



Work Session Summary Minutes

OREGON

North Fork Gateway Discussion

October 29, 2024. 1:30 PM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell.

Board's Office: Matt Lawyer, Chris Eppley, Alvin Klausen, Jon Heyen, and Trevor Lane.

Legal Counsel: Steve Elzinga.

Public Works: Chuck Williams, Ryan Crowther, and Lani Radtke.

David Evans and Associates: Daniel Iliyn

Kevin Cameron called the meeting to order at 1:34 p.m.

Summary

North Fork Gateway project is a federal grant-funded initiative with a tight timeline for construction. Three potential sites were analyzed, with site one at North Fork Road deemed the most feasible due to existing right-of-way and temporary kiosks. The project aims to create a parking pass purchase and informational kiosk system. Options range from full features to a bare-bones design, with the latter being the most budget-friendly. The board preferred option three, which includes staff parking and potential future expansion. Additionally, a speed reduction zone on Ellen Road was approved for immediate implementation, with a formal board order to follow.

Action Items

- Explore relocating the staff parking behind the information kiosk in Option 3 design.
- Coordinate with the Sheriff's Office on the need for a reserved parking space.
- Bring the speed reduction on Ellen Road to the Board for an emergency order to allow for faster implementation.

Outline

North Fork Gateway Project Introduction

- Federal, congressionally directed spending grant with a fast-track timeline project.
- Analysis of three potential sites.

Feasibility Analysis of Potential Sites

- Challenges of the first site includes lack of right-of-way, existing wetlands, and steep terrain.
- Challenges of the second site at Gates Hill Road is to right-of-way issues and sight distance concerns.
- The third site at Pioneer Road challenges are right-of-way, location outside a curve, and sight distance.
- Site one is the best option due to existing right-of-way and temporary kiosks already in place.

Discussion on Site One and Design Options

- The three design options for site one, ranging from full features to a bare-bones build.
- Intended use of the site includes parking pass purchases and informational kiosks.
- Need for control over parking and public safety in the area.

Parking and Safety Concerns

- Concerns about parking and safety, particularly the potential for conflicts with backing out of parking spaces.
- Pull-through lane to mitigate safety issues.
- Flexibility of the design to accommodate future needs, such as a staffed kiosk.
- Debate the need for additional parking and potential for staff parking only.

Visualization and Cost Considerations

- 3D renderings of the design options, highlighting the potential staff kiosk locations.
- The placement of staff parking and its impact on driver comfort.
- Cost considerations, with option three being the most budget friendly.
- Possibility of adding parking in the future if more funds become available.

Finalizing Design Preferences

- Preference for option three with modifications to the staff parking area.
- Need for two staff parking spaces and discuss the potential for solar panels on kiosks.
- Discuss running conduit for future electrical needs.
- Need for clear communication and flexibility in the design.

Next Steps and Public Involvement

- Include public meetings and stakeholder outreach.
- Suggest inviting representatives from Opal Creek to future meetings to keep them informed.
- Need a parking space for the sheriff's office.
- Discuss the importance of visibility.
- Agree on conduit for future electrical needs and potential for solar panels.

Speed Zone Request for Aurora-Donald Interchange

- Request for a speed zone through the work zone on Ellen Road.
- Need for enforcement and the possibility of an emergency board order.
- Important to have signs in place to enforce the speed zone.
- Agree to include the speed zone request in the next board meeting and ensure enforcement.

Conclusion and Adjournment

- Focus on ensuring clear communication and timely action on the discussed items.

Adjourned – time: 2:17 p.m.

Minutes by: Mary Vityukova

Reviewed by: Gary White

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