



Marion County Records Request

Voter Records Request (MCRR-01)



Important! Read all information before continuing.

Use this form to request a list of registered voters within Marion County, from the Marion County Clerk's Office. Any person may obtain an electronic copy of a statewide or less than statewide voter list from the Office of the Secretary of State, Elections Division, or any county elections official. All requests for a hard copy of a less than statewide voter list, or other non-electronic formats must be made with the county elections official of each county in which voters to be listed reside.

Filer Information:

Requester Name:

Date of Request:

Organization Requesting (if applicable):

Mailing Address:

Email Address:

Phone Number:

Standard Request:

Select one or more of the canned report options in the section below. Use page 2 for a non-standard request. All reports are in a PDF format unless stated otherwise.

☐ **EX-001 - Voter Walking Export** CSV Format

☐ **VR-014 - Voter Walking List**

Voter Status:

☐ Active ☐ Inactive

☐ District/Precinct: _____

☐ Party: _____

☐ **EX-002 - Registered Voter Export** CSV Format

☐ **VR-011 - Registered Voter List**

Voter Status:

☐ Active ☐ Inactive

☐ District/Precinct: _____

☐ Party: _____

☐ **EX-003 - Voting History Export** CSV Format

☐ **VR-012 - Voting History List**

Voter Status:

☐ Active ☐ Inactive

☐ District/Precinct: _____

☐ Party: _____

☐ Election(s): _____

☐ **VR-008 - Voter Profile Report**

Name: _____

YOB: _____

Address: _____

☐ **EXBP-033 - Voted/Not Voted Export** CSV Format

☐ **BP-033 - Voted/Not Voted Report**

Ballot Status:

☐ Received ☐ Accepted ☐ Not Voted In ☐ All

☐ District/Precinct: _____

☐ Party: _____

☐ **BP-014 - Ballots Received by Precinct**

☐ **BP-015 - Real Time Ballot Returns**

Election: _____

Note: During active election numbers subject to change.

By signing this form, you are agreeing to NOT use the requested information for any commercial purposes, in accordance with ORS 247.955.

Signature of Filer

Date Signed

Non-Standard Voter Records Request

If you have a request that is not covered in the reports on the previous page, then you may request a non-standard report and pay a fee. Non-Standard requests may take additional time or follow up questions. Please include all information you are seeking in your request up front. Additional requests for information will require a separate records request and fee assessment. Non-standard requests will only be provided in a CSV format. Confidential and ACP voters will not be included in any requests, nor records that include citizenship status. Marion County Elections will not provide telephone or email information. Ballot status' cannot be included in non-standard reports.

Requested Fields:

☐ Name Information

☐ Residence Address Information

☐ Mailing Address Information

Precinct/District Information

☐ Precinct ☐ Precinct Split ☐ Districts

Voter Information

☐ Voter ID ☐ Voter Status ☐ Political Party Affiliation ☐ Original Registration Date

Filter Requested Fields:

☐ Filter by Precinct/District: _____

☐ Filter by Voter Name: _____

☐ Filter by City/Street: _____

☐ Filter by Political Party: _____

Voter Status

☐ Active ☐ Inactive - Inactivation Reason: ☐ Challenged Signature ☐ Undelivered Ballot

If the options above are not sufficient to fully cover your requested data, please describe the request in detail.

Remember to sign the front part of this document.

Marion County Clerk's Office Voter Records Request Instructions and Information

Request Fees

All requests for voter lists require a \$25 preparation fee.

There will then an additional fee is \$0.00025 per record provided, and \$0.25 per page for printed copies.

Payment Options

Cash, Check, or Credit/Debit cards may be used to complete payments. For all Credit/Debit payments, there is an additional transaction fee.

You may call the Marion County Clerk's Office to complete payments over the phone.

Standard Report Explanations

1. EX-001 - Voter Walking Export

Provides a list of all registered voters within certain parameters, such as the voter's status, the voter's city or district (Water, school, etc.), the voter's precinct, or the voter's party affiliation. The report exports in house number order, so one may walk up and down a street to contact voter's. The export provides this list in a CVS format.

2. VR-014 - Voter Walking List

Provides a list of all registered voters within certain parameters, such as the voter's status, the voter's city or district (Water, school, etc.), the voter's precinct, or the voter's party affiliation. The report exports in house number order, so one may walk up and down a street to contact voter's. The report provides this list in a PDF format.

3. EX-002 - Registered Voter Export

Provides a list of all registered voters within certain parameters, such as the voter's status, the voter's city or district (Water, school, etc.), the voter's precinct, or the voter's party affiliation. The export provides this list in a CSV format.

4. VR-011 - Registered Voter Report

Provides a list of all registered voters within certain parameters, such as the voter's status, the voter's city or district (Water, school, etc.), the voter's precinct, or the voter's party affiliation. The report provides this list in a PDF format

5. EX-003 - Voting History Export

Provides a list of all registered voters within certain parameters, such as the voter's status, the voter's city or district (Water, school, etc.), the voter's precinct, or the voter's party affiliation. The report also exports specific elections that a voter has or had not submitted a ballot in. The export provides this list in a CSV format

6. VR-12 - Voting History List

Provides a list of all registered voters within certain parameters, such as the voter's status, the voter's city or district (Water, school, etc.), the voter's precinct, or the voter's party affiliation. The report also exports specific elections that a voter has or had not submitted a ballot in. The report provides this list in a PDF format.

7. VR-008 - Voter Profile Report

Gives information about a voter including their name, Year of Birth, Party Affiliation, Status, Voting Districts, and Voting History

8. BP-014 - Ballots Received by Precinct

Gives the number of the ballots returned by precinct. This can be filtered by specific elections. The numbers on this report are subject to change during an active election.

9. BP-015 - Real Time Ballot Returns

Gives the number of the ballots returned in total by day. This can be filtered by specific elections. The numbers on this report are subject to change during an active election.

10. BP-033 - Voted/Not Voted Report

Provides a list of voter's who did or did not vote in a certain election (note: this report does not show how the voter marked their ballot, only whether the voter returned a ballot back to the clerk's office). This can be filtered to only show the ballots received, accepted, and not voted or all of the above.

Non-Standard Requests

Non-standard requests allow a requester to select specific data that is needed for a voter records list. A non-standard request can only be created for voter records and not for other aspects like district counts or ballot returns. The Marion County Clerks office will work with a requester to provide the most complete report possible from a nonstandard request and will not charge until the requester is satisfied with the information that will be provided. However, if the requester later discovers that more information is needed, the Clerk's office will not provide amended versions of the same report, and a new request will have to be submitted and purchased.

Non-Standard Request Fields

1. Name Information

Provides information about a voter's name. This includes a voters first and last name.

2. Residence Address Information

Provides information about a voter's residential address. This includes the Pre-Directional, Street name, Street type, Post Directional, Unit Type, Unit Number, City, and Zipcode.

3. Mailing Address Information

Provides information about a voter's residential address. This includes the Pre-Directional, Street name, Street type, Post Directional, Unit Type, Unit Number, City, and Zipcode.

4. Precinct/District Information

Provides information about a voter's precinct and districts in which they reside in. You may choose to include the precinct, the precinct split, district, or any combination of those options.

5. Voter Information

Provides information about the voter's registration. This includes their voter ID number, their registration status, Political Party Affiliation, and Original Registration Date. You may include any combination of those fields in a custom report.

6. Voter Status

Provides information about the voter's. You may choose to include information about Active voters, Inactive voters, or both.

Time Frame

Once the Marion County Clerk's Office has received a request, please wait up to 5 days for the request to be processed. If there are any questions about the request, the Marion County Clerk's Office will reach out to you via phone or email. Please provide a current phone number and email so that we may contact you.

Public Records

Most information kept by the Marion County Election Division is public record, however, some information is kept confidential by federal law. If voters have submitted a confidentiality request then their address information will be redacted from voter lists. ACP (Address Confidentiality Program) participants will not have any information revealed in voter lists. Voter signatures are also confidential and will not be provided in any public records request. A voters date of birth, Social Security numbers, and Oregon Drivers License numbers will also not be included in an report.

Contact Information

Marion County Clerk - Bill Burgess

Elections Division

Physical Address:

555 Court St NE

Suite 2130

Salem, OR 97301

Mailing Address:

PO Box 14500

Salem, OR 97309

Phone: 503-588-5041

Fax: 503-588-5383

Email: elections@co.marion.or.us

