



MARION COUNTY BOARD OF COMMISSIONERS
MANAGEMENT UPDATE

Minutes

Tuesday, July 28, 2026, 9:30 a.m. – 11:30 a.m.
Commissioners' Boardroom
Courthouse Square, 555 Court St. NE, Suite 5231
Salem, Oregon 97301

Attendance:

Commissioners: Colm Willis, Danielle Bethell and Kevin Cameron.

Board's Office: Chris Eppley, Matt Lawyer, Gary White, Jon Heynen, Toni Whitler Alvin Klausen, Jonathan Sanford Trevor Lane, and Kendall Hall.

Business Services: William White.

Community and Economic Development: Kelli Weese, Chip Bury, and Steve Dickey.

District Attorney (DA): Pami Guerra, Lena Prine, Janet Wilson, and Ryan Wade.

Finance: Kathleen George.

Information Technology (IT): Gary Christofferson and Steve Brooks.

Health and Human Services (HHS): Rhett Martin, Michael Keuler, Lisette Cervantes, Gwen Weber, Susan McLauchlin, and Phil Blea.

Human Resources (HR): Sherry Linter

Legal: Jennifer Rogers.

Public Works: Brian May, Stephanie Pulvers, Ryan Wade, Lani Radtke, Kevin Thompson, and Carl Lund.

Sheriff's Office (SO): Nick Hunter, Jeremy Landers, and Jacob Ramsey.

Guest: Kathy Rogers.

Commissioner Kevin Cameron called the meeting to order at 9:30 a.m.

Informational

1. Initial Board Review

Sheriff's Office

- Contract Amendment with Executive Information Services (EIS), Inc. to Extend Services
- Vendor Name Change, Greystone Tactical to First Responder Outfitters, Inc.
- Commander Matt Wilkinson

Health & Human Services (HHS)

- National Integrated Heat Health Information System Head Tabletop Exercise Design Challenge
- HHS Conference Room Vendor Proposal
- Psychiatric Security Review Board Contractor Request
- Michael Keuler, Lisette Cervantes, Rhett Martin, and Gwen Weber

District Attorney's Office

- 2025-2026 Victims of Crime Act and Criminal Fines Account Non-Competitive Grant Amendment #1
- 2027 Violence Against Women Act Formula Grant
- Pami Guerra

Business Services

- **Claim Subrogation by Third Party Vendor**

-William White

Summary of Presentation:

- Contract Amendment with EIS, Inc. to Extend Services:
 - Extend EIS contract, records and jail management system provider.
 - Originally effective since July 15, 2020.
 - Amendment adds about \$426,267.04:
 - Total contract value of \$1,956,554.04.
 - Extend term through September 30, 2029.
 - Day-to-day operations rely on this system:
 - Records management.
 - Jail management,
 - Law Enforcement Data System (LEDS) interface.
 - Community service portal.
 - Computer-Aided Dispatch (CAD) interface.
 - Property functions.
- Vendor Name Change, Greystone Tactical to First Responder Outfitters, Inc.:
 - Existing competitively awarded contract:
 - Lists Greystone Tactical as vendor for public safety equipment.
 - Purchased by First Responder Outfitters, Inc.:
 - Vendor requests formal assignment of contract to new business name.
 - No change in contract dollar amount:
 - \$500,000 contract.
 - Legal stated it is straightforward but appropriate for board review:
 - Due to size and vendor change.
- National Integrated Heat Health Information System Heat Tabletop Exercise Design Challenge:
 - Proposal to apply to tabletop exercise design challenge.
 - Funding of at least \$25,000, possibly more:
 - Support heat tabletop exercise scenario development.
 - Collaboration with emergency management and community partners.
 - Concern of aligning with existing county emergency systems and federal program sponsor:
 - Ongoing disputes with the Army Corps.
- HHS Conference Room Vendor Proposal:
 - Request new department specific contract with Cache Valley Electric.
 - Audio-Visual (AV) maintenance, diagnostics, and upgrades in rooms:
 - IT asked departments to have their own contracts and not a central cooperative agreement.
 - Contract amount proposed is not to exceed amount of \$120,000:
 - Based on an initial \$105,000 forecast for identified rooms.
 - Plus \$15,000 for ongoing maintenance/repair flexibility.
- Psychiatric Security Review Board (PSRB) Contractor Request:
 - Contract with independent psychologist.
 - Complete jurisdictional report required by PSRB for youth on conditional release at 3-year mark in community.
 - Prior evaluators used by county now have conflicts of interest and others lacked availability or specialized Intellectual and Developmental Disability (IDD) and mental health expertise.
 - Provider charges about \$800/hour:
 - One of very few statewide able to do this work.
- 2025-2026 Victims of Crime Act (VOCA) and Criminal Fines Account (CFA) Non-Competitive Grant Amendment #1:
 - Combines VOCA and CFA funds to single grant structure:
 - Long standing within office.

- Currently amendment extends grant by a year with the same funding level.
 - Grant funds six positions in Victim Assistance Office for victim services.
 - Extending funding through September 2027.
- 2027 Violence Against Women Act (VAWA) Formula Grant:
 - Competitive grant application to keep funding a domestic violence coordinator position.
 - Current VAWA funding for that position expires at end of this year.
 - Application would cover an additional two-year period:
 - 2027 cycle.
 - Local estimate of expected funding is \$216,000:
 - Final amount is determined by state upon application review.
 - Match requirements are waived under CFA:
 - No local staff match is required.
- Claim Subrogation by Third Party Vendor:
 - Pursue physical damage to county vehicles/property, loss of use and value:
 - When third party causes damage.
 - Recover county funds nationwide while keeping a percent from new categories.
 - Pass through essentially 100% of physical damage recoveries.
 - Current county practice typically recovers only repair costs.
 - Selection and terms must follow county procurement rules though vendor is paid from recoveries and not direct appropriations.

Board Direction:

- Contract Amendment with Executive Information Services, Inc. to Extend Services:
 - Proceed, contingent of review by Commissioner Colm Willis.
- Vendor Name Change, Greystone Tactical to First Responder Outfitters, Inc.:
 - Proceed.
- National Integrated Heat Health Information System Heat Tabletop Exercise Design Challenge:
 - Review by Chris Eppley before proceeding.
- HHS Conference Room Vendor Proposal:
 - Plan show rooms, needs, and fund source.
 - Why did procurement model change and which departments are affected.
- Psychiatric Security Review Board Contractor Request:
 - Do not proceed.
 - Schedule work session.
- 2025-2026 Victims of Crime Act and Criminal Fines Account Non-Competitive Grant Amendment #1:
 - Proceed.
- 2027 Violence Against Women Act Formula Grant:
 - Proceed.
- Claim Subrogation by Third Party Vendor:
 - Proceed.

2. Contract with Keefe Commissary Network, LLC for Interim Commissary Services

-Commander Jacob Ramsey

Summary of Presentation:

- Request 90-day extension of contract to provide services for Adults in Custody (AIC):
 - While new vendor, Summit, completes onboarding.
- Summit awarded but needs time to install equipment and systems:
 - Target turnover date around September 15.
- Extension ensures no interruption in commissary and trust account services:
 - Staff indicated they do not expect to need full 90 days.

Board Direction:

- Approved to move forward on consent.

3. Santiam Canyon Fire Memorial

-Kevin Thompson

Summary of Presentation:

- Public Works reported that project can proceed as single build despite part of walkway being on Bureau of Land Management (BLM) land:
 - After confirming no additional delay would be required from BLM's review.
- Tentative schedule was outlined:
 - Complete design by this summer.
 - Go out to bid by winter.
 - Aim for construction completion by summer 2027.
 - Updates to be brought back if timelines change.
- Two plaque layout options were presented:
 - One listing all first responders together.
 - Other broken out by agency.

Board Direction:

- Favor single combined list:
 - Removal of ages of those who died.
 - Clearer heading hierarchy.
 - Possible fire vs. law enforcement grouping.
 - Potentially separate memorial for those lost from first responder recognition.

4. Request for Approval for Special Procurement – Advancing Riparian Restoration Through Strategic Shade Assessment

-Stephani Pulvers and Ryan Wade

Summary of Presentation:

- Direction to use Intergovernmental Agreements (IGAs) for watershed councils:
 - Oregon Watershed OWEB Enhancement Board (OWEB) funded field work is not legally available.
 - Watershed councils are private nonprofits, not governmental entities under ORS 190.
- Specific special procurement needed to contract with two watershed councils.
- Carry out temperature team / shade assessment riparian restoration work funded by OWEB.
- Special procurement requires board approval and 7-day public notice.

Board Direction:

- Approved to move forward.
- Must come back for board review

5. IGA with City of Salem for Rees Hill Road

-Lani Radtke

Summary of Presentation:

- City of Salem would pursue annexation of defined segment of Rees Hill Road:
 - Take over maintenance and liability for segment as it moves through annexation steps.
 - Urban Growth Boundary (UGB) expansion or comp plan amendment.
- The annexation is road only, not adjacent properties.
- Exhibits clearly limit annexation to roadway:

- Smaller area identified where city plans traffic enhancements at key connection.
- Request early notification to property owners:
 - Particularly those with driveway access to road, but parcels remain county.
 - Explain future permitting implications and timelines.

Board Direction:

- Approved to move forward.
- Create property owner notification plan.

6. Final Rural Transportation System Plan (RTSP), Comprehensive Plan Amendments

-Carl Lund

Summary of Presentation:

- Removal of proposed RTSP objective at board's direction regarding:
 - Identifying and supporting actions aimed at reducing vehicle emissions.
 - Removed due to concerns about policy scope and alignment.
- Same emissions language will also be removed from all appendices and technical memoranda:
 - No longer embedded anywhere in the adopted plan.
- Schedule:
 - Initiate review and hearings on September 16.
 - Target adoption on December 9.
 - Keeps the RTSP slightly ahead of original schedule.

Board Direction:

- Approved to move forward.

7. County Property Insurance Invoice Approval

-William White

Summary of Presentation:

- County's property insurance was renewed effective July 1:
 - Total premium of \$1,002,331.14.
 - Increase from approximately \$870,000 the prior year.
- Reduce exposure by removing property below \$25,000 deductible from the schedule:
 - Focusing coverage on items where claims would be viable.
- Market rate increase and rising property value made higher than expected premium:
 - About \$40,000 over internal estimates.

Board Direction:

- Approved to move forward on consent.

8. Detroit Marina Project

- **American Rescue Plan Act (ARPA) Funding Agreement**
- **Archaeologist Selection**

-Chip Bury

Summary of Presentation:

- ARPA Funding Agreement:
 - Amend ARPA agreement to reduce funding by \$1.5 million for Detroit Marina project and replace it with other county resources:
 - Consistent with prior board direction and earlier financial strategy.
 - Change aligns with broader funding swap to optimize use of limited ARPA dollars while still advancing marina project.

- Archaeologist Selection:
 - Army Corps of Engineers determined archeological information insufficient and does not meet standards.
 - Require new investigations around existing and future marina areas.
 - Two qualified firms were compared:
 - University of Oregon (UO).
 - Willamette Cultural Resource Associates (WCRA).
 - UO' covers marinas and peninsula:
 - Substantially less expensive:
 - About \$195K.
 - Estimate near \$500K-\$600K from WCRA.
 - Uses a more targeted approach to probes.
 - Concern about risk that Army Corps might reject methodology.

Board Direction:

- ARPA Funding Agreement:
 - Approved to move forward.
- Archaeologist Selection:
 - Proceed with UO.
 - Obtain split cost proposal from UO (marinas vs. peninsula).
 - Submit UO's scope to Army Corps to confirm it will satisfy federal requirements before fully committing.

9. Board Order to Authorize Chief Administrative Officer (CAO) to Approve Home Buyer's Assistance (HBA) Payments up to \$125,000

-Steve Dickey

Summary of Presentation:

- Board order authorizing CAO to approve individual HBA payments up to \$125,000:
 - consistent with HUD's broader "home buyer assistance".
 - Down payment, closing costs, or points buy downs.
- Request has language allowing CAO or designee to sign.
- Propose to have authorization run for 5-year consolidated plan cycle to not require annual renewal.

Board Direction:

- Approved to move forward.
- Delegation review to take place annually.

10. National Night Out

-Commissioner Kevin Cameron

Summary of Presentation:

- Sheriff's Office provided list of National Night Out events across county:
 - St. Paul.
 - Sublimity.
 - Jefferson.
 - Santana Park.
 - Monitor.
 - Village East.
 - Turner.
 - Aumsville/Shaw
 - Maranatha.
 - 45th SE.
 - And others
- Some events are typically larger/major versus smaller neighborhood gatherings.

- Plan to focus on larger events such as St. Paul and Sublimity:
 - Scheduling constraints due to work sessions/executive sessions that afternoon.
- Agree to adjust an executive session to facilitate commissioner participation and to ensure all event locations are properly noticed as potential commissioner attendance sites.

Board Direction:

- Good with the update.
- Notice all events and place all on calendars.

11. Reviewing Oregon Health Authority Letter for Exclusion Order for No Record

-Kendall Hall

- Revisited school immunization exclusion issues:
 - 230 students excluded in 2026 for lack of immunization records.
 - Oregon Health Authority (OHA) letters give minimal, often confusing guidance to families.
- OHA's official exclusion order forms cannot be altered by county:
 - Can attach its own explanatory materials and work with OHA on revisions.
- Concern of families not being taken care of when trying to obtain non-medical exemptions or complete required steps.

Board Direction:

- Request user-friendly supplemental letter in English and Spanish, outlining practical next steps and waiver access without changing statutory content.
- Ms. Hall, Legal and HHS to come up with County letter.

12. Proposed Edits to the Mid-Willamette Valley Council of Governments (MWVCOG) Memorandum of Understanding (MOU)

-Gary White

Summary of Presentation:

- Presented legal's redlined edits to the MWVCOG MOU aimed at:
 - Clarifying roles.
 - Deliverables.
 - Expectations for COG's work with county departments.
- Two commissioners indicated initial support for legal's edits:
 - Important to have clarity and transparency in COG's scope and engagement.
- One commissioner requested additional time to read and review:
 - Particularly in light of upcoming COG discussions on governance structure.

Board Direction:

- Pause for now.

13. Legislative Update

-Alvin Klausen

Summary of Presentation:

- Comment letter on middle housing / Oregon Homes rulemaking:
 - Concerns that state's rules, intended to streamline middle housing development, are instead adding complexity and encroaching on local planning authority.
- Letter developed in consultation with:
 - Marion County Planning.
 - Oregon Association of Counties (AOC).

- Homebuilders.
 - Other counties.
- Criticizes prescriptive state level standards for site design, setbacks, and pre-approved plan templates.
- Agreed rulemaking is drifting from original streamlining intent.

Board Direction:

- Approved to move forward with letter.

14. Board Session

• **July 29, 2026 – Agenda**

-Commissioner Colm Willis

Summary of Presentation:

- Reviewed upcoming agenda.

Board Direction:

- Approved to move forward.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- Salem Keizer Area Transportation Study (SKATS):
 - Possible reassignment of a vote from school district seat to Aumsville.
 - Potential use of a third-party facilitator.

Commissioner Colm Willis

- N/A

Other

Ron Cooper Photography Contract

-Gary White

Summary of Presentation:

- 3-year contract.
- Not-to-exceed amount of \$10,000.

Board Direction:

- Approved to move forward.

Building Official of the Year Recognition

-Brandon Reich

Summary of Presentation:

- Chris Trussell was awarded the Building Official of the Year by the Building Officials Association.
- Oregon Building Officials Association (OBOA) to re-present the award at board session.
- Invite him under pretext of participating in middle housing/permitting discussion:
 - Award can be presented during that agenda item.

Board Direction:

- Approved to move forward.

- Staff to coordinate with board's office.

National Association of Counties (NACo) Summit and National Initiative Participation

-Commissioner Danielle Bethell

Summary of Presentation:

- Plan to apply for Marion County to present at NACo summit on opioid impacts on pregnant and postpartum mothers:
 - Highlighting county's system of care and community collaboration.
- Commissioner Bethell nominated to serve on President Dunlap's NACo initiative focused on stabilizing and supporting disenfranchised youth:
 - May involve bi-monthly travel to other states.
- Travel and related costs for initiative covered by NACo if selected.

Board Direction:

- Good with the update.

Adjourned – time: 11:21 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White