



# Management Update summary Minutes

OREGON

**May 28, 2024. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

Commissioners: Kevin Cameron, and Colm Willis. Staff: Jan Fritz, Matt Lawyer, Gary White, Shawnnell Fuentes, Jon Heynen, Alvin Klausen, Brian Nicholas, Kent Inman, Lani Radtke, Tamra Goettsch, Carol Heard, Dennis Mansfield, Brian May, Chris Einmo, Chad Ball, Gary Christofferson, Eric Reid, and Jane Vetto.

Commissioner Danielle Bethell called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **Marion County StormReady Community Recognition by National Weather Service**

-Greg Walsh

#### **Summary of presentation:**

- This item will be presented at a later management update meeting.

#### **Board Direction:**

- N/A.

### **Proposed Changes to Hult Road for ORPD Proposal for Silver Falls State Park**

-Kent Inman

#### **Summary of presentation:**

- Hult Road is located at the Northwest End of Silver Falls State Park;
- Parks department is proposing some changes at the visitor center:
  - Improvements to the Hult Road right-of-way.
- State applied for a conditional use permit, and it was approved with conditions:
  - Vacate portion of the road where improvements are planned;
  - Dedicate cul-de-sac on the east side for a firetruck turnaround; and
  - Dedicate portion of right-of-way along the east side.
- Marion County Public Works (MCPW) has received dedication documents;
- Road vacation request will come in shortly;
- A portion of Hult Road will no longer go through:
  - Oregon State Parks is building a convention center in the area.
- Oregon State Parks owns all the land south of Hult Road;
- To the east is private property owned by two timber companies:
  - Their public access would be through the southern portion of Hult Road's right-of-way.
- Road was created in the late 1800s and in 1926 it only shows up in a survey map:
  - The county surveyor stated there was an agreement that the park land at the south end of Hult Road was owned by a Mr. Smith;
  - A note stated Mr. Smith and the commissioners agreed to move the road;

- Road is identical to the survey map with the change location; and
- The road will be made to match.

**Board Direction:**

- The board of commissioners (BOC) are good to proceed.

**Solid Waste Agenda Preparation for Upcoming Work Session**

-Brian May, Dennis Mansfield

**Summary of presentation:**

- There will be a three-hour work session to do a deep dive into solid waste;
- The first is scheduled for June 10, 2024:
  - The Environmental Services program financials will be discussed.
- On July 8, 2024, Reworld/Covanta will be discussed;
- Marion Resource Recovery Facility (MRRF) is scheduled for July 10, 2024; and
- Will reach out to Commissioner Bethell for input.

**Board Direction:**

- Environmental Services meeting:
  - Programs and their costs;
  - Legal requirements/mandated services and who does it fall on; and
  - Services and their costs in jurisdictions like Marion county in the area:
    - Inside and outside of Oregon.
- Reworld meeting:
  - Figure out if staying is an option and is there an expectation of payment to stay; and
  - If not, what is the wind down plan.
- MRRF meeting:
  - Apologize for various requests made;
  - Clarify miscommunication; and
  - Explain the process of the solid waste system for the next 20-30 years.

**Contract Amendment #2 with Reworld Marion for the Supply and Processing of Solid Waste**

-Brian May, Dennis Mansfield

**Summary of presentation:**

- The contract is expiring June 30, 2024;
- Working with Legal Counsel on amendment draft;
- A few rates are to be determined as there were not projected rates for the transportation of the ash:
  - Rate adjustment will come between July 1, 2024, and December 31, 2024.
- Adjustment of \$60 per ton equivalent; and
- This will come to board session June 12, 2024.

**Board Direction:**

- The BOC is good to proceed.

**North Santiam Canyon Sewer Project – Mill City and Gates Project Delivery Agreements**

-Brian Nicholas

**Summary of presentation:**

- Received a list of agreements from Mill City and Gates;
- North Santiam Sewer Authority (NSSA) drafted templates for both cities to use:
  - Wants and terms were listed for the county’s consideration.

- Will lead to drafting a project delivery agreement between the county and city:
  - The county building terms to transfer ownership of the facility to Mill City.
- Post-transfer obligations of the county proposed by Mill City or NSSA:
  - Indemnifying the city for changes required to be done the Wastewater Treatment Plant (WWTP) based on claims that the permitting is improper:
    - The county will not be indemnifying the city.
- Terms Mill City will likely want to negotiate:
  - County assisting in finding debt relief:
    - The cost is \$1,050,000;
    - The debt service is \$160,000 annually; and
    - The new system doubles the sewer rate plus the debt service.
  - County to provide a Level 3 Operator or help acquire such an operator:
    - The county will not provide an operator;
    - May help identify where can contract for the service;
    - Stayton and Salem said they can fill the role during the hiring process;
    - Government entities have difficulty staffing this position; and
    - Consultant teams are available to provide the service.
- Gates City Council passed a compelled to commit.

**Board Direction:**

- Support recruitment efforts of Mill City;
- Ensure that there is a good foundation for the city to be able to work on; and
- Mr. Nicholas will forward Gates compel to commit to the BOC

**Consultant Services Agreement with JR Miller & Associates for Solid Waste System Planning**

-Brian Nicholas

**Summary of presentation:**

- All amendments for this contract will need to come to the BOC;
- There is \$20,000 for contingency;
- Deliverables are due when work sessions are done; and
- It will take about a month to collect the needed information and format it properly.

**Board Direction:**

- The BOC is good to proceed; and
- Look into Washington, Idaho, Montana, and Nevada for similar sized areas.

**Contract with Melody Klug, Psychiatric Mental Health Nurse Practitioners Services to ABH Program**

-Natalie Stone

**Summary of presentation:**

- This adds \$84,000:
  - The new not to exceed amount is \$183,000.
- The contract is to be extended to June 30, 2025:
  - Previously it was until June 30, 2024.
- Amendment to services:
  - Previously provided services to Adult Behavioral Health and Early Assessment & Support Alliance (EASA); and
  - Will now only provide services to the EASA program.

**Board Direction:**

- The BOC is good to proceed with item on the consent agenda.

## **Behavioral Health Resource Network (BHRN) Community Based Organization (CBO) Grants**

-Carol Heard

### **Summary of presentation:**

- Funding is available to provide outreach peer support and community services for individuals with substance use disorder;
- Request for Proposal (RFP) was placed for organizations to apply:
  - Three organizations applied; and
  - One did not meet the minimum five-year in business requirement.
- The two organizations that are eligible for funding awards are the following:
  - Soaring Height Recovery Homes; and
  - Willamette Valley Physicians (WVP):
    - Only the peer delivery services are eligible.
- The Behavioral Health Resource Network (BHRN) requires reports on the following:
  - Demographics of served individuals;
  - Number of individuals served; and
  - Number of services provided.
- Marion County Health and Human Services (MCHHS) will add a few deliverables:
  - Minimum number of individuals served;
  - Specific populations served;
  - Specific services provided; and
  - Documenting work done with pregnant individuals:
    - Baby's status when born.
- Soaring Heights helps their residents get connected to employment services;
- Previous funding received was for CBO grants:
  - Many organizations applied for the grants;
  - Hired peer support specialists:
    - Many were Certified Recovery Mentors; and
    - Work with individuals in rural Marion County.
  - Increase awareness, destigmatize addiction and resource access; and
  - Contracts have expired:
    - Except for Soaring Heights was extended for six months.
- Current funding total is \$380,000:
  - Sent to a few specific organizations:
    - Be Bold Street Ministries; and
    - Seeds of Faith.
- Received new funding notice end of last year and was available January 1, 2024;
- These will be one-year contracts; and
- BHRN funding will not be renewed next year and will need to be reapplied for.

### **Board Direction:**

- E-mail applications to the BOC;
- MCHHS to put recommendations in the contract and bring it to the BOC;
- Build language into contract that will be HB 4002 compliant; and
- Send data on how previous contracts were evaluated.

## **Oracle Support Services Renewal FY 2024-2025**

-Gary Christofferson, Eric Reid

### **Summary of presentation:**

- This contract will be phased out as the county implements the new ERP system;
- This is to purchase the Oracle E-Business Suite software support:

- Annual software maintenance.
- Annual maintenance ensures that the software is up to date and working well;
- The fee pays for the following items:
  - Ongoing product development;
  - Product and regulatory updates;
  - Technical assistance and support resources; and
  - Technical support provided 24/7.
- The annual maintenance fee is \$246,164.55:
  - A grandfathered in licensing model is being used; and
  - This is on the lower cost side.

**Board Direction:**

- The BOC is good to proceed with the item on the consent agenda.

**Lease Agreement Extensions for Multiple Sites Expiring June 30, 2024**

- 3876 Beverly Ave (Bldg. G, HHS), Extend June 30, 2025
- 976-986 N Pacific Hwy (HHS), Extend June 30, 2029
- 3878 Beverly Ave (Bldg. H, HHS), Extend June 30, 2025
- 3867 Wolverine St (Bldg. F, HHS), Extend June 30, 2025
- 4660 Portland Rd (Justice Court), Extend June 30, 2034

-Tamra Goettsch

**Summary of presentation:**

- Processing lease agreements to have a consistent format;
- Will be presented at board session on June 12, 2024;
- The Beverly Avenue and Wolverine Street locations are being extended for one year:
  - Locations will move to the health building once the remodel is complete;
  - The lease will then end;
  - The 3876 Beverly contract has two first amendments:
    - This has been recognized and the current amendment is the third amendment.
- The Pacific Highway lease is a five-year extension:
  - This is the Woodburn Health building;
  - A little over \$910,000 is added to the agreement:
    - The total is \$2,214,150.
  - Negotiated tenant improvements for about a year:
    - Unable to be done at this time; and
    - The county can pay for improvements.
  - There are not any other available buildings.
- Portland Road lease:
  - This is a ten-year extension;
  - Negotiated with owner and will contribute \$51,578 for improvements;
  - Marion County will pay \$71,500 for improvements;
  - Justice of the Peace is happy with the terms; and
  - Meeting with Justice Kidd regarding the security of the area.

**Board Direction:**

- Pacific Highway lease:
  - Meet with Ms. Goettsch and Ryan Matthews to discuss improvements.
- The BOC is good to proceed.

## **Marion County Public Safety Coordinating Council Open Position, At Large Member Appointment**

- **-Chief Joe Budge**
- **-Castro Monroy**
- **-Soraida Cross**

-Gary White

### **Summary of presentation:**

- There is an open vacancy on the MCPSCC;
- Chief Joe Budge's term expired on March 14, 2024;
- Position was solicited for;
- Chief Joe Budge reapplied:
  - Retiring at the end of the year and cannot fulfill the three-year term.
- The following positions will be up for renewal in July:
  - Chris Hoy – Member at Large;
  - Shannon Wilson – Public Defender/Defense Attorney;
  - Frank Lonergan – City Manager/City Representative:
    - Temporary position;
    - Received one response for Mr. Lonergan to continue role.
  - Don Fredrickson – Business Representative;
  - Todd McCann – Additional Public Defender/Defense Attorney;
  - Ed McKenny – Business Representative; and
  - Michael Runyon – Oregon Youth Authority Representative.
- Members at-large and business representatives are not statutorily required positions.

### **Board Direction:**

- For future reference highlight the statutorily required positions;
- Joe Budge to serve until retirement;
- In July Mr. Monroy and Ms. Cross will be appointed;
- Have a fire representative in the future; and
- Present to Commissioner Bethell for input.

### **Board Session Agenda Review**

-Kevin Cameron

- Overview of agenda;
- Commissioner Danielle Bethell may not attend;
- Board session will be from 9 am to 10 am; and
- After board session there will be an executive session.

### **Board Direction:**

- The BOC is good to proceed.

### COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

#### **Commissioner Danielle Bethell**

- N/A

#### **Commissioner Kevin Cameron**

- N/A

#### **Commissioner Colm Willis**

- N/A

### OTHER

Brian Nicholas – Jefferson Fire Department:

- They want to use an Oregon Department of Emergency Management (OEM) grant;
- Ineligible on their own and need to go through the county;
- About a year-and-a-half ago a grant application was submitted on their behalf;
- The application is for a back-up generator system to the main fire hall;
- OEM sent the agreement to Jefferson Fire and not the county;
- Jefferson Fire signed the agreement, sent to OEM, and purchased the equipment;
- The county never saw the original agreement;
- The final step is a sub-recipient agreement with Marion County and Jefferson Fire;
- An agreement is in place between OEM and Marion County:
  - The cost of the purchase is reimbursable.
- Go to expediated board review; and
- Payment can take place now and it has been approved.

**Board Direction:**

- The BOC is good with the update.

**Adjourned** – time: 10:58 am

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary White