



# Management Update summary Minutes

OREGON

**June 25, 2024. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell. Staff: Jan Fritz, Matt Lawyer, Trevor Lane, Shawnnell Fuentes, Jon Heynen, Alvin Klausen, Jeff White, Gary Christofferson, Steve Brooks, Christina Bertschi, Ryan Matthews, Keeli Weese, Lari Rupp, Chris Eppley, Sherry Linter, Robert Manier, Mardale Dunsworth, Melissa Rounds, Brianna Sloane, Scott Norris, Chad Ball, Julia Hajduk, and Steve Sims.

Jan Fritz called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **ARPA Grant Application Special Round – Stayton Parks**

-Jeff White

#### ***Summary of presentation:***

- Concerns and questions raised by the board of commissioners (BOC) were reviewed by Stayton city council:
  - Their application was revised.
- The new application removed the boat launch plans:
  - Instead, an area will be cleared for river access and wading.
- Will not pave the parking area and instead gravel it:
  - Future projects will require the new pavement to be torn up.
- The grant will help provide the following:
  - Power in the park throughout the area;
  - Regrading and lot paving as it is uneven;
  - Amenities such as walkways, picnic shelters, signs, a gate, etc.;
  - River Access which does not currently exist in Stayton; and
  - Gravel driveway and parking in the north of the park.
- The park will be a significant benefit to the community:
  - As well as bringing in others from local communities.
- State is concerned about a permanent structure and erosion around that structure:
  - No structure is being erected;
  - The application is for river access; and
  - The state recommended beach type access.
- The plan is individuals park in the gravel, walk to the river and launch/wade from and at the bank; and
- There will be no structure.

#### **Board Direction:**

- The BOC is good with item to be a walk on to tomorrow's board session; and
- This will be a consent item.

## **Council of Forest Trust Land Counties Meeting**

-Commissioner Danielle Bethell

### **Summary of presentation:**

- Commissioner Will Tucker of Linn County is the representative for the region:
  - Alvin Klausen may also listen in and share updates.
- There has been no update regarding this.

### **Board Direction:**

- Commissioner Kevin Cameron will reach out to Commissioner Tucker.

## **County Radio Project – Site Civil Improvement Engineering Contract**

-Brian Nicholas

### **Summary of presentation:**

- Draft with final adjustments completed and submitted to purchasing for review;
- Potential of 17 sites:
  - May need a few more to cover the North Fork Corridor and coverage holes in the Cascade Foothills.
- Not all 17 are radio sites, some are towers;
- All sites need some degree of improvement;
- Sites Tait plans to use need the following:
  - Load rating on towers
  - Grounding upgrades.
- Contract includes all tasks that may need to be done at each site:
  - Some are contingency tasks;
  - As the work is done it will be assessed if they are needed; and
  - These tasks are budgeted for.
- Contract is for construction engineering;
- Anticipated cost for authorized tasks is \$650,250 with contingency tasks costing an additional \$118,425;
- Dates will be included on when documents need to be submitted:
  - Completion date for all is January 31, 2025.
- Reserved tasks have no identified scope until the work begins for them such as:
  - Proposers not able to get adequate coverage for Little North Fork Corridor:
    - This may require a small satellite radio for coverage.
- Scheduled working meetings with Tait Communications:
  - This will be a three-to-four-day meeting;
  - For pre-negotiations;
  - Will begin negotiations after understating where things are; and
  - Technical Advisory group will take part.
- Will present next budget extension for RTS, Radio Project Manager:
  - Will add a year's worth of budget to the contract; and
  - The Project Manager is not directing stakeholder engagement.
- Marion County IT will assist in specifications for firewalls:
  - Will be part of negotiations to see who will install switches.
- Radio vendor will maintain data network system for first three years:
  - Radio staff will be trained to take over day to day operations; and
  - In emergencies IT will be notified.

### **Board Direction:**

- The BOC is good to proceed.

## **Willamette Health Council Community Impact Grant Program Application**

-Christina Bertschi

**Summary of presentation:**

- The grant will help support gaps in services currently provided:
  - The request is for \$100,000.
- The grant will pay for some of the following:
  - Ready to Rent classes:
    - Meals and application fees.
  - Partner with Marion County Housing Authority:
    - Background checks for those with large barriers; and
    - Individual portfolios will be created to reduce denials.
  - Barrier removal funding:
    - 1115 Wavier does not support unsheltered individuals until 2025.
- Barrier removal process:
  - Work with property managers to make exceptions:
    - Managers aware upfront are more likely to approve applications.
  - Poor credit:
    - Place in Ready to Rent class to mitigate credit issues.
  - Disclosing information upfront brings more benefits.
- Funding is not used to pay off credit debt:
  - May be used to increase deposit amounts.

**Board Direction:**

- If paying off debt becomes a need it must come to the BOC first; and
- The BOC is good to proceed.

**Mental Health Advisory Committee Appointment, Christina McCollum**

-Phil Blea

**Summary of presentation:**

- Committee supports the operations and development of mental health efforts as the local health authority through key information materials and data informed recommendations;
- Ms. McCollum has been part of behavioral health for the last 28 years:
  - She has worked for the county for 16 years; and
  - She currently works with PacificSource CCO as a Behavioral Health Strategic Operator:
    - Navigates behavioral health from birth to death in the mental health field in Marion and Polk counties.

**Board Direction:**

- The BOC is good to proceed with the item on the consent agenda.

**Guaranteed Detention Bed for Clackamas County**

-Alicia Cozad

**Summary of presentation:**

- Contract between Marion County and Clackamas County Juvenile Departments for guaranteed three detention beds:
  - Up to three or more additional beds depending on availability; and
  - This is up to Marion County's discretion.
- The contract total is \$1,588,000 with the timeframe of August 1, 2024, to June 30, 2026:
  - The annual guaranteed revenue is \$210,420 for year one; and
  - The annual guaranteed revenue is \$241,448 for year two.

- Part of the contract is two new Group Worker 2 positions approved for the fiscal year 2024-2025 budget:
  - This is funded 100 percent by this contract.
- The current juvenile population has gone up with an average of 15 juveniles; and
- This contract added the administrative charges.

**Board Direction:**

- The BOC is good to proceed.

**Detroit Marinas Project Update**

-Lari Rupp

**Summary of presentation:**

- Website update has been done;
- E-messaging is still running;
- The goal is to maintain a lake season from May 1<sup>st</sup> to October 1<sup>st</sup>:
  - This will help in economic recovery and resiliency.
- Beneficial reuse is reusing the sediment to build a land mass that will provide benefits to the community:
  - Construction will take place during the 2025-2026 winter drawdown.
- Information is available at detroitmarinas.com;
- Have met with various local groups including:
  - Detroit Lake Foundation;
  - Federal Lakes Committee; and
  - Providing information to the Canyon Weekly newspaper.
- Preparing 60 percent pre-final design:
  - Will be ready for August’s design acceptance pre-final.
- Final design acceptance in September;
- Project award to contract in December 2024;
- ARPA funds must be obligated by December 31, 2024;
- Completed to be done December 31, 2026;
- There has been \$5.1 million fundraised:
  - Potential shortfall of \$700,000;
  - Planned 30 percent contingency in budget; and
  - Continuing to fundraise.

**Board Direction:**

- The BOC is good with the update.

**Purchase Order Authorization 10G Internet Firewall**

-Gary Christofferson

**Summary of presentation:**

- The county has a one gigabyte internet connection, and it has been at capacity for a year:
  - Have been prioritizing services that require more internet capacity.
- Same internet connection has been used for 25 years:
  - Capacity has been reached as more services are moved to the cloud; and
  - Larger systems are moving to the cloud.
- Vendor recommends moving to 10G to accommodate the upcoming ERP system;
- To update to 10G firewall hardware must be updated:
  - This is for the purchase of two that are 10G compatible.
- Firewalls are cycled every five years;
- With 10G future services will be accommodated for years to come;

- Working with vendors on service proposals;
- Comcast is the redundant connection that is being used as primary circuit currently:
  - Will choose a secondary back up provider.
- Internet fiber is underground and owned by the carrier; and
- Item is moved to next year's budget.

**Board Direction:**

- The BOC is good to proceed with item to be walked on tomorrow's board session agenda.

**Garten 2024 Summer Youth Employment Program**

-Sherry Linter

**Summary of presentation:**

- Working with departments to potentially join the Garten Summer Youth Employment Program:
  - Start date of the program is July 15, 2024.
- The county is able to teach transferable skills that will lead to employment in the community;
- The county has many unmet needs including departments that do not normally use volunteers;
- This program would have projects through the following departments:
  - The dog shelter;
  - Environmental services;
  - Parks;
  - Public Works; and
  - Clerk's Office.
- Ms. Linter spoke with Risk and contracts about creating an agreement;
- Discussed with Karin Perkins, Marion County Health and Human Services – Intellectual and Developmental Disabilities (IDD) program:
  - Interested and compliments what they are working on; and
  - Could end in a permanent employment position.
- Working with departments on what projects and duties volunteers will have;
- Marion County has not engaged in this program with Garten previously:
  - Have worked with employment programs offered by Garten.
- Participants are 18 to 21 years old:
  - They are interviewed by Garten; and
  - Most participants completed some sort of a transition program.
- Garten ensures that participants and job coaches fulfill their role; and
- If unable to participate this year will start the process early for next year.

**Board Direction:**

- The BOC is good to proceed.

**Board Session Agenda Review**

-Kevin Cameron

- Overview of agenda;
- Adding two items to the consent agenda; and
- Move public hearing up.

**Board Direction:**

- The BOC is good to proceed.

## COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

### **Commissioner Danielle Bethell**

- N/A

### **Commissioner Kevin Cameron**

- N/A

### **Commissioner Colm Willis**

- N/A

## OTHER

### Brian Nicholas – METCOM

- Met with the executive leadership team;
- Gave brief, with Radio Project Manager, on what Tait Communications proposes;
- Discussed path forward:
  - Things will be refined and discussed again.
- Information gathered previously was for procurement specifications:
  - With a vendor, decisions must be validated; and
  - These decisions will be negotiated in the contract.
- Provisioning the new system will take most engagement:
  - End users would most likely want to place some input here.
- Comprehensive discussion will be presented to the user group:
  - What next year looks like in terms of design, provision, installation, and implementation.
- There is acknowledgement that everyone needs to be on the same page and this project needs to work;
- Question is how individuals will be updated on what the cost is to be part of the system:
  - Tait Communications will help figure out what Marion County can maintain and what will need a contracted vendor.
- Unsure how much staffing is needed but estimations were made based on what others have done;
- There are aspects of operations and maintenance where it is better to contract out;
- Monthly user rate should not go above what was laid out previously;
- A group of users would like to know if this will be a partnership or a burden;
- The current bid price is \$2 million above budget;
- Funding breakdown is as follows:
  - \$9 million in ARPA;
  - \$1.3 million from METCOM;
  - \$1.2 million from Shrader
  - \$950,000 from Girod
  - \$1.9 million from Marion County Public Works Road fund.
- Potential Funding includes:
  - \$2 million in AFG fire assistance grant.
- Larger agencies pay more for METCOM services than the smaller ones;
- Agencies will pay METCOM less as it is providing the radio system:
  - It will not compare to what will have to be paid in fees.
- The 17 sites include microwave dishes placed in various locations:
  - There will be 14 actual radio sites.
- Money will be saved with the Sheriff's radios as they will work on the new system:
  - If radios are needed by the Sheriff's Office, the radios in the vehicles can be removed and deployed elsewhere.

- There will be a single 7800 radio;
- Silverton and Stayton are the current radio network owners:
  - They own radio sites and transceivers;
  - Tait Communications is aware that decks will be placed in vehicles with VHF radio systems:
    - They will remain functional.
  - After a few years they will switch to 7800 radios.
- Data network maintenance will be \$130,000 with a vendor:
  - Hardware replacement in year five and annual maintenance.
- Radio maintenance for 10 years is \$1.3 million.

**Board Direction:**

- Figuring out the payment of ongoing maintenance is crucial

**Adjourned** – time: 10:57

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary White