



MARION COUNTY BOARD OF COMMISSIONERS

Department Head and Elected Officials Meeting

Summary Minutes

Meeting Minutes

May 01, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Elected Officials: Colm Willis, Kevin Cameron, Danielle Bethell, Nick Hunter, Bill Burgess, Justin Kidd, and Paige Clarkson.

Department Heads: Troy Greg, Ryan Matthews, Kelli Weese, Jeff White, Salvador Llerenas, Tamra Goettsch, Jason Icenbice, Gary Christofferson, Steve Elzinga, and Jan Fritz.

Board Office: Shawnnell Fuentes, Christ Eppley, and Alvin Klausen.

Commissioner Colm Willis called the meeting to order at 9:35 a.m.

Service Awards:

- Marion County Clerk Bill Burgess has served the county for 20 years; and
- Marion County District Attorney Paige Clarkson has served the county for 25 years.

Legislative Session Update:

- Legislative session characterized as unusually chaotic due to leadership transitions.
- Key legislative deadlines established:
 - May 9: Bills must be posted in second chamber.
 - May 14: State economic revenue forecast release.
 - May 23: Policy Committee bill movement deadline.
- Significant legislative priorities and bills:
 - Senate Bill 1189: North Santiam sewer system project.
 - ODOT Funding challenges,
 - Feline property status legislation.
 - HB 2154: County safety corridor program.
- Major policy focus areas:
 - Waste management challenges.
 - Housing policy development.
 - Public defense system reform.
 - Wildfire funding strategies.
 - Civil commitment improvements.
- Ongoing challenges with federal funding transitions and state budget constraints.

2025 Strategic Plan Update

- Comprehensive strategic plan review with six primary goals.
- New priority: Addressing drug trafficking and violent crime.
- Transportation and infrastructure focus:
 - Solid waste management.
 - Rural road and park maintenance.
- Health and Human Services priorities:
 - Expanding treatment and supportive housing.
 - Establishing new housing division.
 - Addressing chronic disease prevention.
- Community economic development initiatives:
 - Detroit Marina excavation project.
 - Santiam Canyon development.
 - Home ownership promotion.

Enterprise Resource Planning (ERP) Update

- Oracle Fusion selected as new enterprise resource planning system.
- Implementation details:
 - 16-month implementation timeline.
 - 18-month total project duration.
 - Targeted go-live date: October 2026.
- Resource commitment:
 - 31,000 county staff hours required.
 - 56,000 total vendor hours.
 - Functional leads dedicating 0.75 FTE.
- Key implementation strategies:
 - Comprehensive staff training.
 - Automated process improvements.
 - Enhanced reporting capabilities.
 - Integrated grant and project management.
- Potential service level adjustments during transition.

Policy 524 Update

- Comprehensive access control policy review.
- Key modifications:
 - \$15 replacement fee for lost key cards and keys.
 - Updated key card access procedures.
 - Enhanced security protocols.
 - Departmental flexibility in implementation.
- Discussion of key card visibility requirements.
- Clarification of access levels and departmental needs.

Department Update

- Terry's retirement announced (July 11).
- New grants manager Laura Hembrecht introduced.
- Upcoming phone system assessment survey.
- County-issued property inventory management.
- BOC contact card distribution.
- Fresh Start Markets spring plant sale promotion.
- Ballot distribution and tracking updates.

Other

- Discussion of current and upcoming weather conditions.
- Upcoming downtown rally.
- Acknowledgment of interdepartmental collaboration.
- Appreciation for department heads' ongoing support and engagement.

Adjourned – time: 11:31 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White