



Management Update summary Minutes

OREGON

October 22, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Danielle Bethell, and Colm Willis.

Board's Office: Alvin Klausen, Shawnnell Fuentes, Jon Heynen, Trevor Lane, Chris Eppley, Chad Ball, and Matt Lawyer.

Legal Counsel: Steve Elzinga.

Public Works: Brian Nicholas, Kevin Thompson, Ryan Crowther, Dennis Mansfield, Brian May, and Andrew Johnson.

Finance: Kathleen George, and Toby Giddings.

HR: Salvador Llerenas.

Health and Human Services: Diana Dickey, Wendy Zieker, and Susan McLaughlin.

Kevin Cameron called the meeting to order at 9:30 a.m.

INFORMATIONAL:

1. ABSORB Contract Discussion

-Lori Klemsen, Salvador Llerenas, Toby Giddings

Summary of presentation:

- New contract needed for the ABSORB Management System;
- No Request for Proposal (RFP) as new Enterprise Resource Planning (ERP) system may handle it;
- Bridge contract until at the ERP management system step;
- Publicly posted and received protest;
- Per rules, the board of commissioners (BOC) resolves the protest:
 - Can delegate to the Chief Administrative Officer or Deputy Administrative Officer.
- Protest from a company that wants an opportunity;
- Can state that an RFP is not at the best interest of the county at this time;
- Contract expires November 30, 2024;
- New contract will be for two years;
- Contract expiration will cause loss of data and a lapse in coverage; and
- Ending contract early is available.

Board Direction:

- State that it is not in the best interest of the county to do an RFP at this time;
- Confirm that contract can end early; and
- The BOC is good to proceed.
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2. BCSD Proposal to Reallocate ARPA Funds from the Wastewater System to Water System Project

-Brian Nicholas & Toby Giddings

Summary of presentation:

- Moving \$4.5 million in ARPA funds out of the Brooks sewer project to the Brooks water project;
- Amendment of funding agreement between the BOC and Public Works;
- Decreases allocation of the sewer project by \$4.5 million; and
- Keep \$500,000 for facility and maintenance costs at the wastewater plant.

Board Direction:

- The BOC will make a decision after today's a work session.

3. BCSD Returning ARPA Funds from the Wastewater System Project

-Brian Nicholas & Toby Giddings

Summary of presentation:

- Moving \$4.5 million in ARPA funds from Brooks sewer to the Brooks water project;
- Amendment of funding agreement between the BOC and Public Works; and
- Increases allocation of the water project by \$4.5 million.

Board Direction:

- The BOC will make a decision after today's work session.

4. Contract with Highway Fuel for Acceptance and Processing of Yard Debris

-Andrew Johnson

Summary of presentation:

- Board session on November 6, 2024;
- Used as a backup when Brown's Island is closed to the public because of emergency reasons;
- Contract is for three years and \$350,000;
- Debris to be sent from other facilities to Highway Fuel;
- RFP was sent to 100 people, and one responded;
- May not use any funds; and
- Solid Waste Management Advisory Council (SWMAC) was informed of the RFP.

Board Direction:

- The BOC is good to proceed.

5. Rural Transportation System Plan Open House

-Ryan Crowther

Summary of presentation:

- Virtual open house from November 1st to November 22nd;
- Explains the project and gives TSP background;
- Various maps are provided;
- Discusses existing conditions;
- Comment map will be available for the public to highlight areas of concern.
- Last update to the TSP was 2005;
- Open House is promoted by Marion County's social media pages;
- Link to be provided to the BOC for feedback;
- Unincorporated areas listed;
- The plan includes all modes of transportation; and
- Final draft will be ready in 2026.

Board Direction:

- Highlight that is outside the Urban Growth Boundary (UGB) and other cities; and
- Need robust social media presence.

6. Contract Amendment #1 with Ash Creek Forest Management, LLC

-Kevin Crowther

Summary of presentation:

- Contract began January 2023 and ends January 2026 currently seeking an expansion of the not to exceed amount;
- For work to done under the Oregon Watershed Enhancement Board (OWEB) grant;
- Currently less than \$20,000 in the contract:
 - Do not have funds to purchase supplies for projects.
- Many Marion County Public Works (MCPW) divisions use the contract's capacity;
- Original contract was \$790,000;
- Ash Creek Forest Management LLC does majority of the work;
- OWEB funding and contract amount need to match;
- There are multiple OWEB grants and a donation from Oregon Parks Forever; and
- New total amount is \$1,391,955.

Board Direction:

- The BOC is good to proceed with the item on the consent agenda.

7. ADPEP Funds and Program Planning

-Wendy Zieker and Susan McLauchlin

Summary of presentation:

- Alcohol and Drug Prevention and Education Program (ADPEP);
- Receiving \$896,132 in opioid settlement funds for opioid prevention;
- Oregon Health Authority (OHA) must approve the ADPEP plan;
- Allocate to some of the following:
 - Prenatal care and prevention;
 - Unsheltered population outreach;
 - School and parent outreach
 - Provider training and education;
 - Educational communication campaign;
 - Collaborate with jurisdictions with opioid funds; and
 - Bring together health providers.
- Hire temporary staff for provider outreach and other needs;
- Include youth perspectives and add more as capacity grows.
- Ensure providers have resources to help pregnant and to be pregnant women;
- Filled a position to oversee a youth advisory council:
 - Design and advise on campaign.
- Train to approach individuals in nonjudgemental ways; and
- Friend for Life campaign educates youth on fentanyl.

Board Direction:

- Have prenatal wraparound supports for women who have substance abuse;
- Need more youth leadership programs;
- Connect Commissioner Bethell to new Youth Coordinator;
- Send Commissioner Bethell prenatal testing requirements;
- Change harm reduction wording; and
- The BOC is good to proceed.

8. Board Session Agenda Review

-Commissioner Kevin Cameron

Summary of presentation:

- Overview of the agenda.

Board Direction:

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATES

Commissioner Danielle Bethell

- Discussed lobbying with PacWest.

Commissioner Kevin Cameron

- Benton County Initiative Regional Substantial Material Management meeting; and
- Federal Lakes meeting.

Commissioner Colm Willis

- Discuss Oregon Housing and Community Services (OHCS) program.

OTHER

Adjourned – time: 10:22 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary White

DRAFT