



Management Update Summary Minutes

OREGON

February 25, 2025. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Danielle Bethell, Kevin Cameron and Colm Willis.

Board's Office: Alvin Klausen, Heather Inyama, Toni Whitley, and Matt Lawyer.

Legal Counsel: Steve Elzinga.

Sheriff's Office: Jacob Ramsey,

Business Services: Geoffrey Bonney, Terry Stoner

Public Works: Lani Radtke, Ryan Crowther, Michael Pierce, Carl Lund, Max Hepburn, Brian Nicholas,

Health and Human Services: Ryan Matthews, Tami Cirerol, Wendy Zieker, Carol Heard, Katrina Griffith

Community Services: Kelli Weese

Justice Court: Justin Kidd.

Human Resources: Sherry Linter.

Information Technology: Gary Christofferson

Commissioner Bethell called the meeting to order at 9:30 a.m.

INFORMATIONAL:

1. Recommendation to Appoint Justice of the Peace Pro Tempore Volunteers

-Justin Kidd, Sherry Linter

Summary of Presentation:

- The Pro Tempore judge helps cover the courtroom and perform weddings, supporting the court's operations and community engagement.

Board Direction:

- The board approves the appointment.

2. Salem Keizer Area Transportation Study (SKATS) Fisher Road Joint Grant Application Request

-Carl Lund

Summary of Presentation:

- Joint application with the City of Salem for sidewalk improvements on Fisher Road.
- Considered the alignment of the project with county road priorities and potential impacts on other road projects.

Board Direction:

- The board requested further coordination with the city to ensure alignment with the county's prioritized road projects.

3. Temporary Speed Zone Order for McKay Safety Improvements

-Ryan Crowther, Carl Lund

Summary of Presentation:

- Temporary speed zone order for safety improvements on McKay Road.

Board Direction:

- The board is good to proceed.

4. FEMA Pre-Implementation Compliance Measures for Endangered Species Act (ESA) – National Flood Insurance Program (NFIP)

-Ryan Crowther

Summary of Presentation:

- Skipped?

Board Direction:

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5. Battery Energy Storage Facilities

-Brandon Reich

Summary of Presentation:

- Skipped?

Board Direction:

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6. Sidewalk Infill Opportunity, 49th Ave SE, Salem

-Carl Lund, Max Hepburn

Summary of Presentation:

- Consider a request to partner with the City of Salem on a sidewalk infill project on 49th Avenue SE:
 - The city received a Safe Routes to school grant.
- The estimated cost for the county's portion is approximately \$15,000.

Board Direction:

- Approved to move forward.

7. MOU for Online Auction Services for Surplus Vehicle Disposal

-Michael Pierce

Summary of Presentation:

- MOU with GovDeals for online auction services for surplus vehicle disposal.
- The county receives 100% of the sale proceeds, with GovDeals charging a 12.5% buyer's fee.:
 - The county has a 11.25% buyer's fee as they are part of the volume discount program.
- On average there is about \$300,000 a year in sales.
- Researched four additional entities.
- Surplus vehicles after about 10 vehicles.

Board Direction:

- Approved to move forward.

8. Letter of Agreement, North Fork Comprehensive Recreation Management

-Carl Lund

Summary of Presentation:

- Letter of agreement for comprehensive recreation management in the North Fork Canyon.
- The agreement has been approved by other agencies involved in the area.

Board Direction:

- Approved to move forward.

9. Local Alcohol & Drug Planning Committee (LADPC) Summer Picnic

-Carol Heard

Summary of Presentation:

- Proposal for the LADPC to host a summer picnic for past and present clients of substance use disorder services and partner service providers.
- This will be a collaborative effort with other treatment providers.
- Will promote awareness of services in the community.
- Support and encouragement will also be given and shown.
- Behavioral Health Resource Network (BHRN) funds will be used.
- July 16th at Riverfront Park from 11-4 PM.
- Researching activities.

Board Direction:

- Collaborative approach with partner organizations.
- The board supported the event up to \$5,000, with additional funding to be secured from partner organizations.

10. LADPC Committee Appointment Dr. Jill Pearson

-Carol Heard

Summary of Presentation:

- Dr. Pearson has experience in pediatrics and quality improvement initiatives related to substance use disorders in children
- She has first-hand experience in observing the impacts of substance use on families.
- Would like to bridge the gap between the advisory group and physicians.

Board Direction:

- Approved to move forward.

11. Public Health Accreditation Letter of Support

-Tami Cierol, Wendy Zieker

Summary of Presentation:

- Letter of support for the county's public health reaccreditation process.
- Specific measures are reviewed, and the committee looks at the Community Health Assessment:
 - Emergency communication plan, strategic plan, etc.
- More quality improvement projects.

Board Direction:

- Provide additional information on the accreditation criteria and standards set by the Public Health Accreditation Board.

12. IGA Amendment #16 with OHA for Public Health Funding Adjustments

-Ryan Matthews

Summary of Presentation:

- Adds funding for tobacco education and prevention, as well as mini-grant funds.
- Adds about \$200,097 in funds.
- The board provided feedback on the language and scope of the RFP for the mini-grant funds, emphasizing the need for transparency and alignment with community priorities.

Board Direction:

- Approved to move forward.

13. Contract Amendment #12 with PacificSource for Community Solutions

-Ryan Matthews

Summary of Presentation:

- The amendment includes a 3% increase to the PMPM (per member per month) rate and case rate for wrap around and ACT services.
- Changes related to the medical loss ratio reporting requirements.
- The IGA Amendment #12 with PacificSource is scheduled to be brought to the board on March 12th.

Board Direction:

- Requested time to review the updated OAR (Oregon Administrative Rule) requirements referenced in the contract.

14. PGE Utility Easement

-Terry Stoner

Summary of Presentation:

- Utility easement request from PGE for electrical service upgrades related to new evidence building.
- The easement covers both buried and overhead lines and allows PGE to maintain and trim trees as needed.

Board Direction:

- Approved to move forward.

15. Contract with Siegmund Excavation and Construction for Detroit Marina Excavation and Resiliency Project

-Kelli Weese

Summary Presentation

- The total project cost is estimated at \$5.7 million.
- Construction planned to start in fall 2025:
 - Substantial completion by May 2026.
 - Final Completion 2026 drawdown (fall).

- Need to ensure the contract allows for flexibility to accommodate any unforeseen circumstances and extensions to the timeline.
- The board emphasized the importance of managing change orders within the contract budget.

Board Direction:

- The furthest allowed extension is to be June 2027.
- Legal to review contract.
- Approved to move forward.

16. Phase 1, Mill City Sewer Project

-Matt Lawyer

Summary of Presentation:

- \$6 million in IGA funds to replace ARPA dollars that had been used for Phase 1 of the Mill City sewer project.
- Swap of funding sources allows the ARPA dollars to be spent by the required deadline of December 2026.
- Need to maintain continuity in the project timeline and avoid additional risk.

Board Direction:

- Update on the status of negotiations with the state regarding an extension of the IGA funding timeline.
- Approved to move forward.

17. Legislative Update

-Alvin Klausen

Summary of Presentation:

- The board was provided with a list of upcoming bills and legislative meetings.
- Potential CDS request from public works for the safety corridor project.
- It is important to align any congressional directed spending (CDS) requests with the county's established infrastructure priorities.
- The board received an update on the strategy and timeline for advancing the three-basin rule bill through the legislature.
- Met with chiefs of staff for all local legislators:
 - Discussed priorities.
- Meeting with the Substance Abuse and Mental Health Services Administration in Rockville Maryland, questions regarding meeting parameters and time.

Board Direction:

- Staff coordinate with Representative Mannix's office to understand his specific interests prior to their scheduled meeting.
- Ensure department heads understand board priorities and that CDS request from department heads must come before the board.

18. BOC Office Budget Updates

-Gary White

Summary of Presentation:

- The board reviewed draft bullet point items for the 2024-25 Board of Commissioners accomplishments.
- The board provided feedback on the content and requested revisions as needed.

- The board also reviewed the proposed budget for the BOC office for the upcoming fiscal year.

Board Direction:

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19. Board Session

-Commissioner Danielle Bethell

Summary of Presentation:

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Board Direction:

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COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

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Commissioner Kevin Cameron

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Commissioner Colm Willis

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Other

State Criminal Alien Assistance (SCAP) Grant – Commander Ramsey

- The sheriff's office requests the board's consideration to receive an award through the SCAP in the amount of \$176,810.
- Grant provides reimbursement to the county for housing criminal aliens convicted of at least one felony or two misdemeanors, who stay in the county jail for four days or more.
- Legal counsel confirmed the grant funding will be provided if the county complies with all federal and state laws.

Board Direction:

- Clear explanation to the public about the grant's purpose:
 - Differentiate from immigration enforcement activities.
- Present SCAP grant item as an action item at the next board session, rather than on the consent agenda, to allow for public discussion.

Matt Lawyer – Community Health Assessment (CHA)

- Marion County Health and Human Services are waiting back for the commissioners edits on the CHA.

Board Direction:

- The board will take a look.

Matt Lawyer – Assessor’s Wildfire Tax Reset Letter

- The assessor’s office drafted a letter regarding the wildfire tax reset.
- Of the 86 individuals 22 have not responded to the original notice.

Board Direction:

- Draft letter from the board’s office, no Assessor’s Office.
- Ensure that letter states this is the final notice.

Shawnnell Fuentes – State of the County

- Reviewed plans for the upcoming State of the County event, including:
 - Updating the event invitation with a QR code and registration link.
 - Maintaining the blue and cream color scheme from the previous year.
 - Offering \$20 tickets with lunch, as well as free admission for those attending without a meal.
- The board discussed sponsorship packages for the event:
 - Donations of \$2,500 or more will receive a reserved table, logo placement, and acknowledgement from the stage.
- The board reviewed the proposed program layout, including:
 - Maintaining the welcome, Pledge of Allegiance, and blessing format.
 - Consider a different individual to provide the blessing.
 - Potential awards or recognition to be presented during the event.

Board Direction:

- Support the idea of recognizing the county's wildfire recovery efforts:
 - Need for specific metrics and challenges to be highlighted.
 - Chronological summary of the county's actions and support for wildfire recovery.
- Policy analysts to look over the commissioner biographies to be included in the event materials.

Shawnnell Fuentes – Community Meetings

- The board reviewed the schedule for upcoming community meetings, including adjustments for special events.
- Format and logistics of the community meetings, reiterating the need for flexibility in agendas and action items.
- Community meetings need agendas that can be hard to draft:
 - Minutes and attendance are not done at these meetings.
 - Informal and done at restaurants or cafes.
 - Location of meetings is posted on Marion County website.
 - The public is informed.

Board Direction:

- Need to maintain meetings with local officials, especially after joint work sessions.
- Create a draft meeting agenda for the board to review.

Jon Heynen – Survey and RFQ

- Preference for using an RFQ (Request for Quotation) process over an RFP (Request for Proposal).
- The RFQ process provides more flexibility in selecting a polling firm based on quality and pricing, rather than a formal RFP.
- Simplified set of historical survey questions:
 - Option to include up to four custom questions on specific topics.

Board Direction:

- The board will work with staff on finalizing the RFQ process.

Commissioner Colm Willis – Internship Interviews

- Only two candidates showing up out of five invited.
- The board discussed the importance of filling gaps in the team and directed staff to work on recruiting interns for the summer.

Board Direction:

- Supports not taking on an intern for the spring.
- Focus on recruiting for the summer internship program.

Commissioner Danielle Bethell – KROC Center

- The program had 68 youth participants, which is a good turnout.
- Last year the funding given was around \$85,000.

Board Direction:

- Approved continued funding for the Kroc Center to Ed program for another year.
- Chris Eppley to facilitate the funding for the Kroc Center to Ed program.

Commissioner Danielle Bethell – Christian Aid Ministries (CAM) Home Ownership

- Provide recognition and an opportunity for feedback at the State of the County event for a representative from the CAM home ownership program.
- Impressed by the feedback received from wildfire survivors and their experiences with the Cam program.
- The board directed staff to invite the Cam program representative, along with the mayor and other key individuals, to participate in the State of the County event.

Board Direction:

- Invite the CAM representative, along with the mayor and other key individuals, to participate in the State of the County event.

Adjourned – time: 12:02 p.m.

Minutes by: Mary Vityukova

Reviewed by: Gary White