



Management Update summary Minutes

OREGON

August 01, 2023. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Colm Willis, Kevin Cameron, and Danielle Bethell Staff: Jan Fritz, Matt Lawyer, Alvin Klausen, Shawnnell Fuentes, Jessica Stanton, Jon Heynen, Kelli Weese, Lari Rupp, Jane Vetto, Ryan Matthews, Karin Perkins, Robert Manier, Carly Lair, Christi Bertschi, Chad Ball, and Sherry Linter.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Intergovernmental Grant Agreement (IGA) #180110 with Oregon Department of Human Services (ODHS) for Fiscal Years 2023-2025 Biennium Community Developmental Disabilities Program (CDDP) and Workload Funding Model Analysis

-Ryan Matthews, Karin Perkins, Carly Lair

Summary of presentation:

- The DHS contract includes contract language but no dollars;
 - The funding allocation comes in later through the electronic payment system Express;
- The Workload Funding Model factors in a few things;
 - The enrollment forecast for the Intellectual or Developmental Disability (IDD) program;
 - Staffing assumptions based on the number of individuals to serve;
 - Cost to staff the positions;
 - Accounts the random moment sampling done throughout the year;
 - A time study survey of the program;
- The information determines how large the program should be;
- The contract pays for local administration, case management, and adult protective services;
- In the 2021-2023 biennium, based on the model, the program should have 135 .65 Full Time Equivalent (FTE) and a little over \$27 million;
- The new contract for the 2023-2025 biennium the FTE is 143.67 and the funding is \$31.8 million;
 - Funding total increased by \$4.5 million which is about \$2.3 million per year;
- An increase was forecasted but this is larger than anticipated;
 - \$1.4 million of revenue will be added to the first supplemental budget;
- Funding increased because enrollment and cost of services and positions increased;
- At the Association of Oregon Community Mental Health Programs (AOCMHP) meeting other counties shared their funding was not working well for them;

- Flatlining or declining of FTE;
- This model worked well for Marion County;
- There're no proposals of increases in FTE beyond what was budgeted July 1, 2023;
- The model states 142 FTE the program has under 100 FTE;
 - The caseloads are higher than what baseline models have;
 - Marion County tries to do things as lean as possible;
- The County supports 2,761 clients;
- Funding is available and there are repairs that can be done to some buildings;
 - This will most likely be discussed in the next fiscal year;
- There is about 13 FTE in administration services;
 - Three management analysts;
 - Six or seven Developmental Disabilities (DD) processing;
 - Help enroll personal support workers and common law employers for home services;
- Central services are allocated for the program;
- There has not been any payment, but services have been provided;
 - By the State's standards the contract is being processed early; and
 - This is because there is not very much change in the language.

Board Direction:

- The Board of Commissioners (BOC) is good to proceed.

Oregon Department of Human Services, Child Welfare Renewal of Intergovernmental Agreement # 180598 for Strengthening, Preserving and Reunifying Families (SPRF) Services

-Ryan Matthews, Christi Bertschi

Summary of presentation:

- The contract began a few years ago, as a pilot project, involving child welfare by reuniting families through housing assistance;
 - A position was shuffled around to help with this;
- This is the second renewal, and more staff has been hired to do the work;
- The contract was finalized November 2022 and the first referral came in February;
 - There was a change in management at DHS;
- There have been and are conversations about the number of referrals received;
 - There have been nine referrals, total;
- The contract has changed so the State can find funding;
 - Self-sufficiency dollars are being used;
- Child welfare and self-sufficiency clients are served;
 - This is a challenge as each have different incentives and tasks involved;
- Child welfare is families in the process of reuniting and there are two categories;
 - Children at risk to go into foster care;
 - Children are already in foster care;
- Self-Sufficiency clients have help in prevention and building up the family;
- Child welfare have more incentive as they are working hard to get their kids back;
- There have been nine referrals;
 - Five referrals were for child welfare;
 - Four referrals were for self-sufficiency;
- Three cases have been closed;
 - The first because of no contact;
 - Another didn't want to disclose financial information;

- Didn't think they needed to participate, and housing would be found for them;
 - The other had mold which cleared up and didn't want to find housing;
- There has been one family that has been housed;
- There have been three referrals received in the last two weeks;
- The referrals are coming from DHS case workers;
- This contract has found funding and it is being renewed yearly;
 - Marion County pushed it back asking for funding to be found;
- No other county does this but Marion County;
 - Families in other counties need to find their own housing;
- Any family with Temporary Assistance for Needy Family (TANF) can be served;
 - Visiting all divisions and doing presentations spreading the information;
- County referrals are checked through DHS to see if they are covered by the contract;
- Families need to be engaged and understand the program upfront;
 - This has been a barrier as some families think that housing will be found but there are more steps to the process;
 - Currently working on ways to take care of this issue and;
- The team works together to work this program.

Board Direction:

- Create a detailed report on the families and the programs they're coming from, the number of kids in households, and the initial reason they reached out to DHS and;
- Reach out to community-based organizations to get referrals as they serve individuals that are on TANF.

Opal Creek Promise - \$12 Million Expedited Grant Application Opportunity

-Lari Rupp, Kelli Weese

Summary of presentation:

- This promise came in 1996 for \$15 million in economic development funding due to the transfer of the Opal Creek Wilderness to federal wilderness lands;
 - This is off of Marion County's tax registry that was historically logging land;
- In 2021-2022 \$2 million grants were pursued through direct appropriation;
- In January 2023 there was opportunity to pursue the remaining \$12 million through congressionally directed disaster relief funding;
- June 8, 2023, there was an update at the Economic Development Work Session;
 - Notified a spending plan was being created to put in the grant application;
 - Opal Creek Promise Implementation Plan;
- The US Forest Service approved an extension deadline from August 2023 to November 2023;
- On July 11, 2023, received a letter from Senator Jeff Merkley's office stating there were unobligated funds that could be lost at the end of the federal fiscal year;
 - Need a simple application as the dollars need to be used this fiscal year;
- There are two grant applications prepared;
 - Construction programs for 70% of funding at \$8.4 million;
 - Non-construction programs for \$3.6 million;
 - These are based on economics opportunities that were recognized;
- If approved the modification will be submitted;
 - The paperwork will be done around November;
- Initially the implementation plan needed be done before submitting the application as it was required;

- Now a simple application is done, and an amendment will be submitted after figuring out what projects should be done;
- The application needs to be submitted August 15, 2023;
- The list provided is not a mandatory list and other projects can be funded;
 - This is the economic opportunity analysis of the canyon the State approved;
- The US Forest Service requires two grant applications, both will require staffing;
 - One for capital construction grant;
 - Another for programmatic, there is no capital investment;
 - Planning efforts;
 - Operational funding (for the cities or non-profits);
- Will work with US Forest Service to update the amendments and submit them;
- The concern of submitting on August 15, 2023, is it goes to Business Oregon and then US Forest Service; and
- The minimum the US Forest Service needs to know is the 70% and 30% split.

Board Direction:

- Make sure it is done on the correct letterhead;
- The BOC would like to meet to discuss the applications;
- Figure out the least needed to submit, and do not submit attachment three; and
- Have updates ready by next management update so they can be presented.

Detroit Marinas – Drafts of Cost Benefit Analysis of Three Potential Beneficial Reuse Concepts

-Lari Rupp, Kelli Weese

Summary of presentation:

- This is the proposed excavation of 162,000 cubic yards of sediment from the commercial marinas at Detroit Lake Reservoir;
- There are three phases included in this project;
 - Phase one is concept planning;
 - Phase two is permitting;
 - Phase three is construction;
- Phase one is approaching its finish;
- Maul Foster & Alongi delivered the economic development profile report;
- The report includes;
 - Alternatives analysis;
 - Potential types of permitting;
 - Descriptions of alternatives;
 - Project schedule;
 - Engineering and permitting in September 2023 to October 2024;
 - Construction in October 2024 to March 2025;
- Cost benefit analysis;
 - Analyzes the three alternatives against each other;
 - Each criteria has a weighted score to get a total weighted benefit which is divided by \$1 million;
 - This shows the benefit per \$1 million of cost is;
 - Alternative two has the highest weighted benefit and benefit per \$1 million cost;
- Engineer estimates show what construction will be with a 25% contingency;
- Alternative two was the most popular with the public and the engineers stated it has the highest benefit;

- There are lines that run up against site to prevent erosion and with cross sections to help with stabilize;
- The site curves north;
- Site two will cost \$5.9 million and currently there is \$5.1 million;
 - This will be pay for the excavation, placement, and site stabilization;
 - It will not pay for the amenities;
- The next steps for the project;
 - Share the cost benefit analysis results with the Detroit on August 8, 2023;
 - They can a make a recommendation
 - Work session on August 17, 2023, with Maul Foster & Alongi to present and answer questions;
 - September 13, 2023, go to board session for a resolution of the design;
- If a recommendation is given by Detroit on August 8, 2023, and there will be no work session, the presentation to the board can be moved up;
- A draft resolution was prepared stating that Detroit is formally recommending whichever alternative;
- There are two soil tests;
 - One is a chemical test for petroleum;
 - In the second bugs are placed in the sand to see if they survive 40 days;
 - The chemical test came back clean;
 - If there is soil contamination it will be capped by the clean soil that is dug up;
 - Only the first two feet needed to be sampled; and
- Most environmental aspects are completed but only permitting is needed.

Board Direction:

- There is a grant through the Oregon Marine Board for parking lots and amenities;
 - There is over \$3 million;
 - This is for public use and non-motorized boat fee;
 - Look into this to see if there can be a partnership;
 - See if Detroit is pursuing or would like to pursue;
- There is no need to have a work session;
- Let Detroit know the BOC would like their input on August 8, 2023;
 - Commissioner Bethell will call the mayor and councilors to give their input;
 - The resolution should be presented on August 8, 2023;
 - The resolution will be presented at the next board session;
- Per Jane Vetto the resolution should not be drafted by Marion County but go through the city's process; and
- The BOC is good with the update.

2023 Fair Preliminary Results and Fair Event Coordination and Marketing / Sponsorship Request for Proposal

-Kelli Weese

Summary of presentation:

- Spring 2023 the Fair Board recommended to move forward with procurement of the two contracts now;
 - Both are currently held by Ingalls and Associates;
- The BOC recommended to postpone the decision until after the fair and then decide to extend the contract for one year or go for procurement;
- The Request for Procurement (RFP) was prepared to use after the fair;
- If extended, the RFP would go out Spring before the new event season starts;

- As the current contract can only be extended for another year;
- There is division among the Fair Board, but there is agreement to move ahead with procurement now;
 - There is agreement that competition is good;
 - Some said extensions are there for a reason as it allows good work to continued;
- There was discussion in March 2023, for Fair Board members to reapply;
- There are some Fair Board members that struggle communicating and giving up control;
- The RFP's will be published August 23, 2023, but it can be extended out;
 - The further out it is extended the harder it is to get things done;
- In general, the fair did slightly better than last year;
- There was about an additional \$10,000 in revenue on Tuesday because of the State Fair 4th of July event; and
- Will come back in the Fall with the Fair Board to present the final fair numbers and information to the BOC.

Board Direction:

- The BOC will meet with Chris Eppley and Kelli Weese;
- Commissioner Bethell stated for the record Kellie Weese did a great job;
- Kellie Weese to get a report regarding the livestock and the Dog Agility event;
- Need to advertise the marionberry pie contest more; and
- The BOC is good with the update.

City of Woodburn Buildable Lands Inventory & Economic Opportunity Analysis

-Kelli Weese

Summary of presentation:

- The city of Woodburn is doing a buildable lands inventory and economic opportunity analysis;
 - Determining how much commercial and industrial land is needed for the next 20 years;
 - This information will determine if the urban growth boundary needs to be expanded;
- If expansion is needed it goes into county land and they would like to present the project and its results;
- They would like this inventory done at the end of August;
 - Then the presentation and public hearings can be done;
- This can be presented at the Economic Development Work Session, on August 24, 2023; and
 - Austin from Planning will be there.

Board Direction:

- The BOC would like to hear from the team before they hear from Woodburn;
 - Austin and Brandon from Planning will attend; and
 - The meeting will take place prior to the August 24, 2023, Work Session.

National Night Out Events Happening on August 1, 2023

-Shawnnell Fuentes

Summary of presentation:

- Highlight of all events that the Sheriff's Office has coordinated with;
- The newspaper posted three and there was no detail other than address; and
 - The Sheriff's Office is not participating in these.

Board Direction:

- The commissioners will attend National Night Out events in different cities; and
- The commissioners will take photos of the events they will attend.

Legislative Update:

-Alvin Klausen

Summary of presentation:

- Per Jan Fritz's request a document with all bills impacting the County was made;
 - The Governor has until August 4, 2023, to sign or veto bills so the document will change;
 - There is list of bills she intends to veto;
 - The Statewide self-serve gas bill will not be signed or vetoed;
 - It will go into law;
 - She stated she will veto two that could impact the County;
 - The first is \$250,000 to study a streetcar in Salem;
 - The second is \$1 million for Career Technical Education Center (CTEC) which she stated is not going through the correct channels;
 - Most bills in the document are direct and some cover a few departments;
 - There may be some bills misclassified to the wrong departments;
 - Some of the bills are informational;
 - For example, speed cameras can be placed in Urban Growth Boundaries (UGB);
 - It does not impact Public Works, but it is good to know;
 - A broad category of bills that may impact the State that the BOC would like to know about;
 - Particularly regarding the Canyon;
- Representative Tom Andersen would like to meet in August with the BOC to learn the priorities for future legislative sessions;
- The rank choice voting study has passed, there will be a committee, the study will be done and in two years a report must be created for the legislature;
- Nate Kaplin reached out about GoRail opposing federal legislation establishing a 10-year pilot program to allow 91,000 pound or greater trucks, currently the limit is 80,000 pounds;
 - Lani Radtke stated that the county already has permits allowing trucks up to 91,000 pounds and so this is not a direct impact;
 - As long as permits are still required under the rule in question;
 - There is concern of states around Oregon allowing heavier trucks and they are not guided through on a permit;
- Colin Cochran of Hilltop Public Solutions regarding the Treat and Reduce Obesity Act and asking to send a letter of support to Senator Ron Wyden;
 - Pharmaceutical companies are not allowing insurances to pay for medication that reduces obesity for those that are prediabetic;
 - The medication is \$300 a vial and lasts one month; and
- Community Outreach meeting with Judge Audrey Broyles regarding Mosman is today.

Board Direction:

- Rank Choice Voting – Alvin Klausen to find out all the specifications of the committee, scope of work, timeline and contact;
- Representative Tom Anderson – the BOC to be scheduled to meet with him;
 - This will be posted;

- GoRail opposition – Lani Radtke will be watching the bill closely;
 - The BOC will not take a position on this;
- Hilltop Public Solutions letter of Support – Commissioner Bethell will sign the letter of support; and
- Community Outreach meeting – Alvin Klausen to observe and bring an update.

COMMUNICATIONS UPDATE

-Jon Heynen

Summary of presentation:

- Meet for the photo at 3:30 pm today at the North Fork Road gate;
 - Will go to Salmon Falls for the photo;
- Environmental Video Series;
 - Everyone has been scheduled but LifeSource, for the beginning of August;
- Marion County Reentry Initiative (MCRI) videos;
 - All three shoots and equipment are scheduled for the last week of August;
 - The shooting will be done Monday and Tuesday;
 - Two of the participants would like their children with them in the video;
 - The theme is about families;
- Promotional Video County highlight;
 - Scripts are being drafted and will come in this week;
 - The BOC will then review the scripts;
 - They will hire a local videographer to film the footage;
 - They would like this done in the second half of August;
- GoGov;
 - Have received estimates from competitors;
 - Contracting is good to go forward with contract currently standing;
 - Present at Department Head and Elected Officials (DHEO) meeting so they are aware;
 - A list will be given of topics, categories, and administration to see if changes are needed;
 - There will be a meeting with everyone one on one;
 - Then a training will be scheduled with all administration;
 - After training it can go live;
 - This can potentially be ready in two to three weeks;
- Marion County Today topics;
 - There are recommendations from one commissioner;
 - Female Students Opportunity to Achieve Results (SOAR) graduation;
 - North Fork road reopening;
 - Psychiatric Crisis Center (PCC) rebranding and why it is rebranding;
 - Homeless prevention efforts; and
 - American Rescue Plan Act (ARPA) project highlight.

Board Direction:

- MCRI Video;
 - Get releases for all participants of the videos;
 - Have Legal draft a release that can always be used;
- Marion County Today topics;
 - Legislative update on priority bills that passed;
 - Edit the legislative highlight that was on the blog;
 - Narrow down to three to four topics;

- Commissioner Cameron can provide comment on the Detroit gas station;
- ARPA project highlight can be the coming Brooks water system update;
 - Brian Nicholas and Chris Einmo can help with this;
 - Work session regarding ARPA is coming up;
- Leave room for Salem Payroll tax this will be discussed if it can be included;
- Include a recruitment post for board committee volunteer opportunities;
- Advertise that Marion County has jobs at the Sheriff's Office; and
- Note to start preparing an ad for election volunteers for next year.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- Had lunch meeting with Gary of the Information Technology (IT) department;
 - Currently meeting with all department's heads, one on one over lunch;
 - Meeting with Brian Nicholas tomorrow;
- Meeting with Justin of the Willamette Health Council;
 - Communities outside of Salem feel PacificSource is not providing attention;
 - Will discuss repetitive work being done and needing to do something new;
- Attended the Probation and Parole (P&P) luncheon;
 - There were no outside partners;
 - It was a great and the staff enjoyed it;
 - Sheriff Hunter gave feedback in writing to the organizing command staff;
 - Awards were presented;
 - Three of the P&P officers are also on Special Weapons and Tactics (SWAT);
 - Before joining SWAT, the primary job must be well done;
- Met Susan McLaughlin, Emerson of McNary High School, and Matt;
 - A program in Portland for trauma intervention involving suicide;
 - Would like to bring it to the County;
 - United Way invests in a youth that is interested in a project;
 - Emerson is that youth;
 - Was informed that a Portland program is not wanted in Marion County;
 - Lane County created their own program that is not a satellite of Portland;
 - Let Emerson know to reach out to Commissioner Colm;
- Met with DJ Vincent;
 - Wanted to understand funding for his program;
 - If the Salem Payroll tax fails, his program will fail;
 - Primarily funded by Salem and Oregon Housing and Community Services (OHCS);
 - Will be getting Commissioner Bethell answers to financial questions;
 - Low barrier programs with no expectations of individuals are not supported;
 - He stated will figure out how to manage requirements of funding sources;
 - Agreed that the community should not be living in parks and camps;
 - Agreed the prevention is better reaction;
 - He may reach out to the other commissioners;
 - Sustainable dollars are needed. A third facility, for youth, has opened;
- Salem Keizer breakfast was postponed;
 - Salem could not attend; and
 - Keizer had topics that Commissioner Colm needed to be present for.

Commissioner Kevin Cameron

- Attended the National Association of Counties (NACo) conference in Texas;
 - The resolution was approved unanimously;

- Will prepare an update at a later time;
- Juvenile luncheon and service awards;
- Oregon State Fair Council meeting;
 - They have a few projects happening;
 - Remodeling the poultry barn and rodeo stable;
 - Leaving the council this year. They are recruiting new members;
- Salem Keizer Area Transportation Study (SKATS) Federal Aid Urban Boundary Revision;
 - Battle Creek Road to Turner or Delaney Road to Turner is shown as an urban boundary area;
 - Let the Mayor know that there will be pushback;
 - Oregon (ODOT) Department of Transportation told Lani there would be an exception;
 - Any projects done to Turner would have to be up to urban standards; and
 - No action was taken at the meeting at this time.

Commissioner Colm Willis

- N/A

OTHER

Commissioner Bethell – Detroit Marinas Excavation Project;

- Economic Development has been conversing with Councilor Luke of Detroit regarding the excavation project;
 - He posted on social media that Economic Development staff is willing to find more funding to enhance the current project;
 - The conversations need to be more cautious as the BOC makes decisions;
 - This was not discussed with the BOC and ideas should come to the BOC;
 - Do not want to community to have an expectation that is false;
 - The Councilor would like to find a few more million dollars to enhance the location;
 - Add a park, parking, expanding to navigate from town to the east side;
 - This is not a priority of the board currently;
 - The maps show the potential of the sites but reminding the public this not part of the current phase; and
 - Detroit can expand their recreation independently.

Board Direction:

- Economic Development will reinforce that the current project is moving the dirt and showing the opportunities of the area.

Commissioner Bethell – Salem Keizer School District;

- Clutch Industries has purchased about 370 acres in South Salem off of Kubler and Turner Roads;
 - They were declined access to Cascade School district which is the boundary;
 - Cascade lost their bond on a recent election, and they can't afford to grow;
 - This will be a land use action of some type by the BOC;
 - Because of this the BOC is not to talk to her;
 - Brittnay has been trying to get in contact with the BOC, specifically Commissioner Bethell;
 - Per Jane Veto (Legal Counsel) has to get a petition to the BOC;

- Salem Keizer School superintendent was informed that we are unaware of the situation;
- Salem Keizer sent an e-mail to Brittnay advising her of the process;
 - The email stated to contact the BOC;
- Per Jane Vetto Brittnay can get a petition, a certain number of signatures; and
- Chad Ball spoke to her, explained the situation and she was understanding.

Board Direction:

- Jane Vetto can reach out to Brittnay, but she can't give legal advice; and
- The front desk staff to be aware that the BOC can't speak to Brittnay.

Adjourned – time: 11:28 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White