



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update Summary Minutes

March 18, 2025. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Danielle Bethell, Kevin Cameron and Colm Willis.

Board's Office: Alvin Klausen, Heather Inyama, Toni Whitler, Trevor Lane, Skyler Stangeland and Matt Lawyer.

Legal Counsel: Steve Elzinga.

Sheriff's Office: Jacob Ramsey,

Business Services: Geoffrey Bonney, Terry Stoner

Public Works: Lani Radtke, Ryan Crowther, Michael Pierce, Carl Lund, Max Hepburn, Brian Nicholas,

Health and Human Services: Ryan Matthews, Tami Cirerol, Wendy Zieker, Carol Heard, Katrina Griffith

Community Services: Kelli Weese

Justice Court: Justin Kidd.

Human Resources: Sherry Linter.

Information Technology: Gary Christofferson

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

1. Consider Appointments/Reappointments to the Marion Water Quality Advisory Committee (MWQAC)

- **Dr. Angela Plowhead, Marion Soil & Water Conservation District**
- **Lyle Schellenberg, Member at Large**
- **Richard Walker, Re-Appointment Member at Large**
- **Brent Stevenson, Re-Appointment Agricultural Industry**

-Stephanie Pulvers

Summary of Presentation:

- Dr. Angela Plowhead: Appointed from Marion Soil & Water Conservation District Board.
- Lyle Schellenberg: Retired utility contractor with 40 years of construction experience.
- Richard Walker: Engineer, member since 2013, represents developer/consultant perspective and local landowner.
- Brent Stevenson: Agricultural representative from North Santiam Water Control District, member since 2012.

Board Direction:

- Approved to move forward.

2. Transportation and Disposal of Leachate Wastewater

-Andrew Johnson

Summary of Presentation:

- Current leachate balance: 8.2 million gallons
- Contract amendment with River City Environmental to expand disposal options.
- New disposal site: Finley Buttes Landfill.
- Haul rate increased to 21 and 16 cents per ton.
- Additional \$1 million allocated to contract.
- Disposal challenges caused by Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) limitations.
- Annual leachate generation:
 - Wet year: Up to 4 million gallons.
 - Dry year: Approximately 2.5 million gallons.
- Disposal cost: 37 cents per gallon.

Board Direction:

- Approved to move forward.

3. Safe Routes to School Grant Agreement for Stayton Elementary School

-Lani Radtke

Summary of Presentation:

- A \$1.6 million Oregon Department of Transportation (ODOT) grant for Stayton.
- Project scope: ADA ramp improvements on First Avenue from Shaft Road to Locust.
- This is a 100% reimbursable grant.

Board Direction:

- Approved to move forward at the next board session.

4. Commercial Septic Repair, Alteration, and Replacement Grant Program Update

-Brian Nicholas

Summary of Presentation:

- Total properties: 55
- Contacted all properties
- Current status:
 - 39 properties covered.
 - 15 properties pending application.
- Challenges:
 - Oregon septic codes are designed for large rural lots.
 - It is difficult to fit systems on small urban lots.
- Assistance provided:
 - Permitting support.
 - Site design.
 - Construction reimbursement.
- Total requests: \$411,000
- Paid out: \$100,000
- Additional contract expenses: \$400,000 for planning and permitting.

Board Direction:

- Good with the update.

5. Canyon Alerts Project – Alternative Procurement Method Request

-Ryan Crowther

Summary of Presentation:

- Project Overview:
 - Location: Canyon area.
 - Primary Objective: Implement community alert systems.
 - Funding Source: Technology and Equity Program Grant.
- Procurement Method Details:
 - Requested Method: Design-Build Project Delivery
 - Grant Fund Expiration: March 31, 2026
 - Rationale for Design-Build Approach:
 - Meet strict funding expenditure deadline.
 - Attract more subject matter experts.
 - Streamline project implementation.
- Funding Constraints:
 - Specific grant funds with hard deadlines.
 - Potential risk of losing funding if not expended.
 - Comparable to previous ARPA-style grant restrictions.
- Challenges and Concerns:
 - Board's previous discomfort with design-build methods.
 - Lack of comprehensive justification.
 - Need for detailed explanation of procurement strategy.
- Potential Risks:
 - Missing grant expenditure deadline.
 - Inadequate competitive bidding.
 - Potential higher project costs.
 - Limited vendor competition.
- Mitigation Strategies:
 - Transparent procurement process.
 - Clear performance metrics.
 - Defined project scope.
 - Strict oversight mechanisms.

Board Direction:

- Prepare a detailed memo explaining:
 - Specific funding source.
 - Precise timeline constraints.
 - Detailed rationale for design-build method.
 - Consultation evidence from Public Works.
 - Potential alternative procurement strategies
- Defer decision require comprehensive documentation justifying the alternative procurement method Key Stakeholders Involved:
 - Technology and Equity Program
 - Public Works Department
 - Potential engineering and alert system experts.

6. National Public Health Week

-Katie Mannina, Wendy Zieker

Summary of Presentation:

- Historical Context:
 - Centennial Celebration: 100 years of organized public health efforts.
 - Origin: Child Health Demonstration Project (1925).
 - Continuous mission: Achieving optimal health.
- Event Details:
 - Dates: April 7-13, 2025.
 - Organizer: American Public Health Association (APHA).
 - Theme: "History Growing in Health".
- Proclamation Objectives:
 - Recognize historical achievements.
 - Highlight current public health challenges.
 - Emphasize ongoing community health commitment.
- Key Achievements to Showcase:
 - Vaccination Programs.
 - Preventive Healthcare Initiatives.
 - Community Health Education.
 - Technological Health Interventions.
- Potential Discussion Topics:
 - Pandemic Response.
 - Mental Health Awareness.
 - Community Health Equity.
 - Technological Health Innovations.

Board Direction:

- Approved to move forward.

7. Environmental Health Licensing Update

-Alisa Zastoupil, Wendy Zieker

Summary of Presentation:

- Mobile unit on Delaney Road violations:
 - Unauthorized building construction.
 - Improper food preparation areas.
 - Unapproved water source connections.
- Potential enforcement actions:
 - Written warnings.
 - Civil penalties up to \$500 per day per violation.
- Mobile Unit Location:
 - Situated on Delaney Road.
 - Operational since May 2023.
- Violation Timeline and Progression: Initial Stage (May 2023):
 - Only food truck present (black trailer).
 - Discovered unauthorized building construction.
 - White shed built for storage.
- Expansion and Violations (December 2023):
 - Added walk-in cooler.
 - Installed a bar with taps.
 - Began food preparation outside.

- Introduced an unauthorized ice machine.
 - Unapproved water connections.
- Ongoing Violations (March 2024):
 - Continued unauthorized food preparation.
 - Improper water source usage.
 - Hoses connected to unapproved well.
 - Catering operations conducted outside mobile unit.
- Specific Violation Categories:
 - Structural Violations:
 - Unauthorized building construction.
 - Improper storage facilities.
 - Non-compliant food preparation areas.
- Operational Violations:
 - Food preparation outside mobile unit
 - Unauthorized water source connections
 - Improper equipment placement
 - Catering without proper permits
- Permitting Issues:
 - No restaurant license
 - Lack of certificate of occupancy
 - Incomplete plan reviews
 - Inadequate water system approvals
- Enforcement Potential:
 - Civil Penalty Range: Up to \$500 per day per violation.
 - Potential enforcement actions:
 - Written warnings.
 - Compliance letters.
 - Civil penalty assessments.
 - Potential license revocation.
- Regulatory Challenges:
 - Complex urban lot septic regulations.
 - Inconsistent interpretation of food service codes.
 - Limited enforcement mechanisms.

Board Direction:

- Pursue civil penalties.
- Develop systematic enforcement strategy.
- Ensure clear communication of violations.
- Provide opportunity for corrective actions.

8. Consider Melinda Hills for Appointment to the Local Alcohol and Drug Planning Committee (LADPC)

-Carol Heard

Summary of Presentation:

- Professional Background:
 - Clinical Supervisor at Ridgeway Community Health Detox.
 - Extensive experience in substance abuse treatment.
 - Professional working in the field for approximately 5 years.
- Recovery and Advocacy Experience:
 - Personal recovery journey.

- Active participant in recovery-focused initiatives.
 - Lived experience perspective.
- Committee Involvement:
 - Neonatal Opioid Withdrawal Syndrome Collaborative Participant.
 - Engaged since 2017.
 - Patient advocate role.

Board Direction:

- Approved to move forward.

9. Consider Rebecca Hill for Appointment to the Intellectual and Developmental Disabilities Advisory Committee (IDDAC)

-Karin Perkins

Summary of Presentation:

- Professional Background:
 - Works with local family networks.
 - Mother of two children with intellectual and developmental disabilities.
- Committee Involvement:
 - Member since 2021.
 - Previous term ended December 2024.
 - Active participant in sub-committees
- Unique Perspective:
 - Professional expertise.
 - Personal experience as a parent.

Board Direction:

- Approved to move forward.

10. Home Delivery by Quill, LLC for Supplies for Intellectual and Developmental Disabilities Individuals Served

-Karin Perkins

Summary of Presentation:

- Current Supply Purchasing Challenges:
 - Buying 400 boxes of wipes monthly.
 - Purchasing from Costco online.
 - Shipping to the county office.
- Proposed Solution:
 - Direct home delivery by Quill LLC.
 - Simplified distribution process.
 - Reduced staff logistics burden.
- Cost Considerations:
 - Slight increase in per-box pricing.
 - Offset by reduced staff time and storage costs.
- Benefits:
 - Consistent delivery.
 - Reduced transportation challenges.
 - Improved service for individuals.

Board Direction:

- Approved to move forward.

11. Consider Christina McCollum Mental Health Advisory Committee (MHAC) Co-Chair

-Phil Blea

Summary of Presentation:

- Professional Background:
 - Extensive community health experience.
 - Local healthcare organization background.
 - Invested in community health.
- Committee Role:
 - Replacing previous co-chair.
 - Bringing neutral perspective to committee.
- Qualifications:
 - Long-standing community involvement.
 - Healthcare system understanding.

Board Direction:

- Approved to move forward.

12. Detroit Parks Grant Application Letter of Support

-Kelli Weese

Summary of Presentation:

- Grant Details:
 - Oregon Parks and Recreation Local Government Grant.
 - Total Project Cost: \$448,000.
 - Grant Request: \$328,800.
- Project Components:
 - Remove the existing black top.
 - Add pavilion.
 - Create children's play area.
 - Landscape and irrigation improvements
- Matching Funds:
 - \$120,000 from local donations.
 - Volunteer installation support.

Board Direction:

- Approved to move forward.

13. Detroit Marinas Excavation Construction Oversight Options

-Kelli Weese

Summary of Presentation:

- Current Engineering Firm: Wall Foster
- Procurement Considerations:
 - Existing contract phases.
 - Potential cost savings through alternative procurement.
- Cost Analysis:
 - Wall Foster proposal: \$1.1 million.
 - Potential alternative procurement: \$700,000-\$800,000.
- Project Phases:
 - Sediment analysis.

- Engineering and permitting.
- Construction oversight.

Board Direction:

- Approved to move forward.

14. Board Involvement with Economic Development Program Manager Recruitment

-Kelli Weese

Summary of Presentation:

- Current Recruitment Approach:
 - Seek board participation.
 - Identify potential external stakeholders.
 - Coordinate interview scheduling.
- Position Significance:
 - Critical role in county economic development.
 - Drives strategic economic growth initiatives.
 - Interfaces with regional economic stakeholders.
- Current Recruitment Strategy:
 - Internal Preparation:
 - Position description review.
 - Performance expectations alignment.
 - Competitive compensation analysis.
- Board Involvement:
 - Direct interview participation.
 - Strategic candidate assessment.
 - Alignment with the country's economic vision.
- External Stakeholder Engagement
 - Potential representatives:
 - SEDCOR representative.
 - Local business community leaders.
 - Economic development professionals.
 - Chamber of Commerce representatives.
- Candidate Evaluation Criteria:
 - Professional Qualifications:
 - Economic development expertise.
 - Strategic planning skills.
 - Grant management experience.
 - Regional economic understanding.
- Personal Attributes:
 - Strong communication skills.
 - Collaborative approach.
 - Innovative thinking.
 - Community engagement capability.
- Recruitment Timeline:
 - Initial screening: Immediate.
 - Stakeholder consultation: 2-4 weeks.
 - Interview panel formation: 3-4 weeks.
 - Candidate interviews: 4-6 weeks.
 - Final selection: 6-8 weeks.

- Potential Interview Panel Composition:
 - Board of Commissioners (2-3 members)
 - External economic development expert
 - Current department leadership
 - Community stakeholder representative
- Additional Recommendations:
 - Conduct preliminary stakeholder consultations.
 - Develop detailed recruitment timeline.
 - Create comprehensive candidate evaluation matrix.
 - Establish clear communication protocols.

Board Direction:

- Approve comprehensive recruitment approach.
- Participate directly in interview process.
- Ensure strategic alignment.
- Maintain flexibility in candidate selection.

15. Lease Agreement for Respite Housing at 5200 10th Street NE Salem

-Tamra Goettsch

Summary Presentation

- Property Location: 5200 10th Street NE, Salem.
- Lease Extension:
 - Current end date: March 31, 2027.
 - Proposed new end date: March 31, 2029.
- Purpose:
 - Provide respite beds.
 - Support crisis stabilization.
 - Connect individuals to medications and support services.
- Future Considerations:
 - Explore long-term housing strategies.

Board Direction:

- Approved to move forward:
 - With potential termination clauses.

16. Legislative Update

-Alvin Klausen

Summary of Presentation:

- Sewer Bill:
 - Key Objectives:
 - Facilitate Detroit Lake sewer system construction.
 - Establish regulatory framework.
 - Enable project implementation.
 - Timeline Goals:
 - Permit acquisition by next year.
 - Begin water system flushing.
 - Stakeholder Involvement:
 - Governor's office support.
 - Legislative leadership engagement.
 - Inter-agency coordination.

- Three Basin Rule:
 - Current Status:
 - Rule change request submitted.
 - Committee formation in progress.
 - Key Considerations:
 - Comprehensive water management.
 - Regulatory framework adaptation.
 - Environmental sustainability.
- Insurance Requirements for Residential Care Providers:
 - Current Challenges:
 - Excessive insurance mandate requirements.
 - Disproportionate burden on small providers.
 - Proposed Legislative Action:
 - Draft amendment to reduce insurance thresholds.
 - Explore alternative funding mechanisms.
 - Potential Amendment Strategies:
 - Modify existing legislative bill.
 - Collaborate with legislative committees.
 - Develop comprehensive policy recommendation.
- Civil Commitment Policy Considerations:
 - Current Policy Landscape:
 - Complex legal and healthcare intersections.
 - Ongoing systemic challenges.
 - Potential Legislative Focus:
 - Clarify commitment procedures.
 - Enhance treatment accessibility.
 - Protect individual rights.
 - Recommended Actions:
 - Draft comprehensive policy letter.
 - Engage multiple stakeholders.
 - Develop a nuanced legislative approach.
- Behavioral Health Funding:
 - Funding Challenges:
 - Federal Medicaid potential cuts.
 - State budget constraints.
 - Legislative Priorities:
 - Secure sustainable funding.
 - Expand mental health services.
 - Create innovative funding mechanisms.
 - Potential Strategies:
 - Intergovernmental collaboration.
 - Alternative funding sources.
 - Performance-based funding models.
- Community Restoration Considerations:
 - Current Policy Debates:
 - Jail-based restoration programs.
 - Community intervention strategies.
 - Controversial Elements:
 - Safety concerns.
 - Rehabilitation effectiveness.

- Resource allocation.
- Recommended Approach:
 - Develop comprehensive policy framework.
 - Conduct detailed impact analysis.
 - Create balanced intervention strategies.

Board Direction:

- Continue active legislative monitoring.
- Maintain inter-agency communication.
- Develop strategic legislative engagement plan.

17. Board Session

-Commissioner Danielle Bethell

Summary of Presentation:

- Overview of agenda

Board Direction:

- Agreeable with the agenda.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- Community Corrections testimony.
- Hazel Network Place in Donald.
- Service Awards at Public Works and the Health Department.
- Representative Jason Kropf staffer meeting.

Commissioner Kevin Cameron

- Climate-Friendly & Equitable Community (CFEC) meeting:
 - Add more bike lanes and crosswalks and sidewalks.
- Solid Waste Materials Management.
- Hazel Network Place in Donald.
- Met with Camp Cascade owners.
- Service Awards at Public Works and the Health Department.

Commissioner Colm Willis

- Hazel Network Place in Donald.
- Service Awards at Public Works and the Health Department.
- Metcom 911 Meeting.
- Attended in the Hubbard City Council.

Other

Gary White and Shawnnell Fuentes – State of the County

- Logistical Consideration:
 - Awaiting Chrisitan Aid Ministries (CAM) representative confirmation.
 - Potential backup: Mitch or Matthew Macera.
 - Verify representative for:
 - Pledge of Allegiance.
 - Blessing ceremony.
- Presentation Components:
 - Review commissioner biographical information.

- Confirm presentation order.
- Allocated time is 35-60 minutes.
- Question Management System:
 - Digital platform with QR code
 - Features:
 - Anonymous or named submissions.
 - Question visibility 3. "Like" functionality.
- Technical Setup:
 - QR code on screens.
 - Laptops for commissioners.
 - Real-time question monitoring.
- Board Concerns:
 - Require name verification.
 - Prevent inappropriate submissions.
 - Commissioners control question selection.
- Potential Discussion Topics:
 - Community development.
 - Infrastructure improvements.
 - Economic initiatives.
 - Regional collaboration.

Board Direction:

- Confirm speaker order.
- Review digital interaction platform.
- Ensure comprehensive preparation.
- Questions are not to be asked anonymously.

Adjourned – time: 12:02 p.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White