



MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Summary Minutes

OREGON

**February 18, 2025. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

**Commissioners:** Danielle Bethell and Colm Willis.

**Board's Office:** Jan Fritz, Chris Eppley, Chad Ball, Matt Lawyer, Alvin Klausen, Toni Whitler, Trevor Lane, Jon Heynen, and Skyler Stangeland.

**Legal Counsel:** Steve Elzinga.

**Finance:** Jeff White, Daniel Adatto, and Zivile Sliosoraite

**Public Works:** Brian Nicholas (Zoom), Brian May, Ryan Crowther. Carl Lund, Chris Einmo, and Ryan Wade.

**Health and Human Services:** Wendy Zieker, Heidi Johnson, Susan McLauchlin, Karin Perkins, Lisette Cervantes Almonte, and Carol Heard.

**Assessor's Office:** Tom Rohlfig and Nate Combs.

**Human Resources:** Sherry Linter.

**Information Technology:** Gary Christofferson

Jan Fritz called the meeting to order at 9:30 a.m.

## INFORMATIONAL:

### **1. Resolution of Need for Brooks-Hopmere Drinking Water Project**

-Chris Einmo

#### **Summary of Presentation:**

- Looking to do a permanent easement in Brooks. Brooklake and Richland Ave.
- Originally wanted to try and own it, but then it was determined that the easement was the more expedient way to do that process.
- Would have to go through the condemnation process.

#### **Board Direction:**

- Approved to proceed and prepare for board session.

### **2. Amendment #3 for Oregon Counties Assessment & Taxation System Agreement With Helion Software**

-Tom Rohlfig

#### **Summary of Presentation:**

- Keep this current contract going with the loss of the statewide cooperative.
- Working with finance to do a new contract that is more in line with the county's policies and not just based on the statewide the cooperative.
- Many questions from the board on:

- The future functionality of the system if the company were to go out of business.
- Legislative updates and how that impacts the system.
- Discussed the Eagle View project for the aerial imaging used for assessments each year.
- Board was happy to proceed with Eagle View for this mapping cycle but wants to explore option.

**Board Direction:**

- Approved to proceed and prepare for board session.
- Prepare options for future mapping to ensure companies are getting opportunities to compete for the same opportunity as Eagle View.

**3. Mill Creek Road Bridge Construction Contract**

-Ryan Crowther

**Summary of Presentation:**

- Discussed the six bids.
- Low bid was Bent LLC.
- Anticipated to go to board session 2/19/2025.

**Board Direction:**

- Approved to proceed and prepare for board session.

**4. Meridian Road- Abiqua Creek Bridge Replacement Opportunity**

-Ryan Crowther

**Summary of Presentation:**

- Rehab project.
- NE from Silverton.
- The contractor has existing bridge beams. There is an opportunity to completely rebuild the bridge instead of just rehab the bridge.
- Full replacement costs, \$2,200,000.
- Farline Bridge construction has existing beams that are better suited for longevity of the bridge.
- PW seeking to do a special procurement.
- Project would cost \$3-3.4 million without the beams being available
- Coming to board session 6-8 weeks from now. Will need to go to contract review board first.

**Board Direction:**

- Approved to proceed and prepare for board session.
- Please update Commissioner Cameron and the board updated.
- Needs to go to the Contract Review Board.

**5. Sight Distance at Viewcrest Rd and Kuebler Blvd**

-Carl Lund

**Summary of Presentation:**

- Attempts to remove the trees have been unsuccessful as seen in the letter from the property owner.
- PW Discussed the options such as code enforcement and buying an easement.

**Board Direction:**

- The board mentioned they support pursuing an easement but want a full legal analysis completed first before moving forward.

**6. Request Approval to Pursue Department of Environmental Quality Sewer Overflow and Stormwater Reuse Municipal Grants**

-Ryan Wade & Brian May

**Summary of Presentation:**

- PW Seeking direction to apply for DEQ grants to update the storm water master plan that was last completed in 2007.

**Board Direction:**

- Apply for funding but bring the agreements back before moving forward.

**7. March is Problem Gambling Awareness Month**

- Wendy Zieker, Heidi Johnson, Susan McLaughlin

**Summary of Presentation:**

- Presentation of the proclamation on Problem Gambling Awareness Month.
- Discussion on the I-Lead event that H&HS does. That board got a history of the event and how it has evolved.

**Board Direction:**

- Proceed with proclamation for March.
- Get the commissioners more information about the I-Lead program and the current funding information/budget for the event.

**8. March is Intellectual and Developmental Disability Awareness Month**

-Karin Perkins

**Summary of Presentation:**

- Proclamation for March.
- Supports and services fair. March 18<sup>th</sup> 2-6 pm, Columbia hall at the fairgrounds.
- Social media campaign for the event.

**Board Direction:**

- Proceed with proclamation for March.
- HHS to send flyer for the event.

**9. Emergency Preparedness & Resilience Funding Opportunity Update**

-Wendy Zieker, Lisette Cervantes Almonte, Michael Keuler

**Summary of Presentation:**

- Previously brought at an earlier Management Update where H&HS asked if the board wanted them to pursue the \$297k that OHA approached H&HS to take on.
- \$235k in grants to non-profit organizations.
- Ten or more non-profit organizations.
- It was said that the health department spends too much money on operational funding and needs to go towards helping the population and improving the messaging.
- That there needs to be more deliverables and not just non-profits funding staff.

**Board Direction:**

- Proceed with getting the funding but set specific expectations for deliverables and not just pass through operational funds.

**10. Approval of Retroactive Contract for State Opioid Response (SOR)/Peer Recovery Initiated in Medical Establishments (PRIME+) & Infectious Disease Testing and Linkage to Care Grant agreements**

-Carol Heard

**Summary of Presentation:**

- The PRIME+ (Peer Recovery Initiated in Medical Establishments + Infectious Disease Testing and Linkage to Care) program connects peer support specialists in counties across Oregon with people who are at risk of or receiving treatment for overdose, infection, or other health issues related to substance use.
- PRIME+ peers engage people at varying stages in their journey—from use to abstinence—using a harm reduction approach.
- PRIME+ peers engage with health care systems and community organizations and conduct direct outreach to reach people. All project sites must support Medications for Addiction Treatment (MAT) as a treatment modality.

**Board Direction:**

- Approved to proceed and prepare for board session.
- Ensure that the harm reduction language is consistent with Marion County Policy and Practices.

Added item:

**HR Discussion on Inclement Weather Policy.**

- Salvador Llerenas

**Summary of Presentation:**

- Due to weather conditions last week, HR was soliciting direction from the Board on how to proceed with the closure on Friday, February 14<sup>th</sup>, 2025.
- The policy states that if the county closes, leave will be used.
- Last year, due to extenuating circumstances, administrative leave was granted.

**Board Direction:**

- Create a better process for determining whether to close the county or not.
- Pay the administrative leave for February 14<sup>th</sup>, 2025.

**11. Enterprise Resource Planning (ERP) Consultant**

-Gary Christofferson

**Summary of Presentation:**

- Consulting Services for an Enterprise Resource Planning System including project management, needs assessment, RFP development, vendor selection, and ERP implementation services.
- Amendment 5 is to add Data Migration Support.
- Amendment 5 adds Task #12 (Data Migration Support) to the Statement of Work. Task 12 focuses on Phases 2 and 3 of the Data Migration process. Phase 1 of the Data Migration process was amended into the contract as Task 11 - Analytics Assessment Services with Amendment 4.

**Board Direction:**

- Approved to proceed and prepare for board session.

## **12. 2025 National Volunteer Week- April 20-26, 2025**

-Sherry Lintner

### **Summary of Presentation:**

- Each year Volunteer Services coordinates volunteer recognition activities in conjunction with National Volunteer Week. Proposed activities include:
  - 2025 Proclamation and 2024 Volunteer Annual Report presented at the April 16h Board Session.
  - "Thank You" note & appreciation item mailed week of April 14th.

### **Board Direction:**

- Proceed with proclamation for April.

## **13. Marion County Public Safety Coordinating Council Membership Update**

-Sherry Lintner

### **Summary of Presentation:**

- Three new appointments for the MCPSCC:
  - Ashley Carson – Filling a term.
  - Salem Fire Chief David Gerboth.
  - Carlos Texidor.

### **Board Direction:**

- Approved to proceed and prepare for board session.

## **14. License and Lease Agreement with Radio Station KMUZ-FM for Building Space at 575 Trade St SE, Salem**

-Jeff White

### **Summary of Presentation:**

- Capital Community Media is not currently using the radio control room at all times of the day and would like to license the space to KMUZ-FM who has a need for better space than their current location.
- KMUZ-FM is a non-commercial radio provider that provides community information which aligns with the Capital Community Media mission.
- This will also provide revenue for Capital Community Media, which has had declining revenues over the last several years. The license only grants use that will "not interfere with Licensor's or Capital Community Television's use of the Premises".

### **Board Direction:**

- Approved to proceed and prepare for board session.
- Find out more details about Marion County's ownership role.

## **15. Legislative Update**

-Alvin Klausen

### **Summary of Presentation:**

- Presentation of the next two weeks' worth of hearings.

### **Board Direction:**

- Get the top 20 priorities.
- Get the full list of details added to the summary.

## **16. FY 2025-25 Second Supplemental Budget**

-Daniel Adatto, Zivile Sliosoraite

### **Summary of Presentation:**

- Presentation on the 2<sup>nd</sup> supplemental changes to be proposed to the Board.

### **Board Direction:**

- Approved to proceed and prepare for board session.

**Adjourned** – time: 12:02 p.m.

**Minutes by:** Matt Lawyer

**Reviewed by:** Gary White