amount of \$350,000 to provide funding assistance for the purchase of a home located in Keizer, Oregon, for individuals recovering from substance abuse addiction through June 30, 2026. –Steve Dickey

***Summary of presentation:***

- The item for consideration is a Subrecipient Agreement with Soaring Heights Recovery Homes in the amount of \$350,000;
- The funding will assist with the purchase of an additional home that will provide recovery services for individuals struggling with substance abuse addiction;
- The services were approved earlier in the year as part of the county’s Annual Action Plan:
  - The plan is required by the United States Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) program.
- The project will continue to serve Marion County communities for many years to come.

***Board discussion:***

- The commissioners expressed their appreciation to staff for their work; and
- Soaring Heights has been a great community partner:
  - More housing is needed for individuals in recovery; and
  - Individuals need safe housing.

**MOTION:** Commissioner Cameron moved to approve the Subrecipient Agreement with Soaring Heights Recovery Homes in the amount of \$350,000 to provide funding assistance for the purchase of a home located in Keizer, Oregon, for individuals recovering from substance abuse addiction through June 30, 2026. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:18:37)

HEALTH AND HUMAN SERVICES

13. Consider approval of the Contract for Services with Salem Health in the amount of \$475,000 to provide inpatient psychiatric services to individuals with no ability to pay for services retroactive to July 1, 2023, through December 31, 2023. –Ryan Matthews

**Summary of presentation:**

- The contract with Salem Health ensures access to inpatient psychiatric hospital beds for county residents that are indigent or lack resources;
- The contract is a renewal of a long-standing agreement that the county has had with Salem Health;
- The contract has a not-to-exceed amount of \$475,000:
  - The \$475,000 is not one fixed payment;
  - The contract is billed at a rate \$1,200 per day; and
  - The funding is for qualified individuals who have been referred to Salem Health for psychiatric services.
- Funding is provided by the county’s financial assistance award with the Oregon Health Authority (OHA);
- The funding assists individuals who are:
  - Uninsured;
  - Underinsured;
  - Not Medicaid eligible; or
  - Have exhausted all benefits or resources.
- Salem Health will be expected to seek insurance or other funding options to take over on-going billing for a long term:
  - The county will assist for a short period of time.
- Oregon State Hospital policies may negatively impact individuals that require a hospital level setting as well as the community if an individual does not have proper placement; and
- The contract will help to ensure that individuals with no resources are receiving the level of care that they need.

**Board discussion:**

- The Salem Health facility is often full;
- Salem Health is an asset to the community;
- More assistance from the state would be beneficial;
- The contract is important, but it does not expand capacity; and
- There is a shortage of beds at Salem health and often individuals with the ability to pay for the available beds are assisted:
  - This contract helps to ensure individuals with no resources can still get placement and access to care.

**MOTION:** Commissioner Cameron moved to approve the Contract for Services with Salem Health in the amount of \$475,000 to provide inpatient psychiatric services to individuals with no ability to pay for services retroactive to July 1, 2023, through December 31, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:22:53)*

#### PUBLIC WORKS

14. Consider an appeal of the hearings officer's decision approving Floodplain/ Greenway (FP/GW) Case #23-010/Friends of Historic Butteville (FOHB). –Brandon Reich

***Summary of presentation:***

- The item before the board is to consider accepting an appeal of the hearings officer's decision approving an application by the Friends of Historic Butteville (FOHB) for a Floodplain/Greenway permit;
- The application is to install a gangway and dock at the Butteville Landing:
  - The location is on Butte Street N.E.;
  - The property is zoned Acreage Residential (AR); and
  - It would be situated in a public right-of-way.
- Staff's recommendation has changed since the documents were originally submitted to the board;
- Marion County Legal Counsel staff identified three items listed below, that if the county's decision were to be appealed to the Oregon Land Use Board of Appeals (LUBA), then LUBA could uphold the appeal and remand the matter back to the county:
  - Ensuring that the staff report is available to the appellants at least seven days prior to the hearing;
  - Amending the notice of the hearing to refer to the 10700 block of Butte Street N.E.; and
  - Ensuring the applicant has the opportunity to submit into the record attachments that are related to the letter about the floodplain standards:
    - The solution to the three items listed is for the county to hold a second public hearing.
- Aside from the three items listed, there does not appear to be any new evidence or arguments that the hearings officer did not already consider;
- The applicant has granted an extension of the timeline to allow for a decision regarding the matter; and
- Staff recommends the following:
  - That the board accept the appeal;
  - Direct staff to work with the applicant, the appellant, and board staff to identify a date for a second hearing; and
  - Noticing the second hearing date for January or February in 2024.



**Board discussion:**

- Accepting the appeal of the hearings officer's decision allows for the following:
  - A second public hearing to be held;
  - Provides the opportunity for the applicant to do things they were unable to do previously;
  - Identifies that there may have been a mistake in the process; and
  - Allows the process to take place a second time to ensure that everything has been done correctly.
- Performing the process, a second time ensures that the three items have been resolved if there is an appeal to LUBA;
- This allows LUBA to consider the appeal on its merits;
- Initially the applicant did not agree on a date for a second public hearing; and
- Staff have been provided with an extension that allows for the second public hearing to be held in late January or February of 2024.

**MOTION:** Commissioner Cameron moved to accept an appeal of the hearings officer's decision approving Floodplain/ Greenway (FP/GW) Case #23-010/Friends of Historic Butteville (FOHB). Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:26:32)*

SHERIFF'S OFFICE

15. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Department of Corrections in the amount of \$552,911 to provide funding for expenses related to the Family Sentencing Alternative Pilot (FSAP) Program retroactive to July 1, 2023, through June 30, 2025. –Commander Mike Hartford

**Board discussion:**

- Commissioner Willis expressed the following:
  - He saw a survey that was done of clients on parole and probation in Marion County;
  - The survey showed 90 to 95 percent of the clients believe the following regarding their parole officer:
    - The officer wants them to succeed;
    - The officer listens to them; and
    - The parole officer cares about their clients.
  - Clients that are being held accountable feel supported by their parole officers.
- The county performs an annual survey that evaluates the relationship between the client and the officer; and
- The survey score is consistently high.

***Summary of presentation:***

- The Intergovernmental Agreement (IGA) is with the Oregon Department of Corrections;
- The IGA is for the Family Sentencing Alternative Pilot (FSAP) Program;
- The pilot program started in 2016;
- The FSAP Program was launched to divert non-violent offenders from prison to community supervision;
- The program focuses on parents who are the primary caregivers of children;
- The program is a collaborative effort with the following:
  - The Marion County District Attorney's Office;
  - Courts;
  - Treatment programs; and
  - Oregon Department of Human Services (DHS), Office of Child Welfare.
- The primary goal of the program entails:
  - Keeping families together;
  - Reducing foster care utilization;
  - Teaching clients' skills to effectively parent; and
  - Maintaining stable homes.
- Data and outcome measures continue to come in and be published with reports of the following:
  - Youth participants have significant shorter foster care stays;
  - Recipients were 17.2 percent less likely to recidivate; and
  - An estimated 12.7 percent were less likely to be revoked.
- Marion County is one of five counties in Oregon participating in the FSAP Program; and
- Funding will pay for the following for the 2023-2025 biennium:
  - One community corrections deputy for supervision;
  - A recovery mentor; and
  - Substance use treatment.

***Board discussion:***

- It is important to improve individuals lives and keep the public safe; and
- The program that has made a difference in individuals' lives:
  - It holds clients accountable; and
  - It helps the children who were not involved in the crimes that were committed.

**MOTION:** Commissioner Cameron moved to approve the incoming funds Intergovernmental Agreement with the Oregon Department of Corrections in the amount of \$552,911 to provide funding for expenses related to the Family Sentencing Alternative Pilot (FSAP) Program retroactive to July 1, 2023, through June 30, 2025. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:32:07)

Commissioner Willis returned to item #10 on the agenda.

(Video Time 00:34:12)

**PUBLIC HEARINGS  
9:30 A.M.**

None.

The commissioners wished everyone a Merry Christmas and Happy Hanukkah.

Commissioner Willis adjourned the meeting at 9:37 a.m.

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
COMMISSIONER

**Not Present At Meeting**

\_\_\_\_\_  
COMMISSIONER

**Board Sessions can be viewed on-line at**  
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>



## MARION COUNTY BOARD OF COMMISSIONERS

Wednesday, December 27, 2023  
Board Session 9:00 a.m.

*"Delivering Excellence Everyday"*

Senator Hearing Room  
555 Court Street NE, Salem

### PUBLIC COMMENT

#### CONSENT

##### COMMUNITY SERVICES

Approve an order delegating authority to the Marion County Chief Administrative Officer to sign a down payment assistance agreement in the amount of \$125,000.

**(Revised 12/27/2023 –Motion made and approved to add this item to the Board Session Agenda)**

##### HEALTH AND HUMAN SERVICES

1. Approve the Contract for Services with Lori Linton-Nelson, PMHNP, in the not-to-exceed amount of \$300,000 to provide Psychiatric Mental Health Nurse Practitioner (PMHNP) services to individuals receiving mental health services at Marion County Health and Human Services through December 31, 2025.

##### HUMAN RESOURCES

2. Approve the recommendation to update the classifications and uphold the pay grades for class codes #072, Evidence Technician; #134, Records Specialist, Sheriff's Office; and #143, Facility Security Aide 2; update the classifications and adjust the pay grades upward for class codes #003, Office Specialist 2, Sheriff's Office; #067, Property Specialist, Sheriff's Office; #100, Office Specialist 3, Sheriff's Office; #180, Undersheriff; and #198, Support Services Technician; and adopt and establish the classification and pay range for Grounds Supervisor under class code #465.

##### PUBLIC WORKS

3. Approve an order transferring jurisdiction from Marion County to the City of Woodburn for a portion of Parr Road located within the City of Woodburn city limits.

##### TREASURERS OFFICE

4. Approve an order for the distribution of Oregon State Forestry timber revenue in the amount of \$115,699.04, as referenced in Exhibit A, per ORS Chapter 530.

## **ACTION**

### **HEALTH AND HUMAN SERVICES**

5. Consider approval of Amendment #12 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$117,100 for Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance, for a new contract total of \$27,504,790.51 through December 31, 2023. –Ryan Matthews

6. Consider approval of Amendment #13 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$39,236.16 for Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance, for a new contract total of \$27,544,026.67 through December 31, 2023. –Ryan Matthews

7. Consider approval of ten Franchise Agreements with the following entities to provide emergency and non-emergency ambulance services effective January 1, 2024, through December 31, 2028:

- Jefferson Rural Fire Protection District;
- Keizer Rural Fire Protection District;
- Lyons Rural Fire Protection District;
- Marion County Fire District No. 1;
- Polk County Fire District No. 1;
- St. Paul Rural Fire Protection District;
- Salem Fire Department;
- Santiam Memorial Hospital;
- Turner Rural Fire Protection District; and
- Woodburn Ambulance Service.

–Katrina Griffith and Matthew Neuenheim

### **PUBLIC WORKS**

8. Consider the first reading of an ordinance reducing turbidity in stormwater and prohibiting mercury contaminated discharges to the public stormwater drainage. –Matt Knudsen and Scott Norris

## **PUBLIC HEARINGS**

**9:30 A.M.**

### **FINANCE**

A. Public hearing to consider adopting the Fiscal Year 2023-24 First Supplemental Budget.  
–Daniel Adatto

## ACTION

### FINANCE

9. Consider approval of a resolution to adopt the Fiscal Year 2023-24 First Supplemental Budget. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Daniel Adatto

**If you require interpreter assistance, an assistive listening device, large print material or other accommodations, call 503-588-5212 at least 48 hours in advance of the meeting. TTY 503-588-5168 Si necesita servicios de interprete, equipo auditivo, material copiado en letra grande, o culaquier otra acomodacion, por favor llame al 503-588-5212 por lo menos 48 horas con anticipacion a la reunion. TTY 503-588-5168 Marion County is on the Internet at: [www.co.marion.or.us](http://www.co.marion.or.us)**

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, December 27, 2023  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Colm Willis and Commissioner Kevin Cameron. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

**ABSENT:** Commissioner Danielle Bethell and Jan Fritz, chief administrative officer

Commissioner Willis called the meeting to order at 9:00 a.m.

*(Video Time 00:01:13)*

**PUBLIC COMMENT**

None.

*(Video Time 00:00:39)*

**MOTION:** Commissioner Cameron moved to add an item to the consent agenda under Community Services. In the matter of delegating authority to the Chief Administrative Officer to sign a down payment assistance agreement in the amount of \$125,000. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:01:13)*

**CONSENT**

COMMUNITY SERVICES

Approve an order delegating authority to the Chief Administrative Officer to sign a down payment assistance agreement in the amount of \$125,000.

**(Motion made and approved to add this item to the Board Session Agenda.)**

HEALTH AND HUMAN SERVICES

1. Approve the Contract for Services with Lori Linton-Nelson, PMHNP, in the not-to-exceed amount of \$300,000 to provide Psychiatric Mental Health Nurse Practitioner (PMHNP) services to individuals receiving mental health services at Marion County Health and Human Services through December 31, 2025.

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## HUMAN RESOURCES

2. Approve the recommendation to update the classifications and uphold the pay grades for class codes #072, Evidence Technician; #134, Records Specialist, Sheriff's Office; and #143, Facility Security Aide 2; update the classifications and adjust the pay grades upward for class codes #003, Office Specialist 2, Sheriff's Office; #067, Property Specialist, Sheriff's Office; #100, Office Specialist 3, Sheriff's Office; #180, Undersheriff; and #198, Support Services Technician; and adopt and establish the classification and pay range for Grounds Supervisor under class code #465.

## PUBLIC WORKS

3. Approve an order transferring jurisdiction from Marion County to the City of Woodburn for a portion of Parr Road located within the City of Woodburn city limits.

## TREASURERS OFFICE

4. Approve an order for the distribution of Oregon State Forestry timber revenue in the amount of \$115,699.04, as referenced in Exhibit A, per ORS Chapter 530.

### ***Board discussion:***

- The states current proposed Habitat Conservation Plan (HCP) may negatively impact revenue for counties in the future;
- The state built its entire government services system on the timber industry;
- Multiple decisions have severely harmed the timber industry;
- Many local governments are dependent on timber revenues; and
- Citizens may be negatively impacted without the timber revenues.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:05:34)*

## **ACTION**

## HEALTH AND HUMAN SERVICES

5. Consider approval of Amendment #12 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$117,100 for Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance, for a new contract total of \$27,504,790.51 through December 31, 2023. –Ryan Matthews

### ***Summary of presentation:***

- Mr. Matthews provided one presentation for both items five and six on the agenda:
  - Amendment #12 and Amendment #13 are for the same contract:
    - Amendment #12 adds funding in the amount of \$117,100; and
    - Amendment #13 adds funding in the amount of \$39,236.16.
  - The incoming funds for both amendments are utilized for Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance.

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- Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance is for invoiceable services for individuals in residential care including:
  - Residential treatment homes or facilities; and
  - Adult foster homes.
- Funding is available for any physical or mental health needs that are over what the facilities are paid for ongoing services:
  - Currently an adult residential facility is paid a daily rate;
  - The daily rate provides for:
    - Staffing;
    - Food;
    - Skills training; and
    - Outings.
  - The additional funding is utilized for services not covered by Medicaid benefits.
- The initial contract provides the county with a pool of funds that residential and adult foster facilities can bill against:
  - Amendments to the contract occur once the initial funds have been spent;
  - Additional expenses and invoices have come in that the Oregon Health Authority (OHA) is committed to pay; and
  - OHA provides the county with pass-through funding so that adult residential care facilities can be reimbursed.
- Marion County is only reimbursed for what is spent for the service provided; and
- The county passes the reimbursement funding onto the providers.

***Board discussion:***

- The lump sum of funding helps to reduce the burden on administrative staff;
- It is important that providers be reimbursed, and that funding is not delayed;
- Residential care providers need a way to recoup expenses when additional services are needed;
- Individuals do not have the resources to pay for additional services; and
- OHA set up this mechanism so that providers can receive payment and individuals are provided with needed care and have access to critical healthcare services.

**MOTION:** Commissioner Cameron moved to approve Amendment #12 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$117,100 for Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance, for a new contract total of \$27,504,790.51 through December 31, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:10:50)

6. Consider approval of Amendment #13 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$39,236.16 for Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance, for a new contract total of \$27,544,026.67 through December 31, 2023. –Ryan Matthews

**Motion:** Commissioner Cameron move to approve Amendment #13 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$39,236.16 for Mental Health Services (MHS) 17, Non-OHP Community and Residential Assistance, for a new contract total of \$27,544,026.67 through December 31, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:11:27)

7. Consider approval of ten Franchise Agreements with the following entities to provide emergency and non-emergency ambulance services effective January 1, 2024, through December 31, 2028:

- Jefferson Rural Fire Protection District;
- Keizer Rural Fire Protection District;
- Lyons Rural Fire Protection District;
- Marion County Fire District No. 1;
- Polk County Fire District No. 1;
- St. Paul Rural Fire Protection District;
- Salem Fire Department;
- Santiam Memorial Hospital;
- Turner Rural Fire Protection District; and
- Woodburn Ambulance Service.

–Katrina Griffith and Matthew Neuenheim

**Summary of presentation:**

- The request before the board is consideration of 10 Ambulance Service Area (ASA) agreements effective January 1, 2024, through December 31, 2028;
- The ten agencies for consideration include:
  - Jefferson Rural Fire Protection District;
  - Keizer Rural Fire Protection District;
  - Lyons Rural Fire Protection District;
  - Marion County Fire District No. 1;
  - Polk County Fire District No. 1;
  - St. Paul Rural Fire Protection District;
  - Salem Fire Department;
  - Santiam Memorial Hospital;

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- Turner Rural Fire Protection District; and
- Woodburn Ambulance Service.
- The county has been working with the ten agencies over the past twelve months;
- The agencies have worked well together; and
- The collaboration has been successful and positive.

***Board discussion:***

- A lot of negotiation has been required over the past year; and
- The commissioners expressed their appreciation to staff for all their work with the ten agencies.

**MOTION:** Commissioner Cameron moved to approve ten Franchise Agreements with Jefferson Rural Fire Protection District, Keizer Rural Fire Protection District, Lyons Rural Fire Protection District, Marion County Fire District No. 1, Polk County Fire District No. 1, St. Paul Rural Fire Protection District, Salem Fire Department, Santiam Memorial Hospital, Turner Rural Fire Protection District, and Woodburn Ambulance Service, to provide emergency and non-emergency ambulance services effective January 1, 2024, through December 31, 2028. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:16:25)*

**PUBLIC WORKS**

8. Consider the first reading of an ordinance reducing turbidity in stormwater and prohibiting mercury contaminated discharges to the public stormwater drainage.

–Matt Knudsen and Scott Norris

***Summary of presentation:***

- The request before the board is the first reading of an ordinance reducing turbidity in stormwater and prohibiting contaminated discharges to the public stormwater drainage;
- The Oregon Department of Environmental Quality (DEQ) went through a process to determine the amount to mercury loading that can occur within the Willamette Basin:
  - Through the process, the Water Quality Management Plan (WQMP) was developed and passed down to jurisdictions.
- Requirements for Oregon counties within the Willamette Basin include:
  - Reduce the conveyance of mercury and mercury-related pollutants to waterbodies from county lands and properties; and
  - Have enforcement capabilities for entities that contribute mercury-related pollutants to county properties and assets.
- The county collaborated with an advisory committee and developed a plan in 2022;
- The advisory committee consists of:
  - Home builders; and
  - Agricultural interests.

- Staff updated the board in June 2023 and October 2023;
- The Total Maximum Daily Loads (TMDL) are applied countywide in unincorporated areas;
- The TMDL is included in the Stormwater Management Area (SWMA) which is regulated by a different permit process:
  - There is a higher level of permitting required for the SWMA.
- The draft code is inclusive of the mercury and sediment only:
  - No properties can discharge mercury or sediment;
  - This is a minimum requirement by the DEQ; and
  - The DEQ is the primary enforcement authority for all other pollutants.
- The current process for areas inside the SWMA entails:
  - An illicit discharge report is drafted;
  - Staff ensures the discharge is contained;
  - Education is provided to the property owner; and
  - An enforcement process will be utilized if there is no response from the property owner.
- The current process for areas outside of the SWMA entails:
  - The illicit discharge is reported to the DEQ and the Oregon Department of Agriculture; and
  - The DEQ will respond with enforcement action.
- The Oregon DEQ implementation deadline is March 2024;
- Public education related to the new state requirements will include:
  - Outreach;
  - Promotional materials; and
  - Social media.
- Oregon statute requirements for adoption of this ordinance include:
  - The first reading of the ordinance by title only will be performed at this meeting;
  - The second reading for the ordinance by title only will occur at board session in two weeks; and
  - Following the second title reading, the board will consider adoption of the ordinance.
- If approved, the ordinance will take effect 90 days after the second title reading.

***Board discussion:***

- The state is requiring the county to implement the WQMP;
- Water and air quality is important to the county;
- Some of the state's requirements may be excessive;
- The county wants to meet the state's requirements while not putting restrictions that overburden community citizens;
- The commissioners expressed their appreciation to staff for taking a balanced approach with the state's requirements;

- Staff received feedback from both the advisory committee and the commissioners regarding the state’s requirements; and
- Staff took all the feedback into account when drafting the ordinance.

**MOTION:** Commissioner Cameron moved that the chair read by title only an ordinance to reduce turbidity in stormwater and prohibiting mercury contaminated discharges to the public stormwater drainage. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

Commissioner Willis read the ordinance by title only once.

*(Video Time 00:29:09)*

**PUBLIC HEARINGS  
9:30 A.M.**

FINANCE

A. Public hearing to consider adopting the Fiscal Year 2023-24 First Supplemental Budget.

–Daniel Adatto

***Summary of presentation:***

- The county’s budget is increasing by \$29.2 million;
- The total county budget is \$718 million;
- Public notice was posted in the Woodburn Independent newspaper on December 20, 2023;
- Copies of the budget are available to review on the Marion County website and in the Board of Commissioners (BOC) Office;
- The budget was reviewed in detail at a Management Update Meeting on December 5, 2023;
- A net decrease of 0.5 Full Time Equivalent (FTE) was reported for all county departments;
- The budgets for 35 funds have been modified;
- Net Working Capital was adjusted to actual balance in accordance with county policy; and
- The county’s second supplemental budget is tentatively scheduled for February 2024.

***Board discussion:***

- Adjustments were made to Capital for new projects including:
  - The Public Safety, Very High Frequency (VHF) Radio Upgrade project in the amount of \$434,000;
  - The Marion County Jail D-Pod Exercise Yard project for \$131,000; and
  - The District Attorney (DA) Medical Examiner’s Office Remodel project for \$579,000.
- Projects that were canceled include:

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- The Clerk's Office Election Tally Upgrade:
  - It was determined that the upgrade was no longer needed.
- The Marion County Jail Shop Roof Repair:
  - Staff found another solution to repair only the needed portions of the roof.
- The Clerk's Office Records Management System Upgrade:
  - It was determined that the project was for materials and services; and
  - The project did not need to be capitalized.
- Staffs' extensive budget experience has benefitted the county;
- The largest expense in the county budget is the staff serving Marion County;
- FTE changes to the budget include:
  - Marion County Public Works added two FTEs for park maintenance and restoration;
  - The Marion County Sheriff's Office reduced one FTE due to a grant fund terminating; and
  - The county did not increase FTEs overall but instead reprioritized the hiring and staffing process.
- The county has done a great job completing projects on time and under budget;
- The county's debt ratio is low relative to the number of new buildings that have been created;
- The Executive Summary in the budget details FTE information; and
- No one signed up to testify for public comment.

Commissioner Willis closed the public hearing.

*(Video Time 00:37:52)*

**ACTION**

FINANCE

9. Consider approval of a resolution to adopt the Fiscal Year 2023-24 First Supplemental Budget. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Daniel Adatto

**MOTION:** Commissioner Cameron moved to approve a resolution to adopt the Fiscal Year 2023-24 First Supplemental Budget. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

Commissioner Willis adjourned the meeting at 9:38 a.m.



CHAIR



COMMISSIONER

**Not Present At Meeting**

COMMISSIONER

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**<https://www.youtube.com/playlist?list=PLSU1gg6M78UsBE3q6w4rdf59Z5rXkEi5>**



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## MARION COUNTY BOARD OF COMMISSIONERS

Wednesday, January 24, 2024  
Board Session 9:00 a.m.

Senator Hearing Room  
555 Court Street NE, Salem

### PUBLIC COMMENT

#### CONSENT

##### BOARD OF COMMISSIONERS

##### Board Committee Appointment – Justice Reinvestment Council

1. Approve an order appointing Debra Wells to the Marion County Justice Reinvestment Council with a term ending December 31, 2024.

#### ACTION

##### COMMUNITY SERVICES

2. Consider approval of the Subrecipient Agreement with Brothers of Valor, Inc./Valor Mentoring in the amount of \$225,000 to assist with additional expenses incurred for the expansion of the Valor Mentoring Program that benefits youth in Marion County retroactive to July 1, 2023, through June 30, 2028. –Steve Dickey

##### PUBLIC WORKS

3. Consider approval of the Personal Services Contract for Non-Architecture and Engineering Planning Services with DKS Associates, Inc. in the amount of \$279,999.95 for the development of the Rural Transportation System Plan (RTSP) Update through July 31, 2026. –Carl Lund

### PUBLIC HEARINGS

**9:30 A.M.**

##### PUBLIC WORKS

- A. Public hearing to consider an adjustment to the Solid Waste Collection Rates for franchise haulers within the unincorporated areas of Marion County. –Dennis Mansfield and Brian May



## **ACTION**

### **PUBLIC WORKS**

4. Consider an order to approve an adjustment to the Solid Waste Collection Rates for franchise haulers within the unincorporated areas of Marion County as referenced in Exhibit A. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)**

–Dennis Mansfield and Brian May

**If you require interpreter assistance, an assistive listening device, large print material or other accommodations, call 503-588-5212 at least 48 hours in advance of the meeting. TTY 503-588-5168 Si necesita servicios de interprete, equipo auditivo, material copiado en letra grande, o culaquier otra acomodacion, por favor llame al 503-588-5212 por lo menos 48 horas con anticipacion a la reunion. TTY 503-588-5168 Marion County is on the Internet at: [www.co.marion.or.us](http://www.co.marion.or.us)**

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, January 24, 2024  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

**ABSENT:** Jan Fritz, chief administrative officer

Commissioner Cameron called the meeting to order at 9:01 a.m.  
Commissioner Willis arrived at 9:07 a.m.

*(Video Time 00:07:12)*

**PUBLIC COMMENT**

None.

*(Video Time 00:07:15)*

***Board discussion:***

- Commissioner Cameron introduced a seventh-grade student attending the meeting:
  - The student attends a school that specializes in science;
  - Students are engaging in a science project that will be reviewed and judged by scientists at the end of the year; and
  - She has an upcoming school presentation featuring Panama.

*(Video Time 00:10:44)*

**CONSENT**

**BOARD OF COMMISSIONERS**

**Board Committee Appointment – Justice Reinvestment Council**

1. Approve an order appointing Debra Wells to the Marion County Justice Reinvestment Council with a term ending December 31, 2024.

**MOTION:** Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:11:12)*

## **ACTION**

### **COMMUNITY SERVICES**

2. Consider approval of the Subrecipient Agreement with Brothers of Valor, Inc./Valor Mentoring in the amount of \$225,000 to assist with additional expenses incurred for the expansion of the Valor Mentoring Program that benefits youth in Marion County retroactive to July 1, 2023, through June 30, 2028. –Steve Dickey

#### ***Summary of presentation:***

Steve Dickey:

- The agreement with Brothers of Valor, Inc./Valor Mentoring supports the expansion of a mentoring program;
- The organization works with area youth;
- The agreement will assist the organization with obtaining a new facility and expanding services that will help youth;
- Many of the youth receiving services are homeless or at risk of homelessness; and
- The project is eligible to receive HOME, American Rescue Plan (ARP) funding.

Tim Davis:

- Mr. Davis represents Brothers of Valor, Inc./Valor Mentoring;
- The organization works with youth that are in the fifth grade or higher;
- In 2023 the organization provided 20,000 hours of mentoring to youth in Marion County;
- It is anticipated that 100,000 hours of mentoring will be provided in 2024;
- Brothers of Valor, Inc./Valor Mentoring acquired the City of Keizer Grange for the expansion project:
  - The building is 5,000 square feet;
  - It is located 250 yards from McNary High School;
  - The facility will host after school programs;
  - The programs will be provided for youth seven days a week; and
  - It is anticipated that 200 to 500 students will be served weekly.
- There will be an upcoming ribbon cutting at the facility.

#### ***Board discussion:***

- The program originally provided mentoring for male youth only:
  - There is still a focus on male youth who do not have fathers; but
  - The mentoring is now also available to the female youth population.
- Free activities for the youth include:
  - A video production studio;

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- An audio production studio;
- A live stage;
- After school programs; and
- Camping events.
- The mentors are volunteers;
- The program continues to double in size every year;
- Brothers of Valor, Inc./Valor Mentoring also provides employment opportunities for youth;
- The organization has partnered with universities to provide scholarships for youth;
- Brothers of Valor, Inc./Valor Mentoring is utilizing e-sports, a video gaming activity, as a tool to engage youth:
  - An estimated three billion individuals play video games; and
  - E-sports gets youth involved in something they already enjoy.
- E-sports competitions allow the youth to provide:
  - Video production coverage;
  - Color commentary;
  - Journalism opportunities to talk about the competitions; and
  - Blogging opportunities.
- The funding will assist with operational expenses including:
  - Staffing; and
  - Additional equipment.
- The contract term is for five years;
- The organization is interested in the Marion County Youth Wage Program:
  - Employers that hire youth may be eligible for some salary reimbursement if the youth are first time employees.
- The organization's goal is to build vibrant community members.

**MOTION:** Commissioner Willis moved to approve the Subrecipient Agreement with Brothers of Valor, Inc./Valor Mentoring in the amount of \$225,000 to assist with additional expenses incurred for the expansion of the Valor Mentoring Program that benefits youth in Marion County retroactive to July 1, 2023, through June 30, 2028. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:20:09)*

Commissioner Cameron requested unanimous consent to return to the Consent agenda to allow Commissioner Willis to vote:

- Commissioner Bethell supported the request; and
- Commissioner Willis voted yes for the Consent agenda.

(Video Time 00:20:21)

**PUBLIC WORKS**

3. Consider approval of the Personal Services Contract for Non-Architecture and Engineering Planning Services with DKS Associates, Inc. in the amount of \$279,999.95 for the development of the Rural Transportation System Plan (RTSP) Update through July 31, 2026. –Lani Radtke

***Summary of presentation:***

- DKS Associates, Inc. is a traffic engineering and planning consultant;
- The Rural Transportation System Plan (RTSP) identifies road infrastructure projects while considering the county’s needs and priorities;
- The RTSP assists the county with the following:
  - Building a framework for growth;
  - Network enhancement; and
  - Grant opportunities.
- The county has been awarded a grant from the Oregon Department of Transportation (ODOT) Transportation for the Transportation Growth Management (TGM) program:
  - The grant award will cover the cost of a consultant; and
  - It will take approximately 18 months for the process to be completed.
- Staff has plans for public outreach; and
- A project management team will be created:
  - The board will decide which stakeholders will join the team; and
  - There will be public open houses.

***Board discussion:***

- Commissioner Bethell expressed the following:
  - It is important to engage county citizens so that they understand what the project entails;
  - She is concerned with state policies and decisions related to densification in unincorporated parts of the county and East Salem;
  - The states choice for the following is troubling:
    - Removing driveways for individuals with cars;
    - Potentially creating congestion in poverty or low-income communities; and
    - Inadequate access to public transportation.
  - The study is to bring peoples voices to the table to discuss what the county’s system will entail;
  - She would like public outreach to include:
    - Website information;
    - Mailers; and
    - A media factual presentation so that community members can understand and participate in the process.
  - She supports and is in favor of the following:

- Transportation safety including:
      - Bike lanes; and
      - Sidewalks.
    - Pedestrian transportation; and
    - Livability factors:
      - The county needs to find a way to balance all of this during the process.
  - The consultant needs to communicate as effectively as possible with the public, as they will be impacted.
- Commissioner Cameron expressed the following:
  - The RTSP will encompass everything outside of the Urban Growth Boundaries (UGB);
  - The RTSP can impact smaller cities; and
  - It is important to reach out to communities as the RTSP is being drafted.
- The county's previous Transportation Safety Plan (TSP) is from 2005;
- Climate Friendly Equitable Communities (CFEC) is not part of the RTSP;
- Freight and agricultural representation will be part of the stakeholder's team;
- Commissioner Willis expressed the following:
  - The state makes decisions that the county has no say in;
  - Transportation is an area with state rules that need to be met for the county to receive funding;
  - The state has rules that do not allow the county to allocate funding to meet certain needs;
  - State funding is contingent to following the state's rules:
    - The state's rules can negatively impact communities; and
    - There are times when the county may walk away from funding if the state's decisions are going to harm individuals in our communities.
  - The RTSP is the county's opportunity to provide input to the state.
- Most grants require the project to be part of a plan; and
- This is an opportunity for the county to identify needs and projects that are important to communities.

**Motion:** Commissioner Bethell move to approve the Personal Services Contract for Non-Architecture and Engineering Planning Services with DKS Associates, Inc. in the amount of \$279,999.95 for the development of the Rural Transportation System Plan (RTSP) Update through July 31, 2026. Seconded by Commissioner Colm; motion carried. A voice vote was unanimous.

(Video Time 00:34:54)

**PUBLIC HEARINGS**  
**9:30 A.M.**

**PUBLIC WORKS**

A. Public hearing to consider an adjustment to the Solid Waste Collection Rates for franchise haulers within the unincorporated areas of Marion County.

–Dennis Mansfield and Brian May

***Summary of presentation:***

- The Cost Of Services Analysis (COSA) was discussed and approved at a meeting on December 6, 2023;
- The COSA process is a yearlong process that culminates with a public hearing;
- Following the hearing the board makes a decision for the rate structure;
- Three clerical errors were discovered in the rate structure that was approved on December 6, 2023;
- The Marion County Solid Waste Code requires a second public hearing be held to address and correct the clerical rate errors;
- The errors are a result of the formula not capturing the correct rate increase;
- Rate errors were found for the following:
  - The rural 65-gallon cart;
  - The rural 2-yard container; and
  - The sparse 2-yard container.

***Board discussion:***

- No one signed up for public comment;
- Ms. Vetto expressed the following:
  - The published rates that were approved on December 6, 2023, were incorrect;
  - The published rates were lower than what was actually approved;
  - A second hearing provides the public with the opportunity to discuss the higher rates in the three categories; and
  - Per COSA terms, it was recommended the revised rates come back before the board so that the public has notice of three increased rates.
- Commissioner Willis requested clarification related to the changes:
  - The board agreed to a percentage increase on December 6, 2023;
  - The percentage increase was not reflected in the rates that were published;
  - The hearing is not for a policy change; and
  - The hearing is to address a correction to three clerical errors.
- Staff have measures in place to ensure this does not occur again in the future.

Commissioner Cameron closed the public hearing.

(Video Time 00:39:53)

**ACTION**

**PUBLIC WORKS**

4. Consider an order to approve an adjustment to the Solid Waste Collection Rates for franchise haulers within the unincorporated areas of Marion County as referenced in Exhibit A. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Dennis Mansfield and Brian May

**MOTION:** Commissioner Willis moved to approve an order approving an adjustment to the Solid Waste Collection Rates for franchise haulers within the unincorporated areas of Marion County as referenced in Exhibit A. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

Commissioner Cameron adjourned the meeting at 9:47 a.m.

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
COMMISSIONER

  
\_\_\_\_\_  
COMMISSIONER

**Board Sessions can be viewed on-line at**  
**<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>**





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## MARION COUNTY BOARD OF COMMISSIONERS

Wednesday, February 7, 2024  
Board Session 9:00 a.m.

Senator Hearing Room  
555 Court Street NE, Salem

### PUBLIC COMMENT

#### CONSENT

##### BOARD OF COMMISSIONERS

###### Board Committee Appointment – Ambulance Service Area Advisory Committee

1. Approve orders appointing Melvin Peterson, and reappointing Brian Butler, Mike Berger, and Shawn Baird to the Marion County Ambulance Service Area (ASA) Advisory Committee with terms ending on January 31, 2027; and appointing Jim Walker to the ASA Advisory Committee with an ending term date of January 31, 2025.

###### Board Committee Appointment – Solid Waste Management Advisory Council

2. Approve orders reappointing Brian Sund as a Citizen-At-Large and William Posegate as a Recycling Industry Representative to the Marion County Solid Waste Management Advisory Council (SWMAC) with terms ending December 31, 2027.

##### COMMUNITY SERVICES

3. Approve an order authorizing the Marion County Chief Administrative Officer (CAO) to execute and authorize payments under the Marion County Down Payment Assistance Program in an amount up to \$125,000 for each application.

##### DISTRICT ATTORNEY'S OFFICE

4. Approve an order to adopt a new discovery fee schedule as referenced in Exhibit A, for fees charged by the Marion County District Attorney's Office effective March 1, 2024.

#### ACTION

##### BOARD OF COMMISSIONERS

###### Board Committee Appointment – Budget Committee

5. Consider approval of an order appointing Patrick Vance to the Marion County Budget Committee with a term ending June 30, 2026. –Jeff White

## COMMUNITY SERVICES

6. Consider approval of the Subrecipient Agreement with United Way of the Mid-Willamette Valley in the amount of \$200,000 to provide funding assistance to support the expanded operations at the United Way Safe Sleep Shelter retroactive to July 1, 2023, through June 30, 2026. –Steve Dickey

7. Consider approval of the Architecture and Engineering Standard Professional Services Agreement with Maul Foster and Alongi Inc. in the amount of \$221,554 to provide engineering and permitting services for the Detroit Marinas Excavation and Resiliency Project through December 31, 2026. –Lari Rupp

## PUBLIC WORKS

8. Consider approval of Amendment #6 to the Contract for Services with Keller Associates to add \$705,367 for a new contract amount of \$3,255,426 for public relations, project management, basin pilot testing, and additional septic system design tasks for the North Santiam Canyon Sewer Project through December 31, 2026. –Chris Einmo

9. Consider approval of the incoming funds Grant Agreement with the Oregon Department of Emergency Management (ODEM) in the amount of \$216,000 for the Hazard Mitigation Grant Program (HMGP), Underserved, Rural Community Population and Infrastructure Vulnerability Assessment through March 14, 2025. –Greg Walsh

**(Revised 2/7/2024: Motion made and approved to remove item from the agenda)**

10. Consider approval of the incoming funds Emergency Management Performance Grant (EMPG) agreement with the Oregon Department of Emergency Management (ODEM) in the amount of \$113,083 for the reimbursement of Marion County Emergency Management program expenses through June 30, 2024. –Greg Walsh

## **PUBLIC HEARINGS**

**9:30 A.M.**

None.

**If you require interpreter assistance, an assistive listening device, large print material or other accommodations, call 503-588-5212 at least 48 hours in advance of the meeting. TTY 503-588-5168 Si necesita servicios de interprete, equipo auditivo, material copiado en letra grande, o culaquier otra acomodacion, por favor llame al 503-588-5212 por lo menos 48 horas con anticipacion a la reunion. TTY 503-588-5168 Marion County is on the Internet at: [www.co.marion.or.us](http://www.co.marion.or.us)**



O R E G O N

# Work Session Agenda

MARION COUNTY BOARD OF COMMISSIONERS

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**BOARD OF  
COMMISSIONERS**

Kevin Cameron  
Danielle Bethell  
Colm Willis

**CHIEF  
ADMINISTRATIVE  
OFFICER**

Jan Fritz

*2024-2025 CDBG and HOME Application Reivew*

Tuesday, February 20, 2024, 1:30 – 3:00 pm  
Commissioners Boardroom  
Courthouse Square, 555 Court St. NE, Suite 5231  
Salem, Oregon 97301  
Join Zoom Meeting  
<https://us06web.zoom.us/j/86891408353>  
Meeting ID: 868 9140 8353

(503) 588-5212  
(503) 588-5237 - FAX

[www.co.marion.or.us](http://www.co.marion.or.us)

1. Welcome and Introductions    Commissioner Cameron
2. Presentation of Applications    Steve Dickey
3. Discussion    All
4. Other    All
5. Next Steps    All
6. Adjourn

**2/20/2024 Work Session Attendees**

<b>Name</b>	<b>Agency</b>
Kevin Cameron	Marion County Commissioner
Daniel Bethell	Marion County Commissioner
Alvin Klausen	Marion County Board of Commissioners Office
Trevor Lane	Marion County Board of Commissioners Office
Lacey Bolduc	Santiam Hospital
Melissa Baurer	Santiam Hospital
Kim Dwyer	Santiam Hospital
Robin Kerner	Boys and Girls Club
Sarah DeSantis	Silverton Area Community Aid
Mark Hunter	Silverton Area Community Aid
Kate Van Ummersen	Silverton Area Community Aid
Ashley Gresley	Marion County Community Services
Sheila Roberts	Marion County Community Services
Kim Klotz	Santiam Hospital
Aiden Dopson	Marion County Community Services
Jessica Otjen	Salem Family YMCA
Lisa Novak	Salem Family YMCA
???? Sandoval	Center for Hope and Safety
Jayne Downing	Center for Hope and Safety
Sam Dompier	Church at the Park
Josh Erickson	Church at the Park
D.J. Vincent	Church at the Park
Michael Couch	Crossroads Communities
Matt Lawyer	Marion County Board of Commissioners Office
Colm Willis	Marion County Commissioner
Jan Fritz	Marion County Board of Commissioners Office
Heidi Nelson	Chemeketa Community College
Jessica Howard	Chemeketa Community College
Adam Menning	Chemeketa Community College
Eric Rasor	Soaring Heights Recovery Homes
Victoria Meredith	Soaring Heights Recovery Homes
Allen Dahlberg	Mt. Angel - Public Works
Mark Daniels	City of Mt. Angel
Vanessa Nordyke	CASA of Marion County
Steve Dickey	Marion County Community Services
Chris Eppley	Marion County Community Services
Jane Veto	Marion County County Counsel



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## MARION COUNTY BOARD OF COMMISSIONERS

Wednesday, February 21, 2024  
Board Session 9:00 a.m.

Senator Hearing Room  
555 Court Street NE, Salem

### PUBLIC COMMENT

#### CONSENT

##### BOARD OF COMMISSIONERS

##### OLCC Licenses – Recommended Approval

1. Approve an order recommending the renewal of 98 Oregon Liquor Control Commission Licenses as referenced in Exhibit A.

##### OLCC License – Recommended Approval

2. J&R's Canyon Taps, LLC – Lyons, Oregon

##### Board Committee Appointment – Fair Board

3. Approve an order reappointing Pamela Zielinski to the Marion County Fair Board with a term ending December 31, 2026.

##### HEALTH AND HUMAN SERVICES

4. Approve the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) in the amount of \$1,274,524 to provide oversight and care coordination for individuals served in Choice Model Services retroactive to January 1, 2024, through June 30, 2025.

##### INFORMATION TECHNOLOGY

5. Approve Amendment #5 to the Contract for Services with Siemens Industry, Inc. to add \$139,314 for a new contract total of \$829,324 for hardware and software for the Marion County Jail video surveillance system.

##### PUBLIC WORKS

6. Receive the hearings officer's decision determining the number of legal lots on 26.65-acres for Administrative Review (AR) Case #23-033/Prohar and Evdokia Bodunov.

##### TAX OFFICE

7. Approve an order for a property tax refund in the amount to \$25,725.55 for Fjord, LLC, tax account number 359791.

8. Approve an order designating the Woodburn Independent as the newspaper for publication of the 2024 Marion County Tax Foreclosure List.

TREASURER’S OFFICE

9. Approve orders to establish petty cash funds within the Marion County Community Services Department in the amount of \$100.00 for office supplies, and \$500 for public competition supplies and judges’ fees, for the Marion County Fair.

**ACTION**

COMMUNITY SERVICES

10. Consider approval of the Subrecipient Agreement with the Boys and Girls Club of Salem, Marion, and Polk Counties, in the not-to-exceed amount of \$111,932 to provide funding for administrative services that support the Healthy Lifestyle Program at the Epping Homestead Location retroactive to July 1, 2023, through June 30, 2026. –Steve Dickey

HEALTH AND HUMAN SERVICES

11. Consider approval of the Contract for Services with Advanced Security, Inc. in the amount of \$1,800,000 to provide unarmed security and vehicular patrol services for Marion County Health and Human Services locations retroactive to December 1, 2023, through December 31, 2026.  
–Rhett Martin and Mai Cao

12. Consider approval for the Contract for Services with Matthew Piehler in the amount of \$575,000 to work as the assertive community treatment prescriber providing skilled medical assessments and supervision through February 28, 2026. –Carol Heard and Natalie Stone

SHERIFF’S OFFICE

13. Consider approval of the Contract for Services with CNA Corporation in the amount of \$248,407.77 to provide consulting services for the Marion County Sheriff’s Office Public Safety Assessment. –Undersheriff Jay Bergmann

**PUBLIC HEARINGS**

**9:30 A.M.**

PUBLIC WORKS

A. Public hearing to consider an amendment to Marion County’s Comprehensive Plan amending the City of Aumsville Urban Growth Boundary (UGB). –Austin Barnes

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## MARION COUNTY BOARD OF COMMISSIONERS

Wednesday, March 27, 2024  
Board Session 9:00 a.m.

Senator Hearing Room  
555 Court Street NE, Salem

### PUBLIC COMMENT

#### PROCLAMATION

##### COMMUNITY SERVICES - Action

1. Consider approval of a proclamation designating the month of April 2024 as Child Abuse Prevention Month in Marion County. – Sarah Coutley; Kyle Tarr, Liberty House; and Vanessa Nordyke, Court Appointed Special Advocates (CASA) of Marion County

#### CONSENT

##### BOARD OF COMMISSIONERS

##### Board Committee Appointment – Solid Waste Management Advisory Council

2. Approve an order appointing Bill Riecke as a Citizen-At-Large to the Marion County Solid Waste Management Advisory Council with a term ending December 31, 2027.

##### HEALTH AND HUMAN SERVICES

3. Approve Amendment #1 to the Intergovernmental Agreement with the Oregon Department of Human Services to add incoming funds in the amount of \$87,929 for a new contract total of \$31,915,474 for Marion County to oversee and provide services for the Community Development Disabilities Program (CDDP) through June 30, 2025.

##### TAX OFFICE

4. Approve an order for a property tax refund in the amount of \$26,156.43 for RJ Partners, LLC, tax account 526427.

## ACTION

### COMMUNITY SERVICES

5. Consider approval of Amendment #1 to the Intergovernmental Agreement with Mid-Willamette Valley Council of Governments (MWVCOG) to add \$1,412,445 for a new contract total of \$1,889,147 for management of the Marion County, Homeowner Residential Rehabilitation Program for low-to-moderate income residents through May 30, 2027.

–Steve Dickey

### PUBLIC WORKS

6. Consider approval of the Contract for Services with Riverbend Materials in the amount of \$330,400 for the purchase and delivery of chip seal aggregate for the 2024 Marion County Chip Seal Program through December 31, 2024. –Scott Wilson

7. Consider an appeal of the hearings officer’s decision for Administrative Review (AR) Case #23-033/Bodunov. –Nicole Inman

## PUBLIC HEARINGS

**9:30 A.M.**

None.

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# Work Session Agenda

MARION COUNTY BOARD OF COMMISSIONERS

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**BOARD OF  
COMMISSIONERS**

Kevin Cameron  
Danielle Bethell  
Colm Willis

**CHIEF  
ADMINISTRATIVE  
OFFICER**

Jan Fritz

(503) 588-5212  
(503) 588-5237 - FAX

[www.co.marion.or.us](http://www.co.marion.or.us)

*2024-25 CDBG Final Funding /*

*NSSA – COG Funding Request*

Thursday, June 13, 2024, 9:30 am – 11:30 am  
Commissioners Boardroom  
Courthouse Square, 555 Court St. NE, Suite 5231  
Salem, Oregon 97301

Join Zoom Meeting

<https://us06web.zoom.us/j/86891408353>

Meeting ID: 868 9140 8353

1. Welcome and Introductions      Commissioner Cameron
2. 2024 – 2025 CDBG Final      Steve Dickey  
Funding Decision
3. NSSA / COG Funding      Chris Eppley  
Request
4. Next Steps      All
5. Adjourn



## **2024-2025 CDBG / HOME / HOME-ARP Final Funding Allocation Options**

**Background:** Each fiscal year U.S. Housing and Urban Development (HUD) provides an allocation of Community Development Block Grant (CDBG), and Home Investment Partnerships (HOME) funds to Marion County. These funds are then annually awarded to qualifying projects through an annual application process.

In addition to the CDBG and HOME annual allocations, in 2021 Marion County was awarded a one-time allocation of HOME-American Rescue Plan (HOME-ARP) funding. These funds are specifically for projects that benefit homeless or at risk of becoming homeless populations and are awarded by the Board of Commissioners through a continuous open application process.

Applications for regular CDBG / HOME program funds were received during the fall of 2023. On February 20, 2024 a Board of Commissioners Work Session was held to consider the applications for funding and preliminary recommendations were made for funding based on funding estimates. Projects were selected and funding levels were determined for potential awards to fit within the limits of the funding estimates.

The 2024-25 program year is at the stage where final funding allocations need to be determined to fit within the final HUD allocations that we just received in early May.

### **Considerations:**

1. When finalized allocations were published by HUD for CDBG and HOME funding, Marion County received less than what was estimated leaving a gap of \$99,545.45 for public service projects to stay under the cap (public service is limited to 15% of the total allocation of CDBG funding). Two of the three approved projects have been funded with HOME-ARP dollars. This allows Marion County to fund all public service projects at the requested level.
2. There are remaining CDBG non-public service dollars that need to be allocated. These extra dollars are a result of funding the Soaring Heights Recovery Homes project with Opioid Settlement revenue. This funding cannot be used to backfill the shortage of public service revenue due to the public service spending cap. The total of these CDBG dollars is \$233,499.



## Non-Public Service Projects

Agency	Project	Request	2/20/2024 Allocation	Funding Based on Available Funds	Notes
Soaring Heights Recovery Homes	Purchase a home for an additional recovery home.	\$ 450,000	\$ 450,000	\$ -	Funded with \$450,000 Opioid settlement funds
Church at the Park	Purchase commercial kitchen equipment for homeless shelter for young adults and a delivery vehicle to transport meals to other shelter locations.	\$ 500,000	\$ 250,000	\$ 250,000	CDBG (less than request)
Santiam Hospital	Construct the Santiam Hospital & Clinics Resiliency Center	\$ 500,000	\$ 250,000	\$ 250,000	CDBG (less than request)
Chemeketa Community College	Emergency housing assistance for student success.	\$ 155,500	\$ 75,000	\$ -	Seeking other options
City of Mt. Angel	Reconstruct Railroad Avenue to facilitate removal of slum and blight.	\$ 500,000	\$ 250,000	\$ 500,000	CDBG
Woodburn School District	Resurfacing / Updating French Prairie Middle School / Community Basketball Court	\$ 159,274	\$ -	\$ -	None
Garten Services	Replace Garten recycling facility roof.	\$ 376,800	\$ -	\$ -	None
Silverton Area Community Aid (SACA)	Renovate an existing facility recently purchased to create a new Community Resource Center	\$ 575,000	\$ 250,000	\$ 250,000	CDBG (less than request)
Remaining CDBG Funds for Non-Public Service Projects		\$ -	\$ -	\$ 233,499	

**Shaded cells are projects that are funded at a lower level than their application request.**

## Public Service Projects

Agency	Project	Request	2/20/2024 Allocation	Funding Based on Available Funds	Notes
Boys and Girls Club Salem, Marion and Polk Counties	Operational support for Woodburn Teen Center and Keizer Clubhouse	\$ 210,000	\$ -	\$ -	Seek MCE 4H Funding
Court Appointed Special Advocates (CASA) Marion County	Expand Court Appointed Special Advocates (CASA) volunteers, ODHS attorneys, case managers, and resource parents (p.k.a. foster parents) program in Marion County.	\$ 75,100	\$ 75,100	\$ 75,100	CDBG
Center for Hope and Safety	Operational support for Woodburn location.	\$ 100,000	\$ 100,000	\$ 100,000	HOME-ARP
Crossroads Communities	Establish rural homeless relief services and centers through established providers.	\$ 175,000	\$ 168,150	\$ 175,000	HOME-ARP
YMCA	Woodburn Youth Sports Program	\$ 86,712	\$ -	\$ -	Seek MCE 4H Funding

### Overall Summary

\$ 1,837,964.00	Total Available CDBG for Current and Previous Years
\$ 279,365.00	2024 Admin Expenses
\$ 1,558,599.00	Total CDBG for Project Funding Less Admin Costs
\$ 1,325,100.00	Total 2024 - 25 CDBG Projects Funded Current
\$ 233,499.00	Remaining CDBG funds to be Allocated



## **Public Notices**



PUBLIC NOTICE

NOTICE OF PUBLIC HEARING

**Notice of Public Hearing and Comment Period on Marion County's Consolidated Annual Performance and Evaluation Report (CAPER)**

Marion County's Community Development Division announces a 30-day comment period on its 2022 Consolidated Annual Performance and Evaluation Report (CAPER), prior to the submission of the report to the U.S. Department of Housing and Urban Development (HUD). The public comment period is August 9, 2023 - September 8, 2023. The Draft CAPER report can be found at: [www.co.marion.or.us/CS/Pages/Community-Development](http://www.co.marion.or.us/CS/Pages/Community-Development). The CAPER summarizes annual accomplishments and assesses progress toward meeting the vision in the Consolidated Plan for the use of Community Development Block (CDBG) and HOME Investment Partnership funds.

A public hearing will be held on Wednesday, September 13, 2023 at 9:30 a.m. in the Senator Hearing Room located at 555 Court Street NE, Salem OR. 97301.

Comments may be submitted in writing from August 9, 2023 through September 8, 2023 to Steve Dickey, CDBG/HOME Program Manager, P.O. Box 14500 Salem, OR. 97309 or sent via e-mail to: [sdickey@co.marion.or.us](mailto:sdickey@co.marion.or.us).

If you require interpreter assistance, an assistive listening device, large print material or other accommodations, please call 503-588-5212 at least 48 hours in advance of the meeting. TTY 503-588-5168

AVISO PÚBLICO

AVISO DE AUDIENCIA PÚBLICA

**Aviso de Audiencia Pública y Periodo de Comentarios sobre el Informe Anual Consolidado de Rendimiento y Evaluación del Condado de Marion (CAPER)**

La División de Desarrollo Comunitario del Condado de Marion anuncia un período de comentarios de 30 días sobre su Informe Anual Consolidado de Rendimiento y Evaluación (CAPER) de 2022, antes de la presentación del informe al Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD). El período de comentarios públicos es del 9 de agosto al 8 de septiembre de 2023. El borrador del informe CAPER se puede encontrar en: [www.co.marion.or.us/CS/Pages/Community-Development](http://www.co.marion.or.us/CS/Pages/Community-Development). El resumen del CAPER resume los logros anuales y quinquenales y evalúa el progreso hacia el cumplimiento de la visión en el Plan Consolidado para el uso los fondos de Subvención en Bloque para el Desarrollo Comunitario (CDBG) y Programa de Sociedades para la Inversión de Vivienda (HOME).

Se celebrará una audiencia pública el miércoles 13 de septiembre de 2023 a las 9:30 a.m. en la Sala de Audiencias del Senador ubicada en 555 Court Street NE, Salem OR. 97301

Los comentarios pueden presentarse por escrito el 9 de agosto del 2023 hasta el 8 de septiembre de 2023 a Steve Dickey, Gerente del Programa CDBG/HOME, P.O. Box 14500 Salem, OR. 97309 o por correo electrónico a [sdickey@co.marion.or.us](mailto:sdickey@co.marion.or.us).

Si necesita servicios de interpretación, un equipo auditivo, material copiado en letra grande o cualquier otra acomodación, por favor llame al 503-588-5212 al menos 48 horas antes de la reunión. TTY 503-588-5168



## **Median Home Price Data**



08/30/2023

Method for determining median area home purchase price using Marion County Assessor 2023 Sales Data found at: <https://www.co.marion.or.us/AO/Pages/datacenter.aspx>

**-Remove duplicate ID #s**

Use tool to eliminate potential duplicate records. Use sale ID. Save.

**-Filter by sales date(AB)**

Sale Dates- Apr, May, June 2023. Save.

**-Filter by condition code(AC)**

Select 0 and 33 only to reduce arm's length, transfer in lieu of lien, partial interest sale, etc. Save.

**-Filter by maintenance area(L)**

Uncheck numbers beginning with 14, 15, 16-these are all areas inside the incorporated boundaries of Salem. Save.

**-Filter by property type (property class description N)**

Choose residential improved, residential w/manufactured home and residential condo. Save.

**-Filter by primary statistical classification (Q)**

Statistical classes beginning with 1 indicate single family residence. There are 3 digits to the code. Use first digit '1' to capture all residential sales. Exclude codes that have '0' as middle digit which means no home as part of sale. Save.

**-Sort by Year Built**

Create tab for new 2022 and tab for all prior years. Save

**-Sort by sales price**

Delete any lines with '0' zero, blank sales price. Save

Use middle line number for median. Based on this criteria, the plan year median home price is:

The median NEW home price for Marion County is  $\$470,000 \times .95 = \$446,500$ .

The median EXISTING home price for Marion County is  $\$444,500 \times .95 = \$422,275$

## **424 and Certifications**

Application for Federal Assistance SF-424											
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision			<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>					
<b>* 3. Date Received:</b> <input type="text"/>			<b>4. Applicant Identifier:</b> <input type="text"/>								
<b>5a. Federal Entity Identifier:</b> <input type="text"/>			<b>5b. Federal Award Identifier:</b> B-24-UC-41-0005								
<b>State Use Only:</b>											
<b>6. Date Received by State:</b> <input type="text"/>			<b>7. State Application Identifier:</b> <input type="text"/>								
<b>8. APPLICANT INFORMATION:</b>											
<b>* a. Legal Name:</b> Marion County, Oregon											
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 93-6002307			<b>* c. UEI:</b> V41YWDPFVWW8								
<b>d. Address:</b>											
<b>* Street1:</b> 555 Court St. #1236			<input type="text"/>								
Street2:			<input type="text"/>								
<b>* City:</b> Salem			<input type="text"/>								
County/Parish:			<input type="text"/>								
<b>* State:</b> Oregon			<input type="text"/>								
Province:			<input type="text"/>								
<b>* Country:</b> USA: UNITED STATES			<input type="text"/>								
<b>* Zip / Postal Code:</b> 97301			<input type="text"/>								
<b>e. Organizational Unit:</b>											
Department Name: Community Services			Division Name: Community Development								
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>											
Prefix:		<input type="text"/>		<b>* First Name:</b> Steve		<input type="text"/>					
Middle Name:		<input type="text"/>									
<b>* Last Name:</b> Dickey		<input type="text"/>									
Suffix:		<input type="text"/>									
Title:		CDBG/HOME Program Manager		<input type="text"/>							
Organizational Affiliation: Marion County Community Services											
<b>* Telephone Number:</b> 503-373-4334			Fax Number:			<input type="text"/>					
<b>* Email:</b> sdickey@co.marion.or.us											

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

County government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FY 2024 CDBG-Marion County, Oregon

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

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**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,396,829.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,396,829.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

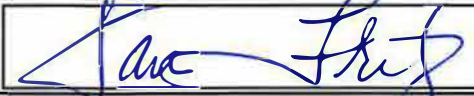
**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

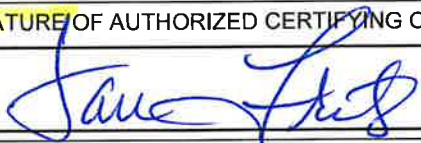
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chief Administrative Officer
APPLICANT ORGANIZATION Marion County, Oregon	DATE SUBMITTED 8/5/2024

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b>		
<input type="checkbox"/> Preapplication		
<input checked="" type="checkbox"/> Application		
<input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b>		
<input type="checkbox"/> New		
<input checked="" type="checkbox"/> Continuation		
<input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b>		
<input type="text"/>		
<b>* Other (Specify):</b>		
<input type="text"/>		
<b>* 3. Date Received:</b>		<b>4. Applicant Identifier:</b>
<input type="text"/>		<input type="text"/>
<b>5a. Federal Entity Identifier:</b>		<b>5b. Federal Award Identifier:</b>
<input type="text"/>		M-24-UC-41-0202
<b>State Use Only:</b>		
<b>6. Date Received by State:</b>		<b>7. State Application Identifier:</b>
<input type="text"/>		<input type="text"/>
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> Marion County, Oregon		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b>		<b>* c. UEI:</b>
93-6002307		V41YWDPFVWW8
<b>d. Address:</b>		
<b>* Street1:</b>	555 Court St. #1236	
<b>Street2:</b>	<input type="text"/>	
<b>* City:</b>	Salem	
<b>County/Parish:</b>	<input type="text"/>	
<b>* State:</b>	Oregon	
<b>Province:</b>	<input type="text"/>	
<b>* Country:</b>	USA: UNITED STATES	
<b>* Zip / Postal Code:</b>	97301	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b>		<b>Division Name:</b>
Community Services		Community Development
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b>	<input type="text"/>	<b>* First Name:</b> Steve
<b>Middle Name:</b>	<input type="text"/>	
<b>* Last Name:</b>	Dickey	
<b>Suffix:</b>	<input type="text"/>	
<b>Title:</b>	CDBG/HOME Program Manager	
<b>Organizational Affiliation:</b>		
Marion County Community Services		
<b>* Telephone Number:</b>	503-373-4334	<b>Fax Number:</b> <input type="text"/>
<b>* Email:</b>	sdickey@co.marion.or.us	

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

County government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnership Program

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FY 2024 HOME Investment Partnership Program-Marion County, Oregon

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

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\* a. Start Date:

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* a. Federal	<input type="text" value="509,833.33"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
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\*\* I AGREE

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**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

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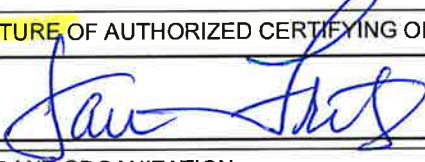
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
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<b>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</b> 	<b>TITLE</b> Chief Administrative Officer
<b>APPLICANT ORGANIZATION</b> Marion County, Oregon	<b>DATE SUBMITTED</b> 8/5/2024



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official  
**Chief Administrative Officer**

  
Date

Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024-2026 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

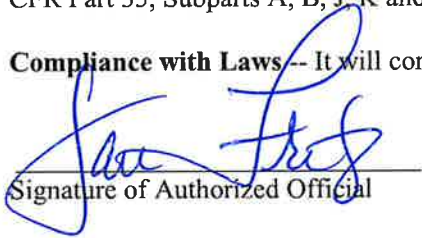
**Excessive Force** -- It has adopted and is enforcing:

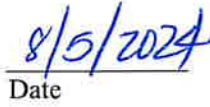
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

**Chief Administrative Officer**  
\_\_\_\_\_  
Title

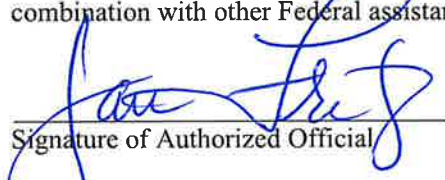
**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

**Chief Administrative Officer**  
\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.