



# Management Update summary Minutes

OREGON

**October 1, 2024. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

Commissioners: Kevin Cameron, Danielle Bethell, and Colm Willis. Staff: Jan Fritz, Shawnnell Fuentes, Jon Heynen, Andrew Derschon, Nick Hunter, Matt Wilkinson, Troy Gregg, Justin Sparrow, Scott Wilson, Carol Heard, Leanna Linville, Chris Einmo, Ausin Barnes, John Speckman, Brian Nicholas, Brandon Reich, Sherry Linter, Chris Eppley, Steve Dickey, Kellie Weese, Lari Rupp, Gary Christofferson, Jacob Ramsey, Brian Wallace, Scott Norris, Matt Lawyer, and Trevor Lane.

Kevin Cameron called the meeting to order at 10:00 a.m.

## INFORMATIONAL:

### **1. Livescan Replacement for Addition to IT's List of Business Initiatives**

-Jacob Ramsey, Brian Wallace

#### **Summary of presentation:**

- The jail and Concealed Handgun Licensing (CHL) to purchase digital fingerprint stations for \$42,130;
- The jail uses them for criminal bookings and charges:
  - They are sent to the state police.
- Used to issue CHL permits;
- Grant through Oregon State Police to purchase both scanners:
  - The county will pay 10 percent.
- The vendor is DataWorks Plus:
  - Have had a continual contract with them; and
  - Support devices very well.

#### **Board Direction:**

- The board of commissioners (BOC) is good to proceed.

### **2. Automated License Plate Readers**

-Jason Bernards

#### **Summary of presentation:**

- Adding readers into Marion County jurisdictions;
- Work with Salem and Keizer Police Departments, who have 16 cameras each;
- Cameras are used for investigative purposes;
- Will be paid by the Justice Assistance Grant (JAG);
- Total cost will be \$9,795:
  - Cost of four cameras, their software, other equipment, and a monthly subscription fee.
- Installation will be done by Marion County;
- The cameras are run through the city of Salem's server;

- Readers are mounted on street poles and Salem's fiber is used;
- Placed in high crime areas:
  - Addressing shootings and other violent crimes.
- Use scanner to see what vehicles are in the area during violent crimes;
- Placed in public view;
- Brought to the BOC before applying for the grant;
- Grant covers \$10,782;
- No cost to IT as it is stored on Salem's server and ran on their lines;
- This allows a larger area to be covered;
- The grant provides the capital for start of this project;
- Salem received grants to build a server to store information:
  - Willing to host at no cost.
- Would like to make this a countywide concept;
- Systems costs would be greater if Marion County did it on its own;
- Memorandum of Understanding (MOU) draft with Salem and Keizer:
  - Marion County is not part of it yet as it owns no hardware.
- Salem, Keizer and Marion County will have their own Rekor accounts:
  - All can access the same information.
- Salem can pull out and Marion County's system will not work; and
- District Attorney is aware as Salem and Keizer are currently using this.

**Board Direction:**

- Send MOU to BOC;
- Bring the contract from the camera company; and
- IT would like MOU and contract copies.

**3. PO Consideration for 4 Ford Trucks from Northside Ford**

-Jeniffer Scales, Scott Wilson

**Summary of presentation:**

- A single truck is for the Marion County Juvenile Department:
  - Current truck is about 20 years old; and
  - Repairs are needed and a replacement is recommended.
- The other three trucks are for Marion County Public Works (MCPW):
  - F550 will replace a 12 year old truck for the bridge crew;
  - F450 will replace a 25 year old truck; and
  - F350 will replace a 20 year old truck and will be assigned to Salem district.
- All trucks have exceeded their useful life:
  - They are used year-round to support various road work and maintenance.
- The total amount is \$307,585.62;
- Many vehicle and equipment purchases are coming in because it is the start of the fiscal year:
  - Quotes and other information is gathered at this time; and
  - Last fall the same process happened.
- Light duty fleet uses the Mercury Program, a financial model assessing vehicles:
  - Determines the financial breakeven point of vehicles:
    - Sell when it still has a high resale value; and
    - Buy vehicles when maintenance costs are lowest.
- Heavy duty fleet vehicles are replaced depending on the amount of time a vehicle spends on the deadline, the liability and how often it is fixed;
- F450's and F350's are great utility trucks that do not require Commercial Driver's License (CDL);

- The 130 fund is the road fund;
- Currently going through a fleet audit process:
  - Consultant is overviewing;
  - Mercury Study is over 20 years old; and
  - Looking into a new study.
- The following items are looked at when determining replacement:
  - Vehicle age;
  - Depreciation;
  - Repair costs; and
  - Parts availability.
- Juvenile Department's truck delivered wood during the ice storms.

**Board Direction:**

- Further discussion on how the vehicles purchases are determined; and
- Send analysis metrics to the BOC.

**4. North Santiam Septic to Sewer Grant – Commercial Septic Exceeding \$100,000**

-Chris Einmo

**Summary of presentation:**

- First grants of the program that will be coming to board session;
- The total estimated cost is \$125,374;
- Grant process was implemented last year:
  - Permitting process determines what is needed;
  - Property owner solicits bids from contractors;
  - Work done, according to permit; and
  - Receive reimbursement checks.
- Grant is for Lakeview RV Park on the northeast side of Highway 22:
  - Serves about 14 to 18 RV spots.
- The spots are connected to multiple tanks, given treatment and discharged;
- The owner has obtained three bidders;
- A few others have already been executed as they were under \$50,000:
  - Signed by MCPW director, Brian Nicholas.
- The system is for under 2,500 gallons a day.

**Board Direction:**

- The BOC is good to proceed with item on consent.

**5. FEMA Endangered Species Act Pre-Implementation Measures**

-Brandon Reich

**Summary of presentation:**

- FEMA is expediting process as there was a lawsuit that stated they were moving too slowly;
- Marion County has until December 1, 2024, to choose a path forward;
- Marion County, the governor, and congress have pushed back:
  - FEMA has not responded to this pushback.
- There are four pathways:
  - Two of them are unrealistic and the other two are possible.
- Will default to the permit by permit option:
  - Habitat assessment will be needed for each permit.
- The other feasible path is FEMA's model ordinance;
- January 31, 2025, will be when data needs to be collected:

- Floodplain quality and function; and
- Areas removed and added.
- Next year this data will be required for every permit;
- If this is not done compliance will begin:
  - Visit, audit, and offer help.
- If not followed it will lead to eventual suspension of the National Floodplain Insurance:
  - Following or not homeowners will be harmed.
- Oregonians for Floodplain Protection group is looking for possible litigation:
  - Think it will be several years until FEMA did anything;
  - Looking to raise money for this; and
  - Tillamook County is taking lead.
- FEMA is motivated by the lawsuits and not excited about the updates;
- Association of Oregon Counties is working on this;
- Attended training and conferences;
- Have codes that are ready for implementation;
- Will begin collecting needed floodplain data;
- Can update, with Legal Counsel's help, the disclaimer on the floodplain permits:
  - Disclaimer was placed after receiving FEMA's letter eight years ago; and
  - No action was taken by FEMA at that time.
- Will connect Legal Counsel with the Oregonians for Floodplain Protection group's lawyer.

**Board Direction:**

- The BOC is good to proceed; and
- Continue to attend meetings.

**6. Behavioral Health Resource Network Request for Grant Application**

-Ryan Matthews

**Summary of presentation:**

- This is for the 2025-2029 funding cycle of BHRN;
- Funding from Measure 110 aims to support comprehensive community based services like substance use disorder screening, treatment, and recovery support;
- Marion County Health and Human Services (MCHHS) will apply for funding to begin July 2025 and continue until June 2029;
- The grant application is different from the 2022 version:
  - Encourages organizations to apply independently instead of as a regional group.
- Some of the categories that MCHHS will be applying for are as follows:
  - Substance use disorder screening;
  - Comprehensive behavioral health needs assessment;
  - Substance use disorder treatment; and
  - Peer support services.
- Supported employment services has been integrated into peer support services:
  - These services will continue to be provided.
- Not planning to apply for the supportive housing category but allocated \$480,000 in the budget for housing barrier removal funds:
  - Assists individuals with expenses like application fees and outstanding utility bills.
- Anticipated four year budget is \$14,847,295.90:
  - This includes 25.5 full time equivalent (FTE) including:

- Bilingual Screening Specialists;
- Addiction Treatment Associates;
- Addiction Recovery Mentors;
- Behavioral Health Aides (2);
- Housing Navigator; and
- Family Support Specialist.
- New staff will help to meet the growing needs of the community.
- MCHHS will continue working with current BHRN partners and new agencies:
  - This helps ensure comprehensive and accessible care.
- Application will not fund any Community Based Organizations (CBO):
  - Organizations are encouraged to apply on their own.
- Soaring Heights Recovery Homes and Willamette Valley Partners have applied on their own;
- Funds are used for individuals with substance abuse and no Medicaid or other types of insurance:
  - Primary goal is to connect eligible individuals with the Oregon Health Plan (OHP).

**Board Direction:**

- Send the BOC the application;
- Need to see specific reporting of the CBO's work;
- Application should say funds will be used on CBO's who were not successful in getting funds as they benefit the community; and
- Provide scale of positions funded by this and how gaps will be filled if there is not enough funding.

**7. IGA Amendment 11 with OHA for Public Health Adding Program Elements**

-Wendy Zieker

**Summary of presentation:**

- Carries forward eligible unspent funding from the first year of the biennium and appropriates some, previously unspent, federal pass through funding;
- Public Health Emergency Preparedness and Response added funds of \$137,446:
  - Adds funds for the remainder of the fiscal year.
- Maternal, Child and Adolescent Health Perinatal General funds and Title XIX added \$33,331:
  - Within budget estimates and historical models.
- There are two new program elements:
  - Public Health Emergency Preparedness and Response; and
  - Covid Response Cooperative Agreement for Emergency Response:
    - No funds in this one.
- Acute and Communicable Disease Prevention (ACDP) Infection Prevention Training:
  - Tuberculosis training; and
  - Adds \$1,517.82.
- All Marion County Public Health IGA awards are reimbursement based:
  - Reimbursed for only the money spent.

**Board Direction:**

- Send information on the Maternal, Child and Adolescent Health Perinatal General funds and Title XIX program element;
- E-mail information on the Local Public Health Authority (LPHA) Leadership, Governance and Program Implementation; and
- The BOC is good to proceed.

## **8. International Volunteer Managers Day – November 5, 2024**

-Sherry Linter

### **Summary of presentation:**

- Done on an annual basis;
- Recognizes volunteer managers;
- A lot of work and time goes into the volunteers;
- There are about 90 Volunteer Managers;
- A thank-you note, and small item of appreciation is sent on behalf of the BOC;
- Open to ideas on other gift items;
- Recipients are direct volunteer supervisors and volunteer on-boarders.

### **Board Direction:**

- The BOC will sign the awards.

## **9. Resilient Headwaters Coalition Request for a Work Session**

-Lari Rupp

### **Summary of presentation:**

- Marion County Economic Development administers the Emerging Economic Opportunity Program (EEOP) grant:
  - Small one-time investments for various economic development initiatives in the county.
- Last year the BOC directed to give \$28,950 for plan development of a regional outdoor recreation system in the North Santiam Canyon:
  - Create jobs and further economic development by helping reopen trails in the canyon and drive economic activity for communities throughout the county.
- Plan was received June 28, 2024;
- They would like a work session to discuss.

### **Board Direction:**

- Send link of information to the BOC; and
- Schedule a work session.

## **10. Home Buyer Assistance/Homeowner Rehab Report #4**

-Steve Dickey

### **Summary of presentation:**

- Home Buyer Assistance Program:
  - In total 10 have received assistance;
  - There are 55 that applied and are waiting;
  - Three more have been provided with down payment assistance:
    - Couple with a two year old child:
      - Home in northeast Salem, outside the city limits;
      - Home price is \$370,000; and
      - Received \$125,000 in downpayment assistance.
    - Single mom with three teenagers:
      - Lived in a mobile home;
      - Manufactured home in Silverton;
      - Home price is \$365,000;
      - Received \$125,000 in downpayment assistance; and
      - Received \$41,000 from DevNW.
    - Couple in their sixties:

- Found home in Jefferson;
  - U.S. Department of Housing and Urban Development (HUD) sale;
  - Waiting on repairs before funds can be given;
  - Home is \$325,000; and
  - Received \$125,000 in downpayment assistance.
- Another family is almost ready to place offers.
- Homeowner Rehabilitation Program:
  - There are 14 jobs that have been done;
  - Total of repairs \$514,874,41;
  - There are 12 under construction:
    - Totaling \$433,991.
  - There are six in the bidding process;
  - There are 56 in the process of applying for the program;
  - There have been six denials:
    - Three for exceeding income limits;
    - Two are inside the city limits of Salem; and
    - One was not an owner occupied home.
- New applications are temporarily suspended as funds are almost all used:
  - Will process applications that have already submitted.
- Home Buyer Assistance Program:
  - This is an up to amount of \$125,000;
  - In years one to five it is repaid fully if it is sold or changes owners;
  - Years six to ten \$5,000 comes off until it gets to \$100,000; and
  - \$100,000 stays for the remainder of the 99 year lien.
- Homeowner Rehabilitation Program:
  - In years one to five it is repaid fully if it is sold or changes owners;
  - Years six to ten it goes down 14 percent per year; and
  - After ten years 30 percent of the loan remains as a lien to be repaid.
- Both have zero percent interest;
- All who receive help are citizens of the U.S.;
- Funds that are repaid go back into the program to help other families;
- New builds do not qualify for the Home Buyer Assistance program; and
- Small market shifts opened the door for some to begin looking for homes.

**Board Direction:**

- Will send the detailed spreadsheet to the BOC; and
- Discuss with the BOC if Salem asks to partner with HOME programs.

**11. Board Session Agenda Review**

-Commissioner Kevin Cameron

**Summary of presentation:**

- Remove the IGA with the University of Oregon from the agenda.

**Board Direction:**

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

**Commissioner Danielle Bethell**

- Hillcrest Youth Correctional Facility tour:
  - Need to discuss if BOC would like to help those with substance abuse; and
  - Beds can be bought for the juvenile department.

### **Commissioner Kevin Cameron**

- Oregon Department of Environmental Quality meeting:
  - Marion County staff, Detroit city council, Mid-Willamette Valley Council of Governments, and Beth Wytoski;
  - Discussed commercial septic in Detroit;
  - Expedited review process for fire effected areas.

### **Commissioner Colm Willis**

- Marion County public contracting rules meeting:
  - There will be a follow up meeting.

### OTHER

Commissioner Kevin Cameron – Detroit Lake Meeting with the Lunski’s

- Ms. Rupp of Community Services and engineer, Josh, joined the meeting;
- Constituents believe the project is a waste of money as boats must be removed at a certain date;
- Lunski’s agree with the project;
- Marinas project is going out to bid;
- Going further north of the docks area;
- Need to ensure the county and engineers do not have liability with the docks;
- Engineers are doing a soil excavation project;
- Expansion to the dock area will not add costs to the project;
- Sent thank-you note to the meeting attendees:
  - Included what was discussed.

### **Board Direction:**

- The BOC is good with the update.

**Adjourned** – time: 11:15 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary White