



Management Update summary Minutes

O R E G O N

July 9, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell. Staff: Jan Fritz, Matt Lawyer, Trevor Lane, Shawnnell Fuentes, Jon Heynen, Alvin Klausen, Skylar Stangeland, Carl Lund, Kevin Thompson, Ryan Crowther, Lani Radtke, Chris Eppley, Dennis Mansfield, Ryan Matthews, Kelli Weese, Grant Simonton, Wendy Zieker, Laura Sprouse, Kelly Martin, Jacob Ramsey, Scott Norris, and Chad Ball.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Contract with Santiam Memorial Hospital for Medical Services for Adults in Custody at Marion County Jail

-Lieutenant Jacob Ramsey

Summary of presentation:

- Contract is for three years and a to-not-exceed amount of \$600,000;
- Worked with Santiam Memorial Hospital for years:
 - Recently have been sending more adults-in-custody; and
 - Decided to enter into a contract.
- Guaranteed cost savings:
 - Discounted payment is similar to what Salem Health offers; and
 - A 40 percent discount.
- Many medical emergencies are transported to Salem Health by EMS;
- Santiam Hospital provides timely service:
 - When able deputies' transport to Santiam Hospital;
 - Transport non-major emergencies; and
 - This allows individuals to get seen quickly.
- Gives access to various medical services including an obstetrician clinic.

Board Direction:

- The board of commissioners (BOC) is good to proceed with item on consent.

North Fork Road Improvements Project – Contract with DEA, INC

-Ryan Crowther

Summary of presentation:

- Evaluating three sites for gateway improvements, informational facility and payment kiosks;
- This is a consultation contract for design and help with construction obligation in October 2025;
- Construction will begin in 2026;

- Contract total is a not-to-exceed amount of \$494,498.71:
 - Contingency tasks total \$27,700;
 - Federal grant covers \$443,713.69; and
 - The federal grant does not cover 10.27 percent.
- Time spent on project is billed;
- There is much upfront work to ensure the right project, solution and sites are selected;
- Beginning to work with all agencies involved for cost sharing;
- The three sites will have evaluations including:
 - Environmental;
 - Full NEPA Permitting
 - Surveys; and
 - Geotechnical engineering.

Board Direction:

- The BOC is good to proceed.

Scotts Mills Rd NE: Butte Creek Bridge, Right of Way Services Agreement

-Ryan Crowther

Summary of presentation:

- Requirement of federal projects;
- Has a Resolution of Need;
- This is a step in the federal process to acquire right-of-way needed:
 - Oregon Department of Transportation (ODOT) requirement before beginning the process to federal funds.
- Eminent domain requires another process and will need to come back to the BOC.

Board Direction:

- The BOC is good to proceed.

Safe Routes to Schools Final Application

-Lani Radtke

Summary of presentation:

- Funding is at a level where only HAWK Crossing on Lancaster Drive and Monroe Avenue with sidewalk on La Branch Street, Mahrt Avenue, and 37th Avenue;
- Spoke with Stayton to merge applications to receive a higher score;
- Other routes include:
 - City of Jefferson with sidewalk extension at on Main Street; and
 - Salem Urban Growth Boundary for sidewalk on the north side of Macleay Road east of Lancaster Drive.
- Likely that the La Branch Street, Mahrt and 37th Avenues get the funding;
- Stayton, Jefferson and Macleay Road are not likely to get the funding; and
- These applications can be submitted next time if not approved.

Board Direction:

- The BOC agrees to have applications submitted.

Transportation and Growth Management Grant Application for Safe Routes to School

-Carl Lund

Summary of presentation:

- ODOT expanded the radius of projects that can apply for the grant:

- The Boundary expanded from one mile from a school's boundary to two miles.
- Reassessed Safe Routes Plan and noticed some projects that can be now included in the plan:
 - Noticed North Marion schools are not in the plan.
- Will add schools not in the plan and expand the scope to meet the grant scope:
 - This allows us to be prepared to apply for the next round.
- This grant allows to develop the Safe Routes Plan;
- The county has received other TGM grants;
- Grant application requires a support letter from the BOC;
- Marion County will be able to choose its own consultant; and
- The required match is 11.5 percent.

Board Direction:

- Commissioner Willis would like updates; and
- The BOC is good to proceed.

Stayton Roundabout

-Carl Lund

Summary of presentation:

- The city is pursuing funding from the state;
- This is Marion County road within city limits;
- Working with the city and reviewing plans;
- Best path forward is a jurisdictional transfer;
- The city is the road authority within city limits;
- It is a county road giving the county maintenance jurisdiction;
- County has the ability to not give permits to do the work;
- Most rights-of-way are permitting easement;
- Giving ownership would be in a form of an Intergovernmental Agreement (IGA);
- Transferring jurisdiction has a process that is governed by statute;
- The roundabout will make things more efficient with less traffic;
- Stayton did a study for efficiency and decided on the roundabout:
 - It has been in their Transportation System Plan (TSP) for several years.
- Marion County Public Works (MCPW) has not heard of securing funding.

Board Direction:

- The BOC agrees in beginning the process of changing ownership.

Transportation Safety Action Plan (TSAP) Project List

-Carl Lund

Summary of presentation:

- Identifying projects to scope;
- List of top 10 projects that will be contractually scoped and studied;
- Additional list that will be scoped and staff studied:
 - Not enough funding for full in-depth safety analysis.
- The (TSAP) is consultants studying intersections;
- TSAP will be part of the TSP;
- TSAP is safety based;
- Benefits of both, TSAP and TSP, include:
 - Project lists;
 - Concepts; and
 - Ease of applying for grants.

- Lists help show what is being funded;
- State Street is included:
 - Portion of the street outside the Urban Growth Boundary (UGB); and
 - There are serious crashes in this area.
- ODOT intersections can be in the plan but will not have concepts worked out.

Board Direction:

- Look into Portland Road crash rates;
- Will make a list of ODOT intersections that are a concern; and
- The BOC is good with the update.

East Salem Service District Street Sweeping Contract Approval with Wheat, LLC

-Dennis Mansfield

Summary of presentation:

- MCPW provides street sweeping services within ESSD;
- Funded by the Stormwater Assessment Fee:
 - Applied to property owners within ESSD; and
 - The fee is \$54 a year for single family residential.
- Services are provided monthly on every street:
 - Higher volume roads receive service twice a month; and
 - Contract will continue this level of service.
- Previous contract with Great Western expired June 30, 2024;
- Request for Proposal (RFP) was completed in April 2024:
 - Wheat LLC was the successful proposer.
- Contract is for three years and an option to extend for two years; and
- The total not to exceed amount is \$524,610.

Board Direction:

- The BOC is good to proceed with item in the consent agenda.

Grant Application: Zero Suicide in Health Systems

-Laura Sprouse, Kelly Martin, Wendy Zieker

Summary of presentation:

- Grant from Association of Oregon community Mental Health Programs (AOCMHP) and Oregon Health Authority (OHA):
 - For purchase and provision of lock boxes for the secure storage potentially lethal means in individual and family homes;
 - Methods by which an individual may attempt suicide:
 - Medications, sharps, firearms, etc.
- Lockboxes are plastic ammo boxes with a padlock and combination;
- Placing time and distance between individuals in crisis and potential lethal means can save lives;
- Grant focuses on priority populations:
 - Veterans, individuals with severe and persistent mental health issues and older adults.
- Educational materials will be provided including where to get help:
 - Working with Mid-Valley Suicide Prevention Coalition and partners to distribute.
- Will be applying for \$23,000 in grant funding;
- Working to install permanent safes in different locations like veterans' housing:
 - Small safes in each room.
- Provide lockboxes in high-risk areas helps prevent accidental injury with kids; and

- Received grant last fiscal year to provide training on suicide prevention strategies.

Board Direction:

- The BOC agrees with applying for the grant; and
- Will inform BOC of outcome.

IGA with OHA, Amendment 8 for Public Health Services Operations Subtract Funds

-Wendy Zieker

Summary of presentation:

- Contract is being reduced by \$6,509.22:
 - Former regional modernization partnership underspent funds.
- Contract began late with Willamette University:
 - Unspent funds will be returned.

Board Direction:

- The BOC is good to proceed with item on consent.

IGA Amendment 10, with OHA for Public Health Services Operations, Adds Additional Funds

-Wendy Zieker

Summary of presentation:

- Allocations expenses are as anticipated;
- Carryover funds that are not reconciled yet that are unspent and will be added back;
- Family Connects funding removed as the program is no longer available; and
- For fiscal year 2024-2025.

Board Direction:

- The BOC is good to proceed.

IGA Amendment 2, Financing of Community Mental Health, Addition Treatment Recovery, & Prevention and Problem Gambling Services to Add Funds for Community Navigator Pilot Program

-Ryan Mattew

Summary of presentation:

- Working initial contract through process took some time;
- Amendments and changes that OHA was ready to release once initial was done;
- Amendment adds \$1 million for the Aid and Assist pilot program:
 - Send staff to the Oregon State Hospital (OSH) with the BOC's approval.
- Hired a staff member and training coming this month with OSH;
- Will continue to update the BOC as the program progresses;
- Goal is a different methodology for engaging aid and assist population; and
- Within a few months of release staff build relationships and this will allow for the individual to be more engaged.

Board Direction:

- The BOC is good to proceed.

IGA Amendment 3 with OHA for Financing of Community Mental Health, Addition Treatment Recovery, & Prevention and Problem Gambling Services to Add Funds for Civil Commitment Services

-Ryan Matthews

Summary of presentation:

- Contract has service element for civil commitment which previously did not;
- More requirements compared to what Marion County Health and Human Services (MCHHS) historically has been responsible for:
 - Pushback came as there are new requirements but no new funding.
- OHA negotiated and funding is added in the amount of \$215,309 for next fiscal year;
- Add a Full Time Equivalent (FTE) for civil commitment and funding set aside for guardianships;
- Funds services for individuals who are in civil commitment:
 - This does not place individuals into civil commitment;
- A requirement is ongoing case management with an individual:
 - This was previously done.

Board Direction:

- The BOC is good with the update.

IGA Amendment 4 with OHA for Financing of Community Mental Health, Addition Treatment Recovery, & Prevention and Problem Gambling Services to Add Funds for Jail Diversion

-Ryan Matthews

Summary of presentation:

- HB 5204, associated with HB 4002, earmarked funding for jail diversion:
 - AOCMHP conducted a cost analysis and found it to be underfunded.
- Marion County's portion is \$663,033.68;
- For wraparound services to prevent individuals from going to jail and the criminal justice system;
- Increases capacity for the work that the crisis system does;
- Funds at a level that matches staffing;
- No additional FTE is needed at this time:
 - Will look again after assessing how deflection process works.
- State has underfunded the crisis system:
 - This helps cover the gap not grow the system;
- Advocate for a fifty-fifty split of funds:
 - This is the population between Medicaid and non-Medicaid.
- State has shifted to funding mobile crisis:
 - Want to build a 24/7 mobile crisis response; and
 - This leaves less funding for 24/7 crisis center operations.
- Relying on Medicaid funds to cover crisis centers:
 - They are half the populations; and
 - This amendment allows the state to pay their fair share.

Board Direction:

- The BOC is good to proceed.

Community Prosperity Initiative Proposed IGA

-Grant Simonton

Summary of presentation:

- Previous IGA expired June 30, 2024;
- Had a work session with the BOC on June 23, 2024:
 - Discussed IGA changes:
 - Increased annual payments from \$15,000 to \$20,000;
 - Option to have one time distribution of \$60,000;

- Standardized reporting templates; and
 - Requiring cities to spend funds by the end of the IGA.
 - Presented four applications for a one-time distribution:
 - Hubbard;
 - Keizer:
 - Given directions to hold off on this application.
 - St. Paul; and
 - Scotts Mills:
 - Given directions to move forward with the other three applications.
 - Discussed 14 cities for annual payments of \$20,000:
 - Given direction to move forward for a one year contract with an option of two more years.
 - Cities that need to spend their funds include:
 - Gates; and
 - Gervais:
 - Given directions to discuss with cities and get project timelines.
- Gates council attempted to purchase property adjacent to city park:
 - Reached out to the owner but have not heard back.
- Gervais City Manager stated will use funds for the wastewater treatment plant:
 - Purchasing equipment to increase capacity; and
 - Expenditure will be done by September to November 2024.
- Seeking direction and authorization on annual distribution with extension option for 14 cities:
 - Aumsville;
 - Aurora;
 - Detroit;
 - Donals;
 - Idanha;
 - Jefferson;
 - Mill City;
 - Mt. Angel;
 - Salem;
 - Silverton;
 - Stayton;
 - Sublimity;
 - Turner; and
 - Woodburn:
 - Total expenditure of \$280,000 for fiscal year 2024/2025.
- Gates will not be allocated anymore funds until current funds are spent:
 - They have two more payments left from the current IGA.
- Can move forward with Gervais to complete current IGA:
 - Then need direction from BOC on moving forward with the annual option.
- City projects include:
 - Hubbard:
 - Reimbursing businesses for sidewalk repair or construction in front of business; and
 - Connecting third street for additional construction.
 - Scotts Mills:
 - Repair decking on covered bridge;

- Supporting various events at their park; and
- Replace roof of the old city hall historical museum.
- St. Paul:
 - Master stormwater plans to get inventory of the drains in the city.
- Keizer:
 - Design and construct a covered pavilion at Keizer Rapids Parks:
 - Received directions from BOC to hold off.

Board Direction:

- Hold on moving forward with Gervais at this time with current or new funding:
 - May bring forward a contract to show funding being spent on a project; and
 - Hold off on engaging Gervais.
- The BOC is good to proceed.

Campground Management and Reservation System (CMRS)

-Kevin Thompson

Summary of presentation:

- Online reservation system for campgrounds and amenities;
- Through an RFP CampLife System LLC was chosen;
- For a not-to-exceed amount of \$250,000 for a five-year term;
- Currently there is no reservation system in Marion County parks:
 - They are on a first come first serve basis.
- This will allow for other payments options other than just cash;
- Cost of system will be \$3 per reservation:
 - Has option for taking three percent for activities/events:
 - If it is decided to allow these types of options.
- Campgrounds in state parks go through Reserve America:
 - Higher fees; and
 - Shows breakdown of camp fee and online reservation fee.
- Recommend rolling out next year as it is in the middle of camping season;
- There are currently 13 camping lots in the Santiam Campground;
- Continuing to build and rebuild campgrounds:
 - Will roll them into the system for reservations.
- No one in the Willamette Valley uses this system:
 - Area on the coast and to the east use the system; and
 - There are over 700 entities that use the system.

Board Direction:

- Verify set up costs;
- Verify why this was chosen instead of what the state uses; and
- Find out what Linn County uses.

Board Session Agenda Review

-Commissioner Kevin Cameron

Summary of presentation:

- Removing IT and MCPW item from the agenda:
 - It will come back to management update.

Board Direction:

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

OTHER

Adjourned – time: 10:42 am

Minutes by: Mary Vityukova

Reviewed by: Gary White