



Work Session Summary Minutes

OREGON

RV Licensing

October 1, 2024. 1:30 PM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell.

Board's Office: Matt Lawyer, Alvin Klausen, Shawnnell Fuentes, and Trevor Lane.

Legal Counsel: Scott Norris, and John Pettifer.

Public Works: Austin Barnes, Brandon Reich, and Chris Trussell.

Health and Human Services: Ryan Matthews, Wendy Zieker, and Alisa Zastoupil.

Kevin Cameron called the meeting to order at 1:32 p.m.

1. DISCUSSION

-Alisa Zastoupil, Scott Norris, and Brandon Reich

Summary of presentation:

- Oregon Health Authority (OHA) gave Marion County Environmental Health (MCEH) authority to license RV Parks through an intergovernmental agreement;
- OHA stated any RV sites leased for more than three months are not licensable:
 - Becomes non-recreational use according to the OHA.
- There are about 22 RV parks licensed by Marion County:
 - City's do their own code enforcement depending on location of RV parks.
- Marion County would keep licensing for RV parks that are less than three months;
- Anything over three months is a landlord tenant scenario;
- License cost depends on amount of short term (three months or less) spots;
- Licensing comes from an Oregon Administrative Rules (OAR):
 - Do not define (temporary) specific time limits.
- Have authority to remove public health crisis;
- Marion County nuisance codes applicable;
- Salem stated Marion County is responsible for code enforcement as they license;
- Government is not liable for damages in private business issues;
- Processes are needed to ensure code enforcement is done by the county or city;
- Marion County Planning licenses and code enforcement helps with code violations;
- Inspections done twice a year;
- A letter is sent for any violations:
 - Only for spaces that are three months or less.
- The rules placed by OHA are not listed in OAR;
- City of Salem is not taking code enforcement responsibility in a specific RV Park;

- Numerous complaints; and
- The city sent a letter stating it is the county's issue.
- Before OHA's rules Marion County licensed full RV parks;
- Marion County's process is as follows:
 - Check for building issues, zone, health, and fire violations;
 - Investigate issues;
 - Chronic nuisance ordinance under the Sheriff's Office; and
 - Landlord Tenant laws.
- MCEH checks solid waste, public water systems, and sewers.

2. RECOMMENDATION

-All

Summary of presentation:

- Limit to license only the three months or less spaces; and
- Take photos of spaces that are over the timeframe that are hazardous.

3. NEXT STEPS

-All

Summary of presentation:

- Send a letter to Salem that MCEH does not do electrical inspections;
- Send a letter to the resident stating where the county and city have authority;
- Continue to license full RV parks in unincorporated areas of the county;
- Ensure Salem city council and manager receive a letter; and
- City of Salem to call the county if there are environmental health issues.

4. ADJOURN

Adjourned – time: 2:18 p.m.

Minutes by: Mary Vityukova

Reviewed by: Gary White