



# Management Update summary Minutes

OREGON

**October 8, 2024. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

Commissioners: Kevin Cameron, Danielle Bethell and Colm Willis. Staff: Jan Fritz, Trevor Lane, Shawnnell Fuentes, Jon Heynen, Alvin Klausen, Nick Hunter, Jason Bernards, Mark Ferron, Greg Walsh, Brian Nicholas, Max Hepburn, Dennis Mansfield, Nate Combs, Natasha McVey, Kevin Thompson, Ryan Wade, Ryan Crowther, Chris Eppley, Steve Dickey, Jeremy Landers, Gary Christofferson, Scott Norris, and Stephen Elzinga.

Jan Fritz called the meeting to order at 9:34 a.m.

## INFORMATIONAL:

### **1. Courthouse Camera Upgrade Project**

-Jeremy Landers

#### **Summary of presentation:**

- This will replace current cameras;
- The total amount is \$761,383.68;
- Will replace three stand alone systems and consolidate them:
  - New cable and wiring.
- Will bring everything up to standard;
- Current system is over 30 years old;
- Replace panic buttons in the courthouse building and courthouse square;
- The control room will be updated with a sufficient monitoring system;
- This was approved in 2017/2018;
- This is the last facility in the county to be brought to standard;
- No work has been done on the project until this year;
- Most camera projects in the county were done through a cooperative;
- Cooperatives are the simplest route for this:
  - Only specific vendors are qualified in the state of Oregon.
- Project implementation is about five months;
- Coming from the general fund;
- Project placed on hold while Marion County came up with a standard;
- Every campus has Axix now; and
- Axix cameras and software.

#### **Board Direction:**

- The board of commissioners (BOC) is good to proceed; and
- Get contracting information to Commissioner Bethell.

### **2. Letter of Support for Recreational Trail Grant**

-Kevin Thompson

**Summary of presentation:**

- Grant is for resorting the North fork Trails after the fires and logging in the area;
- Getting full trail system for increased access;
- The grant \$97,700 and match is \$24,000 in volunteering staff and in kind;
- The total project is about \$122,000;
- The kiosk is wooden will have signage and picnic tables;
- Trying to increase mobility availability by using packed crushed rock;
- Funding is from Oregon Parks and Recreation (OPRD); and
- The grant comes with the restriction that the park must remain a park for 25 years.

**Board Direction:**

- Send letter to Alvin Klausen to use appropriate template; and
- The BOC is good to proceed.

**3. Letter of Support for Oregon Watershed Enhancement Board Restoration Grant**

-Kevin Thompson

**Summary of presentation:**

- This is for reforestation and replanting work;
- Helps reduce erosion and stabilizes infrastructure;
- Keeps water quality clean;
- Maintain wetland plants for the next few years;
- This is a \$720,000 project;
- Grant funding ask is about \$531,000;
- Some matching sources:
  - Earmarked \$100,000 from Oregon Parks Forever;
  - \$10,000 for temporary irrigation; and
  - Staff time.
- Ryan Wade is the project manager.

**Board Direction:**

- The BOC is good to proceed.

**4. Advancing Tax Levies to Small Taxing Districts Pursuant to ORS 311.392**

-Natasha McVey

**Summary of presentation:**

- Marion County will give the 204 small taxing districts their full budgeted amount in one lump sum instead of monthly:
  - The cost is \$75 per check.
- The total amount is \$315,000 for the taxing districts;
- These are small lighting districts:
  - Previously there were over 400 districts; and
  - Tom Rohlifing has helped to combine over the years.
- There is three percent taken off if Marion County pays the districts early;
- Marion County loses \$10,000; and
- Advanced funds that are then not collected cannot be taken back from the districts.

**Board Direction:**

- The BOC is good to proceed with item in consent; and
- Schedule a work session to further discuss the issues.

**5. Approval of Contract with University of Oregon**

-Greg Walsh

**Summary of presentation:**

- Will include Marion County Sheriff's Office (MCSO);
- Important to engage all stakeholders and relevant parties;
- Evacuations are the responsibility of MCSO; and
- Add MCSO into the objectives.

**Board Direction:**

- The BOC is good to proceed; and
- Send the redline version of the contract to the BOC.

**6. Contract Amendment #1 with ODOT to Improve Operations with Wheatland Ferry and Buena Vista Ferry**

-Ryan Crowther

**Summary of presentation:**

- Federal ferry funding;
- Additional ferry funding was received;
- Funds will be used to purchase various parts and equipment for the ferries;
- The grant pays 80 percent, and the county is responsible for 20 percent;
- This agreement will allow to purchase parts to build a catwalk;
- Catwalk helps with access on the towers;
- The project is being designed;
- Previously funds could only be used for capital funds;
- Funds can now be used for maintenance and staffing;
- Yamhill County pays half of the 20 percent for capital projects:
  - Cover half when money is lost.
- Polk County is not involved and ODOT takes care of their portion.

**Board Direction:**

- The BOC is good to proceed.

**7. Capital Futbol Club Cordon Access**

-Carl Lund, Max Hepburn

**Summary of presentation:**

- Discussed CFC leasing the strip of property owned by the fire district;
- It will be a right in and right out only road:
  - Center median of 400 feet.
- The area has a traffic problem;
- The median will not be in front of the fire house;
- Southbound drivers cannot turn left:
  - Terra Gardens may get drivers using the business to turnaround.

**Board Direction:**

- Confirm if Fire Chief is agreeable with the median placement; and
- The BOC is good to proceed.

**8. Contract with the City of Mt. Angel for Reconstruction of Railroad Avenue**

-Steve Dickey

**Summary of presentation:**

- This is the Community Development Block Grant (CDBG) process;
- Provides \$500,000 for Railroad Avenue, adjacent sidewalks, and drainage;
- There will be one side parking only;
- Mt. Angel's funding is in place and ready to go; and

- Project will be complete the end of next spring.

**Board Direction:**

- The BOC is good to proceed on consent.

**9. Facility Condition Assessment of the Reworld Marion Waste-to-Energy Facility**

-Brian Nicholas

**Summary of presentation:**

- To continue operations and permits going will be \$3 million annually;
- Reworld Marion will try to sell or recondition the facility;
- Will take about six months to clean up all chemicals on site;
- Six months may be the sell window;
- Selling the facility for \$15 million;
- Reworld will still own the property and be responsible for security;
- Cost to properly access the facility condition is around \$500,000;
- Likely to have issues with the facility as the boiler is 38 years old;
- Met with JR May regarding the facility assessment, about potentially running the facility;
- Need to assess the condition of the facility;
- Who can generate electricity and who can make money doing so;
- Facility may not fall under Environmental Health or the Solid Waste sector of MCPW:
  - Something new may be needed.

**Board Direction:**

- Agreement with the MCSO so they are able to patrol the area;
- Analyze who can make funds from generating electricity;
- The BOC is good with the update; and
- The public needs to be made aware of the facility's closure.

**10. FY 2024-2025 First Supplemental Budget**

- Daniel Adatto, Zivile Sliosoraite

**Summary of presentation:**

- The total supplemental budget increased by \$24.5 million;
- There is 16 new Full Time Equivalent (FTE):
  - Adding the Cost of Living Adjustment (COLA);
  - Marion County District Attorney Association [previously negotiated a COLA of 3.5 percent; and
  - Marion County Sheriff Sergeant's Association is still bargaining.
- Oregon HB 4002 is budgeted about \$810,202 and 7 FTE in the supplemental;
- 16 new FTE:
  - DA's Office is adding two FTE;
  - Marion County Health and Human Services (MCHHS) is adding 3.8 FTE;
  - Human Resources is adding 1 FTE;
  - IT decreased a Support Technician from 1 FTE to .80 FTE; and
  - MSCO adds 10 FTE.
- List of Marion County projects and their status;
- General fund carried forward \$2.7 million:
  - Distributed across all operating departments for the COLA;
  - Clerk's Office requested \$62,500 for one time postage costs;
  - MCSO increased by \$989,613 after market review for Sheriff Deputies:
    - Also outfitted a donated vehicle for \$6,288.

- Materials and Services decreased by \$1.87 million:
  - Resulted in increase of \$1.4 million in ARPA revenue replacement funds; and
  - Decrease of \$3.2 million to cover COLA within general and other associated funds.
- Transfers Out increased by \$1.3 million:
  - Community services COLA increase coverage of \$1.16 million;
  - Juvenile Department dump truck for \$114,000; and
  - Parks Fund mover purchase carried forwards for \$96,942.
- Central Services Fund:
  - All departments receiving COLA increases totaling \$938,634;
  - Surplus sales increase of \$7,500; and
  - BOC increase of \$2,532 to cover COLA of office specialist position.
- Dog Services decrease of \$13,889 in Net Working Capital:
  - Net Working Capital is made of 100 percent donations.
- Will be posted a week after noticing; and
- Expenditures associated with HB 4002 and HB 5204 are detailed in the narratives.

**Board Direction:**

- Want more information on the capital project changes table:
  - Asterick next to general funding sources.
- The BOC is good to proceed.

**11. Commissioners Day**

-Jon Heynen

**Summary of presentation:**

- Commissioners Day to be used as a floating holiday between November 15, 2024, to January 1, 2025.

**Board Direction:**

- The BOC is good to proceed.

**12. Board Session Agenda Review**

-Commissioner Danielle Bethell

**Summary of presentation:**

- Overview of the agenda.

**Board Direction:**

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

**Commissioner Danielle Bethell**

- N/A

**Commissioner Kevin Cameron**

- N/A

**Commissioner Colm Willis**

- N/A

OTHER

**Adjourned** – time: 11:32 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary White