



Work Session Summary Minutes

OREGON

2025-2026 CDBG and HOME Application Review

January 16, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell.

Board's Office: Shawnnell Fuentes, and Alvin Klausen.

Legal Counsel: Steve Elzinga.

Liberty House: Peter Carrillo.

Marion County Housing Authority: Jason Icenbice, and Christine Sommer.

Community Services: Steve Dickey, Kelli Weese, and Sheila Roberts.

Boys and Girls Club of Salem, Marion and Polk Counties: Robbin Kerner.

Mid-Willamette Valley Council of Governments: McRae Carmichael, Linda Hansen, and John Schmidt.

Santiam Hospital: Kim Klotz, and Jamie Sampson.

Catholic Community Services: Joshua Graves.

Church at the Park: DJ Vincent.

City of Silverton: Jason Gottgetreu.

Marion Polk Food Share: Jason McDonald.

Family Building Blocks: Patrice Altenhofen.

Danielle Bethell called the meeting to order at 9:30 a.m.

Summary

Nine projects were presented, with total requests exceeding \$10 million. The board emphasized the need for accurate financial projections and long-term sustainability plans for funded initiatives.

Presentation of Applications

- Catholic Community Services Foundation:
 - Requested \$225,000.
 - Renovation, commercial kitchen equipment and vocational training center.
 - Aims to enhance services for partners, including Church at the Park, Salvation Army, and others.
- Marion County Housing Authority:
 - Requested \$500,000.
 - Demolish and rebuild farmworker housing:
 - Multi-family rentals and owner-occupied homes.
 - The total project cost is \$31,628,119, with a funding gap of \$28,047,725.

- Marion Polk Food Share:
 - Requested \$500,000.
 - New facility to increase capacity in order to meet increased demand for food supply and meal programs.
 - The total project cost is \$15,512,000, with a gap of \$15,012,000.
- Santiam Memorial Hospital:
 - Requested \$500,000.
 - Renovation to add a Women's Health Clinic.
 - The total project cost is \$3,150,000, with a gap of \$2,150,000.
- City of Silverton:
 - Requested \$262,000.
 - Extend roadways and utilities to support an affordable housing development.
 - The total project cost is \$26,000,000.
 - Funding from Hacienda Community Development Corporation and CDBG funds.
- Valor Mentoring:
 - Requested \$25,000.
 - Van for transporting school-aged youth to and from their facilities.
 - The total project cost is \$50,000, with a gap of \$30,000.
- Boys & Girls Club:
 - Requested \$200,000.
 - Power Hour program helps enhance academic success for low-income students.
- Family Building Blocks:
 - Requested \$100,000.
 - Expansion of services at the Norris House location, including hiring additional staff and expanding therapeutic early childhood classrooms.
- Liberty House:
 - Requested \$200,000.
 - Expansion of services to provide additional resources for child abuse prevention and early childhood trauma response in North Marion County.

Other

- Homeowner Residential Rehabilitation Program:
 - Completed 16 home repairs to date:
 - Replaced roofs, HVAC systems, water heaters, and installed wheelchair ramps.
- The Down Payment Assistance Program:
 - Helped 10 families per year get into homes.
 - Funding available to support 3 down payments going forward with the current annual allocation.
- The board interested in reviewing the selection criteria and process for the Homeowner Residential Rehabilitation Program to ensure an equitable distribution of funds across the county.
- Programs help prevent homelessness and help seniors and low-income residents remain in their homes.

Next Steps

- The board requested additional information from several applicants:
 - Catholic Community Services Foundation:
 - Budget and funding sources.
 - Family Building Blocks:
 - Long-term stabilization plan and funding sources for the program.
 - Liberty House:
 - Data on billable referrals and community partnerships to support the service expansion.
- Breakdown of the 15% administrative percentage for the CDBG funds from staff.
- A follow-up meeting to be scheduled once final CDBG and HOME funding amounts are known from the U.S. Department of Housing and Urban Development:
 - Around July.
 - Allows board to make final funding decisions and allocations.

Adjourned – time: 10:48 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White