



Management Update Minutes

OREGON

Tuesday, October 18, 2022, 9:30 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5231, Commissioners Boardroom

ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Jan Fritz, Chad Ball, Jon Heynen, Tanisha Rosas, Matt Lawyer, Jessica Stanton, Jane Vetto, Chris Trussell, Tom Rohlfing, and Shawnnell Fuentes as recorder.

Jan Fritz called the meeting to order at 9:35 a.m.

INFORMATIONAL:

Building Inspection Year in Review

-Chris Trussell

Summary of presentation:

- 2021 summary;
- 522 permits were issued for single-family dwellings, valued at \$167 million:
 - Mr. Trussell does not know if these include fire rebuild permits.
- 268 permits were issued for apartment units;
- 60 permits were issued for manufactured homes;
- 5 permits were issued for townhome units;
- 200 permits were issued for commercial structures, valued at \$56 million;
- 2,001 plumbing permits were issued:
 - This does not include septic permits.
- 3,546 mechanical permits were issued;
- Due to the ice storm 2021 was a big year for electrical permits:
 - 4,819 electrical permits were issued.
- The county does not provide building inspection services for Salem, Mill City, or Aurora;
- The county only provides electrical and plumbing permits for Woodburn, and only electrical permits for Silverton;
- The county does provide building inspection services to both sides of the river in Gates and Idanha, and the Marion County side of Lyons; and
- It has been a really busy year for the department.

Board discussion:

- The Commissioners would like to see similar data for the cities that provide their own building inspection services;
- The Commissioners would like to see the same data for the previous five years for comparison; and

- Currently there are five building inspectors, one vacant position for a temporary building inspector, and six plans examiners who also do limited building inspections.

2022 Commissioners Day

-Jon Heynen

Summary of presentation:

- Need to know if the Commissioners would like to have a Commissioners Day this year:
 - Mr. Heynen has a letter that would go out to employees that needs to be signed by the Commissioners.

Board discussion:

- Commissioners Day gives employees an extra day off to be used from November 25, 2022, to January 30, 2023; and
- The Commissioners would like to have a Commissioners Day.

Communications Update

-Jon Heynen

Summary of presentation:

- Has been working with Mr. Lawyer on the Veterans website:
 - A draft will be presented at the next Management Update meeting.
- The goal is to bring the proclamation and the website to the November 9, 2022, Board Session meeting; and
- There is a Marion County Reentry Initiative meeting today at 4 p.m.

Board discussion:

- Ms. Fritz would like county employees who are Veterans to be invited to the November 9th Board Session:
 - An all-county invite could be sent.

Contract Renewal with Avenu for Software in the Clerk's Office

-Bill Burgess, Brian Van Bergen

Summary of presentation:

- The Clerk's Office went through a request for proposals process for a new recording system, and Helion won the contract;
- The contract with Avenu expired on June 30, 2022:
 - The county had to continue recording, but there is no contract so Avenu is not getting paid; and
 - Avenu notified the county that they will stop providing service.
- The goal is to be using Helion by June 30, 2023.

Board discussion:

- Avenu is asking the county to pay through December 31, 2022, and then the contract would be month to month up to August 31, 2023:
 - If the new software is implemented before August 31, 2023, the county can terminate the contract.

- The contract with Helion starts in January 2023, and they anticipate that the work will take six months:
 - Ms. Vetto will find out if the contract with Helion could be started sooner:
 - Commissioner Bethell is okay with Helion starting earlier, as long as the work takes no longer than the originally estimated six months.

Legislative Update

-Tanisha Rosas

Summary of presentation:

- Spoke with the drafter of the self-pumping gas legislation:
 - Told her that Marion County would like it to be not allowed in areas that are within 20 miles of a city center of a city with a population of 150,000 or greater:
 - Stayton would not be allowed to pump their own gas, but Mill City would be allowed.
- Will be sending the Commissioners an email tomorrow with the legislative priorities and policy option packages of various organizations and agencies.

Board discussion:

- There is a work session next week regarding the federal agenda.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATES:

Kevin Cameron:

- Hosted a Santiam Rails-to-Trails stakeholder kick off meeting yesterday; and
- Met with Police Chief Case from Gervais regarding what small cities need from the county.

Colm Willis:

- Attended the Mill City meeting for the county last week:
 - The State Hospital was a topic; and
 - They have been told by the Department of Environmental Quality that there is no interim solution for the sewer expansion.
- Listened to the Local Government Advisory Committee meeting on Friday.

Meeting adjourned at 10:15 a.m.

COMPLETED BY: **Betsy Orr**

Reviewed by: Shawnnell Fuentes