



Management Update summary Minutes

O R E G O N

April 30, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell. Staff: Matt Lawyer, Chad Ball, Jane Vetto, Lari Rupp, Kelli Weese, Chris Eppley, Peter Olsen, Maureen Hennenfent Chris Einmo, Wendy Zieker, Cynthia Klein, Scott Wilson, Carl Lund, Tad Larson, Matt Wilkinson, Brian Nicholas, Shawnnell Fuentes, Alvin Klausen, Celine Coleman, Yetzaveli Cervantes, Maria Puerling and Jon Heynen.

Commissioner Kevin Cameron called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Re-Enactment of Four County Ordinances

- **Violation of a Posted Restriction of Use**
- **Entering or Remaining Unlawfully on Property of Another**
- **Littering**
- **Firearm Discharge at Live Standing Timber**

-Jason Bernards, Matt Wilkinson

Summary of presentation:

- The ordinances went into effect 2021 and sunset in 2023:
 - They need to be reinstated as they are no longer in effect.
- Violation of a Posted Restriction of Use:
 - Federal law can be enforced when an ordinance states Posted Restrictions of Use May be Enforced is posted;
 - This allows for collaboration with other agencies; and
 - Ordinances are cited in the Justice Court.
- Entering or Remaining Unlawfully on Property of Another:
 - Under criminal law;
 - May be cited under ordinance and sent to Justice Court; and
 - Depending on severity may be criminal.
- Littering:
 - Under ordinance may be cited under Justice Court; and
 - Depending on severity may be criminal.
- Firearm Discharge at Live Standing Timber:
 - Without owner consent;
 - Fired upon timber damages mill equipment and timber value falls; and
 - Timber is used as a backdrop for target practice.
- Sunset date has been removed:
 - May be looked at in the future if needed.
- Will need to be adopted again at board session.

Board Direction:

- The board of commissioners (BOC) is good to proceed.

Purchase Order Agreement Amendment #2 with Santiam Memorial Hospital for Medical Services for Adults in Custody

-Tad Larson

Summary of presentation:

- PO will be going over the approved \$100,000 threshold:
 - An additional \$39,491.01 is needed.
- Salem Health's emergency room wait time can be hours sometimes;
- Minor issues go to Silverton Hospital or Santiam Memorial Hospital;
- Over the last year a sicker population has been in custody;
- Additional funding will cover expenses until the end of the current fiscal year;
- The hospital budget has been adjusted for the proposed 2024/2025 budget;
- There should not be any more funding amendments from now until June 2024;
- Cardiac events go to Salem Health, as it is the only cardiac center in the area;
- Minor injuries or broken bones go to Santiam Memorial or Silverton Hospital;
- Negotiate with ambulances to take individuals outside of Salem Health:
 - When busy and the situation is minor.
- Budgeting is based on previous occurrences for similar events;
- Jail is in the city limits and Falck Northwest Ambulance is the usual provider:
 - Occasionally Marion County Fire District; and
 - Most are fine to redirect to outside hospitals.
- Deputies transport minor issues in transport vehicles, as well.

Board Direction:

- The BOC is good to proceed as consent.

Brooks Community Services District Water System Improvement Project Update

-Chris Einmo, Peter Olsen, Maureen Hennenfent

Summary of presentation:

- Preliminary engineering phase is finishing up;
- Design engineering phase is beginning;
- Preliminary engineering is in the master planning document:
 - Presenting to the district in May.
- Alternatives were presented and recommendations ranked;
- There will be an open house in May:
 - Will discuss efforts made to date and the next steps including phased roll out.
- Introduce formal master plan;
- Design and plans production;
- Can begin committing resources;
- Timeline is aggressive;
- There is much design work to be done;
- Objectives and system elements of preliminary engineering is as follows:
 - Creating a resilient system meeting;
 - Targeting community needs;
 - Take advantage of available funding;
 - Building flexibility that meets requirements and needs; and
 - Protecting community resources and interests.
- The main system elements are the following:
 - The water source;

- Water storage; and
 - Energizing and pumping into distribution system.
- Phasing is essential as the entire project cannot be done at once;
- Short-term option is obtaining water from the city of Salem:
 - Connect to existing system;
 - Construct connections and distribution lines;
 - Ensure agreement protects community interests; and
 - Additional water treatment as needed.
- Long-term goals:
 - Obtaining water rights to have a dedicated source for the district;
 - Additional storage and/or pumping facilities; and
 - Building out phases of distribution system.
- Salem's system requires building a short segment to the edge of Salem's Urban Growth Boundary (UGB):
 - Will have a wholesale water meter location;
 - Water will be metered, measured, and goes on to the service district; and
 - A 16-inch waterline in Salem's UGB, and the rest will be eight inches.
- Close to submitting groundwater rights application for a well:
 - Will submit to Oregon Water Resources Department (OWRD);
 - Can cover multiple locations within the service district;
 - No guarantee of approval; and
 - Set up for best case scenario.
- Availability of water rights has been researched:
 - Are aquifers being under or overused.
- OWRD accepts public comment:
 - There will be opportunities for public comment.
- It is up to contractor to explain to the public where the water will come from;
- Best option is acquiring property with a well and established water rights:
 - Easier than a new water right that will draw currently undrawn water; and
 - Established water rights will try to be cut down during re-permitting.
- Salem's master planning has 16-inch piping as the UGB's population is growing:
 - Keeping this consistent will avoid bottlenecks.
- Storage alternatives and booster station:
 - Want an area that can store a future well; and
 - Costs depend on length, terrain type and property acquisition.
- The recommended potential site can house all needed buildings and components as well as:
 - A 50-foot offset from the railroad property;
 - Water treatment building for a potential well treatment;
 - Reservoir; and
 - Booster station.
- Potential site is not owned by Marion County:
 - Meeting with owners for potential acquisition.
- Modelled system to meet future demands;
- The eight-inch line will have storage it feeds to get to 16-inches:
 - There will be fire pumps in the booster station pumping out of the storage facility; and
 - Will give 3,000 gallons a minute instead of the 400 from Salem.
- A larger pipe is a larger volume of water, and water reaching the storage facility will be more aged:

- An eight-inch pipe lowers friction.
- The first project is phase one;
- Future planning will ensure correct pipe sizes;
- Multiple locations are associated with the water rights application;
- Locations consider the following factors:
 - The aquifer;
 - Proximity to surface water contaminants; and
 - Proximity to existing creeks and rivers.
- More comfortable with moving the well if water rights are acquired;
- Upcoming events:
 - Submitting the water rights application;
 - Additional well investigations;
 - Finalizing facility plan;
 - Continuing coordination with city of Salem;
 - Land use and acquisition process;
 - Continuing to communicate with the community;
 - Engage in pre-design and design plans; and
 - Engage with the Construction Manager/General Contractor (CM/GC).
- Agreement with Salem will be set up for use as much as needed:
 - In the future Salem's system would be used for emergency use;
 - The county would maintain portion that is in the county;
 - The valve between the systems would be closed;
 - Can be designed for water flow to go both ways if needed; and
 - There would be no financial penalties to stop using Salem's system.
- Outreach and education are as follows:
 - Provide more updates to the advisory committee;
 - Continue to update project's website; and
 - Communicate on e-mail and social media.
- The committee is the Brooks Community Service District Advisory Committee; and
- CM/GC is validating costs and is preparing first round cost assessment.

Board Direction:

- Mr. Einmo to ensure the BOC is aware when public comment will be;
- Figure out the cost of having the system flow water to Salem;
- Engage Farm Bureau with the advisory committee; and
- The BOC is good to proceed.

"No Trespassing" Signs on County Bridges

-Lani Radtke

Summary of presentation:

- Concerns on West C Street bridge in Silverton began this process:
 - Concerns of activity happening underneath the bridge; and
 - Asked for signs.
- Able to use ORS 168.245 to place the signs;
- A citizen raised concern involving an Oregon Department of Transportation (ODOT) bridge:
 - This was passed along to ODOT to be cleaned up in the next few weeks.
- Marion County Sheriff's Office, Marion County Public Works Engineering Department, and Scott Norris of Marion County Legal Counsel worked together;
- This method citation will cover within city limits and out; and
- Will investigate further and share with the BOC.

Board Direction:

- Mr. Lund to send ODOT bridge e-mails to MCSO;
- Investigate if this method or an ordinance would be more beneficial; and
- The BOC is good to proceed.

IGA Amendment #7 with OHA and HHS for Public Health Services

-Wendy Zieker

Summary of presentation:

- The amendment amount is \$83,922;
- The funds are for the Women, Infant and Children (WIC) Program Element (PE);
- Funds will be for current staffing and reducing networking capital;
- The average case load has increase over the last six months:
 - Recent report indicated that based on historic trends it is underutilized but is slowly increasing.
- New employees are not being hired.

Board Direction:

- The BOC is good to proceed with item on consent.

Detroit Marinas Retroactive Contract Start Date

-Lari Rupp, Kelli Weese

Summary of presentation:

- Grading down two marinas at Deroit Reservoir to extend the recreation season;
- The contract will be changed from February 27, 2024, to January 1, 2024;
- Separate agreements made for:
 - Phase One - Concept Planning; and
 - Phase Two – Engineering.
- The change will reconcile billing between the two agreements; and
- Does not need to go to board session as there is no dollar amount changes.

Board Direction:

- The BOC is good with the update.

Proclamation for Facilities Management Week, May 12-18, 2024

-Tamra Goettsch

Summary of presentation:

- This proclamation was done for the first time, last year;
- This recognizes facility management professionals in Marion County;
- Will be presented at board session May 15, 2024;
- The last year has been challenging with eight vacancies throughout the year:
 - Employees have been working their jobs as well as back up.
- Would like to recognize the team in the office and out in the field;
- Available team members will attend board session; and
- Team members are then recognized at each campus location.

Board Direction:

- The BOC is good to proceed.

IGA Amendment with Salem Area Mass Transit District for Technology Services within Courthouse Square

-Gary Christofferson, Cynthia Klein

Summary of presentation:

- Additional five-year extension with Cherriots;

- The following is provided to Cherriots:
 - County’s server room space for computer hardware;
 - Telephone system services; and
 - Work order support.
- Estimated county revenue is \$28,000, annually:
 - A maximum of \$140,000 for a five-year period.
- This IGA was established in 2015;
- Rates are adjusted to current rates during the renewal period; and
- The burden rate per hour of employee is used.

Board Direction:

- The BOC is good to proceed on consent.

Board Session Agenda Review

-Kevin Cameron

- There will be the following:
 - A few proclamations;
 - A presentation; and
 - An action item.

Board Direction:

- The BOC is good to proceed.

COMMISSIONERS’ COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

OTHER

Tamra Goettsch – Evidence Building

- Construction permits were submitted in January to the city of Salem;
- Needed to hire an archeologist as the site is Kalapuya territory:
 - Contracted with the University of Oregon; and
 - Report stated there are potential site findings.
- The area had previous disruptions from trailers that were placed there:
 - Trying to show this through photos.
- Report was submitted to the city of Salem;
- Tribal roundtable May 13, 2024:
 - There will be 30 days to assess if further reporting is needed.
- The site is part of Santiam settlement territory;
- The Request for Procurement (RFP) construction bid was cancelled:
 - It may be 30 days or months.
- There is a high likelihood of findings, and this will prolong the process:
 - An archeologist will need to be onsite during construction.
- Looked for an archeologist through the bid process, so it went straight to contract;
- Pedestrian survey and shovel probes will be done;
- This is a site map for the jail, the evidence building, and the transition center;
- No landscaping in the storage area requires planting more items on the property;
- Artifacts may be unearthed;

- The retention pond area is untouched and has potential for findings;
- There will be budget implications; and
- The Marion County Sheriff is aware.

Board Direction:

- Ms. Goettsch will send the archeologist report to the BOC; and
- Salem city council should be made aware.

Commissioner Danielle Bethell – Santiam Meadows

- Met with Jan Fritz, Chris Eppley, Matt Lawyer, and Brian Nicholas;
- Santiam Meadows is a property in Mills City;
- Want to move forward to do something with the property;
- Wildfire funding budgeted for Block 1 and 2;
- Reasonable to get through Block 1 in fiscal year 2024/2025;
- Block 1 is \$600,000:
 - Will fund through land use; and
 - Ready to record the plat.
- Block 2 must be completed before plat is filed:
 - City codes states civil improvements must be constructed.
- Block 2:
 - Recorded plat;
 - Building pads;
 - Plots are created and deeded; and
 - Finishing stamped plans for construction bidding.
- City may accept development agreement instead of public infrastructure construction:
 - Allows plat to record.
- The goal is for the lots to be sold at a low cost so the homes built on them can be at a 60 to 80 percent Area Median Income (AMI).

Board Direction:

- The BOC is good to proceed with Block 1; and
- Set up a work session to further discuss.

Adjourned – time: 10:38 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White