



Work Session Summary Minutes

OREGON

Discussion with Finance on Federal Projects Funding

October 22, 2024. 1:30 PM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, and Danielle Bethell.

Board's Office: Chad Ball, Jan Fritz, Chris Eppley, and Matt Lawyer.

Legal Counsel: Steve Elzinga.

Finance: Jeff White.

Kevin Cameron called the meeting to order at 1:38 p.m.

Summary

Allocating federal ARPA funds for various projects. Including \$33.79 million revenue loss calculation, the need to convert \$28 million to general fund by December 31, 2026, and the status of individual projects. Specific projects include the Brooks water system, which requires \$4.5 million reallocation, and the radio system, which faces a \$2.5 million shortfall. Concerns include the transparency and timeliness of information from Public Works, particularly the Brooks water and sewer systems. The board agreed to prioritize projects based on urgency and feasibility, with a follow-up meeting scheduled to address these issues in detail.

Action Items

- Reach out to the cities (Aurora, Jefferson, Stayton, Donald) that do not have contracts in place to ensure they can obligate the funds by the December 31st deadline, and potentially reallocate the funds if they cannot.
- Schedule a follow-up meeting with Public Works to discuss details and funding needs for the radio, water, and sewer system projects, and determine the ARPA reallocation requirements.
- Provide the Commissioners information regarding the Chemeketa water system project and cost estimates for commercial businesses to connect to the system.
- Explore the possibility of Marion County Public Works assisting the cities with their projects (e.g., paving) if they have trouble finding contractors.

Outline

- Two documents for reference: one for completed projects and another for non-Marion County projects.

- The focus is on projects that spent all allocated funds and ready for final closure.
- The revenue loss calculation using ARPA money, and the two methods allowed by the federal government.

Revenue Loss Calculation and ARPA Allocation

- Calculation of \$33,796,061 in revenue loss, and the use of ARPA money for revenue replacement.
- The federal government allows using ARPA money for revenue loss up to four years, with deadlines for expenditure reporting.
- Need to report some expenditures as government expenditures to meet ARPA deadlines.
- Question if the ERP consultant project can use ARPA funds.

ERP Consultant and Project Allocation Concerns

- Question the allocation of ARPA money to the ERP consultant, concern of new project authorizations.
- The ERP project and consultant were allocated ARPA funds, but there was confusion about the specific amounts.
- The ERP and multi-factor authentication projects were part of a contingency bucket, not explicitly discussed.
- Confirm allocation and expressing confusion about the decision-making process.

Project Obligation and Expenditure Status

- Public Works road realignment project and the Detroit marinas excavation project.
- The Detroit marinas project has \$350,600 spent, and the allocation is considered obligated by the federal government.
- Reporting expenditures and the implications of obligating projects internally.
- Need to track revenue replacement and general fund credits accurately.

General Fund and ARPA Reallocation Strategy

- Importance of reallocating money to free up general fund for other projects.
- \$33 million available for ARPA to general fund conversion and need to meet deadlines.
- Suggest using sheriff's office salaries for revenue replacement, as need to clear allocation.
- Frustrated with the lack of transparency and information from Public Works on project decisions.

Public Works Project Updates and Reallocation

- Need a clear decision on the Brooks water and sewer systems, both projects are important.
- Process of reallocating funds from the Brooks wastewater project to the drinking water project.
- Discomfort with the lack of information and the rushed decision-making process.

City Projects and Obligation Concerns

- Update on city projects, mentioning the status of contracts and expenditures.
- Need certified mail and specific wording in letters to cities regarding project obligations.

- Process of reallocating funds to Marion County departments if city projects are not completed by the deadline.
- Important to meet deadlines and need clear communication with city officials.

Next Steps and Scheduling

- Meet with Public Works to discuss the three major projects: radio, water, and sewer systems.
- Important to have detailed information and clear answers from Public Works for the upcoming meeting.
- Need thorough discussion and it is important to make informed decisions.

Adjourned – time: 2:40 p.m.

Minutes by: Mary Vityukova

Reviewed by: Gary White

DRAFT