



MARION COUNTY BOARD OF COMMISSIONERS

# Department Head and Elected Officials Meeting

## Summary Minutes

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### Meeting Minutes

December 4, 2025. 11:30 AM  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

#### ATTENDANCE:

**Elected Officials:** Danielle Bethell, Colm Willis, Kevin Cameron, Justin Kidd, Sam Brentano, and Nick Hunter.

**Department Heads:** Salvador Llerenas, Troy Gregg, Jan Fritz, Steve Elzinga, Jason Icenbice, Jeff White, Gary Christofferson, and Brian Nicholas.

**Health and Human Services:** Katrina Griffith.

**Information Technology (IT):** Kuldeep Bath.

**Board Office:** Chris Eppley.

Commissioner Colm Willis called the meeting to order at 12:38 a.m.

#### **Oracle Fusion Project Update**

- The project kicked off late July 2025:
  - Go Live scheduled for November 2026.
- Has a total budget of \$6.5 million:
  - With \$1.3 million (about 16%) already spent.
  - Corresponding to similar project completion percentage.
- Participation involves 67 specialists from all County departments:
  - Leveraging their expertise in configuring modules:
    - Recruitment, training, sourcing, purchasing, contracts, etc.
- A total of 48 deliverables are planned:
  - 9 completed to date.
  - Most deliverables focused on documentation and software configuration.
- 26 data conversion points are being addressed:
  - Salary, payroll, Point of Sale (POS) data.
  - FIM and EBS mapped and converted by IT and business office for the Fusion module.
- 47 separate integrations with both internal and external systems:
  - Teller systems, origami, US Bank, Bank of America, Kaiser, Delta Dental, Pacific Source.
  - Aiming to automate processes and reduce manual effort.
- 58 design sessions and 122 lab sessions have taken place:
  - Lab sessions are department-specific:
    - Allowing hands-on development and feedback.

- Most are 2–3 hours long.
- 43 Conference Room Pilot (CRP) sessions and 14 technical sessions:
  - CRPs test real workflows and gather extensive user feedback.
- All tracking of action items, risks, tickets, and requirements are managed:
  - With over 3500 items currently logged.
- Project timelines:
  - Phase 1:
    - Completed.
  - Phase 2:
    - Runs through June 2026.
  - Phase 3:
    - It starts in June 2026.
- Features:
  - New external and internal job postings portal.
  - Absence/leave request interface:
    - Automatic approval flow.
  - Invoice processing dashboard.
  - Supplier portal.
  - Tools for managing purchase orders.
  - Project team assignments.
  - Relevant analytics.
- Security model being developed is role-based:
  - Not name-based.
  - Allows seamless authority transfer if roles/personnel change.
- Next major steps:
  - Testing.
  - Further integration with vendors.
  - Expanded user-driven pilots.
  - Applying security configurations are the next major steps.
- Project is transformative, streamlining workflows and automation for the county:
  - Leveraging data-driven dashboards and analytics.

### **Holiday Lunch**

- Held to recognize all project leads and participating staff.
- Festive ornaments were distributed to recognize everyone's contributions.
- Thanks, and appreciation expressed to staff and department leadership.

### **Other**

- 20-year service award for Sam Brentano, Treasurer.
- Informal conversations about project-related stories, career milestones and teamwork reflections.

**Adjourned** – time: 11:31 a.m.

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White