



# Management Update summary Minutes

OREGON

**June 4, 2024. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell. Staff: Jan Fritz, Gary White, Matt Lawyer, Shawnnell Fuentes, Jon Heynen, Alvin Klausen, Lani Radtke, Scott Wilson, Max Hepburn, Cody Walterman, Leslie Martin, Shane Ottosen, Ryan Crowther, Tamra Goettsch, Ryan Matthews, Jacob Ramsey, Scott Norris, and Salvador Llerenas.

Commissioner Danielle Bethell called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **Amendment #5 to the Purchase Order Agreement with Correct Rx**

-Lt. Jacob Ramsey

#### **Summary of presentation:**

- This is a pharmaceutical contract renewal for adults in custody;
- Have been with the provider since 2021;
- The contract is through June 2025 for \$260,414;
- The costs are higher because of medications that individuals need:
  - The population is sicker and has more chronic issues.
- Spoke with Oregon Health Authority to potentially reduce costs through a federal program:
  - There are many components involved to be eligible to qualify;
  - Once established in the program they can audit whenever they like;
  - A robust tracking system needs to be in place to be prepared for this; and
  - Electronic medical charting is a requested capitol project.
- The Oregon Department of Corrections is in the program, and they have saved money.

#### **Board Direction:**

- The board of commissioners (BOC) is good to proceed with the item on consent.

### **Proposed Public Utility Company Clear Zone Policy**

-Max Hepburn, Lani Radtke

#### **Summary of presentation:**

- Follow up to the May 23, 2024, work session;
- The current policy requires 10 feet adjacent to every roadway for public safety:
  - Power poles, and other related items are expected to be outside the 10-foot zone.
- The 10-foot zone is not always feasible;
- Working with the Public Utility Company to resolve the policy concerns;
- Identify what factors an applicant must look at to provide justification for some maintenance activities that could allow items to be placed in the clear zone;

- There are mitigation options:
  - Walk through and explain why certain things are infeasible.
- The application states what needs to be provided;
- The information provided will be looked through for approval or denial;
- The burden is on the applicant to prove why deviate from standard should be allowed;
- This application will be done once a week for a company like PGE;
- This will streamline the process; and
- This will not be used for larger projects unless approved by the director.

**Board Direction:**

- The BOC will give directions after the work session on June 4, 2024.

**Oregon Association of County Engineers & Surveyors (OACES) County Road Needs Study for 2025 Transportation Funding Package**

-Lani Radtke, Scott Wilson, Brian Nicholas

**Summary of presentation:**

- Oregon Department of Transportation (ODOT) is facing a large shortfall;
- The state highway fund is made up of gas taxes and registration fees:
  - Through this the county's road fund is funded; and
  - It is split by 50 percent for ODOT, 30 percent for cities, and 20 percent for counties:
    - There is discussion to change this breakdown.
- The Association of Oregon Counties (AOC) will be advocating for the counties:
  - AOC asked to compile each county's needs.
- The needs compiled are projected for 2026-2030;
- There is approximately \$231 million in funding for various projects:
  - Projected to be paid for by grants and other sources.
- There is an actual need for about \$280 million in funding;
- Moving on with about \$2 million for the chip seal and about \$4 million for resurfacing:
  - Annually done until 2028: and
  - House Bill 2017 runs out in 2028 and currently there is no alternative for it.
- Street Saver funding knows the Pavement Condition Index (PCI) and makes recommendations on repairs needed:
  - Lump sums of costs are given;
  - About \$125 million is needed for all 1,000 miles of county roads to get up to the PCI average of 80 over the next five years; and
  - The county has not achieved 80 PCI and is currently at 72 PCI.
- Chip sealing does not get the road back to 100 PCI but around 75 PCI.

**Board Direction:**

- The BOC is good with the information; and
- Looking into getting road work to be done cheaper and faster.

**Right of Way Acquisition at Vacant Lot Adjacent to the AMF Bowling Alley Property**

-Ryan Crowther, Shane Ottosen

**Summary of presentation:**

- Working with the bowling alley's owner since August 2023;
- Trying to meet their needs but the owners are not moving quickly:
  - Working with a Virginia based company.

- Looking to do a board Resolution of Need for this property;
- Will send a last chance letter which states the project is moving forward and to contact the county; and
- A proposal was provided that something may be built in the future.

**Board Direction:**

- The BOC is good to proceed with a Resolution of Need; and
- Speak with Marion County Legal Counsel to see if this needs to be an action item at board session.

**Update on Woodburn Health Clinic Remodel Plans**

-Tamra Goettsch, Ryan Matthews

**Summary of presentation:**

- Owner backtracked on any improvement investments:
  - The county also decided to step back; and
  - Conduct improvements but not incur large capital costs.
- Originally the county would invest \$300,000 and the owner would pay for the rest;
- The new lease is for five years, and the previous lease was ten years:
  - Looking for a new potential building currently.
- Commissioner Bethell has been actively discussing with various individuals to options for a better Woodburn Health building:
  - There is nothing available that meets the specific needs of the county and community.
- Avoiding in over investing in buildings that the county does not own so the rent and other costs do not increase;
- The investment cost for the Woodburn health building is about \$226,000:
  - New sinks, toilets, flooring, and paint.
- Woodburn staff is aware that a new building is being looked for;
- There is \$300,000 set aside for the capital improvement project:
  - It is coming from the Marion County Health and Human Services Revenues.
- This project should not take long:
  - Some portions will be done by Marion County employees; and
  - The rest will be contracted.

**Board Direction:**

- The BOC is good to proceed with this item on the consent agenda.

**Marion County Protected Leave Policy # 305 Update**

-Leslie Martin

**Summary of presentation:**

- Senate Bill 1515 passed and modifies the Oregon Family Leave Act (OFLA):
  - It removes redundancies with Paid Leave Oregon (PLO).
- The County’s policy needs to be updated and sent out to the unions for comment;
- The biggest changes to OFLA are as follows:
  - What will be covered as of July 1, 2024, and moving forward is:
    - Bereavement leave:
      - Capping at four weeks per leave year; and
      - Can be used for anyone that is considered family.
    - Pregnancy disability:
      - Appointments, pregnancy related sickness, and six-to-eight-week recovery time after childbirth.
    - Sick child leave, serious and non-serious;

- Military leave; and
  - Bonus leave of two weeks for fostering and adoption:
    - Available only until the end of this year.
- What will no longer be covered as of July 1, 2024, and moving forward is:
  - Parental leave:
    - Child bonding after birth;
    - Covered by Family and Medical Leave Act (FMLA) and PLO; and
    - Those who do not qualify for FMLA can use PLO.
  - Programs are no longer allowed to run concurrently:
    - Must choose which program you would like to use.
  - Serious health conditions of the employ and family members:
    - Unless it is a minor child.
  - The bonus of four weeks is being removed.
- Removing from OFLA what FMLA and PLO cover:
  - The programs streamline and stacking abilities for new employees is gone:
    - Stacking happened during September 2023 to December 2023.
- Employees that have worked more than 12 months can still stack:
  - Does not happen often as employees do not have the finances and accrual balances to do so.
- All programs allow up to 12 weeks of time off:
  - PLO adds an additional two weeks for pregnancy.
- Marion County's policy updated to the following:
  - A few definitions;
  - A year period begins the Sunday of the week leave is needed:
    - This will bring minimal impact to Marion County.
  - Verbiage changes to align with SB 1515 statutes; and
  - Remove program specific language to avoid the need for future changes.
- Employees under PLO receiving less than their wages can augment to the net:
  - They can take sick leave, vacation, or comp time; and
  - The changes allow them to augment to their gross pay.
- Payroll staff ask employees on extended leave to pay for their arrears;
- There is a short-term disability program through New York Life:
  - This is an optional program employees can enroll in;
  - This can be augmented to the net as well;
  - Utilization of the program is low with start of PLO; and
  - If agreed the program can be changed to augmentation to gross pay.
- After BOC approval the policy will be sent to the unions:
  - MCLEA Union requires 20 days' notice to review and others 15 days; and
  - This will be at board session June 26, 2024.
- Marion County has a leave donation policy:
  - By policy employees cannot ask for donations if they are on FMLA or OFLA.
- Employees asking for leave donations are first directed to PLO:
  - After exhaustion they can comeback if there is FMLA or OFLA available;
  - Recommend in allowing as it will help in donating leave; and
  - This policy revision will need to be sent out.

**Board Direction:**

- Short-term disability program to be changed to mirror the PLO program;
- The BOC is good with the policy changes;
- Create guidelines for the leave donation policy and require medical profession documentation; and

- Legal review on having a donation leave bank.

## **Veteran Outreach and Benefit Services**

-Gary White

### **Summary of presentation:**

- The contract with Mid-Willamette Valley Community Action Agency is finalized;
- Accountability was added to the contract;
- Some of the changes include:
  - Report when activities occur, done quarterly:
    - Asked for detailed monthly reports.
  - Report on all expenses and provide invoices;
  - Report on pre-planning for upcoming activities;
  - Regular quarterly visits done by Mr. White; and
  - The contract is for two years.
- They currently have two full-time officers.

### **Board Direction:**

- The BOC is good to proceed; and
- Mr. White to forward the contract information to Undersheriff Bergmann and Commander Hartford:
  - Per Commissioner Bethell's request.

## **Board Session Agenda Review**

-Kevin Cameron

- Overview of agenda.

### **Board Direction:**

- The BOC is good to proceed.

## COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

### **Commissioner Danielle Bethell**

- Voted no, with Matt Lawyer, on the Homeless Alliance budget:
  - Want to add 12 Full Time Equivalent (FTE) but there are no permanent funding sources;
  - Support adding 4 FTE that have funding in the budget; and
  - Will vote no on Homeless Alliance expansion into Woodburn.
- HB 4002 meeting with legislatures.

### **Commissioner Kevin Cameron**

- AOC Natural Resource meeting;
- Salem-Keizer Area Transportation Study (SKATZ);
- Met with Kip Morris of SEDCOR:
  - His focus is Workforce Development.
- United Way Cottages Kick-Off;
- Detroit Recreation US Forest Service Workshop at Gates:
  - About 35 people attended;
  - Willamette National Forest; and
  - Asked what recreation sites they would like improved.
- AOC Transportation meeting.

### **Commissioner Colm Willis**

- HB 4002 meeting with legislatures; and
- Visited Opal Creek.

## OTHER

Alvin Klausen – Letter to Joint Committee on Transportation

- Their roadshow had Salem as a virtual stop; and
- This letter requests an in-person stop.

### **Board Direction:**

- The BOC is good to proceed.

Danielle Bethell – Foreclosure Property

- Christina Bertschi, Marion County Health and Human Services, is working on this:
  - Met with the property owner.
- Property owner agreed to services, but it will take time, to stabilize, for housing services then to be used;
- Will ask the team that met with the owner to come to management update to share the progress so far; and
- John Carlson, Finance, to discuss the available option the owner has.

### **Board Direction:**

- The BOC is good to proceed.

Commissioners – HB 4002 Marion County Hosted Symposium

- Prior to HB 4002 going into effect September 1, 2024, invite legislators, mayors, councilors, chief law enforcement, and others meet:
  - The event should take place around the end of August; and
  - Gary White to create a PowerPoint for implementation.
- There will then be a Q&A;
- Jon Heynen to record the meeting so it can be posted online; and
- Potentially use CCTV to broadcast.

### **Board Direction:**

- Invite all providers in the community.

**Adjourned** – time: 11:57 am

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary White