



Management Update Summary Minutes

OREGON

November 26, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Colm Willis, and Kevin Cameron.

Board's Office: Jan Fritz, Matt Lawyer, Trevor Lane, Shawnnell Fuentes, Jon Heynen, Toni Whitler, Alvin Klausen, Chris Eppley, and Chad Ball.

Legal Counsel: Scott Norris, and Steve Elzinga.

Public Works: Brian Nicholas, Lani Radtke, Max Hepburn, Shane Ottosen, Kent Inman, and Dennis Mansfield

Sheriff's Office: Nick Hunter, Jason Bernards, and Matt Wilkinson,

Health and Human Services: Katrina Griffith, Alisa Zastoupil, Caroline Castillo, Phil Blea, and Jennifer Chun.

IT: Gary Christofferson.

Community Services: Kellie Weese.

Human Resources: Sherry Linter.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

1. Contract Amendment #1 with BLM & Sheriff's Office for Patrol Services

-Commander Bernards, Lt. Wilkinson

Summary of Presentation:

- The BLM contract with Marion County for patrol services is being decreased by \$204,000 to a total of \$301,000 over the next 4 years.
- The decrease is due to the county's inability to fill all the overtime patrol shifts on BLM land.
- The county has had a good relationship with BLM and the contract can be renegotiated when staffing levels improve.

2. Right of Way Acquisition at 4553 Center Street for Lancaster to 45th PL NE Project

-Ryan Crowther, Shane Ottosen

Summary of Presentation:

- The final offer letter to the remaining property owners was reviewed:
 - Includes appraised value of a significant sequoia tree.
- The county will need to adopt a new condemnation resolution due to minor language tweaks in the easements.

3. Surveyor Office Fees

-Lani Radtke, Kent Inman

Summary of Presentation:

- The county is proposing to increase the survey fees from \$225 to \$300.
- This is still below the fees charged by other comparable counties.
- Ordinances will be brought forward to reflect the new fee structure.
- Revised fee structure to be rolled out for 2025.

4. Safety Analysis - Kuebler Blvd., Viewcrest Rd., and Mt. Kuebler Dr.

-Lani Radtke

Summary of Presentation:

- Recently have received reports of a number of single vehicle crashes at this curve.
- Low-cost safety enhancements are proposed for the Kuebler Blvd and Viewcrest Rd intersection, including chevrons, additional curve warning signs, and a luminaire installation.
- Residents have been notified of the need to remove or trim trees impacting visibility. The deadline for this work is February.

5. I-5, Kuebler to Delaney Widening Project with ODOT

-Lani Radtke

Summary of Presentation:

- ODOT's I-5 widening project provides an opportunity to construct a roundabout at the Battle Creek Rd and Wiltsey St intersection, with the county contributing a portion of the cost.
- ODOT is offering the opportunity to build the roundabout as part of the project if the county contributes \$533,000.00 to the cost of the project. County Road funds would be used for this project if approved.
- The board would like to proceed with this project.

6. Private Development Agreement for East Park Estates

-Lani Radtke, Max Hepburn

Summary of Presentation:

- The developer is requesting an amendment (#3) to the development agreement to allow recording of Phase 5 and 6 plats and for the sites to be developed prior to completing the required intersection improvements.
- The board expressed concerns about the potential risks of allowing this and emphasized the importance of holding the developer accountable to the existing agreement.
- Developer to provide a performance bond of 3 times the cost of signal installation with a deadline of July 15, 2025.

7. RFPs for Public Works Asphalt and Aggregate Price Agreements

-Brian Nicholas

Summary of Presentation:

- Performance bond for an agreement and RFPs for asphalt, aggregate and chip seal contracts.
- The board requested additional information on historical spending on asphalt and aggregate contract details before approving the RFPs.
- The board is fine moving forward with the chip seal contract.

8. Canyon Alert Project Updates

-Brian Nicholas

Summary of Presentation:

- The county received a \$1.8 million federal grant with no local match requirement to install 15 outdoor public address installations in the canyon area.
- Challenges include the short 16-month grant period.
- Potential improvements to the radio system, including supplemental antennas to enhance coverage for deputies' handheld radios.
- Concerns were raised about long-term maintenance and replacement costs.
- Potential for interoperability with other counties was explored, but budget constraints were noted

9. Online Food Handlers Training and Testing

-Alisa Zastoupil

Summary of Presentation:

- The board approved the amendment to the intergovernmental agreement with Lane County for online food handler training and certification.
- Intergovernmental agreement with Lane County for online food handler training extended to December 2026, adding \$100,000.

10. Mental Health Advisory Committee Appointments Maria Torres and Dean Howes

-Phil Blea

Summary of Presentation:

- The board would like more information on Maria Torres's background before proceeding.
- Good to proceed with Dean Howes to the Marion County Health Mental Health Advisory Committee as a consent item.

11. Public Health & Communicable Disease Activities Update

-Caroline Castillo, Wendy Zieker

Summary of Presentation:

- The presentation covered the 2024 measles outbreak, the increase in Shigella and Pertussis (whooping cough) cases, and ongoing outreach and training efforts.
- The measles outbreak had 31 cases.
- Shigella increased over the summer of 2024.
- Cyclical increase in Whooping Cough nationwide.

12. Contract with Mistletoe Residential Treatment Home

-Jen Chun

Summary of Presentation:

- The board approved a \$150,000 contract with B2 Community Care to fund individuals at the Mistletoe residential treatment home for individuals who are not Medicaid eligible, are awaiting benefits or have no income.
- New home offering co-occurring issues treatment.

13. Connect and Protect, Law Enforcement Behavioral Health Response Program

-Ryan Matthews

Summary of Presentation:

- The board approved the acceptance of a \$550,000 federal grant over 3 years to fund a sheriff's deputy and qualified mental health professional for this program.
- Match requirements can be covered by savings from other programs.

14. Emergent Economic Opportunity Program, Salem Baseball/Softball Turf Project

-Kellie Weese

Summary of Presentation:

- The board approved a \$300,000 grant to the Salem Baseball Association to support improvements to the baseball and softball stadiums at Willamette University.
- There is a remaining gap of \$1.4 million.

15. On-Call Commercial Plumbing Services

-Tamra Goettsch

Summary of Presentation:

- The board approved the extension of an existing on-call plumbing contract for two additional years.

16. Contract for Canopy, Employee Assistance Program

-Lori Klemsen

Summary of Presentation:

- The board approved a two-year contract extension with Canopy Well Being for the Employee Assistance Program:
 - An additional \$130,000 renewal cost.
- The board expressed interest in exploring more robust financial and legal advice services for employees.

17. Dieckman Road Illegal Dumping and Request for Gate

-Chris Eppley

Summary of Presentation:

- The board was informed that the sheriff's department found little recent evidence of illegal dumping on Dieckman Road.
- The board suggested exploring how the Confederated Tribes of Grand Ronde could provide gate access on their private property to address the issue.

18. Board Session Agenda

-Commissioner Cameron

- The board discussed the agenda for the upcoming board session. No Board Session tomorrow.

19. Executive Session Pursuant to ORS 192.660(2)(h)(f) to consult with counsel regarding current/potential litigation and consider exempt information/records

-All

- The board went into executive session to consult with counsel regarding current/potential litigation and consider exempt information/records.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

OTHER

N/A

Adjourned – time: 11:30 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary L. White