



# Management Update Summary Minutes

OREGON

**January 7, 2025. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

**Commissioners:** Kevin Cameron, Danielle Bethell, and Colm Willis.

**Board's Office:** Jan Fritz, Matt Lawyer, Alvin Klausen, Shawnnell Fuentes, Toni Whitler, Chris Eppley, Trevor Lane, and Chad Ball, Jon Heynen, Skyler Stangeland.

**Legal Counsel:** Steve Elzinga.

**District Attorney's Office:** Paige Clarkson and Brendan Murphy

**Sheriff's Office:** Mark Ferron, Jacob Ramsey and Anna Jefferson.

**Public Works:** Brian Nicholas, Dennis Mansfield, Kevin Thompson, Ryan Crowther, Brandon Reich, Carl Lund, Chris Einmo, Lani Radtke, and Jon Speckman.

**Health and Human Services:** Karin Perkins, Katrina Griffith, Jennifer Chun, Ann-Marie Bandfield, Joe James, and Ryan Matthews.

**Community Services:** Kelli Weese, and Steve Dickey.

**Human Resources:** Sherry Linter.

**Marion County Planning Commissioner:** George Grabenhorst.

**Home Builders Association:** Mike Bergman.

**East Salem Neighborhood Association:** Kathy Rogers

Jan Fritz called the meeting to order at 11:12 a.m.

## INFORMATIONAL:

### **1. Contract Amendment #6 with Correct Rx for Pharmacy Services**

-Commander Jacob Ramsey, Lieutenant Warren McDaniel

#### **Summary of Presentation:**

- Requesting to add additional funding to the contract.
- Received a \$243,917.70 grant for an opioid use disorder treatment program:
  - Program involves injectable medications.
- Expensive inmate medication case that cost \$196,522 over 4 months, requiring an additional \$269,320 for the rest of the fiscal year.
- Will submit the supplemental budget request through board session.

#### **Board Direction:**

- Give updates to Commissioner Bethell on high-cost inmate medical needs.
- Both items need to go before the board, the grant can go on consent.

### **2. Early Work Contract Amendment #3 with Slayden Constructors for North Santiam Canyon Sewer Project**

-Chris Einmo

#### **Summary of Presentation:**

- For long lead equipment procurement including electrical equipment, generators, control systems, etc.:
  - The generator has the longest lead time.
- The contractor will solicit bids from suppliers to establish price points and ensure compliance with engineer specifications.
- The early procurement allows the contractor to get items ordered and delivered faster.

**Board Direction:**

- Need a rule change with the Oregon Department of Environmental Quality (DEQ) to expedite the project.

**3. Letter of Authorization with Re:Source to Transport to Wasco County Landfill at a New Rate**

-Dennis Mansfield, Brian May

**Summary of Presentation:**

- Re:Source needs to handle 95,000 tons of additional waste from the closure of the rural Marion facility.
- Republic Services had a pricing disagreement about if diversion material counted as residual, which was resolved with new pricing.
- The new pricing for transit disposal at \$48 a ton is lower than the \$60 a ton for residual waste, resulting in a \$600,000 savings.
- Changes will not impact rates for customers.

**Board Direction:**

- The Board of Commissioners (BOC) is good to proceed.

**4. MOU with GovDeals for Online Auction services for Surplus Vehicle Disposal**

-Dennis Mansfield

**Summary of Presentation:**

- Removed from the agenda.

**5. IGA Amendment #1 with ODOT for Roundabout, Battle Creek Rd. at Wiltsey St.**

-Ryan Crowther

**Summary of Presentation:**

- This includes safeguards to limit Oregon Department of Transportation (ODOT) from expanding the project scope and budget.
- K & E Excavating is the contractor and David Evans and Associates is the design engineer.
- The commissioners expressed concerns about the project cost increasing from \$35 million to \$56 million.

**Board Direction:**

- BOC would like to review the final change order before approving.

**6. Oregon Community Paths Grant Applications for Santiam Rail to Trail**

-Ryan Crowther

**Summary of Presentation:**

- Applying for a refinement grant to do preliminary engineering and right-of-way studies for this trail project.
- Potential pitfalls during construction.
- Maintenance concerns regarding ODOT's right-of-way.

- This will make the project more competitive for full construction funding later.
- Grant deadline is January 15, 2025.
- The commissioners want to ensure appropriate funding sources are identified for the required match.

**Board Direction:**

- The BOC is good to proceed.

**7. Contract Amendment #2 with Harper Houf Peterson Righellis Inc. for Professional of Record Services**

-Ryan Crowther

**Summary of Presentation:**

- This amendment is for the McKay Road safety project:
  - Funded through American Rescue Plan Act (ARPA) total funding of 3 million dollars. Have received an amazing bid which will be shared at a future date.
- The amendment allows the design engineer to provide professional record services during construction, increasing the contract by \$67,000:
  - This amendment is needed as the change exceeded 25% of the original contract amount, requiring board approval.

**Board Direction:**

- The BOC is good to proceed with the item on the consent agenda.

**8. Salem Keizer Area Transportation Study (SKATS) Grant Applications**

-Ryan Crowther

**Summary of Presentation:**

- Submitted pre-applications for 10 different transportation projects to SKATS for potential grant funding.
- Potentially study and design/construction funding for some key intersections like Hazel Green and Cordon.
- Turner would like to be part of the process.

**Board Direction:**

- Schedule a work session with the BOC for input on prioritizing these projects.
- The BOC is good to proceed.

**9. MCHHS Crisis Services for Santiam Hospital Patient Screenings**

- Ann-Marie Bandfield

**Summary of Presentation:**

- The county has been approached about contracting with Santiam Hospital to provide crisis screenings in their ER from 9pm to 8am:
  - Similar to an existing contract with Silverton Hospital.
- Includes a provision to respond if a Qualified Mental Health Professional (QMHP) is available and that the hospital staff will follow up on recommendations
- The commissioners expressed concerns about the hospital's ability to transfer patients and wanted to ensure proper care coordination.
- The hospital has experience dealing with psychiatric issues and working with other hospital groups to ensure transfers to appropriate facilities.
- Hospital will assist in care coordination and connecting patients to available county resources.

**Board Direction:**

- Concerns with the ability to deny transfers:
  - Need for clear policies on care coordination.

## **10. IGA Amendment #14 with Oregon Health Authority for Funds Adjustments to Public Health Services**

-Ryan Matthews

### **Summary of Presentation:**

- This amendment includes a \$204,762 reduction in FY2024 funding due to underspending, primarily in the tobacco prevention program.
- It also adds \$144,000 in FY2025 funding to cover the full year.
- The process involves monthly amendments which are inefficient but are part of the OHA contracting process.

### **Board Direction:**

- The BOC is good to proceed with the item on the consent agenda.

## **11. MCHHS Strategic Plan**

-Katrina Griffith, Joe James

### **Summary of Presentation:**

- The county is contracting with VillageReach to develop a new 5-year strategic plan for the MCHHS department.
- The RFP process faced delays, and the selected firm, Village Reach, was chosen for their adaptability and total package proposal.
- The process will include data collection, interviews with commissioners, and stakeholder engagements in Salem and Woodburn.
- Using an outside vendor encourages staff to speak honestly and openly about their perceptions and experiences within the organization.
- The plan will emphasize sustainability, tracking progress, and aligning with the Community Health Assessment.

### **Board Direction:**

- The commissioners requested policy staff participate in the process.

## **12. Personal Care and Habilitative Services Pelton Project**

-Jennifer Chun

### **Summary of Presentation:**

- Need to reinstate the contract to continue providing these services while going through an RFP process:
  - Extending expiration date from September 30, 2024, to June 30, 2025, retroactive to October 1, 2024.
- Pelton Project provides habilitative personal care services to individuals with serious and persistent mental illness.
- Staff focuses on skills training and rehabilitation, while the Pelton Project assists or performs tasks for individuals that they are unable to perform, supporting independent living.
- The decision to extend the contract was delayed due to exploring other contractor options and a large workload.

### **Board Direction:**

- The BOC would like to review the RFP document.

### **13. Criminal Justice Case Management System**

-Paige Clarkson, Brendan Murphy

#### ***Summary of Presentation:***

- The District Attorney's office is finalizing a sole source contract for a new case management system.
- The contract language is complete, and the item is scheduled for board session approval on January 15th.
- The commissioners agreed this could be handled through the consent agenda rather than a full presentation.

#### ***Board Direction:***

- The BOC is good to proceed with the item on the consent agenda.

### **14. Appointing William White as the County Section 504 Coordinator**

-Tamra Goettsch, William White

#### ***Summary of Presentation:***

- Appointing Mr. White as the new Section 504 Coordinator for the county.
- This is a required role for departments receiving federal funding to handle discrimination complaints and working with legal counsel.

#### ***Board Direction:***

- The BOC is good to proceed with the item on the consent agenda.

### **15. Appointment William White as the Marion County HIPAA Officer**

- Tamra Goettsch, William White

#### ***Summary of Presentation:***

- Mr. White is also being appointed as the county's HIPAA Officer.
- This role oversees HIPAA compliance county-wide.
- The role's responsibilities include county-wide risk management and working with Human Resources for ADA compliance.

#### ***Board Direction:***

- The BOC is good to proceed with the item on the consent agenda.

### **16. Behavioral Health Crisis Center New Location Remodel**

- Tamra Goettsch

#### ***Summary of Presentation:***

- Contract to begin remodeling the new BH Crisis Center location on Commercial Street.
- Explore the potential to add exterior work to the current remodel contract.
- There have been delays, and the project must be completed by the end of 2025.
- Contract will be paid by state dollars.

#### ***Board Direction:***

- The BOC would like this to be presented at board session.

### **17. Board Session Agenda**

-Commissioner Cameron

- Short agenda this week.

#### ***Board Direction:***

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

**Commissioner Danielle Bethell**

- Sat in on Homeless Alliance position interviews.
- Potential future changes to committee assignments.

**Commissioner Kevin Cameron**

- N/A

**Commissioner Colm Willis**

- N/A

OTHER

Alvin Klausen – Various Topics

- Meeting:
  - Representative Kevin Mannix would like to meet with the BOC before legislative session begins.
- YMCA:
  - Tim Sinatra, YMCA CEO, creating a Block of Humanity Project Board, asked for a Marion County representative.

**Board Direction:**

- Meeting:
  - Rep Mannix meeting to be a BOC/CAO meeting.
- YMCA:
  - Mr. Klausen to discuss with MCHHS Director about a representative.
  - BOC Office Specialist, Skylar, to join some meetings.

**Adjourned** – time: 11:02 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White