County Commissioners
Colm Willis, Chair
Kevin Camerion
Danielle Bethell

Chief Administrative Officer
Jan Fritz

MARION COUNTY BOARD OF COMMISSIONERS
MANAGEMENT UPDATE

Minutes

Tuesday, July 21, 2026, 9:30 a.m. – 11:30 a.m.
Commissioners' Boardroom
Courthouse Square, 555 Court St. NE, Suite 5231
Salem, Oregon 97301

Attendance:
Commissioners: Colm Willis, and Kevin Cameron.
Board's Office: Chris Eppley, Matt Lawyer, Gary White, Jon Heynen, Alvin Klausen, Trevor Lane, Kendall Hall and Jonathan Sanford.
Finance: Sherry Downs and Faby Ceja.
Information Technology (IT): Gary Christofferson and Steve Brooks.
Public Works: Ryan Crowther and Carl Lund.
Health and Human Services (HHS): Troy Gregg, Carol Heard, Naomi Hudkins, Karin Perkins, and Kristina Ballow.
Sheriff's Office: Nick Hunter and Jason Bernards.
Human Resources (HR): Sherry Linter, Christina Ballard
Guest: Kathy Rogers.

Commissioner Kevin Cameron called the meeting to order at 9:30 a.m.

Informational
1. Initial Board Review
Public Works
- **Contract Amendment #1 with North Santiam Paving for North Fork Improvements**
- **Contract Amendment #1 with K&E Construction for North Fork Slide Stabilization**
- **Silverton Shop Underground Storage Tank Decommissioning**

-Ryan Crowther

Health & Human Services
- **Housing and Behavioral Health Continuum of Care Grant Application**

-Naomi Hudkins

Information Technology
- **Fusion/Co-Location Intergovernmental Agreement (IGA) Project Review**

- Gary Christofferson and Steve Brooks

Summary of Presentation:
- Contract Amendment #1 with North Santiam Paving for North Fork Improvements:
  - Adds improvements:
    - Increased asphalt depth from 4" to 6".
    - Flush curbs on both sides of loop road.
    - Decorative colored/textured concrete at kiosk island.
    - Upsized/expanded landscaping.
  - Total amendment cost is $153,914.74.

    - Remains within total federal grant, with county match of $15,807.
- Contract Amendment #1 with K&E Construction for North Fork Slide Stabilization
    - During excavation for stone buttress, unexpected subsurface seep caused slope failure into emergency access road.
    - Contractor over excavated and rebuilt slope with rock to reopen access.
    - Amendment amount is $109,285.61, within existing grant.
    - County match is approximately $11,223.
- Silverton Shop Underground Storage Tank Decommissioning
    - Underground fuel tanks are deteriorating and difficult to maintain.
    - Operations determined on site fuel use does not justify replacing system.
    - Propose to bid project to decommission tanks in compliance with Oregon Department of Environmental Quality (DEQ) requirements.
    - Estimated construction cost is about $100,000:
        - Formal bids and board action to follow once bids are received.
- Housing and Behavioral Health Continuum of Care Grant Application:
    - Mid-Willamette Valley Homeless Alliance Continuum of Care process.
    - About $4 million in U.S. Department of Housing and Urban Development (HUD) funding.
    - Expands housing access and supports for those experiencing homelessness with serious mental illness, Intellectual and Developmental Disabilities (IDD), and/or addictions.
    - Builds on existing programs and replaces expiring Behavioral Health Investment funds.
- Fusion/Co-Location IGA Project Review:
    - IT outlined two-phase project with State Data Center:
        - Installing redundant 10G internet connection needed for Oracle Fusion migration.
        - Subsequent relocation of core data center services to state facility after go live.
    - Covers connectivity and colocation.
    - Approved capital projections total about $1.2 million in current year and about $2.9 million over five years:
        - Ongoing run rate of roughly $250,000 per year for internet, hardware, rentals, and subscriptions.
    - 10-year term is recommended.
    - Rates expected to increase modestly each biennium per state schedules.
    - Legal and Finance completed preliminary review and preparing redlines for board consideration.

Board Direction:

- Contract Amendment #1 with North Santiam Paving for North Fork Improvements:
    - Proceed on consent.
- Contract Amendment #1 with K&E Construction for North Fork Slide Stabilization:
    - Proceed on consent.
- Silverton Shop Underground Storage Tank Decommissioning:
    - Proceed.
- Housing and Behavioral Health Continuum of Care Grant Application:
    - Proceed.
- Fusion/Co-Location IGA Project Review:
    - Proceed.
    - Bring back to Management Update so Commissioner Bethell may review.
- Send existing contract language to Commissioner Willis.

2. City of Sublimity – Law Enforcement Service Overtime Contract
-Commander Jason Bernards
Summary of Presentation:
- Sublimity cannot afford prior full time law enforcement services contract and requested an overtime only "enhanced services" contract.
- Contract is overtime only, not to exceed $129,822.72 for one year.
- Hours will vary because overtime sign-up is voluntary and deputy pay rates differ:
    - Planning assumptions around roughly 20 hours per week.
- If a deputy is not available, Sheriff's Office will respond to calls for service.
- Contract covers additional presence, not basic response.

Board Direction:
- Approved to move forward on consent.

3. Consider Appointment of Lyle Schellenbern as Vice chair of the Marion Waster Quality Advisory Committee
-Stephanie Pulvers
Summary of Presentation:
- Current vice chair resigned.
- Committee nominated member Lyle Schellenbern to serve as vice chair.
- Plan is to bring the appointment to Board Session.
- Prefer Lyle to attend in person if possible, with Consent Calendar as a backup option.

Board Direction:
- Approved to move forward.

4. Brooks-Hopmere Region and Brooklake Road Transportation Growth Management (TGM) Plan
-Carl Lund
Summary of Presentation:
- Applying for a TGM grant to prepare a transportation plan for the Brooks/Brooklake Road corridor.
- Oregon Department of Transportation (ODOT) requires formal board approval authorizing staff to apply for TGM grant.

Board Direction:
A motion was made by Commissioner Willis and Seconded by Commissioner Cameron to authorize staff to apply for the TPM grant.
Discussion: None.
Vote: Cameron, Aye. Willis, Aye.

5. IGA Amendment #9 with Oregon Health Authority (OHA) to Increase Funding for Public Health Program Elements
-Troy Gregg and Carol Heard
Summary of Presentation:
- Provides $5,991,920.96 in additional funding for second half of 2025–27 biennium.
- Funding anticipated and included in adopted budget:
    - Allowing continued support of existing public health services.
- Quality Incentive Measures (QIM)/ Coordinated Care Organization (CCO) funding dynamics and equity language in IGA:
    - Amendment continues already budgeted work.

Board Direction:

- Approved to move forward on consent.

6. Service Elements Prior Authorization Manager Appointment
-Karin Perkins
Summary of Presentation:
- Under Oregon Office of Developmental Disabilities Services (ODDS) contract:
  - IDD program must designate at least one IGA manager with prior authorization authority in Express Payment and Reporting System.
- Prior IGA manager left county employment.
- Proposal is to designate:
  - Mauy Saecho as primary IGA manager.
  - Ricarda Hargrove as backup.

Board Direction:
- Approved to move forward on consent.

7. Consider Intellectual & Development Disabilities Advisory Committee Appointment of Laura Halloway
-Karin Perkins
Summary of Presentation:
- The IDD Advisory Committee recommends appointing community member Laura Holloway:
  - Has master's degree in special education.
  - Pursuing PhD in autism and related disabilities.
  - Experience from preschool through higher education.
  - Is a parent in the IDD community.
- Attended at least one committee meeting and was engaged and active in discussion.
- Board interested in having her attend Board Session for the appointment if possible.

Board Direction:
- Approved to move forward.

8. Temporary Staffing Service for the Finance Department
-Jeff White
Summary of Presentation:
- Purchase order (PO) with Robert Half for temporary staffing supporting during Fusion Enterprise Resource Planning (ERP) project:
  - Payroll.
  - Finance.
  - Accounts Payable (AP).
  - Accounts Receivable (AR).
- The PO was publicly posted up to $175,000.
- First $100,000 was approved administratively and has been used.
- Due to staff turnover, June 30th PO end date was missed:
  - Requested approval for remaining to $75,000 retroactively pay current invoices and extend through approximately mid-September.
- Additional PO authority beyond September is expected to be needed to support Fusion go live:
  - Future request can come directly to Board Session.

Board Direction:
- Approved to move forward.

9. Legislative Update
-Alvin Klausen
Summary of Presentation:
- Letter of Support for Salem Health and Santiam Hospital Merger:
  - Switched to expeditionary merger through OHA.
  - Santiam's financial condition is not good so proceed is being expedited.
  - Sent a letter of support in April.
  - Public comment is open again because of the expediency.
- Kirby Meeting:
  - Meeting with Chip Bury of Community and Economic Development:
    - Will discuss Detroit Marinas.
  - Meeting with Troy.
  - Meeting with Commissioner Bethell:
    - Kratom Issues.
    - Have Congresswoman Andrea Salinas tour Horizon House and Her Place.

Board Direction:
- Letter of Support:
  - Send copy of Salem Health and Santiam Hospital's letter.
  - Commissioner Willis need questions answered before proceeding.
  - Commissioner Cameron and Commissioner Bethell may sign.

10. Board Session
- **July 22, 2026 – Agenda**
- **July 27, 2026 – Draft Agenda**
- **July 29, 2026 – Draft Agenda**
- **August 5, 2025 – Draft Agenda**

-Commissioner Colm Willis
Summary of Presentation:
- Reviewed upcoming agenda.
- There is a public hearing on July 22, 2026.
- July 27, 2026, board session will be at Mr. Angel.

Board Direction:
- Approved to move forward.

11. Authority to Sign Common Interest Agreement
-Steve Elzinga
Summary of Presentation:
- Use of common interest agreements in litigation when county shares legal interests with other entities:
  - Enabling privileged sharing of legal strategy and draft pleadings.
- Substantive policy question is county's litigation posture:
  - Addressed in executive session.
- Consensus:
  - Legal Counsel should have authority to sign common interest agreements after briefing board in executive session.
  - It is not necessary for board or Chief Administrative Officer (CAO) to sign each agreement individually.

Board Direction:
- Approved to move forward.

<u>COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE</u>

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

<u>Other</u>

Fair Ticket Thank You
-Jonathan Sanford
Summary of Presentation:

- Eight fair tickets approved by board for youth in transitional housing were used.
- Program lead expressed appreciation and asked that thanks be relayed to the board.

Board Direction:

- Appreciation acknowledged.

Audio System
-Matt Lawyer
Summary of Presentation:

- After two years of technical issues with audio at fair legislative dinner, the entire sound system has been rebuilt.
- Includes wired microphones and large battery capable of powering system for up to six hours.
- Improves reliability and mobility for events such as town halls and ceremonies.

Board Direction:

- Good with the update.

Adjourned – time: 10:26 a.m.
Minutes by: Mary Vityukova
Reviewed by: Gary L. White