



Management Update summary Minutes

OREGON

August 29, 2023. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Colm Willis, Kevin Cameron, and Danielle Bethell Staff: Jan Fritz, Alvin Klausen, Jessica Stanton, Shawnnell Fuentes, Jon Heynen, Scott Norris, Gary Christofferson, Lori Klemsen, Wendy Zieker, Diana Dickey, Conor Foley, Justin Kidd, Steve Dickey, Sheila Roberts, Chris Eppley, Kelli Weese, Toby Giddings, and Chad Ball.

Jan Fritz called the meeting to order at 9:33 a.m.

INFORMATIONAL:

Review Award to Tyler Technologies for New Municipal Justice Software

-Justin Kidd

Summary of presentation:

- The last few years there has been growth in the court;
- A big project currently happening is modernizing the court system;
- Currently a lot of time is spent duplicating work and not helping people;
 - This is something that needs to be changed;
- Toby Giddings is helping, and five proposals have been reviewed;
 - There are two that really stand out;
- Tyler Technologies was chosen in the end;
 - They are used throughout Oregon;
 - In a Justice Court, and various Circuit Courts;
 - They are aware of Oregon laws and procedures;
 - They have experience with the Justice County conversion;
 - They meet all the requirements;
- The downside is they are significantly more expensive than the others;
 - The cost per year, currently, is \$180,000;
 - There is an unneeded module, costing \$20,000, that can be removed;
- The current system is not sustainable;
- Magic is a homegrown computer-based system that does court records;
- Another system does the PDF's, which is not designed for courts;
 - When an action is done in one system it has to be found in the other and done there;
- Scheduling is currently done with an excel sheet;
- The other software looked into was Catalis;
 - The main selling point is its price;
 - It is not widely used in Oregon;
 - Only one tribal court uses it;
 - When legislature changes state law the user will need to ensure things change correctly;

- There is not experience with Justice Court conversions;
- They do not meet the encryption security requirement with IT;
- Civil cases are now done and the civil filing fees, to date, is \$57,000;
- Oregon State Police (OSP) cases attributed about half a million dollars, last year;
 - This was about 4,400 cases;
- This year there has already been 4,000 OSP cases;
- There is a decrease in weighmaster tickets;
- The Sheriff's office is writing fewer tickets;
- The upfront cost for this software is \$331,000 which will come from American Rescue Plan Act (ARPA);
- The two systems currently used cost about \$25,000;
 - Magic and ORMS cost about \$25,000 a year;
 - Catalis is about \$61,000 a year;
- Staff spends majority of the time moving PDFs from one area to another;
 - The new software would allow staff to do customer service work instead;
- The goal is to make the court as efficient and friendly as possible;
- This system could also help smaller communities move public safety items through the system;
 - The current system does not allow this;
 - The new system would allow for this growth to happen;
- The ask is for \$950,000 for five years;

Board Direction:

- Things are being done differently, for the right reasons, resulting in more revenue from the court cases;
- Create a spreadsheet with the current cost and cost of proposals;
- It is difficult to be the only county to use a specific software;
- It is better to have efficiency with technology and doing good work instead of more Full Time Equivalent (FTE); and
- The Board of Commissioners (BOC) is good to proceed.

Plan to Restart Jurisdictional Survey on Youth Tobacco and Substance Use

-Diana Dickey, Wendy Zieker, Conor Foley

Summary of presentation:

- This work started in 2019 to reach out to Marion County city councils through a survey on Youth Tobacco and Substance Use;
 - This was delayed because of the pandemic, and it was not completed;
- The survey has been updated to include the following;
 - Concerns and knowledge about youth access to substance;
 - The risk and harm of substance use;
 - Policies and programs in place in communities to help with substance use;
 - Obstacles to and opportunities for addressing youth substance use;
 - Interest in learning about policy approaches to youth substance use;
- The survey will be sent to all Marion County city councils through email;
 - There will be follow-up in person presentations at city councils;
- This is the opportunity to assess local jurisdiction readiness in this area, give resources to communities and to create connections with leaders;
- There was discussion to expand and survey schools and, youth serving organizations; and
 - Trying to get this started with city councils and then bring in these groups.

Board Direction:

- The concern is everyone has an idea on what type of services to provide in their community;
 - Need to be specific on what Marion County offers;
 - If they would like something that is not offered, they are referred out to a place that does;
- It would be good to have partnership with community development; and
- The BOC is good to proceed.

Request for Approval to Purchase the Onboard Module for Neogov

-Lori Klemsen

Summary of presentation:

- Human Resources (HR) is looking for way to be more efficient and hiring new employees;
- This module would streamline the recruitment to hire and entering employee information into Oracle process;
- Currently every new employee has to be manually entered into the system;
 - From Neogov into Oracle;
- Have met with IT to see if data feeding into Oracle could be done inhouse;
 - IT determined that Neogov has the ability to do this;
 - It also comes with an employee portal allowing onboarding to happen right away;
 - It sends new employees' pre-employment paperwork;
 - This will help with engagement and retention;
- Currently it takes 20 minutes to enter one new employee;
 - This time could be used more efficiently;
- This module can also assist IT in creating logon and passwords for new employees; more quickly;
- The request is for a two-year contract is \$38,739;
 - There is a current Neogov contract that is over \$80,000;
 - This will be an ongoing cost every two years;
- Neogov increases their technology costs by five percent every year;
- There is an HR module this is part of an enterprise management resource planning system;
 - Things will be looked at to see if it can be integrated;
 - Neogov should work well with this as it is a cloud based;
- There are better Oracle systems that can be investigated; and
- This can be on consent for Board Session.

Board Direction:

- The BOC is good to proceed.

2022-2023 Consolidated Annual Performance Evaluation Report (CAPER)

-Steve Dickey

Summary of presentation:

- Housing and Urban Development (HUD) requires participating jurisdictions to complete a CAPER at the end of each program year;
 - This closed June 30, 2023;
 - CAPER needs to be done within 45 days of the close;
- CAPER provides a report status of the following;
 - Projects funded through Community Development Block Grant (CDBG) and HOME programs;

- Public outreach efforts;
- Accomplishments through funding these projects;
- The CAPER includes activities associated with funding from program years 2021-2022 and 2022-2023;
- Some of the program highlights are;
 - Purchasing a facility to expand Soaring Heights Transitional Housing;
 - Supporting the Boys and Girls Club – Epping Homestead operations;
 - Construction costs for the center for the Hope and Safety Hope Plaza;
- CAPER also shows how CDBG and HOME funds will be used in the upcoming year;
- This is the third year under HUD;
- This is the first year with significant reporting of fund accomplishments;
 - The first year the five-year consolidated plan was put together;
 - The second year some funding was spent, and the direction was formed;
- Marion County receives compensation of administrative costs for operating the program;
- This last year has brought contact with 39 different community partners through;
 - Public meetings;
 - Individual meetings;
 - Surveys;
- Soaring heights, Center for Hope and Safety and Valor Mentoring all received awards this year;
- A few other existing or potential partners are;
 - Dev Northwest;
 - Mid-Willamette Valley Council of Governments;
 - Sheltering Silverton;
 - Home Ownership Polit Project Program;
- Other highlights include;
 - The homeowner rehabilitation program cap was increased;
 - From \$15,000 to \$50,000;
 - This is an up to amount;
 - The down payment assistance program cap was increased;
 - From \$25,000 to \$125,000;
 - This is an up to amount;
 - Still waiting for HUD to approve the changes;
- A large portion of the work is continuing building programs for them to work and connecting resources to the needs in the community; and
- This will be brought to board session on September 13, 2023.

Board Direction:

- The BOC is good to proceed;

Dolly Parton Imagination Library – Emergent Economic Opportunity Program (EEOP) Application

-Kelli Weese

Summary of presentation:

- On August 24, 2023, representatives from the Dolly Parton Imagination Library presented the program to the BOC;
- This program will most likely be funded through the EEOP;
- This would be for all of Marion County except for zip code 97302;
 - The rotary will try to get it done in that area; and
- This will be for \$30,000 for three years.

Board Direction:

- The BOC is good to proceed with this as long as the representatives present this at board session, so the public is aware;
- Commissioner Colm will visit the rotary to see what they are able to do;
 - They have funded 97306 and were looking into funding 97302;
- Commissioner Colm to contact Representative Kevin Mannix;
 - As East Salem Rotary covers a portion of 97302; and
- After the EEOP application is submitted, they will come back to the BOC.

Request Approval for Renewal Purchase of Annual Digital Asset Protection License

-Gary Christofferson, Steve Brooks

Summary of presentation:

- This is renewal of software that was originally purchased two years ago;
- This is for the annual software and maintenance support for the county's security information management solution named Siem;
- The software has the following features;
 - Automatically detects suspicious items;
 - Allows staff to troubleshoot network server issues;
 - Has built in threat detection capabilities;
 - Detects malicious activity;
- Annual maintenance is needed so the software is;
 - Up to date;
 - Free of bugs;
 - Free of security flaws;
 - Runs optimally;
- The maintenance fees pay for;
 - Ongoing product development;
 - Ongoing product updates and enhancements;
 - Security updates;
 - Technical assistance and support resources;
 - Technical support that is 24/7;
- The county has different software collecting logs and this software would put them all in one place;
 - This would allow for one piece of software to be looked into to find malicious activity;
- This would also help with event correlation; and
 - It would allow event to be researched and assess if the data is meaningful;
- This will come to board session September 6, 2023; and
 - This can come on consent.

Board Direction:

- The BOC is good to proceed.

Legislative Update:

-Alvin Klausen

Summary of presentation:

- Letter from the Aurora Rural Fire District;
 - Requesting funding to finish construction;
 - Commissioner Cameron asked to bring this to Management Update;
 - They have a shortfall of \$3 million for the infrastructure of the facility;

- Salem City Council Vote;
 - This was for the repeal of the payroll tax;
 - The vote was 6-3 and the tax will be going to the voters;
- Meeting with Public Works and US Department of Transportation;
 - Bridge improvement grant update;
 - Was not granted this year and will apply next year;
 - There were 260 applications received;
 - The county's application was recommended but not selected;
 - The request was rated medium/high on return on investment;
 - The request was rated medium for readiness;
 - The application for next year will be release at the end of this year;
- Representative Rick Lewis would like to meet with the BOC and Scotts Mills leaders;
 - This is regarding the Scotts Mills dam removal issue;
 - The meeting would be Tuesday September 5, 2023 from 1pm to 3pm;
- Commissioner Willis met with Branden Pursinger;
 - The Habitat Conservation Plan (HCP) was discussed;

Board Direction:

- Letter from the Aurora Rural Fire District;
 - There is ARPA funding at the state level that can be acquired through state senators and representatives;
 - Do not want to fund fire districts through county dollars
 - Alvin Klausen to write a letter of support to ask for this from the state;
 - Representative Lori Chavez-DeRemer's office to be sent this letter;
- Representative Rick Lewis Meeting;
 - Marion County staff should not be used to get to the BOC;
 - This will not move forward until there is a discussion with legal and the BOC;
- Branden Pursinger and HCP;
 - The chair recommends a change to the HCP of five to 10 million board feet;
 - Testimony on September 7, 2023, and Commissioner Cameron signed up;
 - Testimonies will line up with Brandon and Commissioner David Yamamoto of Tillamook County;
 - Maybe lawsuit can be done through federal court;
 - The rural communities need to be educated on this issue;
 - Through a Marion County Today publication;
 - The governor wants 35,000 housing units and Board of Forestry wants to cut back 40 percent of the timber used in Oregon, that can't be exported;
 - A graphic showing what affordable housing looks like with Oregon timber and exported timber;
 - There is a vast amount of information that needs to be put together;
 - Oregon forest Resources Institute (OFRI);
 - Alvin Klausen to reach out to Commissioner David Yamamoto;
 - His office can provide the information needed;
 - Bureau of Land Management (BLM) and the director of Department of the Interior is trying write a rule stating that conversation is a use;
 - The River Democracy Act trying to be brought through by Senator Ron Wyden;
 - The uses might be overlapped so there will not be such a large impact;
- Kirby is coming October 5, 2023;

- Will work on realigning federal priorities;
- The bridge improvement grant;

COMMUNICATIONS UPDATE

-Jon Heynen

Summary of presentation:

- Marion County Today;
 - Need edits from two commissioners;
- CGI Digital scripts;
 - Need revisions of scripts;
- Marion County Reentry Initiative (MCRI) Videos;
 - These will be filmed this week;
 - One was completed yesterday;
- New Employee Orientation Video; and
 - Working on a time that works for all three commissioners.

Board Direction:

- Marion County Today;
 - Will pass out edits from one commissioner to the others today;
 - The Spring edition will include the timber issue;
- CGI Digital scripts;
 - They scripts will be written to reflect Marion County by Jon Heynen and the policy analysts; and
 - BOC will review revised scripts.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- Spoke with Representative Rob Nosse regarding aid and assist;
 - Many are trying to fix the issue causing chaos;
 - Representative Ed Diehl is creating relationships;
 - Asked public safety to put together a visual;
 - Representatives Diehl, Mannix, Cramer to meet with the Sheriff's office and Health and Human Services;
 - Commissioner Cameron will attend;
 - So, county staff is not given direction from a representative;
 - Rep. Nosse asked for MC staff to put together high-level information;
 - Find laws and rules creating barriers to the suggestions given;
 - Present this to Rep. Nosse and he will take it to the short session;
 - Will agree if Cheryl Ramirez agrees;
 - Need to meet with Ebony Clarke and the director of the state hospital;
 - Rep. Nosse needs to hear their concerns;
 - This needs to be presented the first week of November and Rep. Nosse will decide if this goes to short session;
- Spoke to Judge Audrey Broyles;
 - Judge Broyles will take the courts perspective regarding aid and assist;
 - This will be discussed by her with all the judges;
 - Judge Broyles will inform the BOC what the courts would like to have pursued on their behalf;
- Will meet with the District Attorney, Health and Human Services, Law Enforcement regarding aid and assist;

- The legislation for the aid and assist issue will be drafted by Marion County in partnership with Rep. Diehl and Rep. Mannix; and
 - Rep Nosse (chair of the behavioral health committee in the House) asked for this to go through Rep. Diehl and Rep. Mannix.

Board Direction:

- Alvin Klausen to follow up with Shawnnell to make sure that meeting next week is taking place; and
 - Also reach out to Senator Kim Thatcher regarding the work happening.

Commissioner Kevin Cameron

- Association of Oregon and California Counties meeting;
 - Decided to move forward to the US Supreme Court on the lawsuit;
 - The US president has the authority to override congress regarding the monument issue;
- Attended Salem Keizer Area Transportation Study (SKATS);
 - Cherriots and Salem want to bring a facilitator to look at the governance process of SKATS as Aumsville comes in;
 - Unsure if bringing a facilitator will happen;
 - Same structure should be kept and have Aumsville come in per BOC;
 - Carl Lund attended the meeting;
 - Will talk to legal counsel regarding where the burden falls in case of no majority vote to add Aumsville on its own;
 - There are only two cases where a majority vote is needed;
 - Projects do not want to be unanimous; and
 - The governor needs to approve changes in governance structure.

Board Direction:

- Scott Norris will look at the bylaws; and
 - Chad Ball will send the bylaws he has.

Commissioner Colm Willis

- Attended the Health Department picnic;
 - It was a great event with many attendees.

OTHER

Commissioner Bethell – message regarding Taylor’s House Funding;

- Jimmy Jones stated he is paying for Taylor’s house through the Department of Human Services (DHS) and a document recording fee;
 - The state is projecting much less in the document recording fee because of interest rates;
 - Stated ARPA funding can be used to fund this;
- Taylor’s House has mostly DHS foster kids and some beds for kids on the streets;
- There is no ARPA funding as it has all been set aside for other items;
- CDBG funding may help but they may not serve kids outside of Salem; and
- There are other funding sources if this is a priority for the BOC.

Board Direction:

- The BOC will not do anything at this time as DHS might see funding coming from elsewhere and they may pull back.

Jessica Stanton – Public Safety Coordinating Council;

- New appointments coming to management update and board session.

Board Direction:

- No need to come to management update to present who is being appointed;
- If appointees can come they can share why they are on the council if not this can go to consent at board session;
 - Julie Hoy might like to attend;
 - She can be on the executive committee; and
 - She will be the city council liaison.

Commissioner Bethell – New Health Building and Old Juvenile Tour;

- The new health building is beautiful;
 - The direction signs are in brass which is very difficult to see;
- Need to make a decision on what to do with the old juvenile building;
 - There are office chairs, filing cabinets and binders in good condition to be used;
 - Some items can be used in the new health building;
 - Some items no longer have any use;
 - There will be a nonprofit access day where nonprofits can come in and take what they need;

Board Direction:

- The new health building will have a ribbon cutting in the beginning of November;

Commissioner Bethell – Northwest Human Services;

- There is a need for behavioral health providers in the community;
- Conversations with partners in the community need to be had;
- There is a gap in the system and Marion County can be the facilitator;
- A transparent system of care is needed showing where individuals get help so double work is not done; and
 - Individuals are going from place to place getting care and this is costly;
- The environmental scan that was discussed last week can help with the challenges;
- The facility has care that covers many aspects when one place;
- There are unsheltered individuals passing away and this needs to be prevented;
- Arches is the only facility in Salem that has harm reductions measures;
 - A box is provided to help with taking drugs safely; and
- The public is not aware of what is happening regarding community organizations and the drug help that is being given.

Board Direction:

- Josh Lair has a list of facilities of where he takes homeless clients and what barrier each facility has;
- Many individuals are passing away because they are overdosing, and Measure 110 made this more possible;
- Many community organizations were excited with the funding that would come from Measure 110;
 - There is the belief that police resources should not be used on providing treatment for unsheltered drug users;
- Measure 110 needs to be on the ballot which is \$222,000 for Salem;
 - This will be a few million dollars;
- Marion County may be able to pay to collect signatures and get it on the ballot;
- A conversation can happen with counties to form a collation to collect money for someone to do the work; and
 - Alvin Klausen to work on this.

Adjourned – time: 11:32 am
Minutes by: Mary Vityukova
Reviewed by: Gary L. White