



MARION COUNTY BOARD OF COMMISSIONERS
MANAGEMENT UPDATE

Minutes

Tuesday, April 28, 2026, 9:30 a.m. – 11:30 a.m.
Commissioners' Boardroom
Courthouse Square, 555 Court St. NE, Suite 5231
Salem, Oregon 97301

Attendance:

Commissioners: Colm Willis, Danielle Bethell and Kevin Cameron.

Board's Office: Chris Eppley, Matt Lawyer, Alvin Klausen, Jon Heynen, Jonathan Sanford, Toni Whitler, and Trevor Lane.

Legal Counsel: Steve Elzinga.

Business Services: Tamra Goettsch, and Kevin Dial.

Finance: Jeff White, and John Carlson.

Sheriff's Office: Mike Hartford, and Shane Burnham.

Public Works: Brian Nicholas, Dennis Mansfield, Brian May, Lani Radtke, Andrew Johnson, Stephanie Pulvers, Cory Swartout, Ryan Crowther, Greg Walsh, Michael Pierce, Tsige Woldegiorgis, and Janet Wilson.

Health and Human Services: Troy Greg, and Debbie Wells.

Community and Economic Development: Kelli Weese, and Steve Dickey.

Online: Kathy Rodgers

Commissioner Kevin Cameron called the meeting to order at 9:32 a.m.

Informational

1. Intergovernmental Agreement (IGA) with Health & Human Services (HHS) and Marion County District Attorney (DA) Office for Staffing for Jail Diversion

-Debbie Wells

Summary of Presentation:

- Amendment #1 extends IGA through June 30, 2027.
- Continues funding for 0.5 Full Time Equivalent (FTE) Deputy DA dedicated to mental health/aid and assist cases within forensic diversion program.
- Coordinates across systems and promotes community restoration/diversion from incarceration where appropriate.
- Increases total contract amount to not to exceed \$219,594.

Board Direction:

- Approved to move forward on consent.
- Written explanation of the \$15,000 increase.

2. Community Restoration Monitor for Sheriff's Office

-Commander Mike Hartford & Debbie Wells

Summary of Presentation:

- IGA Amendment #1 with HHS and Sheriff's Office.
- Extends agreement through June 30, 2027.
- Adds \$200,000 in funding.
- Supports monitoring of individuals found unable to aid and assist:
 - Many of whom are also on supervision.
- Dedicated parole/probation deputy and GPS monitoring to provide structure:
 - Ensure court compliance and support better outcomes.
- Current caseload has 23 individuals.
- Contract funding fully covers GPS costs but not full wages/salary:
 - Other funds supplement.
- Commissioners requested:
- A list of associated offenses for individuals on restoration.
- A budget variance report and line-item detail on how the additional \$200,000 will be funded.
-

Board Direction:

- Approved to move forward on consent.
- Provide crime list for individuals on restoration.
- Provide budget variance/line-item detail on how additional funds will be spent.

3. Agreement for Rapid Engagement, Assessment & Community Health (REACH) Program Bed Access at the Navigation Center

-Debbie Wells

Summary of Presentation:

- Memorandum of Understanding (MOU) between HHS and Mid-Willamette Valley Community Action Agency (MWVCAA) for five dedicated shelter beds at Salem Navigation Center.
- Target population is unsheltered individuals in crisis:
 - Especially those with behavioral health needs and high acuity.
- Access and referrals coordinated through REACH Team.
- Agreement includes:
 - Rapid shelter access.
 - On site behavioral health support as needed.
 - Connection to longer term housing/housing resources.
- No new financial impact to County or Community Action Agency:
 - Leverages existing Navigation Center funding.

Board Direction:

- Approved to move forward as an Action item.
- Regular utilization reports on the five beds.
- Review language compared to existing Sheriff's Navigation Center arrangement.
- Public presentation in the future.

4. Discussion of Location Alternative for Adult Behavioral Health and Addiction Treatment Services at Silverton Road Location

-Troy Gregg, Tamra Goettsch, Kevin Dial

Summary of Presentation:

- Current lease for Silverton Road Health Facility expires January 31, 2028:
 - Housing adult behavioral health and addictions services.
- Lease cost is about \$1.17 million annually:
 - About \$97,000 a month.
- Continue leasing or pursue building purchase to create County asset.
- Identifying facilities of similar or greater size:

- About 34,000–44,000 square foot.
 - Exact figure to be confirmed.
- Potential co-location of additional services if larger facility is acquired:
 - With separate entrances.
- Identify viable alternative before approaching lessor:
 - Strengthen negotiation position for purchase or short extension.

Board Direction:

- Explore alternatives including purchase options.
- Verify square footage and space needs.
- Create comparative cost/benefit analysis.
- Negotiation strategy.

5. 2026-2030 Consolidated Plan and 2026-2027 Annual Action Plan Hearing and Adoption

-Steve Dickey

Summary of Presentation:

- Under U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME programs presented.
- Consolidated Plan:
 - Sets five-year policy framework for HUD funds.
- Annual Action Plan:
 - Details year specific projects and funding uses.
- HUD required data shows disproportionately greater housing need for some groups:
 - Small sample sizes inflate percentage impacts.
- Noted data limitations/caution against over interpreting small sample percentages.
- Public hearing May 13th.

Board Direction:

- Approved to move forward.
- Materials to explain limits of small sample sizes and how they affect percentages.

6. Tax account 576846 Prior Owner Buy Back Request

-John Carlson

Summary of Presentation:

- The property is 386 Cherry Avenue NE, Keizer.
- Property deeded to county by 2022 foreclosure list:
 - Deed recorded April 1.
- Prior owner requested buyback under ORS 275.180 and County policy.
- Policy based minimum buyback amount is \$16,891.93:
 - Taxes, interest, fees, and 10% finance fee.
- Prior owner willing to pay more than estimate:
 - Board prefers consistency with adopted policy.

Board Direction:

- Approved to move forward.

7. Charging Late Fees on Unpaid County Customer Invoices, Standardizing Collection Procedures and Considering Employee Unpaid Accounts to Collection

-Jeff White

Summary of Presentation:

- New Fusion system can centrally manage late fees and accounts receivable.
- Current County practices fragmented:

- Some departments charge late fees:
 - Others do not.
- Collections handled inconsistently:
 - Letters, write offs, and limited use of collections.
- Key issues:
 - Whether to apply county wide late fees on unpaid invoices.
 - If/when to send unpaid coinsurance and other former employee debts to collections.
 - Cost effectiveness versus principle in collecting small/hard to recover debts.
- Employees on leave without pay keep health coverage but do not pay co insurance:
 - Leaving balances when they separate.
- Commissioners emphasized:
 - Fairness to taxpayers/contract obligations.
 - Need to distinguish hardship situations from abuse.
 - Prefer up-front payment where feasible rather than post-service billing.

Board Direction:

- Do not activate global late-fee feature in Fusion yet.
- Provide department-by-department summary of outstanding receivable and collection practices.
- Identify where current practices can be improved.
- Develop county policy on late fees and collections.

8. Lease Agreement with Pioneer Trust Bank

- a. Amendment #5, 3867 Wolverine NE Building F**
- b. Amendment #5, 3876 Beverly Ave Building G**
- c. Amendment #5, 3878 Beverly Ave Building H**

-Tamra Goettsch

Summary of Presentation:

- Currently house programs that will move into 3180 Center Street NE health building.
- Remodel construction is nearing completion:
 - Anticipated move in around end of Fiscal Year (FY) / early fall.
- Lease amendments:
 - Extend leases to ensure continuous occupancy until move in.
 - Preserve early termination rights so County can exit once new space is ready.

Board Direction:

- Approve to move forward on consent.

9. Commercial Septic Grant Program Update

-Brian Nicholas

Summary of Presentation:

- 53 commercially zoned properties were eligible.
- Participation/outcomes:
 - 20 of 53 responded after repeated outreach.
 - 11 projects completed:
 - 2 systems restored with minimal repairs.
 - 7 properties applied but did not show progress by deadline:
 - Notified they could not continue in funding pipeline.
 - 7 properties structurally unsuitable:
 - Extensive fill, and no soils for infiltration.
 - 6 applications remain active in design/permitting:
 - Including complex project at Cedars Restaurant.
 - Requiring Oregon Department of Transportation (ODOT) coordination.

- Coordination meeting with city officials, consultants, and stakeholders to address design and code constraints in downtown and other constrained sites.

Board Direction:

- Continue advancing the six active projects.

10. All Roads Transportation Safety (ARTS) Program, Howell Prairie Roads: OR99E to OR214

-Ryan Matthews

Summary of Presentation:

- Originally:
 - Centerline and edge rumble strips plus curve warning signs.
- After evaluation:
 - Roadway too narrow for both rumble strip types.
 - Project focus on curve warning signs and systemic safety improvements.
- Funding:
 - Total approx. \$572,000:
 - About \$544,000 federal.
 - About \$28,600 County match.
- Execute ODOT IGA to obligate funds for preliminary engineering and start design.

Board Direction:

- Approved to move forward.

11. Public Works Pre-Authorizations:

- a. **Environmental Permitting and Vegetation Maintenance – Ryan Wade & Stephanie Pulvers**
- b. **Les Schwab Tire Center Amendment – Michael Pierce**
- c. **Request for Proposal (RFP) – Vehicle Upfitting Services – Michael Pierce**
- d. **2025-26 Emergency Management Performance Grant (EMPG) – Greg Walsh**
- e. **2025-26 State Homeland Security Grant Program – Greg Walsh**
- f. **2026-27 EMPG – Greg Walsh**
- g. **2026-27 EMPG – Greg Walsh**
- h. **Hazard Mitigation Grant Program (HMGP) 4562-38 Extension Between Oregon Department of Emergency Management (OEM) and Marion County – Greg Walsh**
- i. **HMGP 4562-38 Contract Reinstatement Between Marion County and University of Oregon (UO) – Greg Walsh**
- j. **Annual Solid Waste Rate Review & Consulting – Brian May**
- k. **Agreement with Mid-Valley Haulers Association – Brian May**
- l. **New Contract for Unscreened Compost - Andrew Johnson**
- m. **New IGA with Polk and Yamhill Counties for Household Hazardous Waste (HHW) Facility – Andrew Johnson**
- n. **Ace Chemical Toilets – Andrew Johnson**
- o. **Safety-Kleen – Andrew Johnson**
- p. **Republic Services of Salem – Andrew Johnson**
- q. **River City Environmental – Andrew Johnson**
- r. **New RFP for Leachate Hauling and Disposal – Andrew Johnson**
- s. **New Contract for On-Call Maintenance of Leachate Collection System at North Marion – Andrew Johnson**

Summary of Presentation:

- a. Environmental Permitting and Vegetation Maintenance:
 - On call environmental permitting contract with AKS for small projects.
 - RFP for multi-year mitigation site vegetation maintenance.

- b. Les Schwab Tire Center Amendment:
 - o Two-year extension and added funding authority for Les Schwab tire services.
- c. RFP – Vehicle Upfitting Services:
 - o New multi-year RFP for law enforcement and county vehicle upfitting.
- d. 2025–26 EMPG – Contract:
 - o Support core emergency management program with 50% match.
- e. 2025–26 State Homeland Security Grant Program – Contract:
 - o For city Emergency Operations Plan (EOP) work.
- f. 2026–27 Emergency Management Performance Grant – Application:
 - o Funding for emergency management operations.
- g. 2026–27 State Homeland Security Grant Program – Application:
 - o Eligible preparedness priorities.
- h. HMGP 4562-38 Extension with Marion County and OEM:
 - o Extension of grant for vulnerable population and evacuation planning work.
- i. HMGP 4562-38 UO Contract Reinstatement:
 - o Contract to continue evacuation planning under HMGP.
- j. Annual Solid Waste Rate Review & Consulting:
 - o One year extension of consultant contract for annual solid waste rate review.
- k. Agreement with Mid Valley Haulers Association:
 - o Circulate Action Alliance CAA contamination reduction funds from County to haulers.
- l. New Contract for Unscreened Compost:
 - o Remove unscreened compost from facility, favoring free rate approach for qualified haulers.
- m. New IGA with Polk and Yamhill Counties for Household Hazardous Waste Facility:
 - o Separate IGAs:
 - Polk pays per HHW visit.
 - o Yamhill reimburses event costs plus administrative fee.
- n. Ace Chemical Toilets:
 - o One year extension of portable toilet services contract for County sites.
- o. Safety Kleen:
 - o One year extension of used oil collection contract at North Marion:
 - Despite contamination challenges.
- p. Republic Services of Salem:
 - o One year renewal of tire collection, hauling, and disposal services for public drop off tires.
- q. River City Environmental – Interim Extension:
 - o Short term extension of leachate hauling contract while new RFP completed.
- r. New RFP for Leachate Hauling and Disposal:
 - o New multi-year RFP for leachate hauling and disposal services.
- s. Contract for On-Call Maintenance of Leachate Collection System at North Marion:
 - o New multi-year on call maintenance contract for leachate collection system components at North Marion.

Board Direction:

- a. Proceed.
- b. Proceed.
- c. Proceed.
- d. Proceed.
- e. Proceed.
- f. Proceed.
- g. Proceed.
- h. Proceed.
- i. Proceed.
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- l. Proceed.
- m. Proceed.
- n. Proceed.
- o. Proceed.
- p. Proceed.
- q. Proceed.
- r. Proceed.
- s. Proceed.

12. Legislative Update

-Alvin Klausen

Summary of Presentation:

- Federal Scholarship Program Draft Letter:
 - Help schools and parents with various specialized services for education.

Board Direction:

- Federal Scholarship Program Draft Letter:
 - Include Highland Elementary in the letter:
 - High rates of poverty, absenteeism.
 - High rate of diversity.

13. Board Session

- **April 29, 2026 – No Board Session**
- **May 6, 2026 – Agenda**
- **May 13, 2026 - Agenda**

-Commissioner Colm Willis

Summary of Presentation:

- Overview of Agenda.

Board Direction:

- Good to move forward.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- Veteran's Cemetery Public Hearing on Thursday:
 - Will provide public comment.
 - Concerns:
 - Transportation.
 - Water availability.
 - Lack of city/urban services due to land constraints.
 - Mr. Klausen to provide bullet points.

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- Willamette Health Council:
 - Staff left would like to know who replacement is for the council
 - Commissioner Bethell is the appointee and sub-appointed staff member:
 - Will inform them Commissioner Bethell is deciding what to do.
- Salem Foundation Distribution Committee:
 - Sherry Linter to look into Terry Hancock's reappointment to committee.
 - My. Hancock was recently appointed as president of committee

Other

Adjourned – time: 10:19 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White