



Management Update Summary Minutes

OREGON

December 3, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Danielle Bethell, and Colm Willis.

Board's Office: Matt Lawyer, Chad Ball, Chris Eppley, Alvin Klausen, Toni Whitler, Shawnnell Fuentes, and Trevor Lane.

Legal Counsel: Steve Elzinga.

Public Works: Max Hepburn, Lani Radtke, Kevin Thompson, and Brian Nicholas.

Health and Human Services: Karin Perkins, and Katrina Griffith.

IT: Steve Brooks, and Gary Christofferson.

Community Services: Kellie Weese, and Steve Dickey.

Human Resources: Sherry Linter.

Kevin Cameron called the meeting to order at 9:30 a.m.

INFORMATIONAL:

1. Contract with Applichat Limited for Digital Marketing Recruitment

-Katrina Griffith

Summary of Presentation:

- The contract includes cyber liability coverage, which was a point of negotiation.
- The contract is up to \$75,000:
 - Funded by behavioral health workforce incentive funds.
- Place on the consent agenda.

2. Intellectual and Development Disabilities Advisory Committee (IDDAC) Re-Appointment of Daniel Atsbaha

-Karin Perkins

Summary of Presentation:

- Mr. Atsbaha has been a member of IDDAC since 2021.
- Mr. Atsbaha brings a unique perspective as a provider and family member of an individual with intellectual disabilities.
- The commissioners agree to reappoint Danielle to IDDAC.

3. Purchase Order for Network Infrastructure Maintenance for FY 24/25

-Steve Brooks

Summary of Presentation:

- This is for software maintenance.
- This will be funded by the Capital Improvement Plan (CIP) budget.
- Placed on the consent agenda.

4. Purchase Order for IT Network Hardware, License, and Support

-Steve Brooks

Summary of Presentation:

- This is for hardware that is \$352,000.
- This will be funded by the Capital Improvement Plan (CIP) budget and is approved for equipment replacement
- Placed on the consent agenda

5. Contract with Soaring Heights for Funding to Purchase Property for Transitional Housing

-Steve Dickey

Summary of Presentation:

- Transitional housing for individuals recovering from substance abuse addiction.
- This is funded with opioid settlement funds and is scheduled for approval on December 18.
- The budget is \$450,000.
- The commissioners agree to move the approval to December 11 to expedite the process.

6. Contract with Santiam Memorial Hospital for Funding for the Santiam Resiliency Center

-Steve Dickey

Summary of Presentation:

- The center will serve the Santiam canyon area.
- The project sponsor is seeking \$250,000 in Community Development Block Grant (CDBG) funds that will support pre-construction costs.
- The commissioners are concerned about the funding and timeline and agree to postpone the approval until more information is gathered.

7. Contract with Knife River for Parkdale Park Improvements

-Kevin Thompson

Summary of Presentation:

- Construction contract with Knife River for the Parkdale Park project, with a bid of \$353,770.
- Project funded by the American Rescue Plan Act (ARPA) and local government grants, with no county funds used.
- The commissioners discuss the potential for leftover funding and the need for a construction contingency.

8. Proposed Board Order for Secondary Access Requests

-Max Hepburn

Summary of Presentation:

- Changes include allowing for loop driveway provisions and modifying the director's discretion to be consistent with engineering standards language.
- Also included is an appeal process to the board if an individual disagrees with the determination for their driveway request.
- Item will come to board session on December 18, 2024.

9. Transportation Safety Action Plan Performance Measures

-Lani Radtke

Summary of Presentation:

- The TSAP performance measures include output and outcome measures for safety projects.
- Discussed the inclusion of pedestrian infrastructure and the need for robust data collection.
- Agree to remove bicycle infrastructure from the performance measures and add pedestrian crossings.
- Required to demonstrate implementation of the plan.

10. Rumble Strip Projects

-Lani Radtke

Summary of Presentation:

- Rumble strips and sinusoidal strips for safety enhancements on various roads.
- The board is concerned about rumble strip effectiveness and potential pavement impact.
- Schedule a work session to discuss rumble strips data and recommendations.

11. Surveyor Office Fee

-Lani Radtke

Summary of Presentation:

- Discussed financial impact and the need for a long-term plan for fee adjustments.
- The board agree to go forward with the fee adjustments and monitor the impact on the Surveyor's Office.

12. Oregon Department of Transportation (ODOT) Transportation Safety Office Grant Agreement

-Ryan Crowther

Summary of Presentation:

- Grant received from ODOT and the National Highway Transportation Safety Association.
- The grant provides \$399,000 in funding to focus on safety work, including finishing, implementing, conducting more outreach and education on the TSAP.
- Concerns about the "Safely Home" program component and request more information before moving forward.
- The grant IGA will be on the consent agenda for the next board session.

13. Amendment #1 for Hayesville Dr. Project, for Funding

-Ryan Crowther

Summary of Presentation:

- This project is coming to an end.
- Discussed an amendment to shift funding from the Surface Transportation Block Grant account to the Hayesville Drive project.
- This allows the county to use federal funds for the project instead of county funds.
- The commissioners approve moving this amendment to the board session.

14. Contract with Alpha Environmental Services, Inc. for Fargo Sewer Collection System

-Ryan Crowther

Summary of Presentation:

- Project to reduce groundwater infiltration into the Fargo sewer system.

- Funded with ARPA funds.
- Discussed potentially reallocating \$220,000 from this project to another project.
- Track where the \$220,000 was reallocated to.
- The board agrees for this contract to be on the December 18th board session agenda.

15. Amendment #1 with Cushing Civil Engineers for Radio Project Services

-Brian Nicholas

Summary of Presentation:

- This will include additional tasks, corrects typos and adds the Marion County Jail radio system integration
- Discussed the cost and need for ongoing negotiations with the sheriff's office, Medcom and other partners.
- Work includes tying existing jail radio system into the new sheriff's radio system.
- The commissioners approve moving this amendment forward.

16. Federal Agenda Draft Review

-Alvin Klausen

Summary of Presentation:

- N/A

17. Board Session Agenda

-Commissioner Cameron

- N/A

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

OTHER

ARPA Funds and Contract Obligations

-Jeff White

- When funds were first available, there was lack of clarity around obligation requirements.
- The initial understanding was that funds needed contracts in place with their subcontractors by December 31, 2024.
- Later revisions to the ARPA rules, rule 17.7, allows more flexibility.
- The requirement is met by the county stating they will provide funds to the cities, without them needing contracts in place by December 31, 2024.
- There are four cities (Stayton, Jefferson, Hubbard, and Donald) that are struggling to meet the December 31, 2024, deadline.
- Recommend amending contracts with these cities to remove the requirement, as the obligation has already been met.

- The cities need to spend funds by 2026, but the board can set an internal deadline of June 30, 2025, for contracts placement.

Republic Rate Increase and Franchise Fee

-Dennis Mansfield

- Discussed the board's decision not to give Republic a rate increase and the potential impact on public perception.
- Consider imposing an additional 2% franchise fee on Republic, which would not be an allowable expense for them to pass on to customers.
- This would allow the county to generate additional revenue from Republic without directly impacting their customers' rates.
- The commissioners discussed the need to potentially adjust the county's franchise fee cap if the 2% additional fee was not sufficient to address the concerns.
- Need a solution that would not negatively impact Republic's customers while still asserting the county's position and maintaining leverage in the relationship.

Letter of Agreement with Marion County, Bureau Land Management (BLM) and Department of Forestry

-Kevin Cameron

- Related to a grant the county is administering for a planning process in North Fork
- The entities have all agreed to the letter of agreement.
- The board to review the agreement before signing it.
- Any challenges or changes go back to Ms. Radtke to be addressed.
- The entities are ready to sign the agreement.

East Park Challenges

-Kevin Cameron

- Amendment to the East Park plat.
- Originally, the plat needed the developer to build a traffic signal at Cordon Road and State Street.
- The developer requested an amendment to not be forced to build the signal.
- The board said no to the amendment and bond.
- Then proposed a \$3 million cash deposit solution:
 - Developer has until July 15, 2025, to install the signal themselves.
 - If not, they pay the \$3 million for the county to install it.
 - Any leftover funds from the \$3 million go to the county.
 - Three proportional share payments due right after the amendment is signed.
- Potential risks of the developer not building the signal discussed
- Schedule meeting with the developer to finalize proposal.

Adjourned – time: 11:02 a.m.

Minutes by: Mary Vityukova

Reviewed by: Gary White