



Management Update summary Minutes

OREGON

July 2, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Danielle Bethell, and Colm Willis. Staff: Jan Fritz, Matt Lawyer, Shawnnell Fuentes, Alvin Klausen, Trevor Lane, Greg Walsh, Mike Hartford, Jeremy Landers, Chris Eppley, Lari Rupp, Kelli Weese, Jose Miranda, Scott Norris, Chad Ball, Lani Radtke, Ryan Crowther, Shane Ottosen, Lani Radtke, Ryan Crowther, Shane Ottosen and Scott Wilson.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Contract with DPI Security INC. for Unarmed Security Services for Courts

-Commander Jeremy Landers

Summary of presentation:

- Unarmed security entry screening provided for the following locations:
 - Marion County Courthouse;
 - Court Annex at the jail campus; and
 - Marion County Juvenile Department.
- Contract renewal is done annually as the state price agreement changes;
- Services, hours and individuals are not changing; and
- The contract total is \$404,352 for fiscal year 2024/2025.

Board Direction:

- The board of commissioners (BOC) is good to proceed with the item on consent.

Amendment #1 to the Oregon Department of Corrections State Plan IGA for Funding of Cost Due to HB5204, and HB4002 for 23-25

-Commander Mike Hartford

Summary of presentation:

- Funding supports supervision and associated costs for supervising individuals on probation or post-prison supervision;
- HB 5204 allocates \$16 million statewide for community corrections for the second half of the biennium:
 - The amendment adds \$1,727,490 to community corrections funds.
- This will support six full-time equivalents (FTE);
- Funds are separate from HB 4002 anticipated costs;
- Anticipate increase of corrections population as user amounts of controlled substances are recriminalized:
 - An increase in support will be needed.
- These funds were advocated for during HB 4002 negotiations;

- Funds not included in the budget and will come in the first supplemental budget;

Board Direction:

- The BOC is good to proceed.

Center St., Lancaster Dr. to 45th PI NE – Right of Way Acquisition of 4553 Center St. NE

-Ryan Crowther, Shane Ottosen

Summary of presentation:

- Encountering issues to acquire a needed right-of-way for project to continue;
- Property is residential;
- Large Sequoia tree in a right-of-way that resident would like to save:
 - Assessed all engineering options;
 - There is no option to save the tree; and
 - Trying to purchase it.
- Came up with fair and just compensation for the tree:
 - Made an offer and done significant outreach with the resident.
- Lane County appraised the value of the right-of-way:
 - Sent offer in 2023.
- Hard to communicate as resident has not been responsive:
 - Only successful communication happens when visiting the resident.
- The tree is about 80 percent in the county’s existing right-of-way:
 - Resident does not want the tree removed.
- Placing sidewalk on other side of tree places the tree on the edge of the roadway:
 - The tree would eventually destroy the road, curb, and sidewalk.
- If it goes to court, it is likely the resident will need compensation for tree removal:
 - The tree was valued by an arborist;
 - Offered 50 percent of value which was denied; and
 - Offered full value which was denied.
- Value for property and the tree is \$87,800:
 - The value of the property is \$10,600.
- The tree is within the county’s jurisdiction;
- The tree is very large and offers shade to the resident during summer months;
- Explained to the resident the positive impact of the project to the community:
 - Safety for pedestrians by adding sidewalks and lights.
- Resident may sign Obligation Agreement:
 - County will remove more roots on her property;
 - Resident expressed interest in doing a fence on her property line; and
 - Grass seed would then be planted.
- Resolution will come to the board which will describe the exact area being taken:
 - Then a 40-day letter will be sent which is an offer and copy of appraisal; and
 - If there is no resolution it goes to court.
- A non-governmental appraiser will do a full appraisal to confirm amount is correct.

Board Direction:

- Inform the BOC when the letter is sent; and
- The BOC is good to proceed.

Golf Club Rd. SE Road Closure for Chip Seal

-Scott Wilson

Summary of presentation:

- The Chip Seal program identified 57 miles of road:

- Primarily in the southwest section of Aumsville Maintenance District.
- Golf Club Road, from Highway 22 to Shaff Road, was scheduled last season:
 - Development construction was taking place, and the project was postponed.
- Traffic and treating multiple lanes are a safety concern for the public and staff:
 - Golf Club Road and HWY 22 at the ramps will ensure safety and efficiency.
- Closure is planned for July 24th – July 25th during the business day:
 - Permit from Oregon Department of Transportation (ODOT) for road closure.
- Reached out to the following groups:
 - City of Stayton; and
 - Santiam Golf Club.
- Soft closure at Mill Creek and will have a vehicle escort for golf course patrons;
- Traffic will go down to Cascade and Shaw Highway exits:
 - There will be detour signs.
- A ODOT approved board has been rented to be placed on the highway;
- Flyers were sent to residents along Golf Club Road:
 - Provides program information and a link for project schedules.
- There will be information posted on social media; and
- Traffic control will be at the four-way stop.

Board Direction:

- Mr. Wilson to send a flyer to Commissioner Bethell;
- Post flyers at the market in the area;
- Reach out to the industrial area;
- Place advanced notice at the four-way stop; and
- The BOC is good to proceed.

Marion County StormReady

-Greg Walsh

Summary of presentation:

- Submitted application to be StormReady:
 - National recognition that certain requirements are met; and
 - The county is a prepared community.
- Allows Marion County to be one of eight counties in Oregon that are StormReady;
- Designation will state the following:
 - Have regular relationship with the National Weather Service:
 - Share and give access to share emergency alerts.
 - Support weather spotters:
 - Invite them to emergency management exercises.
- Individual groups are already StormReady such as:
 - Woodburn Outlet Mall; and
 - The city of Aumsville.
- Decided to apply as a whole county and not just individual cities:
 - Will work with cities and help them complete their applications.
- Some qualify for rate reductions on the National Flood Insurance Program:
 - Communities that do community rating systems qualify; and
 - Marion County does not.

Board Direction:

- The BOC is good to proceed.

Guaranteed Attendance Program Department of Human Services Licensing Renew

-Jose Miranda

Summary of presentation:

- Juvenile Department has a 22-bed facility:
 - Less restrictive compared to the detention center.
- Licensed through the state to house youth:
 - Need to be relicensed every two years.
- An inspection is done with the following being reviewed:
 - Safety protocols;
 - Staffing needs;
 - Compliance; and
 - Meet needs to house youth.
- Application requires chairperson of the BOC to sign the application.

Board Direction:

- Mr. Miranda to send the full application to the BOC;
- Commissioner Bethell wants data on who was served the last two years by:
 - Age, gender, community of origin, and zip code.
- The BOC is good to proceed.

Proposed IGA with North Marion Tourism Collaborative to Formalize the Partnership with Local Governments in the North Marion Region

-Lari Rupp

Summary of presentation:

- During covid leaders in North Marion formed a destination marketing organization;
- Contract expires at the end of the month;
- This is for support of the group with an IGA through the city of Woodburn;
- A large requirement is the group formalizing their organization;
- Organization formally requests the Marion County join as an ORS 190 member:
 - It is not required that a commissioner must be a representative.
- Other ORS 190 members are the following:
 - Woodburn;
 - Hubbard;
 - Gervais;
 - Aurora;
 - Mt. Angel;
 - Scotts Mills;
 - Donald;
 - Silverton; and
 - St. Paul.
- Membership for tourism facing businesses is allowed;
- Working on policy to make Marion County an official board member;
- Marion County began as an Ex Officio when meeting as a group under Woodburn:
 - Now working on making all board members.
- Will continue with the ORS 190 and 501(c)(6) at the same time:
 - ORS 190 is for the government entities; and
 - 501(c)(6) is for the business entities.

Board Direction:

- Research Marion County's requirements with Travel Salem; and
- Discuss with organization the Ex Officio status, and financial obligations

SEDCOR Grant Agreement Amendment to Extend until June 30, 2025

-Kelli Weese

Summary of presentation:

- The BOC directed a one-year extension be done;
- Shifting quarterly reports a month and annual report two months; and
- There is an opportunity for an additional year.

Board Direction:

- The BOC is good to proceed.

Board Session Agenda Review

-Kevin Cameron

- Overview of agenda.

Board Direction:

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- Lunch with Larry George of George Packing Company:
 - Informed him of Rural Property Tax Exemption program.
- American Legion:
 - BOC is good with exploring cost of incinerating flags at the American Legion.
- Met with the US Department of Housing and Urban Development (HUD):
 - Mr. Lawyer, Ms. Fritz, Regional Director, and CDBGR Grant Manager attended;
 - Frustration with grant roll out regarding wildfire recovery;
 - Shared four options of who to complain to:
 - Congressional level;
 - Grantee level – Governor;
 - Directly to HUD; and
 - Other.
 - Jackson County wants to participate in a complaint level
- Met with Ryan Flynn of Oregon Housing and Community Service (OHCS):
 - Will give project manager for the sewer project;
 - Will help with getting funding; and
 - There is no guarantee funding will be found but they are confident.
- Gun Violence Forum:
 - An audience member was empowered by it;
 - Spoke to South Salem High School teacher;
 - She and some of her students would like to be part of the discussion;
 - McKay High School would like to participate;
 - Would like to host a listening session; and
 - The BOC is good to participate in.
- HB 4002 Symposium:
 - Need to know commissioners' availability.

Commissioner Kevin Cameron

- Salem Keizer Transportation Study (SKATS) meeting; and
- Travel Study meeting:
 - Supports commission.

Commissioner Colm Willis

- N/A

OTHER

Lani Radkte and Ryan Crowther – Contract for Replacement of Electronic Construction Management System (ECMS)

- Program used by capital projects group for the following:
 - Overseeing construction contracts;
 - Monitor contractor payments; and
 - Monitor work done.
- Currently Microsoft Access is used:
 - The database was created here but it reached its limits; and
 - The individual who created it no longer works for the county.
- The cost is an up-to amount of \$148,250 over five years:
 - This is a subscription service.
- The company will provide the following:
 - Maintenance;
 - Ongoing support; and
 - Add additional helpful features.
- After five years will access if contract should be renewed or choose another system;
- A Request for Proposals (RFP) was done;
- Many proposals were submitted then evaluated;
- RT Vision was chosen;
- IT, Finance and three individuals from the engineering department reviewed RFPs;
- Most engineering software's are not sold outright;
- There is a large initial cost and then there is a cost per user:
 - The cost is \$1200 per year per user.
- This will be part of the annual budget:
 - Has been part of the budget for years working toward this.
- Software will provide efficiencies;
- The current program has issues that can take a week to fix;
- Will be paid for out of the Road Fund;
- After implementation the cost will go down;
- Language is included in the contract that it can be terminated if the software is not what is needed; and
- Finance has helped IT do some of this work.

Board Direction:

- Jan Fritz will discuss with IT before proceeding further.

Adjourned – time: 10:56 am

Minutes by: Mary Vityukova

Reviewed by: Gary White